

NOTICE OF REGULAR MEETING

BOARD OF COUNTY COMMISSIONERS FOR ROGERS COUNTY, OKLAHOMA

PLACE: Rogers County Courthouse, Commissioners' Meeting Room,
200 South Lynn Riggs Boulevard, Claremore, OK

DATE & TIME: Monday, October 20, 2014 at 9:00 O'clock A.M.

Minutes

*****CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

- ITEM 1:** **CALL TO ORDER:** Chairman DeLozier called the meeting to order at 9:02 a.m.
- ITEM 2:** **ROLL CALL TO ESTABLISH QUORUM:**
Determine that Notice of Meeting and Agenda was properly posted in accordance with the Oklahoma Open Meeting Act. Chairman Dan DeLozier, Commissioners Mike Helm and Kirt Thacker were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.
- ITEM 3:** **PLEDGE OF ALLEGIANCE:** Commissioner Helm led the salute and the Pledge of Allegiance to the American flag.
- ITEM 4:** **INVOCATION:** Commissioner Thacker said a prayer.
- ITEM 5:** **APPROVE/DISAPPROVE MINUTES:** October 14, 2014, and Special Meeting September 29, 2014 and Recessed Meetings October 6, 2014 and October 14, 2014 - Helm made a motion to approve with DeLozier seconding the motion. Roll call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried.
- ITEM 6:** **NEW BUSINESS:**
1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting of the agenda – None presented.
- ITEM 7:** **ANNOUNCEMENTS:** Open house for District 1 on October 24th, 2014 from 4:00 p.m.-7:00 p.m.
- ITEM 8:** **UNFINISHED BUSINESS:**
1. Discussion and possible action regarding rooftop cooling systems (Helm) *****Note – Tabled from September 29, 2014 meeting** – Ryan Baze stated the unit was with Aon being inspected in regards to the freezing issue. Steve Rumsey, Flintco, was present to answer any questions.
 2. Request from Sheriff's Department for Rogers County Board of County Commissioners to impose a daily incarceration fee to be charged and paid by the municipal inmates at the same rate the district has set at \$41.60 (Sheriff) - *****Note – Tabled from October 14, 2014 meeting** – Undersheriff Jon Sappington requested this be struck from the agenda due to there being new legislation in January. Helm made a motion to strike and Thacker seconded the motion. Roll call: DeLozier – aye, Helm - aye, Thacker - aye. Motion carried.
 3. Award Bid #647 – Public Service Software, Sheriff's Department - ***** Tabled from September 22, and October 6, 2014 meeting** – Sappington requested this be tabled for two weeks. DeLozier made the motion to table this for two weeks with Thacker seconding the motion. Roll call: DeLozier – aye, Helm - aye, Thacker - aye. Motion carried.
 4. Monthly Report of Officers, September 2014 - ***** Tabled from October 14, 2014 meeting**– County Clerk Robin Anderson reported that all reports had been presented from the Treasurer except for the Election Board and Drug Court. Thacker made a motion to approve with Helm seconding the motion. Roll call: DeLozier – aye, Helm - aye, Thacker - aye. Motion carried.
- ITEM 9:** **ZONING:**
1. Proclamation of October 2014 as Community Planning Month (Curtis) – Larry Curtis gave a presentation. Helm made a motion to approve with Thacker seconding the motion. Roll call: DeLozier – aye, Helm - aye, Thacker - aye. Motion carried.
- ITEM 10:** **PLATS:** None presented.
- ITEM 11:** **ROADS & BRIDGES:**
1. Utility Relocation Agreement by and between the Board of County Commissioners and the Oklahoma Department of Transportation for JP# 28599, Utilities 06 and Rural Water District #2, Local Bridge # 83 – District #1- DeLozier made a motion to approve with Helm seconding the motion. Roll call: DeLozier – aye, Helm - aye, Thacker - aye. Motion carried.
 2. Claim request for expense payment which ODOT will pay with CIRB funds, of \$650.00 from Franklin & Associates for Appraisal Review – Bridge Project J/P 2 5480(04) CIRB-166C(212)RB, which plans are by reference made a part of the agreement. Bridge 107 “A”

location is 66E0520N4240003 NBI NO. 09787 – District #3- Thacker made a motion to approve with DeLozier seconding the motion. Roll call: DeLozier – aye, Helm - aye, Thacker - aye. Motion carried.

