

NOTICE OF REGULAR MEETING

BOARD OF COUNTY COMMISSIONERS FOR ROGERS COUNTY, OKLAHOMA

PLACE: Rogers County Courthouse, Commissioners' Meeting Room
200 S. Lynn Riggs Blvd., Claremore, OK

DATE & TIME: Monday, April 28, 2014, at 9:00 O'clock A.M.

MINUTES

*****CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

- ITEM 1:** **CALL TO ORDER:** Chairman DeLozier called the meeting to order at 9:00 a.m.
- ITEM 2:** **ROLL CALL TO ESTABLISH QUORUM:**
Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Chairman DeLozier and Commissioners Mike Helm and Kirt Thacker were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.
- ITEM 3:** **PLEDGE OF ALLEGIANCE:** Commissioner Helm led the flag salute and Pledge of Allegiance to the American flag.
- ITEM 4:** **INVOCATION:** Commissioner Thacker said a prayer.
- ITEM 5:** **APPROVE/DISAPPROVE MINUTES:** April 21, 2014 Regular Meeting – Thacker made a motion to approve and Helm seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
- ITEM 6:** **NEW BUSINESS:**
1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting the agenda – None presented.
- ITEM 7:** **ANNOUNCEMENTS:** None presented.
- ITEM 8:** **UNFINISHED BUSINESS:** None presented.
- ITEM 9:** **ZONING:** None presented.
- ITEM 10:** **PLATS:** None presented.
- ITEM 11:** **ROADS & BRIDGES:** None presented.
- ITEM 12:** **CASH FUND ESTIMATE OF NEEDS & REQUEST FOR APPROPRIATIONS:** None presented.
*** At this point, moved to Item 19:18 due to Commissioner Helm having to attend a funeral for a former employee of District #2. ***
- ITEM 13:** **TRANSFER OF FUNDS:**
1. 04-400 Sheriff Capital Outlay to 04-250 Sheriff Vehicle Maintenance \$18,000.00 – DeLozier made a motion to approve and Thacker seconded the motion. Roll call: DeLozier-aye, Thacker-aye. Motion carried.
2. 20-200 General Government M&O to 24A-200 General Hospital Insurance \$25,000.00 – DeLozier asked Teresa Jackson, County Clerk First Deputy, to explain the transfer request. Mrs. Jackson stated that the transfer is for the Affordable Care Act funds. DeLozier made a motion to approve and Thacker seconded the motion. Roll call: DeLozier-aye, Thacker-aye. Motion carried.
- ITEM 14:** **UTILITY PERMITS:**
1. Cox Communications - To - Bore- Cross County Highway or Local Road E. 86th St. North/E. 510 Rd. Approximately .59 miles of S. 4050 Rd/N. 161st East. Ave. and further described as: 3,101 Feet East of N. 161st East Ave./S. 4050 Rd. Section 26&27, Township 21N, Range 14 East- Rogers County – (District 2) - Larry Curtis, Planning Commission Director presented this item. Mr. Curtis stated it was accurate and correct. He further stated that he recommends approval. DeLozier made a motion to approve and Thacker seconded the motion. Roll call: DeLozier-aye, Thacker-aye. Motion carried.
- ITEM 15:** **CLAIMS:**
1. Salaries – April 2014 – Thacker asked if there were any terminations and Teresa Jackson stated there was one. Thacker made a motion to approve payroll and DeLozier seconded the motion. Roll call: DeLozier-aye, Thacker-aye. Motion carried.
2. Attendant Care – None presented.
- ITEM 16:** **BLANKET PURCHASE ORDERS:**
1. Material, Supplies, Parts, Groceries & Prescriptions –
• District #2 to O'Reilly's Auto Parts \$1,000.00

- District #3 to National Waste & Disposal Inc. \$1,475.00
- Planning Commission to District #3 \$1,000.00
- Sheriff to O'Reilly's Automotive Stores \$250.00
- Sheriff to Speedy Lube \$500.00
- Sheriff to Comdata Master Card \$18,000.00
- Jail to Correctional Dental Services \$2,000.00
- Jail to Westwood Pharmacy \$6,000.00
- Jail to Medical Compliance Specialty, Inc. \$400.00
- Jail to St. Francis Outreach Services, LLC \$1,200.00
- Jail to PHS Mobile X-Ray \$600.00
- Jail to Froman Oil Company \$1,000.00
- Jail to Sysco Foods \$3,800.00
- Jail to Performance Food Group \$4,850.00
- Jail to U.S. Foods \$1,800.00
- Jail to Bimbo Bakeries \$1,414.00
- Jail to Farmers Bros Coffee \$236.00
- District #3 to Lowe's \$500.00

Thacker made a motion to approve and DeLozier seconded the motion. Roll call: DeLozier-aye, Thacker-aye. Motion carried.

