

NOTICE OF SPECIAL MEETING

BOARD OF COUNTY COMMISSIONERS FOR ROGERS COUNTY, OKLAHOMA

PLACE: Rogers County Courthouse, Commissioners' Meeting Room
200 S. Lynn Riggs Blvd., Claremore, OK

DATE & TIME: Thursday, March 6, 2014, at 9:15 O'clock A.M.

MINUTES

*****CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

ITEM 1: CALL TO ORDER: Chairman DeLozier called the meeting to order at 9:16 a.m.

ITEM 2: ROLL CALL TO ESTABLISH QUORUM:
Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Chairman DeLozier and Commissioner Mike Helm were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. ***NOTE***Chairman DeLozier announced that Chairman Thacker was attending the Criminal Justice Authority Meeting which was running concurrently with this meeting.

ITEM 3: PLEDGE OF ALLEGIANCE: Chairman DeLozier led the flag salute and Pledge of Allegiance.

ITEM 4: INVOCATION: Commissioner Helm said a prayer.

ITEM 5: APPROVE/DISAPPROVE MINUTES: February 24, 2014 Regular Meeting – Helm made a motion to approve and DeLozier seconded the motion. Roll call: DeLozier-aye, