

NOTICE OF REGULAR MEETING

BOARD OF COUNTY COMMISSIONERS FOR ROGERS COUNTY, OKLAHOMA

PLACE: Rogers County Courthouse, Commissioners' Meeting Room,
200 South Lynn Riggs Boulevard, Claremore, OK

DATE & TIME: Monday, November 3, 2014 at 9:00 O'clock A.M.

MINUTES

*****CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

- ITEM 1:** **CALL TO ORDER:** Chairman DeLozier called the meeting to order at 9:03 a.m.
- ITEM 2:** **ROLL CALL TO ESTABLISH QUORUM:**
Determine that Notice of Meeting and Agenda was properly posted in accordance with the Oklahoma Open Meeting Act. Chairman Dan DeLozier, Commissioners Mike Helm and Kirt Thacker were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.
- ITEM 3:** **PLEDGE OF ALLEGIANCE:** Helm led the flag salute and the Pledge of Allegiance to the American flag.
- ITEM 4:** **INVOCATION:** Thacker said a prayer.
- ITEM 5:** **APPROVE/DISAPPROVE MINUTES:** October 27, 2014 - Helm made a motion to approve with DeLozier seconding the motion. Roll call: DeLozier – aye, Helm - aye, Thacker - aye. Motion carried.
- ITEM 6:** **NEW BUSINESS:**
1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting of the agenda – None presented.
- ITEM 7:** **ANNOUNCEMENTS:** Helm wanted to remind all county employees there is a no smoking policy on county property and including county vehicles; he is going to ask Emergency Management to talk to the people who are parking on the street because they are blocking the crosswalk; and any improvements to the courthouse must go through the board. Thacker returned the camera to Undersheriff Jon Sappington. He reminded everyone that he had told the board he would be returning it and “here it is”.
- ITEM 8:** **UNFINISHED BUSINESS:**
Award Bid #647 – Public Service Software, Sheriff's Department - ***** Tabled from September 22, October 6, 2014, and October 20, 2014 meetings** – Charles Rogers with the Attorney General's office stated that he had looked at the bid, it looks normal, it is the lowest and best bid subject to contract and operational documents. Helm asked Sappington if it was in the budget. He replied that it was in 911's budget. 911 Director Hamilton asked if it was to be a lease purchase and Sappington replied it was a 7 year lease purchase and first payment is due upon signing. Hamilton reported the trust authority had recommended Spillman, the company they are going with, and she would like to be included in working out the legal contract. DeLozier made a motion to approve going with Spillman and Helm seconded the motion. Roll call: DeLozier – aye, Helm - aye, Thacker - aye. Motion carried. *****NOTE*****The bid amount is \$496,083.00 with optional modules of \$76,171.00.
- ITEM 9:** **ZONING:** None presented.
- ITEM 10:** **PLATS:** None presented.
- ITEM 11:** **ROADS & BRIDGES:**
1. Discussion and possible action regarding Rogers County, J/P 28600(04), Buck Creek Bridge final invoice 506-04 \$1,250.00 and claim form - Smith Roberts Land Service (District 2) – Helm made a motion to approve and DeLozier seconded the motion. Roll call: DeLozier – aye, Helm - aye, Thacker - aye. Motion carried.
2. Discussion and possible action regarding Rogers County, J/P 27811(05), Local ID #63 invoice 503-05 \$1,250.00 and claim form – Smith Roberts Land Service (District 1) – DeLozier made a motion to approve and Helm seconded the motion. Roll call: DeLozier – aye, Helm - aye, Thacker - aye. Motion carried.
3. Resolution number 2015-69 for Project Agreement for CO RD EW 433 over Sweetwater Creek Appx. 3.7 mi. S & 3 M W of SH66/SH28A Jct. in Foyil Project number J3-07 13(04), State Job Piece number jp 30713(04), Bridge 73, approved fee \$75,766.00, CIRB engineering contract by and between Rogers County and the Oklahoma Department of Transportation

(District 1) – DeLozier made a motion to approve and Helm seconded the motion. Roll call: DeLozier – aye, Helm - aye, Thacker - aye. Motion carried.

4. Resolution number 2015-70 for Project Agreement for CO RD SD 417 over Sweetwater Creek Appx. 3.5 mi. S & 2.8 M W of SH66/SH28A Jct. in Foyil Project number J3-07 12(04), State Job Piece number jp 30712(04), Bridge 74, approved fee \$72,147.00, CIRB engineering contract by and between Rogers County and the Oklahoma Department of Transportation (District 1) – DeLozier made a motion to approve and Helm seconded the motion. Roll call: DeLozier – aye, Helm - aye, Thacker - aye. Motion carried.

ITEM 12: CASH FUND ESTIMATE OF NEEDS & REQUEST FOR APPROPRIATIONS: None presented.

ITEM 13: TRANSFER OF FUNDS: None presented.

ITEM 14: UTILITY PERMITS:

1. To- bore - cross County Highway or Local Road S. 4130 Rd. approximately .36 miles north & .54 miles east of Hwy 44 & 266 and further described as: 1,577 feet south of the northwest corner of Section 6 Township 20N Range 16E Rogers County. District 3. – Thacker made a motion to approve and DeLozier seconded the motion. Roll call: DeLozier – aye, Helm - aye, Thacker - aye. Motion carried.
2. To- bore - cross County Highway or Local Road Cedar Lane approximately 2.29 miles west & .41 miles North of Hwy 266 & Hwy 66 and further described as: 724 feet north of the south 1/4 corner of Section 33 Township 21N Range 15E Rogers County. District 3. - Thacker made a motion to approve and DeLozier seconded the motion. Roll call: DeLozier – aye, Helm - aye, Thacker - aye. Motion carried.

ITEM 15: CLAIMS:

1. Salaries: None presented.
2. Attendant Care: None presented.

ITEM 16: BLANKET PURCHASE ORDERS:

1. Material, Supplies, Parts, Groceries & Prescriptions –
 - Sheriff to Speedy Lube \$500.00
 - Sheriff to O'Reilly \$250.00
 - Sheriff to Speedy Lube \$1,000.00
 - District 1 to R&S Auto Parts \$350.00
 - District 1 to Walker's Hardware & Lumber \$100.00
 - District 3 to Lowe's \$500.00
 - Addressing to Froman \$175.00
 - Emergency Management to Comdata \$200.00
 - Emergency Management to Froman \$300.00
 - District 3 to Ameriflex Hose & Accessories \$500.00

DeLozier made a motion to approve with Thacker seconding the motion. Roll call: DeLozier – aye, Helm - aye, Thacker - aye. Motion carried.

2. Orders Exceeding Amount of Issuance – None presented.

ITEM 17: GRANTS: None presented.

ITEM 18: PAYMENT REQUISITION – CONSTRUCTION FUND – RCB BANK, TRUSTEE: None presented.

ITEM 19: AGENDA ITEMS:

1. Update regarding E-911 Trust Authority (Thacker)- Hamilton announced there would be a Trust Board meeting Thursday at 10:00 a.m. Helm asked Hamilton why she asked the question about where it would be housed and she answered she was hoping it would be housed at the 911 Center.
2. Resolution 2015-67 and Reimbursement Form to 04-250 Sheriff Vehicle Maintenance from Allstate Insurance \$1,428.60 – DeLozier made a motion to approve with Thacker seconding the motion. Roll call: DeLozier – aye, Helm - aye, Thacker - aye. Motion carried.
3. Resolution 2015-68 and Reimbursement Form to 04-250 Sheriff Vehicle Maintenance from Comdata \$504.42 – Undersheriff Sappington stated they were going from Comdata to Fleetdeals. Helm made a motion to approve with DeLozier seconding the motion. Roll call: DeLozier – aye, Helm - aye, Thacker - aye. Motion carried.
4. Agreement for E-911 and Dispatch Services by and between Rogers County Board of County Commissioners on behalf of the Rogers County 911 Dispatch Center and Tri-District Fire Protection District (Hamilton) – DeLozier made a motion to approve with Helm seconding the motion. Roll call: DeLozier – aye, Helm - aye, Thacker - aye. Motion carried.

ITEM 20: ANNOUNCEMENTS REGARDING COUNTY EVENTS AND STATUS UPDATES FOR COMMENTS AND DISCUSSION FROM COUNTY DEPARTMENTS AND ELECTED OFFICIALS, AS FOLLOWS:

- a) 911 Administrator – b.) Assessor – c.) Building Operations/Maintenance d.) County Clerk e.) Court Clerk – f.) District Attorney – g.) Election Board h.) Emergency Management i.) Human Resources – j.) Information Technology k.) Inspections/Planning Commission l.) Judicial – m.) OSU Extension – n.) Sheriff o.) Treasurer
- c. Ryan Baze announced that on November 11th the eternal flame would be lit here at the courthouse. Since that is a holiday for county employees, he will be here with Matlock to monitor the fire alarm system. It is required yearly. Matlock will have four guys here. DeLozier added that there will be a parade and the flame will be lit after the parade. He encouraged everyone to be here.
- d. Robin Anderson announced that Megan Jackson is the new Purchasing Agent.
- i. Jenny Bentley announced there were 250 kids that showed up for trick or treating and last year there were less than 100.

ITEM 21: **ACKNOWLEDGEMENT RECEIPT OF THE FOLLOWING ITEMS:** None presented.

ITEM 22: **PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS:**
Limited to specific items on the Agenda that are listed and discussed at this meeting and limited in duration at the discretion of the Chairman – Salesha Wilken asked what time the eternal flame would be lit and DeLozier stated the parade would be 11:11 a.m. and it would be immediately following. She then stated she had two questions for Commissioner Thacker. Thacker replied he had no response before she asked them so she asked the other two commissioners what prompted the return of the camera. Helm had no response and DeLozier stated he had no idea. She also asked if this took care of the auditor's report.

ITEM 23: **PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:**
(Materials, Supplies, Parts, Groceries & Prescriptions) - Helm made a motion to pay purchase orders and Thacker seconded the motion. Roll call: DeLozier – aye, Helm - aye, Thacker - aye. Motion carried.

ITEM 24: **RECESS OR ADJOURNMENT:** Thacker made a motion to adjourn at 10:16 a.m. and Helm seconded the motion. Roll call: DeLozier – aye, Helm - aye, Thacker – aye. Motion carried.

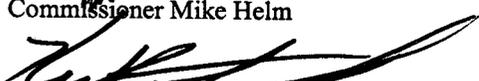
BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA



Chairman Dan DeLozier



Commissioner Mike Helm



Commissioner Kirt Thacker



(SEAL)

By: 
Robin Anderson, Rogers County Clerk

Notice of said meeting was filed in the Office of the County Clerk on Thursday, October 30, 2014, at 5:15 p.m. and posted on the front door entrance to the courthouse and on the county website.