2. Orders Exceeding Amount of Issuance -
 - Building Improvements to Anchor Stone \$4,500.00 – exceeded in the amount of \$2,099.34 – Thacker made a motion to approve and DeLozier seconded the motion. Roll call: DeLozier-aye, Thacker-aye. Motion carried.

ITEM 17: GRANTS: None presented.

ITEM 18: PAYMENT REQUISITION – CONSTRUCTION FUND – RCB BANK, TRUSTEE: None presented.

ITEM 19: AGENDA ITEMS:

1. Update by BKL, Inc., and Flintco regarding Courthouse Plaza Project – No one present.
2. Update regarding E-911 Trust Authority (Thacker) – No one present. DeLozier stated there will be a meeting on Thursday, May 1, 2014 on the second floor of the Courthouse.
3. Discussion and possible action regarding Equipment Maintenance Agreement between the Board of County Commissioners of Rogers County and OneSource Managed Services (Court Clerk) – DeLozier made a motion to approve and Thacker seconded the motion. Roll call: DeLozier-aye, Thacker-aye. Motion carried.
4. Proclamation to commence the Centennial Celebration Year of the Oklahoma Cooperative Extension Service (DeLozier) - Donna Patterson stated OSU Extension will be having open house on Friday, May 2, 2014 from 10:00 – 2:00 in the OSU Extension office located on the second floor of the Courthouse. DeLozier made a motion to proclaim the official commencement of the Centennial Celebration Year of the Oklahoma Cooperative Extension Service in Rogers County. Thacker seconded the motion. Roll call: DeLozier-aye, Thacker-aye. Motion carried.
5. Discussion and possible action regarding Memorandum of Understanding between Rogers County Emergency Management and Oologah Talala Emergency Medical Services for the use of Rogers County Emergency Management radio frequency until OTEMS obtains their own frequency. (Hamilton) – Thacker made a motion to approve and DeLozier seconded the motion. Roll call: DeLozier-aye, Thacker-aye. Motion carried.
6. Discussion and possible action regarding Election Parking (Thacker) – Roy Hancock, Election Board First Deputy, presented this item. Mr. Hancock stated there would be training for the precinct workers taking place at the Election Board on April 29, 2014, May 6, 2014, and May 8, 2014. There is limited parking at this time and the Election Board would like to reserve the parking lot located directly behind their building on the training days for those workers coming to train. Alger Flood, citizen, recommended contacting the local churches to see if they could assist in shuttling the workers to and from the church to the Election Board on the training days. DeLozier stated he had no problem with blocking the parking lot off on those days. Mr. Iski, ADA, recommended to hand deliver notices to each office to make them aware of the days that the parking lot will be reserved. Thacker made a motion to reserve the parking lot on the requested days and DeLozier seconded the motion. Roll call: DeLozier-aye, Thacker-aye. Motion carried.
7. Reimbursement and Resolution #2014-3 to deposit funds of \$89.32 from Assessor Fuel Reimbursement into 82ST-200 District #2 One-Cent Sales Tax M&O -
8. Reimbursement and Resolution #2014-3 to deposit funds of \$279.55 from Assessor Fuel Reimbursement into 83ST-200 District #3 One-Cent Sales Tax M&O -
9. Reimbursement and Resolution #2014-147 to deposit funds of \$16,316.20 from Mike Graham Auctioneers into 92-400 District #2 Cemetery Capital Outlay -
10. Reimbursement and Resolution #2014-148 to deposit funds of \$50.00 from A. Ball into 91-210 District #1 Cemetery Restitution Fund -
11. Reimbursement and Resolution #2014-149 to deposit funds of \$889.00 from District #3 into 20-200 General Government M&O -
12. Reimbursement and Resolution #2014-150 to deposit funds of \$22,494.00 from Mike Graham Auctioneers into 04-400 Sheriff Capital Outlay -
13. Reimbursement and Resolution #2014-151 to deposit funds of \$349.00 from APCO into 43D-130 911 Dispatch General Travel -
14. Reimbursement and Resolution #2014-152 to deposit funds of \$785.00 from Town of

- Oologah into 82ST-200 District #2 One-Cent Sales Tax M&O -
15. Reimbursement and Resolution #2014-153 to deposit funds of \$471.11 from Town of Talala into 82ST-200 District #2 One-Cent Sales Tax M&O -
 16. Reimbursement and Resolution #2014-154 to deposit funds of \$2,908.19 from OTEMS into 82ST-200 District #2 One-Cent Sales Tax M&O -
 17. Reimbursement and Resolution #2014-155 to deposit funds of \$9,060.00 from Claremore Police Department into 04-110 Sheriff Salaries -
Thacker made a motion to approve Items 19:7-17 and DeLozier seconded the motion. Roll call: DeLozier-aye, Thacker-aye. Motion carried.
 18. Discussion and possible action to enter Executive Session pursuant to Okla. Stat. Ann. tit. 25, § 307 (B) (1) for the purpose of: Discussing the employment, terms of employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee: to-wit Scotty Stokes, Emergency Management Director (Helm) - Chairman DeLozier asked Mr. Iski, ADA, for advisement to enter into Executive Session and Mr. Iski advised to enter into Executive Session. Helm made a motion to enter into Executive Session at 9:03 a.m. and Thacker seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
 19. Motion and vote to Adjourn Executive Session and enter Regular Session (DeLozier) - DeLozier made a motion at 10:15 a.m. to adjourn Executive Session and re-enter Regular Session. Thacker seconded the motion. Roll call: DeLozier-aye, Helm-not present, Thacker-aye. Motion carried. ***Note*** Helm left for a funeral after Executive Session discussion had ended. ***
 20. Discussion and possible action regarding Executive Session item: to-wit Scotty Stokes, Emergency Management Director (DeLozier) - No action was taken.
Note Return to Item 13 ***

**ITEM 20: ANNOUNCEMENTS REGARDING COUNTY EVENTS AND STATUS
UPDATES FOR COMMENTS AND DISCUSSION FROM COUNTY
DEPARTMENTS AND ELECTED OFFICIALS, AS FOLLOWS:**

- a.) 911 Administrator - b.) Assessor - c.) Building Operations/Maintenance d.) County Clerk
e.) Court Clerk - f.) District Attorney - g.) Election Board h.) Emergency Management
i.) Human Resources - j.) Information Technology k.) Planning Commission
l.) Judicial - m.) OSU Extension - n.) Sheriff - o.) Treasurer
c.) Ryan Baze, Maintenance Director, reported they are ready to put in the sprinkler system behind the curb and guttering workers. m.) Donna Patterson invited everyone to come to their office on Friday for Open House and Centennial Celebration.

ITEM 21: ACKNOWLEDGE RECEIPT OF THE FOLLOWING ITEMS: None presented.

ITEM 22: PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS:
Limited to specific items on the Agenda that are listed and discussed at this meeting and limited in duration at the discretion of the Chairman- Salesha Wilken with the Claremore Progress asked what the reimbursement from Mike Graham Auctioneers to the Sheriff was for. Commissioner DeLozier replied that the funds were from the sale of old cars. Salesha also asked what the reimbursement was for from the Claremore Police Department. Undersheriff Jon Sappington stated that the Claremore Police hired one of the Sheriff's Office employees that just completed CLEET and they reimbursed the Sheriff's office for the officer's fee salary. Linda Batty stated that she thought Flintco's contract had expired. DeLozier stated it had not expired and that Flintco was still working on the parking lot.

ITEM 23: PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:
(Materials, Supplies, Parts, Groceries & Prescriptions) - Thacker made a motion to approve and DeLozier seconded the motion. Roll call: DeLozier-aye, Thacker-aye. Motion carried.

ITEM 24: RECESS OR ADJOURNMENT: DeLozier made a motion to adjourn at 11:28 a.m. and Thacker seconded the motion. Roll call: DeLozier-aye, Thacker-aye. Motion carried.



Attest:

Robin Anderson
Robin Anderson, Rogers County Clerk
(SEAL)

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

Dan DeLozier
Dan DeLozier, Chairman

Notice of said meeting was filed in the Office of the County Clerk on Thursday, April 24, 2014, at 3:43p.m. and posted on the Front Door Entrance to the Courthouse and on the county website.