

## NOTICE OF REGULAR MEETING

BOARD OF COUNTY COMMISSIONERS FOR ROGERS COUNTY, OKLAHOMA

**PLACE:** Rogers County Courthouse, Commissioners' Meeting Room  
200 S. Lynn Riggs Blvd., Claremore, OK

**DATE & TIME:** Monday, March 17, 2014, at 9:00 O'clock A.M.

### MINUTES

#### **\*\*\*CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

**ITEM 1: CALL TO ORDER:** Chairman DeLozier called the meeting to order at 9:00 A.M.

**ITEM 2: ROLL CALL TO ESTABLISH QUORUM:**  
Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Chairman DeLozier and Commissioners Mike Helm and Kirt Thacker were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.

**ITEM 3: PLEDGE OF ALLEGIANCE:** Donna Patterson led the flag salute and Pledge of Allegiance

**ITEM 4: INVOCATION:** Alger Flood said a prayer.

**ITEM 5: APPROVE/DISAPPROVE MINUTES:** March 10, 2014 Regular Meeting and March 13, 2014 Special Meeting – Helm made a motion to approve and DeLozier seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

**ITEM 6: NEW BUSINESS:**  
1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting the agenda – None presented.

**ITEM 7: ANNOUNCEMENTS:** Chairman DeLozier stated that the handicap parking in front of the Courthouse is being removed this morning and the temporary handicap parking has been marked across the street in front of the Federal Building.  
\*\*\*Note\*\*\* At this time, DeLozier skipped to Item # 8:6.

**ITEM 8: UNFINISHED BUSINESS:**

1. Discussion and possible action to enter into an agreement between the Board of County Commissioners of Rogers County and the Rogers County Industrial Development Authority, RCIDA, for a leased or shared employee – (Thacker) – \*\*\*Note\*\*\* This item was tabled from March 6, 2014 \*\*\* - Thacker made a motion to table 1 week and Helm seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
2. Discussion and possible action regarding Meshek & Associates, PLC – Amendment to the GIS Mapping, Phase II, District 2 in Rogers County to increase the area of the mapping and included additional services for consideration – (Helm) - \*\*\*Note\*\*\* This item was tabled from March 6, 2014 \*\*\* - Helm made a motion to table 1 week and DeLozier seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
3. Monthly Report of Officers (Clerk) - \*\*\*Note\*\*\* This item was tabled from March 10, 2014 \*\*\* - Thacker made a motion to approve and Helm seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
4. Discussion and possible action regarding Oologah Police Department contract for dispatch services starting April 1, 2014 – (Hamilton) - \*\*\*Note\*\*\* This item was tabled from March 10, 2014\*\*\*DeLozier made a motion to table and Thacker seconded the motion. DeLozier rescinded his motion and Thacker rescinded his seconded. DeLozier made a motion to strike this time from the agenda and Thacker seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
5. Discussion and possible action regarding Talala Police Department contract for dispatch services starting April 1, 2014 – (Hamilton) - \*\*\*Note\*\*\* This item was tabled from March 10, 2014\*\*\* - DeLozier made a motion to strike this time from the agenda and Thacker seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.  
\*\*\*Note\*\*\* At this point moved to Item 9 \*\*\*
6. Discussion and possible action to enter into Executive Session pursuant to Okla. Stat. Ann. tit. 25, § 307 (B) for the purpose of confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest; to-wit DaMico v BOCC, Rogers County Case No. CV-2014-10 – (DeLozier) - \*\*\*Note\*\*\* This item was tabled from March 10, 2014\*\*\* - Thacker made a motion to enter into Executive Session at 9:03 a.m. and Helm seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
7. Motion and vote to Adjourn Executive Session and enter Regular Session – (DeLozier) - \*\*\*Note\*\*\* This item was tabled from March 10, 2014\*\*\* - Thacker made a motion to adjourn Executive Session at 9:20 a.m. and Helm seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

