

NOTICE OF REGULAR MEETING

BOARD OF COUNTY COMMISSIONERS FOR ROGERS COUNTY, OKLAHOMA

PLACE: Rogers County Courthouse, Commissioners' Meeting Room
200 S. Lynn Riggs Blvd., Claremore, OK

DATE & TIME: Monday, May 19, 2014, at 9:00 O'clock A.M.

MINUTES

*****CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

- ITEM 1:** **CALL TO ORDER:** Chairman DeLozier called the meeting to order at 9:01 a.m.
- ITEM 2:** **ROLL CALL TO ESTABLISH QUORUM:**
Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Chairman DeLozier and Commissioners Mike Helm and Kirt Thacker were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.
- ITEM 3:** **PLEDGE OF ALLEGIANCE:** Helm led the flag salute and Pledge of Allegiance to the American flag.
- ITEM 4:** **INVOCATION:** Commissioner Thacker said a prayer.
- ITEM 5:** **APPROVE/DISAPPROVE MINUTES:** May 12, 2014 Regular Meeting – Thacker made a motion to approve and Helm seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
- ITEM 6:** **NEW BUSINESS:**
1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting the agenda – None presented.
- ITEM 7:** **ANNOUNCEMENTS:** None presented.
- ITEM 8:** **UNFINISHED BUSINESS:** None presented.
- ITEM 9:** **ZONING:** None presented.
- ITEM 10:** **PLATS:** None presented.
- ITEM 11:** **ROADS & BRIDGES:**
1. Discussion and possible action regarding Local Public Agency Land and Right-of-Way Acquisition Services Agreement by and between Smith-Roberts Land Services, Inc., and Board of County Commissioners of Rogers County for services on Rogers County Bridge 36, J/P 28600(04) over Buck Creek located on E. 350 Road, total estimated project amount of \$12,960.00, District #2 – Helm stated this was a land acquisition project. Helm made a motion to approve and Thacker seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
- ITEM 12:** **CASH FUND ESTIMATE OF NEEDS & REQUEST FOR APPROPRIATIONS:** None presented.
- ITEM 13:** **TRANSFER OF FUNDS:**
1. 81ST-200 District #1 One-Cent Sales Tax M&O to 81ST-110 District #1 One-Cent Salaries for \$24,040.79 –
2. 81ST-200 District #1 One-Cent Sales Tax M&O to 81ST-348 District #1 One-Cent Lease Equipment for \$14,891.04 –
DeLozier stated the transfers of Items 13:1-2 were to finish out the year. DeLozier made a motion to approve Items 13:1-2 and Thacker seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
3. 83T-200 District #3 T-Highway M&O to 83T-110 District #3 T-Highway Salaries for \$7,000.00 – Thacker made a motion to approve and Helm seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
4. 81T-400 District #1 T-Highway Capital Outlay to 81ST-200 District #1 One-Cent Sales Tax M&O for \$7,360.00 – Thacker made a motion to approve and Helm seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
5. 21-110 Excise Board Salaries to 21-130 Excise Board Travel for \$300.00 –
6. 22-110 Election Board Salaries to 22-200 Election Board M&O for \$4,000.00 –
7. 22-113 Election Board Part-time Salaries to 22-200 Election Board M&O for \$2,000.00 – Helm made a motion to approve Items 13:5-7 and Thacker seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 14: UTILITY PERMITS:

1. Cox Communications –To - Cross (Aerial Cable) - County Highway or Local Road E. 460 Rd. Approximately .49 miles of E. 96th St. N. and further described as: 2,586 feet South of the E. 96th St. N. Corner of Section 23, Township 21N, Range 14 East - Rogers County – District 2 – Larry Curtis, Planning Commission Director, presented this item and stated it meets the requirements and recommends approval. Helm made a motion to approve and DeLozier seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 15: CLAIMS:

1. Salaries – None presented.
2. Attendant Care – None presented.

ITEM 16: BLANKET PURCHASE ORDERS:

1. Material, Supplies, Parts, Groceries & Prescriptions –
 - Sheriff to ComData Master Card \$1,500.00
 - District #3 to Wal-Mart \$100.00
 - District #3 to R&S Auto Parts \$500.00
 - Sheriff to Speedy Lube \$500.00

Helm made a motion to approve and Thacker seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

Note Returned to this Item after Item22 ***

- District #2 to O'Reilly Auto Parts \$1,000.00

District #2 brought the blanket purchase order in after Item 16:1 was approved. Helm made a motion to approve and Thacker seconded the motion. Roll call: Helm-aye, Thacker-aye. Motion carried.

Note Move to Item 23 ***

2. Orders Exceeding Amount of Issuance –
 - District #3 to Wal-Mart \$100.00 - exceeded in the amount of \$.11 – Thacker made a motion to approve and Helm seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 17: GRANTS: None presented.

ITEM 18: PAYMENT REQUISITION – CONSTRUCTION FUND – RCB BANK, TRUSTEE: None presented.

