

NOTICE OF SPECIAL MEETING

BOARD OF COUNTY COMMISSIONERS FOR ROGERS COUNTY, OKLAHOMA

PLACE: Rogers County Courthouse, Commissioners' Meeting Room
200 S. Lynn Riggs Blvd., Claremore, OK

DATE & TIME: Tuesday, July 29, 2014, at 9:00A.M.

MINUTES

*****CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

ITEM 1: CALL TO ORDER: Chairman DeLozier called the meeting to order @ 9:03 a.m.

ITEM 2: ROLL CALL TO ESTABLISH QUORUM:
Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. . Chairman Dan DeLozier and Commissioner Mike Helm were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Commissioner Kirt Thacker was not present.

ITEM 3: Open and Award Bid #644, Asphalt installation for the courthouse parking lot. Nelson McSwain, Purchasing Agent told the Board that 14 bid packets were mailed, two (2) bid packets were received, and none were returned undeliverable. Bids received were from:
➤ Patton Construction - \$21,246.00
➤ Ellsworth Paving - \$30,000.00
Commissioner Helm made a motion to approve Patton Construction's bid with Chairman DeLozier seconding the motion. Roll Call: DeLozier – aye, Helm – aye. Motion Carried. Chairman DeLozier stated that he would contact Patton Construction as soon as possible to get a time-line for asphalt installation to begin.

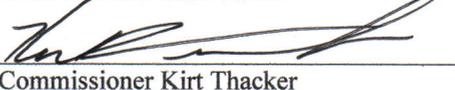
ITEM 4: RECESS OR ADJOURNMENT: Chairman DeLozier made a motion to adjourn the meeting at 9:08 a.m. with Commissioner Helm seconding the motion. Roll Call: DeLozier – aye, Helm – aye. Motion Carried.

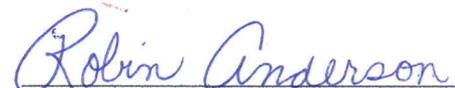


BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA


Chairman, Dan DeLozier


Commissioner Mike Helm


Commissioner Kirt Thacker

By: 
Robin Anderson, Rogers County Clerk

(SEAL)

Notice of said meeting was filed in the Office of the County Clerk on Wednesday, July 23, 2014 at 1:39 p.m. and posted on the Front Door Entrance to the Courthouse and on the county website.

NOTICE OF REGULAR MEETING

BOARD OF COUNTY COMMISSIONERS FOR ROGERS COUNTY, OKLAHOMA

PLACE: Rogers County Courthouse, Commissioner's Meeting Room,
200 South Lynn Riggs Boulevard, Claremore, OK

DATE & TIME: Monday, July 28th, 2014 at 9:00 O'clock A.M.

MINUTES

*****CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

- ITEM 1:** **CALL TO ORDER:** Chairman DeLozier called the meeting to order @ 9:00a.m.
- ITEM 2:** **ROLL CALL TO ESTABLISH QUORUM:**
Determine that Notice of Meeting and Agenda was properly posted in accordance with the Oklahoma Open Meeting Act. Chairman Dan DeLozier, Commissioner Mike Helm, and Commissioner Kirt Thacker were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.
- ITEM 3:** **PLEDGE OF ALLEGIANCE:** Commissioner Thacker led the salute and the Pledge of Allegiance to the American flag.
- ITEM 4:** **INVOCATION:** Commissioner Helm said a prayer.
- ITEM 5:** **APPROVE/DISAPPROVE MINUTES:** July 21, 2014 Regular Meeting – Commissioner Thacker made a motion to approve the minutes with Commissioner Helm seconding the motion. Roll call: DeLozier – aye, Helm-aye, Thacker -aye. Motion carried.
- ITEM 6:** **NEW BUSINESS:**
1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting of the agenda – None presented.
- ITEM 7:** **ANNOUNCEMENTS:** None presented.
- ITEM 8:** **UNFINISHED BUSINESS:**
1. Adoption of FINAL version of the Notification of Telephone Line Installation – Forms Tele -101, 7/14 (DeLozier) **NOTE – Tabled from 7-21-2014 *See Item #2
2. Resolution #2015-28, Requesting Information on Future Telephone Line Installation Within county right-of-way – (DeLozier) **NOTE – Tabled from 7-21-2014 – Assistant District Attorney David Iski informed the Board of the new legislation concerning installation of telephone lines in the county. He stated the CED Board had done a good job on the development of the letter to be sent to telephone companies doing business with Rogers County. However, he expanded the letter to protect Rogers County. Mr. Iski also attached a list of telephone companies doing business in the State of Oklahoma. Commissioner Helm made a motion to approve the forms and resolution as presented with Chairman DeLozier seconding the motion. Roll Call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried.
- ITEM 9:** **ZONING:** None presented.
- ITEM 10:** **PLATS:** None presented.
- ITEM 11:** **ROADS & BRIDGES:** None presented.
- ITEM 12:** **CASH FUND ESTIMATE OF NEEDS & REQUEST FOR APPROPRIATIONS:** None presented.
- ITEM 13:** **TRANSFER OF FUNDS:** None presented.
- ITEM 14:** **UTILITY PERMITS:**
1. RWD #3 Rogers County – To Bore – Cross County Highway or Local Road 177th E. Avenue, approximately 0.344 miles south of 96th Street North & 177th E. Avenue junction and further described as: 1,815 feet south of the NE corner of Section 23, Township 21N, Range 14E, Rogers County, District #2 – (Curtis) Planning Commission Director Larry Curtis recommended approval of Utility Permit. Commissioner Helm made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried.
2. ONG – To Bore – Cross County Highway or Local Road, Anthem Ridge Road, approximately 1.11 miles west & .48 miles north of Highway #266 and Highway #167 and further described as: 1,611 feet north and 211 feet east of the SW corner of Section 1, Township 20N, Range 14E, Rogers County, District #2 – (Curtis) Planning Commissioner Director Larry Curtis stated this road is in Stone Canyon Planned Community. He recommended approval of Utility Permit. Commissioner Helm made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried.
3. ONG – To Bore – Cross County Highway or Local Road, E 590 Road, approximately 1.11 miles west and .35 miles south of Highway #412 and Highway #88 and further described as: 2,315 feet east of the SW Corner of Section 1, Township 19N, Range 17E, Rogers County, District #3 – (Curtis) Planning

