

NOTICE OF REGULAR MEETING

ROGERS COUNTY CRIMINAL JUSTICE AUTHORITY

PLACE: Public Meeting Room, 2nd Floor, Rogers County
Courthouse 200 South Lynn Riggs Blvd., Claremore,
Oklahoma

DATE & TIME: Thursday, November 6, 2014 at 9:00 O'clock a.m.

Minutes

*****CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

ITEM 1: CALL TO ORDER: Chairman DeLozier called the meeting to order at 9:04 A.M.

ITEM 2: ROLL CALL TO ESTABLISH QUORUM:
Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act –Commissioners DeLozier and Helm, Mayor Holland, Mayor Statum, and Mayor Price were present and Quorum was established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Commissioner Thacker, Mayor Charles, and Mayor Flanagan were absent; however Chief of Police Stan Brown was present and stated he was representing Mayor Flanagan.

ITEM 3: APPROVAL/DISAPPROVAL OF THE MINUTES: October 2, 2014 Regular Meeting and October 14, 2014 Special Meeting- Helm made a motion to approve the minutes and Holland seconded the motion. Roll call: Helm – aye, DeLozier-aye, Price-aye, Statum-aye, Holland-aye. Motion carried.

ITEM 4: UNFINISHED BUSINESS: None presented.

ITEM 5: FINANCIAL STATUS UPDATE: The unencumbered amount is \$1,034,999.91. Statum made a motion to approve and Holland seconded the motion. Roll call: Helm – aye, DeLozier-aye, Price-aye, Statum-aye, Holland-aye. Motion carried.

ITEM 6: DISCUSSION/POSSIBLE ACTION ON CASH FUND ESTIMATE OF NEEDS AND REQUESTS FOR APPROPRIATIONS:
Total amount being requested on the September 2014 Cash Fund Estimate of Needs and Request for Appropriations - \$288,658.21. Price made a motion to approve and Statum seconded the motion. Roll call: Helm – aye, DeLozier-aye, Price-aye, Statum-aye, Holland-aye. Motion carried.

- Sales Tax - \$226,774.89
- Interest on General Bank Account - \$210.70
- Interest on Deposit Bank Account - \$7.10
- Jail Bond Fees - \$3,129.52
- Doc Reimburse - \$58,536.00

ITEM 7: DISCUSSION/POSSIBLE ACTION ON SHERIFF'S REPORT OF THE JAIL AND UPDATE: Undersherrif Sappington stated there was an individual brought into custody with 8 counts of murder. He will be transported today so we will shut all other activity down. Sappington stated they are working on keeping the population down and are at 202 right now. The turnpike is doing well and the pepsi machine is doing well. DOC had meeting with the House of Representatives. The State statute is to charge inmates \$27 a day. The Director said he had to have \$41 a day.

ITEM 8: DISCUSSION WITH POSSIBLE ACTION ON TRANSFER OF APPROPRIATIONS: 04SJ-110 Sheriff's Jail Salaries to 04SJ-400 Sheriff's Jail Capital Outlay \$50,000.00 - Statum made a motion to approve and Holland seconded the motion. Roll call: Helm – aye, DeLozier-aye, Price-aye, Statum-aye, Holland-aye. Motion carried.

ITEM 9: DISCUSSION ON POSSIBLE ACTION ON JUDGES' REPORTS: None presented.

ITEM 10: DISCUSSION WITH POSSIBLE ACTION ON RATIFICATION OF PURCHASE ORDERS: Holland made a motion to approve and Statum seconded the motion. Roll call: Helm – aye, DeLozier-aye, Price-aye, Statum-aye, Holland-aye. Motion carried.

ITEM 11: AGENDA ITEMS:

1. Update from Legal Counsel James Orbison with law firm of Riggs, Abney, Neal, Turpen, Orbison, & Lewis – Mr. Oribson stated he had no update but he had the amendment update. Statum asked Mr. Orbison to define the role of the board. Mr. Orbison explained the responsibilities of the Authority as to be the watchdog of the sales tax and to have the right to choose as to who operates the jail. You also approve budgets, expenditures, and it is an important role. This authority is responsible for administering sales tax, it was on the ballot. DeLozier inserted we ratify purchase orders instead of approve because we meet once a month instead of meeting once a week. Holland mentioned that the sheriff does not show up for meetings, even budget meetings. “I’ve been on this board a long time and this is the first sheriff that hasn’t showed up for the meetings.” It was discussed that he isn’t required to show up but it would be helpful. There are boards across the state where the sheriff is a member but he is not a member here. Orbison stated you have to fund the jail, the indenture says no municipality shall house inmates without the cost set by county commissioners. Helm added that you could look at the sheriff running the jail or privatizing the jail. “Bob Darby is helping us out a lot and Tim Albin said we could do it regionally and save us money.”
2. Update from Certified Public Accountant Bill Turner, CPA – Turner was not present. DeLozier asked if they could discuss Violet Kirkendall here. Orbison said it’s not on the agenda so you can’t take action. Kirkendall explained about performing the audit and the sales tax issue being two months. She made immaterial adjustment to 2 months. She was told yesterday to change it to 1 ½ months. Orbison stated it can be on next agenda to approve the amended audit so FY13 can be submitted to state.
3. Invoice #7444 from Turner & Associates, PLC for preparation of compilation and work papers for 2012-13 for Auditor and Criminal Justice Meetings from February through June and requested information provided \$3,400.00. - Price made a motion to approve and Holland seconded the motion. Roll call: Helm – aye, DeLozier-aye, Price-aye, Statum-aye, Holland-aye. Motion carried.
4. Invoice #546827 from Riggs, Abney, Neal, Turpen, Orbison & Lewis for professional services for billing through October 2014 \$787.50 – Price made a motion to approve and Holland seconded the motion. Roll call: Helm – aye, DeLozier-aye, Price-aye, Statum-aye, Holland-aye. Motion carried.
5. Set meeting dates for 2015 - Holland made a motion to approve and Price seconded the motion. Roll call: Helm – aye, DeLozier-aye, Price-aye, Statum-aye, Holland-aye. Motion carried.
6. Consider and approve the First Amendment to Amended and Restated Declaration of Trust of Rogers County Criminal Justice Authority – Orbison explained this is an amendment to allow the mayor of Verdigris to join. The Authority needs to approve it, then all the municipalities approve it, and then the Board of County Commissioners approve it. Orbison said it has to be mayors on the board but the board can change it. Discussion was held regarding adding Foyil and Talala. Statum made a motion to approve and Price seconded the motion. Roll call: Helm – aye, DeLozier-aye, Price-aye, Statum-aye, Holland-aye. Motion carried.
7. Resolution authorizing the acceptance of beneficial interest in the Rogers County Criminal Justice Authority for and on behalf of the Town of Inola, OK- Orbison suggested they strike from the agenda so DeLozier stated to strike it from the agenda.

ITEM 13: NEW BUSINESS:

1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting the agenda – None presented.

ITEM 14: RECESS OR ADJOURNMENT: Holland made a motion to adjourn at 9:45 a.m. and Statum seconded the motion. Roll call: Flanagan-aye, Helm-aye, Statum-aye, Holland-aye, Price-aye. Motion carried.

ROGERS COUNTY CRIMINAL JUSTICE AUTHORITY

BY _____
Robin Anderson, Secretary

(SEAL)

Notice of said meeting was filed in the Office of the County Clerk on Tuesday, November 4, 2014 at 4:34 p.m. and posted on the front entrance to the Courthouse and on the county website.

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