NOTICE OF REGULAR MEETING

BOARD OF COUNTY COMMISSIONERS FOR ROGERS COUNTY, OKLAHOMA

PLACE: Rogers County Courthouse, Commissioners' Meeting Room
200 S. Lynn Riggs Blvd., Claremore, OK

DATE & TIME: Monday, April 21, 2014, at 9:00 O'clock A.M.

MINUTES

*****CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

ITEM 1: **CALL TO ORDER:** Chairman DeLozier called the meeting to order at 9:00 a.m.

ITEM 2: **ROLL CALL TO ESTABLISH QUORUM:**
Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Chairman DeLozier and Commissioners Mike Helm and Kirt Thacker were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.

ITEM 3: **PLEDGE OF ALLEGIANCE:** Commissioner Thacker led the flag salute and Pledge of Allegiance to the American flag.

ITEM 4: **INVOCATION:** Commissioner Helm said a prayer.

ITEM 5: **APPROVE/DISAPPROVE MINUTES:** April 14, 2014 Regular Meeting – Thacker made a motion to approve and Helm seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 6: **NEW BUSINESS:**

1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting the agenda – None presented.

ITEM 7: **ANNOUNCEMENTS:** None presented.

ITEM 8: **UNFINISHED BUSINESS:**

1. Discussion and possible action regarding Sign Maintenance Policy and Procedure (DeLozier) - ***Note*** This item was tabled from March 17, 2014, March 24, 2014 and April 7, 2014*** - Lee Francis, the Sign Maintenance Director, was not present yet, so DeLozier moved to Item 9.
   After coming back to this item, DeLozier made a motion to strike from the agenda and Thacker seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
   NoteAt this point, DeLozier went to Item 23***

ITEM 9: **ZONING:**

1. Public hearing with discussion and possible action on the request for zoning change from AG to RS-25 that the intended use of the property, after rezoning, is for Residential Housing Addition. APPLICANT: Highfill Properties, LLC. CURRENT ZONING: AG. LEGAL DESCRIPTION: The NE NE of Section 23, Township 21N, Range 15E of the I.B. &M., Rogers County, State of Oklahoma, According to the US Government Survey Thereof. ADDRESS: 8740 E. 500 RD. Claremore, OK. District #3 – Resolution 2014-144; Larry Curtis, Planning Commission Director, presented this item. Mr. Curtis stated that the Planning Commission Board approved 6/0. Public hearing was opened at 9:03 a.m. There was no opposition present. Mr. Curtis recommended approval. Public hearing was closed at 9:05 a.m. Thacker made a motion to approve and Helm seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
2. Public hearing with discussion and possible action on the request for zoning change from AG to RS-60 that the intended use of the property, after rezoning, is for Residential Lot Split. APPLICANT: BA Development Company LLC. CURRENT ZONING: AG. LEGAL DESCRIPTION: A TRACT OF LAND LOCATED IN THE E/2 OF THE E/2 OF THE SE/4 OF SECTION 33, TOWNSHIP 21 NORTH, RANGE 15 EAST OF THE I.B.&M., ROGERS COUNTY OKLAHOMA, ACCORDING TO THE U.S. GOVERNMENT SURVEY THEREOF, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE SE CORNER OF THE SE/4 OF SECTION 33, TOWNSHIP 21 NORTH, RANGE 15 EAST OF THE I.B.&M.; THENCE N $1^0$05'34" W ALONG THE EAST LINE OF SAID SE/4 A DISTANCE OF 465.80 FEET TO THE POINT OF THE BEGINNING' THENCE S $88^0$41'04" W A DISTANCE OF 661.48 FEET TO THE WEST LINE OF THE E/2 OF THE E/2 OF SAID SE/4 THENCE N $1^0$05'55" W ALONG THE WEST LINE OF THE SAID E/2 OF THE E/2 OF THE SE/4 A DISTANCE OF 329.25 FEET; THENCE N $88^0$41'04" E A DISTANCE OF 661.51 FEET TO THE EAST LINE OF SAID SE/4; THENCE S $1^0$05' 34" E A DISTANCE OF 329.25 FEET TO THE POINT OF THE BEGINNING. ADDRESS: 24878 S 4100 Rd, Claremore, OK 74019. District #3 – Resolution 2014-145; Larry Curtis, Planning Commission Director, presented this item. Mr. Curtis stated that the Planning Commission Board approved 5/1. Public hearing was opened at 9:06 a.m. There was no opposition present. Mr. Curtis recommended approval. Helm questioned what the reason for the one decline from the Planning Commission Board Member

and Mr. Curtis stated he gave no reason. Public hearing was closed at 9:09 a.m. Thacker made a motion to approve and Helm seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 10: **PLATS:** None presented.