Commission Director Larry Curtis recommended approval of Utility Permit. Commissioner Thacker made a motion to approve with Commissioner Helm seconding the motion. Roll Call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried.

ITEM 15: CLAIMS:

1. Salaries – July 2014 – Commissioner Helm made a motion to approve all salary claims including terminations and resignations as presented with Chairman DeLozier seconding the motion. Roll Call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried.

2. Attendant Care - Detention Transportation Claim Invoice #66-May-2014-01 \$865.12 – Commissioner Helm made a motion to approve claim as presented with Chairman DeLozier seconding the motion. Roll Call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried.

ITEM 16: BLANKET PURCHASE ORDERS:

1. Material, Supplies, Parts, Groceries & Prescriptions –

- Sheriff to Sysco Foods \$3,950.00
- Sheriff to Performance Food Group \$5,000.00
- Sheriff to U. S. Foods \$1,600.00
- Sheriff to Bimbo Bakeries \$1,257.00
- Sheriff to Warehouse Market \$200.00
- Sheriff to Farmer's Bros Coffee \$243.00
- Sheriff to Speedy Lube \$500.00
- Sheriff to Westwood Pharmacy \$5,000.00
- Sheriff to PHS Mobile X-Ray \$600.00
- Sheriff to Froman Oil Co \$1,000.00
- Sheriff to St. Francis Outreach Services \$1,200.00
- Sheriff to Medical Compliance Specialty, Inc., \$400.00
- Sheriff to Correctional Dental Services \$2,000.00
- Planning Commission to Froman Oil Co \$250.00
- Planning Commission to District #3 \$747.40
- E-911 Center to Froman Oil Co \$200.00
- District #1 to R & S Auto Parts \$350.00
- District #2 to T & W Tire \$2,000.00
- District #2 to Maxwell Supply \$2000.00
- District #2 to Greenhill Materials, LLC \$7,000.00
- District #2 to Ergon Asphalt & Emulsions \$2,000.00

Commissioner Helm made a motion to approve Blanket Purchase Orders as presented with Commissioner Thacker seconding the motion. Roll Call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried.

2. Orders Exceeding Amount of Issuance – None presented.

ITEM 17: GRANTS:

1. Resolution #2015-32 - Authorizing application for Financial Assistance from the Rural Economic Action Plan (REAP) Fund on behalf of Oologah-Talala School District – (Helm) Commissioner Helm made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried.

2. Resolution #2015-33 - Authorizing application for Financial Assistance from the Rural Economic Action Plan (REAP) Fund on behalf of Sequoyah School District – (DeLozier) Chairman DeLozier stated this grant was used to improve the drainage ditch by Sequoyah School. He said more work was required to complete the project. Chairman DeLozier made a motion to approved with Commissioner Thacker seconding the motion. Roll Call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried.

ITEM 18: PAYMENT REQUISITION – CONSTRUCTION FUND – RCB BANK, TRUSTEE: None presented.

NOTE At this point meeting was recessed to allow Commissioners and all present to watch the County Flag being raised. Commissioner Helm made a motion to recess with Commissioner Thacker seconding the motion. Roll Call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried. Meeting recessed at 9:16a.m.

Chairman DeLozier made a motion to reconvene the meeting at 9:22a.m. with Commissioner Thacker seconding the motion. Roll Call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried. Meeting reconvened.

NOTEChairman DeLozier went back to Item 15:1 Salaries at this point.***

ITEM 19: AGENDA ITEMS:

1. Update by BKL, Inc., and Flintco regarding Courthouse Plaza Project – None presented.
2. Update regarding E-911 Trust Authority – (Thacker)

Commissioner Thacker stated Director Janet Hamilton is on vacation.

3 INCOG total assessment for Fiscal Year 2015 – INCOG Dues, \$29,702.00 and Green Country Stormwater Alliance \$4,000.00, Total Fees Due, \$33,702.00 – (DeLozier) Commissioner Thacker made a motion to approve with Commissioner Helm seconding the motion. Roll Call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried.

4. Resolution #2015-30 and Reimbursement to General Fund M & O – deposit \$2,783.50 from Health Department for telephone reimbursement – (Commissioners) Commissioner Helm made a motion to approve with Chairman DeLozier seconding the motion. Roll Call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried.

5. Resolution #2015-31 and Reimbursement to One Cent Sales Tax M & O – deposit \$526.52 from Town of Talala for fuel reimbursement – (Commissioners) Commissioner Helm made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried.

- ITEM 20: ANNOUNCEMENTS REGARDING COUNTY EVENTS AND STATUS UPDATES FOR COMMENTS AND DISCUSSION FROM COUNTY DEPARTMENTS AND ELECTED OFFICIALS, AS FOLLOWS:**
- a.) 911 Administrator – b.) Assessor – c.) Building Operations/Maintenance d.) County Clerk
 - e.) Court Clerk – f.) District Attorney – g.) Election Board h.) Emergency Management
 - i.) Human Resources – j.) Information Technology k.) Inspections/Planning Commission
 - l.) Judicial – m.) OSU Extension – n.) Sheriff o.) Treasurer
- c. Ryan Baze, Maintenance Director informed the Board that John Haase with OSU is helping with the flowers and sod in the front of the Courthouse. The front steps will be opened soon for use. The eternal flame is currently being installed and should be tested by tomorrow. Ryan also stated he will be on vacation the week of August 4th and telephone calls would be forwarded to Art Dawes.
 - d. Robin Anderson, County Clerk, announced that current Purchasing Agent Nelson McSwain is retiring September 30, 2014. At his request, he is stepping down as Purchasing Agent now. Effective August 1, 2014, Marilyn Gibson will be Rogers County Purchasing Agent.
 - g. Julie Demody, Election Board Secretary, reminded the Board that there is an Election on August 26 for Democrats only. State and Federal issues are on the ballot. No County issues are on the ballot. All precincts in Rogers County will be open.
 - k. Larry Curtis, Planning Commission Director reported the Board of Adjustments is down to three (3) members. This could cause a hardship. He needs two (2) additional board members from the unincorporated area of Rogers County. Chairman DeLozier stated it is hard to find citizens who are willing to serve as board members.
 - o. Cathy Pinkerton-Baker, Treasurer, notified the Board that three (3) personal tax warrants have been issued: Reliable Manufacturing Corp - \$8,553.19, Choice Sanitation - \$22,599.63 and American Concrete, Inc., - \$7,825.05. She said the Sheriff's office would be serving the warrants.

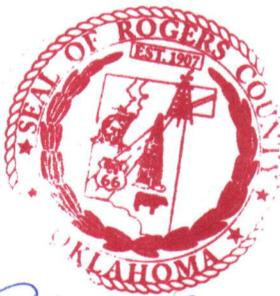
ITEM 21: ACKNOWLEDGEMENT RECEIPT OF THE FOLLOWING ITEMS: None presented.

ITEM 22: PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS:
Limited to specific items on the Agenda that are listed and discussed at this meeting and limited in duration at the discretion of the Chairman –

- Salesha Wilkin asked if more tax warrants would be issued. Treasurer Baker answered this was the first group of many.

ITEM 23: PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:
(Materials, Supplies, Parts, Groceries & Prescriptions) Commissioner Helm made a motion to approve payment of all purchase orders with Commissioner Thacker seconding the motion. Roll Call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried.

ITEM 24: RECESS OR ADJOURNMENT: Chairman DeLozier made a motion to adjourn at 10:08 a.m. with Commissioner Helm seconding the motion. Roll Call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried.



BY: Robin Anderson
Robin Anderson, Rogers County Clerk

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

Dan DeLozier
Chairman, Dan DeLozier

Mike Helm
Commissioner, Mike Helm

Kirt Thacker
Commissioner, Kirt Thacker

(SEAL)

Notice of said meeting was filed in the Office of the County Clerk on **Thursday, JULY 24th, 2014, at 3:57p.m.** and posted on the front door entrance to the courthouse and on the county website.