ITEM 19: AGENDA ITEMS:

1. Update by BKL, Inc., and Flintco regarding Courthouse Plaza Project – DeLozier stated the concrete will be done this week and they would be ready to lay asphalt next week.
2. Update regarding E-911 Trust Authority (Thacker) – No update was given.
3. Discussion and possible action regarding a Renewal Agreement between Preferred Business Systems, LLC and the Board of County Commissioners of Rogers County for copiers in the Sheriff's Department (DeLozier) – Thacker made a motion to approve and DeLozier seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
4. Discussion and possible action regarding a Contract between Western Plains Youth & Family Services, Inc. and Board of County Commissioners for Rogers County, Oklahoma (DeLozier) – DeLozier asked Undersheriff Sappington how many times has the Jail used Beckham County Detention Center and Sappington stated he had no idea. DeLozier made a motion to approve the contract at \$29.35 per day per child and Thacker seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
5. Discussion and possible action regarding an Agreement between the ROCMND Area Youth Services, Inc. /Craig County Juvenile Detention Center and the Board of County Commissioners of Rogers County, Oklahoma (DeLozier) – Thacker made a motion to approve the agreement at \$17.02 per day per child and Helm seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
6. Discussion and possible action regarding an Agreement between Brooks Grease Service, Inc. and the Board of County Commissioners for Rogers County, Oklahoma (DeLozier) – Thacker made a motion to approve and Helm seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
7. Invoice from Riggs, Abney, Neal, Turpen, Orbison & Lewis #539354 for April 2014 \$1,504.00 for E-911 Trust Authority –Thacker made a motion to approve and Helm seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
8. Discussion and possible action regarding the purchasing of radio equipment from Total Radio for the Rogers County Sheriff Office (DeLozier) – Undersheriff Jon Sappington spoke regarding this item. Sappington stated that he met with the Total Radio representative and it would take \$70,000.00 to purchase three microwave repeaters to help broaden the signal, which would give 95% coverage. The repeaters would be in effect within 30 days if approved today and will be located in Chelsea, Inola, and Catoosa. Sappington further stated there would still be issues with the car radios, but this would solve the hand held radio problems. The Total Radio representative stated that based on the coverage maps supplied by the engineer, he believes this would solve the issues the Sheriff's department is having. DeLozier asked Sheriff Walton if this would solve the problems and Sheriff Walton stated there was plenty of problems with the car radios, but was not sure if the problems would be solved until the switched is flipped on. Thacker asked about bidding and the Total Radio representative stated they have a State Contract through Motorola. There was additional discussion regarding the 800 system and integrating the two systems. Thacker and DeLozier both stated

funds would have to be located. DeLozier made a motion to buy the system contingent on having the funds available and Thacker seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

9. Reimbursement and Resolution #2014-163 to deposit funds of \$571.83 from Planning Commission into 83ST-200 District #3 One-Cent Sales Tax M&O for fuel reimbursement - Thacker made a motion to approve and Helm seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 20: ANNOUNCEMENTS REGARDING COUNTY EVENTS AND STATUS UPDATES FOR COMMENTS AND DISCUSSION FROM COUNTY DEPARTMENTS AND ELECTED OFFICIALS, AS FOLLOWS:

- a.) 911 Administrator – b.) Assessor – c.) Building Operations/Maintenance d.) County Clerk
e.) Court Clerk – f.) District Attorney – g.) Election Board h.) Emergency Management
i.) Human Resources – j.) Information Technology k.) Planning Commission
l.) Judicial – m.) OSU Extension – n.) Sheriff - o.) Treasurer
- a.) Janet Hamilton stated that Motorola was still on sight this week.
c.) Ryan Baze gave an update on the progress of the parking lot. He stated his department has been laying sod and installing the sprinklers. They would be done when the concrete is completed and if needed, they could wait to complete the sod once the asphalt is laid.
d.) Robin Anderson reminded everyone that the Courthouse would be closed Monday, May 26, 2014 in observance of Memorial Day and the next Board of County Commissioners meeting would be on Tuesday, May 27, 2014.
g.) Julie Dermody reported that 500 absentee ballots went out last week. Everyone has until May 30, 2014 to register to vote or change your name or address.
h.) Scotty Stokes stated that next fiscal year agreement with Everbridge is finished. He has been working with NTC on the final safety policies for the county. Oklahoma Emergency Management will be here on May 29, 2014 to do the audit for National Incident Management System compliance and Emergency Operations Center is waiting on the radios to be programmed.
i.) Jenny Bentley reminded everyone that the County Wellness day is this Saturday, May 24, 2014.
k.) Larry Curtis reported that he has noticed a trend in growth in the subtropical areas. He also reported that there will be two Board of Adjustment cases this week.

Chairman DeLozier went back to Item 20:h. DeLozier asked who has signed up on Everbridge. Mr. Stokes stated that 2,107 had signed up and he has a map that shows the location of those that has signed up if the Commissioners would like to see it.

ITEM 21: ACKNOWLEDGE RECEIPT OF THE FOLLOWING ITEMS: None presented.

ITEM 22: PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS:
Limited to specific items on the Agenda that are listed and discussed at this meeting and limited in duration at the discretion of the Chairman- None presented.

Note DeLozier left the meeting at 9:57 a.m. for a funeral. ***

ITEM 23: PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:
(Materials, Supplies, Parts, Groceries & Prescriptions) -

Note Move to Item 16:1 ***

Thacker made a motion to approve all purchase orders and Helm seconded the motion. Roll call: Helm-aye, Thacker-aye. Motion carried.

ITEM 24: RECESS OR ADJOURNMENT: Helm made a motion to adjourn at 10:07 a.m. and Thacker seconded the motion. Roll call: Helm-aye, Thacker-aye. Motion carried.

Attest:

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

Robin Anderson, Rogers County Clerk
(SEAL)

Dan DeLozier, Chairman

Notice of said meeting was filed in the Office of the County Clerk on Thursday, May 15, 2014, at 4:23 p.m. and posted on the Front Door Entrance to the Courthouse and on the county website.