ITEM 11: **ROADS & BRIDGES:** None presented.

ITEM 12: **CASH FUND ESTIMATE OF NEEDS & REQUEST FOR APPROPRIATIONS:** None presented.

ITEM 13: **TRANSFER OF FUNDS:** None presented.

ITEM 14: **UTILITY PERMITS:**

1. Oklahoma Natural Gas - To - Bore - Cross County Highway or Local Road South 4123 Road approximately 1.61 miles west & 1.60 miles south of S.H. #20 & S.H. #88 Jct. and further described as: 2,068 feet west & 575 feet north of the Southeast Corner of Section 13, Township 21N, Range 15E, Rogers County. –District 3 – Larry Curtis, Planning Commission Director, presented this item. Mr. Curtis stated it was true and accurate and recommended approval. Thacker made a motion to approve and Helm seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
2. Oklahoma Natural Gas - To - Bore - Cross County Highway or Local Road East 79th Street North approximately 3.30 miles east & 0.45 miles north of S.H. #135 & S.H. #169 Jct. and further described as: 2,310 feet north & 1,320 feet east of the Southwest corner of Section 26, Township 21N, Range 14E, Rogers County. – District 2 – Larry Curtis, Planning Commission Director, presented this item. Mr. Curtis stated it was true and accurate and recommended approval. Helm made a motion to approve and DeLozier seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
3. Oklahoma Natural Gas - To - Bore - Cross County Highway or Local Road East Northpark approximately 1.46 miles north & 1.15 miles west of S.H. #20 & S.H. #88 Jct. and further described as: 990 feet north & 450 feet east of the Southwest Corner of Section 31, Township 22N, Range 16E, Rogers County. – District 2 – Larry Curtis, Planning Commission Director, presented this item. Mr. Curtis stated it was true and accurate and recommended approval. Helm made a motion to approve and Thacker seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 15: **CLAIMS:**

1. Salaries – None presented.
2. Attendant Care – None presented.

ITEM 16: **BLANKET PURCHASE ORDERS:**

1. Material, Supplies, Parts, Groceries & Prescriptions –
   - District #3 to Wal-Mart $100.00
   - District #3 to Lowe's $500.00
   - Treasurer to Turner & Associates PLC $1,500.00

   Helm made a motion to approve and DeLozier seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
   Note Returned to this item after Item 19:5
2. Orders Exceeding Amount of Issuance - None presented.

ITEM 17: **GRANTS:**

1. Discussion and possible approval of an FY 2014 CDBG Citizen Participation Plan. - Helm made a motion to approve and Thacker seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
2. Discussion and possible approval of a Resolution requesting assistance from ODOC in behalf of RWD #3 under the Water/Wastewater Construction Set Aside and authorizing the Chairman to sign and electronically submit related CDBG Application Documents to ODOC. – DeLozier made a motion to approve and Thacker seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 18: **PAYMENT REQUISITION – CONSTRUCTION FUND – RCB BANK, TRUSTEE:** None presented.

ITEM 19: **AGENDA ITEMS:**

1. Update by BKL, Inc., and Flintco regarding Courthouse Plaza Project – Chairman DeLozier stated that the concrete is being poured at this time.
2. Update regarding E-911 Trust Authority (Thacker) – No one was present.
3. Discussion and possible action regarding Inter-local Agreement between Board of County Commissioners of Rogers County and Inola Public Schools (Thacker) – Thacker stated this is regarding a temporary road at the school. Thacker made a motion to approve and Helm seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
4. Discussion with possible action regarding the reappointment of Michael Martin to the Rogers County Planning Commission Board for another 4-year term from April 2014 through April 2018 – District #3 appointment (Planning Commission) – Larry Curtis, Planning Commission Director stated that Mr. Martin is the current Planning Commission Board Chairman. Statute requires a board member to be reappointed every 4 years. Thacker made a motion to approve

and DeLozier seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
NoteAt this point, DeLozier moved to Item 20***

5. Consider and take action on a Resolution relating to the incurring of indebtedness by the Trustees of the Rogers County Educational Facilities Authority; authorizing the sale of a Promissory Note; waiving competitive bidding with respect thereto and related matters – Resolution 2014-146 – *** NOTE *** See reconvened meeting minutes.