8. Discussion and possible action regarding Executive Session item– (DeLozier) – **\*\*\*Note\*\*\***  
This item was tabled from March 10, 2014**\*\*\*** - Thacker made a motion to instruct Mr. Iski, A.D.A., to file a pleading of no objection. Helm seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.  
**\*\*\*Note\*\*\*** DeLozier returned to Item 8:1 **\*\*\***

**ITEM 9: ZONING:** None presented.

**ITEM 10: PLATS:** None presented.

**ITEM 11: ROADS & BRIDGES:** None presented.

**ITEM 12: CASH FUND ESTIMATE OF NEEDS & REQUEST FOR APPROPRIATIONS:** None presented.

**ITEM 13: TRANSFER OF FUNDS:**

1. 83T-200 District #3 M&O to 83T-110 District #3 T-Highway Salaries \$90.00
2. 83T-200 District #3 M&O to 83T-130 District #3 Travel \$300.00 –
3. 83-130 District #3 Travel to 83-131 District #3 Officer Travel \$1,200.00 –
4. 83T-200 District #3 M&O to 83T-110 District #3 T-Highway Salaries \$100,000.00 -  
Thacker made a motion to approve Items 13:1-4 and Helm seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

**ITEM 14: UTILITY PERMITS:**

1. RWD #3 Rogers County -To - Bore - Cross County Highway or Local Road EW 510 (86th St N) approximately 0.803 miles East of EW 510 (86th St N) & NS 4060 (177th E Ave) Junction and further described as: 4242' feet East of the NW Corner of Section 25, Township 21N, Range 14E, Rogers County – District #2 – Larry Curtis, Planning Commission Director, presented this item and stated that it is true and accurate and recommends approval. Helm made a motion to approve and Thacker seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
2. RWD #2 Rogers County -To - Bore - Cross County Highway or Local Road NS 4162 approximately 0.398 miles North of EW 450 & NS 4162 Junction and further described as: 1320' feet East & 2100' feet North of the Southwest Corner of Section 22, Township 22 North, Range 16 East - Rogers County - District #1 - Larry Curtis, Planning Commission Director, presented this item and stated that it is true and accurate and recommends approval. DeLozier made a motion to approve and Thacker seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

**ITEM 15: CLAIMS:**

1. Salaries – None presented.
2. Attendant Care – None presented.

**ITEM 16: BLANKET PURCHASE ORDERS:**

1. Material, Supplies, Parts, Groceries & Prescriptions –
  - Rogers County Building Improvements to Anchor Stone \$4,500.00
  - District #1 to R&S Auto Parts-Chelsea \$350.00
  - District #2 to O'Reilly's Auto Parts \$1,000.00
  - District #3 to Lowe's \$500.00
  - Assessor to District #3 \$500.00
  - Sheriff to ComData MasterCard \$7,000.00
  - Sheriff to District #1 \$500.00Helm made a motion to approve and DeLozier seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
2. Orders Exceeding Amount of Issuance - None presented.

**ITEM 17: GRANTS:** None presented.

**ITEM 18: PAYMENT REQUISITION – CONSTRUCTION FUND – RCB BANK, TRUSTEE:** None presented.

**ITEM 19: AGENDA ITEMS:**

1. Update by BKL, Inc., and Flintco regarding Courthouse Plaza Project – No one was present.
2. Update regarding E-911 Trust Authority (Thacker) – No one was present.
3. Discussion and possible action regarding Invoice# 536004 for professional services from Riggs, Abney, Neal, Turpen, Orbison & Lewis for \$1,419.08 (E911 Hamilton) – Helm made a motion to approve and Thacker seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
4. Discussion and possible action regarding Appointment/Changes for Requisitioning Officers (Sappington) – DeLozier made a motion to approve Dawn Holland as Receiving Agent to replace Jerry Smittle. It was pointed out that it was Laura Upton, not Jerry Smittle, and it was Requisitioning Officer. DeLozier rescinded his motion and a made a new motion to approve and Helm seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
5. Discussion and possible action regarding Rogers County Law Enforcement mutual Aid Agreement (Sappington) – Thacker made a motion to acknowledge and accept. DeLozier seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

6. Discussion and possible action regarding a presentation by Stephen Buggs with Zero Waste Recycling Inc. to recycle the waste paper for the Rogers County Courthouse (Thacker) – DeLozier made a motion to table one week and Thacker seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
7. Discussion and possible action regarding Lease Purchase Agreement For Equipment between Board of County Commissioners of Rogers County and Yellowhouse Machinery Co. for a John Deere 85G Excavator Ser. # 1FF085GXHDJ017105 with a Unit Price of \$129,701.37 and a Lease Purchase Price of \$137,443.20. (DeLozier) – DeLozier made a motion to approve and Helm seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
8. Discussion and possible action regarding Sign Maintenance Policy and Procedure (DeLozier) – DeLozier made a motion to table one week and Thacker seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
9. Discussion and possible action regarding Rogers County Wellness Day (Helm) – Helm made a motion to approve of Wellness Day and Facebook page creation. Thacker seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
10. Reimbursement and Resolution #2014-127 to deposit funds of \$50.00 from A. Ball into 91-210 District #1 Cemetery Restitution Fund – DeLozier made a motion to approve and Thacker seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
11. Reimbursement and Resolution #2014-128 to deposit funds of \$10.00 from Rogers County Key Card Reimbursement into 20-200 General Government M&O – DeLozier made a motion to approve and Thacker seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
12. Reimbursement and Resolution #2014-129 to deposit funds of \$713.85 from Town of Talala into 82ST-200 District #2 1-Cent Sales Tax M&O – Helm made a motion to approve and DeLozier seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

**ITEM 20: ANNOUNCEMENTS REGARDING COUNTY EVENTS AND STATUS  
UPDATES FOR COMMENTS AND DISCUSSION FROM COUNTY  
DEPARTMENTS AND ELECTED OFFICIALS, AS FOLLOWS:**

- a.) 911 Administrator – b.) Assessor – c.) Building Operations/Maintenance d.) County Clerk  
e.) Court Clerk – f.) District Attorney – g.) Election Board h.) Emergency Management  
i.) Human Resources – j.) Information Technology k.) Planning Commission  
l.) Judicial – m.) OSU Extension – n.) Sheriff - o.) Treasurer  
i.) Jenny Bentley, HR Director, reported that for the ACCO competition, our county employees and one guest will be playing a softball game and more details will be coming. k.) Larry Curtis, Planning Commission Director, reported that they will have a booth in the Home and Garden Show this coming weekend at Claremore Expo and there will be a Board of Adjustments meeting Tuesday. He also stated that there will be 3 new plats coming up for approval. n.) Undersheriff Jon Sappington requested information from Commissioner Helm on the sale of the Sheriff Department vehicles at the Elk City auction. Commissioner Helm stated that he had not received the report from the auction as of this date, but would forward a copy as soon as he receives it.

**ITEM 21: ACKNOWLEDGE RECEIPT OF THE FOLLOWING ITEMS:** None presented.

**ITEM 22: PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS:**  
Limited to specific items on the Agenda that are listed and discussed at this meeting and limited in duration at the discretion of the Chairman- Alger Flood asked Chairman DeLozier who is responsible for the signs that are located on the bridges going over the turnpike and Chairman DeLozier replied the county is.

**ITEM 23: PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:**  
(Materials, Supplies, Parts, Groceries & Prescriptions) - Thacker made a motion to approve all purchase orders and Helm seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried. \*\*\*NOTE\*\*\*Helm left the meeting at 10:28 a.m. and returned at 10:31 a.m.

**ITEM 24: RECESS OR ADJOURNMENT:** DeLozier made a motion to adjourn at 10:37 a.m. and Thacker seconded the motion. Roll call: DeLozier-aye, Thacker-aye, Helm-aye. Motion carried.

BOARD OF COUNTY COMMISSIONERS  
ROGERS COUNTY, OKLAHOMA

(SEAL) By: \_\_\_\_\_  
Robin Anderson, Rogers County Clerk

*Notice of said meeting was filed in the Office of the County Clerk on Thursday, March 13, 2014, at 3:25 p.m. and posted on the Front Door Entrance to the Courthouse and on the county website.*