

NOTICE OF EMERGENCY MEETING

BOARD OF COUNTY COMMISSIONERS FOR ROGERS COUNTY, OKLAHOMA

PLACE: Rogers County Courthouse, Commissioners' Meeting Room
200 South Lynn Riggs Blvd., Claremore, OK 74017

DATE & TIME: FRIDAY, August 29, 2014, at 1:00 O'clock P.M.

MINUTES

*****CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA*****

ITEM 1: **CALL TO ORDER:** Chairman DeLozier called the meeting to order at 1:10 p.m.

ITEM 2: **ROLL CALL TO ESTABLISH QUORUM:**
Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Chairman Dan DeLozier and Commissioner Mike Helm were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.

ITEM 3: **CLAIMS:**
1. Salaries – August 2014
Janet Hamilton, E911 Director, was present and explained she had inadvertently left a new employee off the payroll. Helm made a motion to approve and DeLozier seconded the motion. Roll call: DeLozier – aye, Helm – aye. Motion carried.

ITEM 4: **RECESS OR ADJOURNMENT:** DeLozier made a motion to adjourn at 1:13 p.m. and Helm seconded the motion. Roll call: DeLozier – aye, Helm – aye. Motion carried.

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

BY: Robin Anderson
County Clerk Robin Anderson

Dan DeLozier
Chairman Dan DeLozier

Mike Helm
Commissioner Mike Helm

Kirt Thacker
Commissioner Kirt Thacker



Notice of said meeting was filed in the Office of the County Clerk on FRIDAY, August 29, 2014, at 11:43 a.m. and posted on the Front Door Entrance to the Courthouse and on the county website.

NOTICE OF REGULAR MEETING

BOARD OF COUNTY COMMISSIONERS FOR ROGERS COUNTY, OKLAHOMA

PLACE: Rogers County Courthouse, Commissioners' Meeting Room,
200 South Lynn Riggs Boulevard, Claremore, OK

DATE & TIME: Tuesday, September 2, 2014 at 9:00 O'clock A.M.

MINUTES

*****CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

- ITEM 1:** **CALL TO ORDER:** Chairman DeLozier called the meeting to order at 9:00 a.m.
- ITEM 2:** **ROLL CALL TO ESTABLISH QUORUM:**
Determine that Notice of Meeting and Agenda was properly posted in accordance With the Oklahoma Open Meeting Act. . Chairman Dan DeLozier, Commissioner Mike Helm, and Commissioner Kirt Thacker were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.
- ITEM 3:** **PLEDGE OF ALLEGIANCE:** Commissioner Thacker led the salute and the Pledge of Allegiance to the American flag.
- ITEM 4:** **INVOCATION:** Commissioner Helm said a prayer.
- ITEM 5:** **APPROVE/DISAPPROVE MINUTES:** August 25th, 2014 and Emergency Meeting, August 26th, 2014 – Commissioner Helm made a motion to approve the minutes as presented with Chairman DeLozier seconding the motion. Roll call: DeLozier- aye, Helm – aye, Thacker – aye. Motion carried.
- ITEM 6:** **NEW BUSINESS:**
1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting of the agenda - None presented.
- ITEM 7:** **ANNOUNCEMENTS:** - None presented.
- ITEM 8:** **UNFINISHED BUSINESS:** - None presented.
- ITEM 9:** **ZONING:** - None presented.
- ITEM 10:** **PLATS:** None presented.
- ITEM 11:** **ROADS & BRIDGES:**
1. Request for payment of Invoice 503-03 from Smith-Roberts Land Services, Inc., JP#27811(05), Dog Creek Bridge, Rogers County District #1 \$2,600.00 – (DeLozier) Chairman DeLozier stated Smith-Roberts Land Services is currently in the process of purchasing right of way. He made a motion to approve invoice as presented with Commissioner Helm seconding the motion. Roll call: DeLozier – aye, Helm – aye, and Thacker – aye. Motion carried.
- ITEM 12:** **CASH FUND ESTIMATE OF NEEDS & REQUEST FOR APPROPRIATIONS:** None presented.
- ITEM 13:** **TRANSFER OF FUNDS:** - None presented.
- ITEM 14:** **UTILITY PERMITS:**
1. Chelsea Gas Authority - To –bore - cross County Highway or Local Road S. 4220 Rd. Approximately 0.09 miles north of Hwy 28A and further described as: 470 feet north of the SE corner of Section 28 Township 23N Range 17E - Rogers County, District 1 – (Curtis) – Chairman DeLozier made a motion to approve utility permit as presented with Commissioner Helm seconding the motion. Roll call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried.
2. RWD #5 -To – bore - cross County Highway or Local Road E. 520 Rd. approximately .1 miles west of S. 4100 Rd. and further described as: 500 feet west of the NE corner of Section 33 Township 21N Range 15E Rogers County, District 3 – (Curtis) – Commissioner Thacker made a motion to approve the utility permit as presented with Chairman DeLozier seconding the motion. Roll call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried.
- ITEM 15:** **CLAIMS:**
1. Salaries – None presented.
2. Attendant Care – None presented.