ITEM 20: **ANNOUNCEMENTS REGARDING COUNTY EVENTS AND STATUS UPDATES FOR COMMENTS AND DISCUSSION FROM COUNTY DEPARTMENTS AND ELECTED OFFICIALS, AS FOLLOWS:**
a.) 911 Administrator – **b.)** Assessor – **c.)** Building Operations/Maintenance **d.)** County Clerk
e.) Court Clerk – **f.)** District Attorney – **g.)** Election Board **h.)** Emergency Management
i.) Human Resources – **j.)** Information Technology **k.)** Planning Commission
l.) Judicial – **m.)** OSU Extension – **n.)** Sheriff - **o.)** Treasurer
h.) Scotty Stokes, Director, stated that he would be going to Inola Schools this week to work on an emergency shelter plan. k.) Larry Curtis, Director, stated his department has a busy day with lots of inspections to complete. n.) Mr. Helm requested Jon Sappington, Undersheriff, to come forward to the podium. Mr. Helm asked Undersheriff Sappington to speak about what is occurring with the DOC inmates located in the county jails and about going to the Capital on Tuesday of this week. Undersheriff Sappington stated that the DOC is removing the inmates from the county jails and the income the counties generate from housing the DOC inmates could have a significant impact on the counties. He further stated that there will be Sheriffs and other law enforcement from several counties in Oklahoma that will be at the Capitol and he believes it would be in the best interest of Rogers County for all Commissioners to attend as well. Mr. Helm asked would Undersheriff Sappington be attending and he replied that he would be as well as Sheriff Walton and Captain Shane Rhames.

ITEM 21: **ACKNOWLEDGE RECEIPT OF THE FOLLOWING ITEMS:** None presented.

ITEM 22: **PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS:**
Limited to specific items on the Agenda that are listed and discussed at this meeting and limited in duration at the discretion of the Chairman- None presented.
NoteAt this point, DeLozier went to Item 8:1***

ITEM 23: **PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:**
(Materials, Supplies, Parts, Groceries & Prescriptions) -
Note Chairman DeLozier left the meeting at 9:50 a.m. and returned at 9:56 a.m.***
Helm made a motion to approve to approve all purchase orders and Thacker seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 24: **RECESS OR ADJOURNMENT:** Helm made a motion to recess at 9:59 a.m. and return after the Rogers County Educational Facilities Authority meeting. Thacker seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

RECONVENED MEETING

ITEM 2: **ROLL CALL TO ESTABLISH QUORUM** Delozier called the meeting back to order at 11:35 a.m. Chairman DeLozier, Commissioners Mike Helm and Kirt Thacker were present and quorum established.

ITEM 19:

5. Consider and take action on a Resolution relating to the incurring of indebtedness by the Trustees of the Rogers County Educational Facilities Authority; authorizing the sale of a Promissory Note; waiving competitive bidding with respect thereto and related matters – Resolution 2014-146 – Thacker made a motion to approve and Helm seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 16: **BLANKET PURCHASE ORDERS:**

1. Material, Supplies, Parts, Groceries & Prescriptions –
District #2 to P&K Equipment $3,600.00
Helm made a motion to approve and Thacker seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 24: **RECESS OR ADJOURNMENT:**
DeLozier made a motion to adjourn at 11:38 a.m. and Thacker seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

Attest:

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

Robin Anderson

Robin Anderson, Rogers County Clerk
(SEAL)

Dan DeLozier

Dan DeLozier, Chairman

Notice of said meeting was filed in the Office of the County Clerk on Wednesday, April 16, 2014, at 3:48 p.m. and posted on the Front Door Entrance to the Courthouse and on the county website.