

**NOTICE OF REGULAR MEETING**

**BOARD OF COUNTY COMMISSIONERS FOR ROGERS COUNTY, OKLAHOMA**

**PLACE:** Rogers County Courthouse, Commissioners' Meeting Room  
200 S. Lynn Riggs Blvd., Claremore, OK

**DATE & TIME:** Monday, July 14, 2014, at 9:00 O'clock A.M.

**MINUTES**

**\*\*\*CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

- ITEM 1:**       **CALL TO ORDER:** Chairman DeLozier called meeting to order at 9:00a.m.
- ITEM 2:**       **ROLL CALL TO ESTABLISH QUORUM:**  
Determine that Notice of Meeting and Agenda was properly posted in accordance with the Oklahoma Open Meeting Act. Chairman Dan DeLozier, Commissioner Mike Helm and Commissioner Kirt Thacker were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.
- ITEM 3:**       **PLEDGE OF ALLEGIANCE:** Commissioner Thacker led the salute and the Pledge of Allegiance to the American flag.
- ITEM 4:**       **INVOCATION:** Commissioner Helm said a prayer.
- ITEM 5:**       **APPROVE/DISAPPROVE MINUTES:** July 7, 2014 Regular Meeting – Thacker made a motion to approve and Helm seconded the motion. Roll call: DeLozier – aye, Helm-aye, Thacker -aye. Motion carried.
- ITEM 6:**       **NEW BUSINESS:**  
1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting the agenda – NONE PRESENTED.
- ITEM 7:**       **ANNOUNCEMENTS:** NONE PRESENTED.
- ITEM 8:**       **UNFINISHED BUSINESS:** NONE PRESENTED.
- ITEM 9:**       **ZONING:** NONE PRESENTED.
- ITEM 10:**      **PLATS:** NONE PRESENTED.
- ITEM 11:**      **ROADS & BRIDGES:**  
1. Discussion and possible action regarding the Rogers County 8-year plan Fiscal Year 2014-2015 - Circuit Engineering District #1 representative, Patrick Shoopman explained that there was an error on the original plan. Rabbs Creek and Spunky Creek were moved to 2018 and should have stayed in 2017. Commissioner Helm made a motion to approve with Commissioner Thacker seconding the motion. Roll call: DeLozier – aye, Helm-aye, Thacker -aye. Motion carried.
- ITEM 12:**      **CASH FUND ESTIMATE OF NEEDS & REQUEST FOR APPROPRIATIONS:**  
1. 003 Courthouse Bond Proceeds \$74,958.68  
2. 003 Courthouse Bond Proceeds \$203,304.11  
3. 008 Cobra \$6,747.59  
4. 101 T-Highway \$282,515.28  
5. 105 CBRIF \$265,261.89  
6. 113 Property Resale \$88,966.05  
7. 115 Health Department \$2,814.92  
8. 119 Sheriff Civil Fees \$18,717.47  
9. 121 County Clerk Lien Fees \$1,263.43  
10. 122 Treasurer Cert. Fees \$1,454.38  
11. 124 County Clerk Preservation \$7,108.00  
12. 127 Sheriff Commissary \$13,116.49  
13. 128 Courthouse SEC/SHRF Fees \$3,999.73  
14. 129 Sheriff Courthouse Secure \$3,516.96  
15. 131 Law Library \$4,215.23  
16. 135 Criminal Justice Authority \$378,161.83  
17. 137 Sheriff Jail \$6,856.85  
18. 140 Wireless Prepay 911 Fee \$4,333.28  
19. 141 Wireless Services \$24,494.63  
20. 142 E-911 Addressing \$17,760.31

21. 147 Drug Court Contract \$8,145.82
22. 148 Drug Court Participant \$4,345.61
23. 175 Assessor Revolving \$47.96
24. 180 Court Clerk Revolving \$9,327.21

Commissioner Thacker made a motion to approve items #1 thru #24 with Commissioner Helm seconding the motion. Roll call: DeLozier – aye, Helm-aye, Thacker -aye. Motion carried.

**ITEM 13: TRANSFER OF FUNDS: NONE PRESENTED.**

**ITEM 14: UTILITY PERMITS:**

1. AEP/PSO -To - cross - County Highway or Local Road Old Hwy 169 Approximately .4 miles north of the intersection of Hwy 169 & Old Hwy 169 and further described as: 1350 feet northeast of the southwest corner of Section 33 Township 23 Range 15 - Rogers County – District 2- Larry Curtis recommended approval. Commissioner DeLozier made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried.
2. RWD #5 Rogers County -To - cross - County Highway or Local Road NS 4120 Rd. Approximately .1 miles south of the intersection of EW 580 Rd and NS 4120 Rd and further described as: 500 feet south of the northeast corner of section 35 township 20N Range 15E Rogers County – District 3- Larry Curtis recommended approval. Commissioner Thacker made a motion to approve with Commissioner Helm seconding the motion. Roll Call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried.

**ITEM 15: CLAIMS:**

1. Salaries – After June payroll, salary claim was submitted for Jake Hornaday, District #2 Seasonal employee. Commissioner Helm made a motion to pay payroll claim with Chairman DeLozier seconding the motion. Roll Call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried.
2. Attendant Care – Detention Transportation Claim Invoice #66-June-2014-01 \$1,217.60 – Chairman DeLozier made a motion to approve invoice with Commissioner Thacker seconding the motion. Roll Call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried.

**ITEM 16: BLANKET PURCHASE ORDERS:**

1. Material, Supplies, Parts, Groceries & Prescriptions –
  - Sheriff to Sysco Food \$2,300.00
  - Sheriff to Performance Food Group \$2,800.00
  - Sheriff to U. S. Foods \$1,300.00
  - Sheriff to Bimbo Bakeries \$942.00
  - Sheriff to Farmer's Bro. Coffee \$243.00Chairman DeLozier made a motion to approve Blanket Purchase Orders as presented with Commissioner Helm seconding the motion. Roll Call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried
2. Orders Exceeding Amount of Issuance -
  - District 2 to P&K Equipment \$3600.00, exceeded by \$6.86 – Commissioner Helm made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried.
  - Assessor to Froman Oil Company \$500.00, exceeded by \$107.14 - Commissioner Helm made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried

**ITEM 17: GRANTS:**

1. Discussion and possible action authorizing the Chairman to submit a request for infrastructure assistance to ODOC under the CDBG Disaster Recovery Supplemental Appropriation –  
Andy Armstrong informed the Board that the deadline is Friday for additional requests for the 2011 Winter Storm and then 90 to 120 days for supplemental appropriations to be processed. This is for low to moderate income residents. Discussion only – no action taken.

**ITEM 18: PAYMENT REQUISITION – CONSTRUCTION FUND – RCB BANK, TRUSTEE: None Presented**

**ITEM 19: AGENDA ITEMS:**

1. Update by BKL, Inc., and Flintco regarding Courthouse Plaza Project – None Presented
2. Update regarding E-911 Trust Authority (Thacker) – It was reported to the Board three (3) contracts were awaiting legal approval for dispatching services. Discussion only - no action taken.
3. Acknowledgement – Ms. Maria Alexander is the new Acting Administrative Director for the Rogers County Health Department (County Clerk) – Acknowledgement only – no action taken.