ITEM 16: BLANKET PURCHASE ORDERS:

1. Material, Supplies, Parts, Groceries & Prescriptions –
 - Addressing to Froman Oil Co \$175.00
 - Emergency Management to Comdata \$200.00
 - Emergency Management to Froman Oil Co \$300.00
 - District #1 to Cintas Corporation \$1300.00
 - District #3 to Diamond P Lawn & Garden \$150.00
 - District #3 to Lowe's \$500.00

Commissioner Helm made a motion to approve with Commissioner Thacker seconding the motion. Roll call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried.

2. Orders Exceeding Amount of Issuance – None presented.

ITEM 17: GRANTS: - None presented.

ITEM 18: PAYMENT REQUISITION – CONSTRUCTION FUND – RCB BANK, TRUSTEE: None presented.

ITEM 19: AGENDA ITEMS:

1. Update regarding E-911 Trust Authority – (Thacker) – 911 Administrator Janet Hamilton reported that Foyil Fire Department was coming on board September 3, @ 7:30a.m. Also Chelsea Police Department and Chelsea Fire Department would be on board Friday, September 5. There is a Trust Authority meeting on Thursday @ 10:00a.m. No action taken.
2. Independent Contractor Agreement by and between the Board of County Commissioners and Reliable Services on behalf of the Court Clerk's Office – (Court Clerk) – Court Clerk Kim Henry reported that due to budget cuts in the court system, her office is now responsible for cleaning the secure areas for the Court Clerk's Office. After a lengthy discussion, Commissioner Helm made a motion to table for one (1) week for further review with Chairman DeLozier seconding the motion. Roll call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried.
3. Presentation by Utility Rebate Consultants – (DeLozier) – Gary Dennis, URC representative gave a brief presentation. They would be looking for refunds, rebates, and overcharges. He said his firm would audit utility meters and determine if rebates and or refunds were in order. To get started, URC would need one (1) months bills, authorization, and signed agreement. His company is not a fee based service. Savings for the first 24 months is split 50/50. Then 100% of the savings would go to the county. ADA David Iski asked what other government agencies he has worked with and for references. Commissioner Thacker made a motion to proceed with URC with Commissioner Helm seconding the motion. Roll call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried.
4. Cancel Resolution and Reimbursement 2015-38 approved August 18, 2014, Inadvertently deposited funds from OTEMS into District #2 One Cent Sales Tax and should have been deposited in Fund #139 Dispatch Consolidated Services – (Commissioners) – Commissioner Helm made a motion to approve with Commission Thacker seconding the motion. Roll call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried.

ITEM 20: ANNOUNCEMENTS REGARDING COUNTY EVENTS AND STATUS UPDATES FOR COMMENTS AND DISCUSSION FROM COUNTY DEPARTMENTS AND ELECTED OFFICIALS, AS FOLLOWS:

- a.) 911 Administrator – b.) Assessor – c.) Building Operations/Maintenance d.) County Clerk e.) Court Clerk – f.) District Attorney – g.) Election Board h.) Emergency Management i.) Human Resources – j.) Information Technology k.) Inspections/Planning Commission l.) Judicial – m.) OSU Extension – n.) Sheriff o.) Treasurer
 - e. Kim Henry reported Jury Term is starting in two (2) weeks on September 15, 2014. She also thanked the Board for the parking lot on behalf of the jurors.
 - m. Donna Patterson reminded the Board the Fair starts next week.

ITEM 21: ACKNOWLEDGEMENT RECEIPT OF THE FOLLOWING ITEMS:

1. Annual Bridge Inspections for Rogers County, District #1, #2 and #3 – (DeLozier) Chairman DeLozier said the report looks good. – Acknowledgement only.

ITEM 22: PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS:

Limited to specific items on the Agenda that are listed and discussed at this meeting and limited in duration at the discretion of the Chairman –

- Salesha Wilken questioned Agenda Item #3. Commissioner Helm said they have looked at this in 2007 or 2008 in the Old Courthouse. However, it was not feasible to proceed at that time. Chairman DeLozier stated they are looking for savings at all county buildings and locations, not just the Courthouse.

ITEM 23: PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:

(Materials, Supplies, Parts, Groceries & Prescriptions) Commissioner Helm made a motion to pay all purchase orders from all departments with Commissioner Thacker seconding the motion. Roll call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried. ***NOTE***Thacker left the meeting at 9:27 a.m. and returned at 9:29 a.m.