3. Resolution #2015-65, Project Agreement for County Road over Rabb Creek on NS 4060 Appx 3.7 miles W and 3.7 miles N of US 169/SH88 JCT Project # J2-9748(04) State Job Piece #JP 29748(04) by and between Rogers County and the Oklahoma Department of Transportation – District #2- Helm made a motion to approve with Thacker seconding the motion. Roll call: DeLozier – aye, Helm - aye, Thacker - aye. Motion carried.
4. Local Public Agency Land and Right-of-Way acquisition services agreements by and between Smith-Roberts Land Service, Inc., and Rogers County Commissioners, J/P# 28599(04), Bridge #83 – District #1- DeLozier made a motion to approve with Helm seconding the motion. Roll call: DeLozier – aye, Helm - aye, Thacker - aye. Motion carried.

ITEM 12: CASH FUND ESTIMATE OF NEEDS & REQUEST FOR APPROPRIATIONS: None presented.

ITEM 13: TRANSFER OF FUNDS:

1. Sheriff's Jail Salaries - 04SJ-110 to Sheriff's Jail Capital Outlay – 04SJ-400 \$50,000.00 (Sheriff) - DeLozier made a motion to approve with Helm seconding the motion. Roll call: DeLozier – aye, Helm - aye, Thacker - aye. Motion carried.

ITEM 14: UTILITY PERMITS: None presented.

ITEM 15: CLAIMS:

1. Salaries: - Special Payroll for September 2014 (District 1) - DeLozier stated there were two people from his district that his office had the time wrong on and made a motion to approve with Helm seconding the motion. Roll call: DeLozier – aye, Helm - aye, Thacker - aye. Motion carried.
2. Attendant Care: None presented.

ITEM 16: BLANKET PURCHASE ORDERS:

1. Material, Supplies, Parts, Groceries & Prescriptions –
 - Sheriff to O'Reilly Automotive Store \$250.00
 - District #2 to O'Reilly Automotive Store \$1,000.00

DeLozier made a motion to approve with Thacker seconding the motion. Roll call: DeLozier – aye, Helm - aye, Thacker - aye. Motion carried.

2. Orders Exceeding Amount of Issuance – None presented.

ITEM 17: GRANTS:

1. Public Hearing concerning the Economic Development Infrastructure Financing Project, located at the City of Tulsa-Rogers County Port of Catoosa, #15221 CDBG ED 12 - \$250,000/TMK-IPSCO Rail Spur – Armstrong. Helm made a motion to open the public hearing and Thacker seconded it at 9:26 a.m. Roll call: DeLozier – aye, Helm - aye, Thacker – aye. Motion carried. Mr. Armstrong stated that this is the time to close this project, the jobs are complete. DeLozier made a motion to approve and close the public hearing with Thacker seconding the motion at 9:28 a.m. Roll call: DeLozier – aye, Helm - aye, Thacker – aye. Motion carried
2. Authorize the Chairman to electronically sign and submit Close-out Documents for 15221 CDBG ED 12 (TMK-IPSCO Rail Spur)- Helm made a motion to approve with Thacker seconding the motion. Roll call: DeLozier – aye, Helm - aye, Thacker - aye. Motion carried.

ITEM 18: PAYMENT REQUISITION – CONSTRUCTION FUND – RCB BANK, TRUSTEE: None presented.

ITEM 19: AGENDA ITEMS:

1. Update regarding E-911 Trust Authority (Thacker)-Janet Hamilton reported that Jim Orbison, Attorney for the Authority, stated that David Puckett would be able to serve on the Oologah Town Council and the fire district concurrently. Fire districts are exempt.
2. Slide show presentation of the Rogers County Courthouse dedication October 3, 2014 (Thacker) – Presentation only.
3. Proposal and Acceptance of Preventive Maintenance Agreement by and between Board of County Commissioners and Vickrey Heat & Air, Inc., (District #2) – Helm requested to strike from this from the agenda.
4. Independent Contractor Agreement by and between Board of County Commissioners and Loretta Janiecc Hill, Contractor (Health Department) - Helm made a motion to approve with Thacker seconding the motion. Roll call: DeLozier – aye, Helm - aye, Thacker - aye. Motion carried.
5. Remove Dawn Dicks as Receiving Agent and add Lesa Golbek, and remove Arlene Peper as Requisitioning Agent and add Sophia Minor (Treasurer) - DeLozier made a motion to approve with Thacker seconding the motion. Roll call: DeLozier – aye, Helm - aye, Thacker - aye. Motion carried.
6. Resolution 2015-63 and Reimbursement Form to One Cent Sales Tax Fund Account M & O District #3, fuel reimbursement from Planning Commission \$476.51 – Thacker made a motion to approve with Helm seconding the motion. Roll call: DeLozier – aye, Helm - aye,

- Thacker - aye. Motion carried.
7. Resolution 2015-64 and Reimbursement Form to One Cent Sales Tax Fund Account M & O District #1, reimbursement for returned product from Kirby Smith Machinery \$1,159.62 – DeLozier made a motion to approve with Thacker seconding the motion. Roll call: DeLozier – aye, Helm - aye, Thacker - aye. Motion carried.
 8. Discussion and possible action regarding the County General Budget for Fiscal Year 2014-2015 – Bill Turner, CPA, presented the budget to the Board and discussed the accounts. Helm made a motion to present the balanced budget to the Excise Board with Thacker seconding the motion. Roll call: DeLozier – aye, Helm - aye, Thacker - aye. Motion carried.

ITEM 20: ANNOUNCEMENTS REGARDING COUNTY EVENTS AND STATUS UPDATES FOR COMMENTS AND DISCUSSION FROM COUNTY DEPARTMENTS AND ELECTED OFFICIALS, AS FOLLOWS:

- a) 911 Administrator – b.) Assessor – c.) Building Operations/Maintenance d.) County Clerk e.) Court Clerk – f.) District Attorney – g.) Election Board h.) Emergency Management i.) Human Resources – j.) Information Technology k.) Inspections/Planning Commission l.) Judicial – m.) OSU Extension – n.) Sheriff o.) Treasurer
- d. Robin Anderson thanked her employee, Megan Jackson, for the wonderful photography on the slide show for the Courthouse dedication.
- g. Julie Dermody reported that absentee ballots are still available for 10 days before the November 4th election.
- k. Curtis announced there would be a planning commission meeting tomorrow but there are no Board of Adjustment zoning cases.
- l. Judge Condren spoke to the board about a purchase order that was not processed last week. Helm stated he sent the Drug Court purchase order inquiry to Charles Rogers with the Attorney General's office and it was ok to pay. Judge Condren asked if she could anticipate this being a problem in the future. Mr. Rogers replied, "No."

ITEM 21: ACKNOWLEDGEMENT RECEIPT OF THE FOLLOWING ITEMS:

1. Emergency Management Performance Grant (EMPG) funds in the amount of \$7,500.00 – So acknowledged.

ITEM 22: PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS:

Limited to specific items on the Agenda that are listed and discussed at this meeting and limited in duration at the discretion of the Chairman – Salesha Wilken asked DeLozier what was returned on Item 7. He told her it was Bomag teeth. She also asked if there were any charges on Item 8. DeLozier answered there weren't.

ITEM 23: PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:

(Materials, Supplies, Parts, Groceries & Prescriptions) – DeLozier made a motion to approve with Thacker seconding the motion. Roll call: DeLozier – aye, Helm - aye, Thacker - aye. Motion carried.

ITEM 24: RECESS OR ADJOURNMENT: Thacker made a motion to adjourn at 10:57 a.m. with DeLozier seconding the motion. Roll call: DeLozier – aye, Helm - aye, Thacker - aye. Motion carried.

Attest:

Robin Anderson
County Clerk

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

Dan DeLozier
Chairman Dan DeLozier

Mike Helm
Commissioner Mike Helm

Kirt Thacker
Commissioner Kirt Thacker

(SEAL)



Notice of said meeting was filed in the Office of the County Clerk on Thursday, October 16, 2014, at 3:59 p.m., and posted on the front door entrance to the courthouse and on the county website.