

NOTICE OF REGULAR MEETING

BOARD OF COUNTY COMMISSIONERS FOR ROGERS COUNTY, OKLAHOMA

PLACE: Rogers County Courthouse, Commissioners' Meeting Room
200 S. Lynn Riggs Blvd., Claremore, OK

DATE & TIME: Monday, April 7, 2014, at 9:00 O'clock A.M.

MINUTES

*****CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

- ITEM 1: CALL TO ORDER:** Chairman DeLozier called the meeting to order at 9:00 A.M.
- ITEM 2: ROLL CALL TO ESTABLISH QUORUM:**
Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Chairman DeLozier and Commissioners Mike Helm and Kirt Thacker were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.
- ITEM 3: PLEDGE OF ALLEGIANCE:** Commissioner Helm led the flag salute and Pledge of Allegiance to the American flag.
- ITEM 4: INVOCATION:** Commissioner Thacker said a prayer.
- ITEM 5: APPROVE/DISAPPROVE MINUTES:** March 31, 2014 Regular Meeting – Helm made a motion to approve and Thacker seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
- ITEM 6: NEW BUSINESS:**
1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting the agenda – None presented.
- ITEM 7: ANNOUNCEMENTS:**
Commissioner DeLozier announced Rogers County District #1 will have Trash Off Days on Thursday, April 10th and Friday, April 11th from 7:00a.m. to 3:30 p.m.; Saturday, April 12th from 8:00 a.m. to 4:30 p.m. There will be 6 different locations available.
Commissioner Thacker announced Trash Off Days for Rogers County District #3 will be a four day event this year: Thursday, April 10th; Friday, April 11th; Saturday, April 12th; Sunday, April 13th. District #3 locations will be open and staffed from 8:00 am to 4:00 pm each of these days.
- ITEM 8: UNFINISHED BUSINESS:**
1. Discussion and possible action regarding a presentation by Stephen Buggs with Zero Waste Recycling Inc. to recycle the waste paper for the Rogers County Courthouse (Thacker) –
Note This item was tabled from March 17, 2014 and March 24, 2014*** - Thacker stated that Mr. Buggs had advised him that this would not be feasible for him (Mr. Buggs). Thacker made a motion to strike from the agenda and Helm seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
 2. Discussion and possible action regarding Sign Maintenance Policy and Procedure (DeLozier) -
Note This item was tabled from March 17, 2014 and March 24, 2014*** - DeLozier asked Mr. Iski, A.D.A. to address this item. Mr. Iski stated he had requested additional information and is awaiting that information. DeLozier made a motion to table 2 weeks and Thacker seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
 3. Discussion and possible action regarding a contract between Rogers County District #1 and Oklahoma Environmental Services, Inc. to provide preparation of a Spill Prevention Control and Countermeasures Plan (DeLozier) -
*** Note this item was tabled from March 31, 2014
*** DeLozier stated this was regarding the fuel tanks being relocated at the new District #1 warehouse. DeLozier made a motion to approve and Thacker seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
- ITEM 9: ZONING:** None presented.
- ITEM 10: PLATS:** None presented.
- ITEM 11: ROADS & BRIDGES:**
1. Discussion and possible action regarding Resolution #2014-140 - whereas the Board of County Commissioners of Rogers County is recommending to the Oklahoma Department of Transportation the selection of a consulting engineer for public project BR74 & BR73 , J/P30713 (04) & J/P30712 (04) – (DeLozier) – DeLozier made a motion to approve and Thacker seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
 2. Discussion and possible action regarding Resolution #2014-141 - whereas the Board of County Commissioners of Rogers County is recommending to the Oklahoma Department of Transportation the selection of a consulting engineer for public project BR85 – Trib to Seminole , J/P30711 (04) – (DeLozier) – DeLozier made a motion to approve and Helm

seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 12: CASH FUND ESTIMATE OF NEEDS & REQUEST FOR APPROPRIATIONS:
None presented.

ITEM 13: TRANSFER OF FUNDS:

1. 26-200 Health Department M&O to 26-130 Health Department Travel \$15,000.00 – DeLozier made a motion to approve and Helm seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 14: UTILITY PERMITS:

1. Chelsea Gas Authority - To - Bore - Cross County Highway or Local Road E 390 Rd. approximately 0.36 miles east of South 4230 Rd. and further described as: 1915' feet East of the Northwest Corner of Section 26, Township 23N, Range 17E, Rogers County – District 1 – Larry Curtis, Planning Commission Director, presented this item. Mr. Curtis stated it was accurate and correct and recommended approval. DeLozier made a motion to approve and Thacker seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
2. Cox Communications - To - parallel - County Highway or Local Road N. 154th E. Ave. approximately .06 miles of E. 76th St. N. and further described as : 300' feet East of N. 154th E. Ave. Section 27, Township 21N, Range 14E, Rogers County – District 2 - Larry Curtis, Planning Commission Director, presented this item. Mr. Curtis stated it was accurate and correct and recommended approval. Helm made a motion to approve and Thacker seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 15: CLAIMS:

1. Salaries – None presented.
2. Attendant Care – None presented.

ITEM 16: BLANKET PURCHASE ORDERS:

1. Material, Supplies, Parts, Groceries & Prescriptions –
 - District #3 to National Waste & Disposal Inc. \$2,950.00
 - District #3 to Wal-Mart \$100.00
 - District #3 to R & S Auto Parts \$500.00
 - Health Department to Urgent Care of Green Country \$240.00
 - Assessor to Froman Oil Company \$500.00Thacker made a motion to approve and Helm seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
2. Orders Exceeding Amount of Issuance -
 - Jail to Bimbo Bakeries \$1,365.00 – exceeded in the amount of \$4.52 – DeLozier made a motion to approve and Thacker seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

Note At this point, moved to Item 19:3 ***

ITEM 17: GRANTS:

1. Notice of Finding of No Significant Effect on the Environment for the 15603 CDBG 13 Old State Highway 88 Water Line Project and Request for Release of Funds. ***Note*** This item was approved on March 31, 2014 and needed the signature of Chairman DeLozier***
2. Cancel Public Hearing set for Monday, April 7, 2014 and request for a Public Hearing to be set for Monday, April 14, 2014 at 9:00 a.m. to receive recommendations on community development needs within Rogers County. – DeLozier made a motion to approve and Thacker seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 18: PAYMENT REQUISITION – CONSTRUCTION FUND – RCB BANK, TRUSTEE: None presented.

ITEM 19: AGENDA ITEMS:

1. Update by BKL, Inc., and Flintco regarding Courthouse Plaza Project – No one present.
2. Update regarding E-911 Trust Authority (Thacker) – Chief Puckett gave the update. He reported on the number of calls for service that have been received. Jack Shackelford, Police Chief of Verdigris, will be the final member to add to the committee. The Dispatch Contract has no fee to go with it, therefore they will be getting with Mr. Iski, A.D.A, to get the fees. Commissioner Thacker stated that the CPA should assist in setting those fees. Open House for the new E-911 Center will coincide with the new Courthouse Open House. No date has been set at this time for the open house.
3. Update and presentation by Bob Portiss on Tulsa Port of Catoosa activities – Bob Portiss gave a slide show presentation of the Tulsa Port of Catoosa and the upcoming enhancements that will be taking place and the completed enhancements within the Port. He also reported that the Port produces 8,000 jobs. Mr. Portiss stated that the public should become knowledgeable on the Clean Water Act. Mr. Portiss further stated how he appreciated the Commissioners always starting each meeting with the Pledge of Allegiance and a prayer. He then thanked Robin Anderson, County Clerk, for always contacting him each year to give an update on the Tulsa Port of Catoosa.
Note At this point, returned to Item 17:1 ***
4. Discussion and possible action regarding Detention Services Agreement by and between Sac and Fox Nation and the Board of County Commissioners of Rogers County– DeLozier made a motion to approve and Helm seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

5. Discussion and possible action regarding the hiring of a CPA for an analysis of the 911 revenue and expenditures (Thacker) – Thacker stated on the recommendation of Director Hamilton, he recommends hiring Bill Turner, CPA. Helm made a motion to engage Bill Turner and present the board with an engagement letter. Thacker seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
6. Discussion and possible action to enter into Executive Session pursuant to Okla. Stat. Ann. tit. 25, § 307 (B) (4), for the purpose of confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest: to-wit Material Services Corporation. – Mr. Iski, A.D.A., recommended Executive Session. Helm made a motion to enter Executive Session at 9:31 a.m. and Thacker seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
7. Motion and vote to Adjourn Executive Session and enter Regular Session – DeLozier - Thacker made a motion to adjourn executive session and enter regular session at 10:48 a.m. and Helm seconded the motion. Roll call: DeLozier- aye, Helm-aye, Thacker-aye. Motion carried.
8. Discussion and possible action regarding Executive Session item: to-wit Material Services Corporation – No action was taken.

ITEM 20: ANNOUNCEMENTS REGARDING COUNTY EVENTS AND STATUS UPDATES FOR COMMENTS AND DISCUSSION FROM COUNTY DEPARTMENTS AND ELECTED OFFICIALS, AS FOLLOWS:

- a.) 911 Administrator – b.) Assessor – c.) Building Operations/Maintenance d.) County Clerk e.) Court Clerk – f.) District Attorney – g.) Election Board h.) Emergency Management i.) Human Resources – j.) Information Technology k.) Planning Commission l.) Judicial – m.) OSU Extension – n.) Sheriff - o.) Treasurer
- a.) Director Hamilton stated that OTEMS will be coming the week of April 14, 2014. c.) Ryan Baze, Director of Maintenance, reported that the 1 year warranty on the building will be expiring April 10, 2014 and everyone needed to notify him this week of any items that need to be addressed. g.) Julie Dermody, Election Board Secretary, stated that candidates can file starting at 8:00 a.m., Wednesday, April 9, 2014 through Friday, April 11, 2014 at 5:00 p.m. They need 172 precinct workers and currently have 120 workers, so workers are needed. h.) Scotty Stokes will be out this week. o.) Arlene Peper, First Deputy, presented the Commissioners a letter from Cathy Pinkerton-Baker, Treasurer, regarding the audit.

- ITEM 21: ACKNOWLEDGE RECEIPT OF THE FOLLOWING ITEMS:**
1. Report of Income and Expenses for Rogers County Sheriff's Commissary Account 127 for calendar year 2013 (Clerk) – DeLozier stated so acknowledged.

- ITEM 22: PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS:**
- Limited to specific items on the Agenda that are listed and discussed at this meeting and limited in duration at the discretion of the Chairman- Mark Friedel with the Claremore Progress asked Chairman DeLozier if there would be a public hearing regarding the items listed in the county audit and Chairman DeLozier replied yes that a time and date will be set up and announced.

- ITEM 23: PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:**
- (Materials, Supplies, Parts, Groceries & Prescriptions) - Helm made a motion to approve all purchase orders and Thacker seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

- ITEM 24: RECESS OR ADJOURNMENT:** DeLozier made a motion to adjourn at 11:34 a.m. and Thacker seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.



Attest:

Robin Anderson
Robin Anderson, Rogers County Clerk
(SEAL)

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

Dan DeLozier
Dan DeLozier, Chairman

Notice of said meeting was filed in the Office of the County Clerk on Thursday, April 3, 2014, at 4:49 p.m. and posted on the Front Door Entrance to the Courthouse and on the county website.