4. Add Maria Alexander as Requisitioning Officer for the Health Department to replace Mary Beth Murray who has retired – Commissioner Thacker made a motion to approve with Commissioner Helm seconding the motion. Roll Call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried.
5. Discussion and possible action regarding a Resolution relating to the incurring of indebtedness by the Trustees of the Rogers County Educational Facilities Authority; authorizing the sale of revenue obligations; waiving competitive bidding with respect thereto and related matters – Jim Orbison, Attorney for the Trust Authority, reported this was close to a \$13,000,000.00 bond for Catoosa's school district. As beneficiary of the trust, the board must approve. DeLozier made a motion to approve and Thacker seconded the motion. Roll Call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried.
6. Discussion and possible action regarding approving Employment Agreement for legal services with Riggs, Abney - Mr. Orbison stated he was the appointed counsel for E911 and presently they have no cash. The county pays his fees up to a dollar amount and it is up to the board whether to transfer assets. Thacker made a motion to approve and Helm seconded the motion. Roll Call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried.
7. Discussion and possible action regarding Total Radio – Helm made a motion to table one week so this could be looked into and Thacker seconded the motion. Roll Call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried. \*\*\*After Item 23, this item was revisited. Helm made a motion to rescind his motion and Thacker rescinded his second. Helm made a motion that this item goes into the purchase orders to pay with Thacker seconding the motion. Roll Call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried. \*\*\*At this point, DeLozier moved back to Item 15:1 Salaries. After this, DeLozier moved to Item 24.
8. Discussion and possible action regarding agreement between Rogers County Board of County Commissioners on behalf of 911 Dispatch Center and Town of Verdigris Police Department (DeLozier)– Commissioner Thacker made a motion to approve agreement as presented with Commissioner Helm seconding the motion. Roll Call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried.
9. Discussion and possible action regarding agreement between Rogers County Board of County Commissioners on behalf of 911 Dispatch Center and Town of Oologah Police Department (DeLozier)– Commissioner Thacker made a motion to approve agreement as presented with Commissioner Helm seconding the motion. Roll Call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried.
10. Discussion and possible action regarding agreement between Rogers County Board of County Commissioners on behalf of 911 Dispatch Center and Lakeland Office Systems – Duplicate item from June 16, 2014 agenda. Mr. Iski explained it was on his desk for approval but must have been a copy. No action required.
11. Discussion and possible action regarding physical damage insurance for all leased equipment purchased through the County Road Machinery and Equipment Revolving Fund (DeLozier) - Chairman DeLozier made a motion to approve physical damage insurance as presented with Commissioner Thacker seconding the motion. Roll Call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried.
12. Discussion and possible action regarding Detention Services Agreement between CommunityWorks, LLC/Cleveland County and the Rogers County Board of County Commissioners – Chairman DeLozier made a motion to approve agreement with Commissioner Helm seconding the motion. Roll Call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried.
13. Discussion and possible action regarding Detention Services Agreement between CommunityWorks, LLC/Pottawatomie County and the Rogers County Board of County Commissioners – Chairman DeLozier made a motion to approve agreement with Commissioner Thacker seconding the motion. Roll Call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried.
14. Discussion and possible action regarding Detention Services Agreement between Creek County and the Rogers County Board of County Commissioners – Chairman DeLozier made a motion to approve agreement with Commissioner Thacker seconding the motion. Roll Call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried.
15. Discussion and possible action regarding the Training Agreement between Northeast Technology Center and Rogers County Board of County Commissioners (Stokes) – Commissioner Helm question if Thomas Hudson was a volunteer or employee. Mr. Stokes informed the Board he is a paid employee of NTC and will remain so. Chairman DeLozier made a motion to approve agreement with Commissioner Thacker seconding the motion. Roll Call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried.
16. Discussion and possible action regarding a Software and Service Agreement between Rogers County Sheriff's office and Kellpro, Inc. for \$2,627.60 - Chairman DeLozier made a motion to approve agreement with Commissioner Thacker seconding the motion. Roll Call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried.
17. Discussion and possible action regarding a Software and Service Agreement between Rogers County Human Resources and Kellpro, Inc. for \$426.40 - Chairman DeLozier made a motion to approve agreement with Commissioner Thacker seconding the motion. Roll Call:

- DeLozier – aye, Helm – aye, Thacker – aye. Motion carried.
18. Discussion and possible action regarding a Software and Service Agreement between Rogers County District 2 and Kellpro, Inc. for \$2245.60 – see #19
  19. Discussion and possible action regarding a Software and Service Agreement between Rogers County Treasurer and Kellpro, Inc. for \$2,147.60 – Commissioner Helm made a motion to approve items #18 and #19 with Commissioner Thacker seconding the motion. Roll Call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried.
  20. Discussion and possible action regarding a Renewal of Agreement between Rogers County Board of County Commissioners and TM Consulting, Inc. (Treasurer) – Treasurer Cathy Pinkerton-Baker stated that the renewal amount had increased to \$22,200.00 for the new fiscal year. Commissioner Thacker made a motion to approve renewal with Commissioner Helm seconding the motion. Roll Call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried.
  21. Discussion and possible action regarding Renewal of Agreement between Rogers County Board of County Commissioners and Technique Data Systems, Inc. (Treasurer) - Treasurer Cathy Pinkerton-Baker informed the Board the remote deposit scanners have increased to \$16,099.50 for the new fiscal year. Chairman DeLozier made a motion to approve renewal with Commissioner Thacker seconding the motion. Roll Call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried.
  22. Discussion and possible action regarding Independent Contractor Agreement between Rogers County Board of County Commissioners and Absolute Extermination for District 3 - Commissioner Thacker made a motion to approve agreement with Commissioner Helm seconding the motion. Roll Call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried.
  23. Discussion and possible action regarding a Wal-Mart Community Account Application for District 3 – Commissioner Thacker made a motion to approve agreement with Commissioner Helm seconding the motion. Roll Call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried.
  24. Discussion and possible action regarding Independent Contractor Agreement between Rogers County Board of County Commissioners and All About Access for District 3 - Commissioner Thacker made a motion to approve agreement with Chairman DeLozier seconding the motion. Roll Call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried.
  25. Discussion and possible action regarding Commercial Services Agreement between Cox Business and Rogers County Board of County Commissioners on behalf of Rogers County Election Board - Roy Hancock with the Election Board stated they could reduce their costs by 50% and not be tied to A T & T. Commissioner Thacker questioned why they did not go with the Courthouse telephone system and Mr. Hancock felt this would best suit the needs of the Election Board Office. Chairman DeLozier made a motion to approve the agreement with Commissioner Thacker seconding the motion. Roll Call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried.
  26. Reimbursement and Resolution #2015-16 to deposit funds of \$1,280.64 into 82ST-200 One Cent Sales Tax from Town of Oologah - Commissioner Helm made a motion to approve the deposit with Commissioner Thacker seconding the motion. Roll Call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried.
  27. County Clerk's Cashbook and Summary Report for June 2014 (County Clerk) – Commissioner Thacker made a motion to approve report with Commissioner Helm seconding the motion. Roll Call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried.
  28. Monthly Report of Officers (County Clerk) – Commissioner Thacker made a motion to approve agreement with Commissioner Helm seconding the motion. Roll Call: DeLozier – aye, Helm – aye, Thacker – aye. Motion carried.

- ITEM 20: ANNOUNCEMENTS REGARDING COUNTY EVENTS AND STATUS UPDATES FOR COMMENTS AND DISCUSSION FROM COUNTY DEPARTMENTS AND ELECTED OFFICIALS, AS FOLLOWS:**
- a.) 911 Administrator – b.) Assessor – c.) Building Operations/Maintenance d.) County Clerk
  - e.) Court Clerk – f.) District Attorney – g.) Election Board h.) Emergency Management
  - i.) Human Resources – j.) Information Technology k.) Planning Commission
  - l.) Judicial – m.) OSU Extension – n.) Sheriff - o.) Treasurer
- h. Scotty Stokes stated the emergency alert systems sent out alert for severe storm warning this past week. Also a drill will be conducted with volunteer employees on Saturday at the Courthouse with different local agencies.
  - k. Larry Curtis stated there is a Planning Commission rezoning meeting tomorrow night.

**ITEM 21: ACKNOWLEDGE RECEIPT OF THE FOLLOWING ITEMS:** None presented

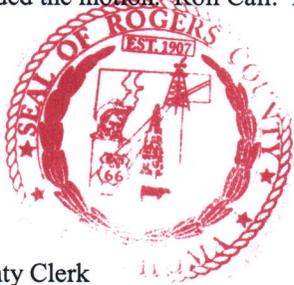
**ITEM 22: PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS:**  
Limited to specific items on the Agenda that are listed and discussed at this meeting and limited in duration at the discretion of the Chairman- None presented

**ITEM 23: PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:**

(Materials, Supplies, Parts, Groceries & Prescriptions) - Helm made a motion to approve and Thacker seconded the motion. Roll Call: DeLozier - aye, Helm - aye, Thacker - aye. Motion carried. \*\*\*At this point, DeLozier moved back to Item 19:7.\*\*

**ITEM 24: RECESS OR ADJOURNMENT:** DeLozier made a motion to adjourn at 10:46 a.m. and Helm seconded the motion. Roll Call: DeLozier - aye, Helm - aye, Thacker - aye. Motion carried.

(SEAL)



ATTEST: Rogers County Clerk

*Robin Anderson*  
Robin Anderson

Board of County Commissioners  
Rogers County

*Dan DeLozier*  
Chairman, Dan DeLozier

*Mike Helm*  
Commissioner, District 2, Mike Helm

*Kirt Thacker*  
Commissioner, District 3, Kirt Thacker

*Notice of said meeting was filed in the Office of the County Clerk on Thursday, July 10, 2014, at 4:31 p.m. and posted on the Front Door Entrance to the Courthouse and on the county website.*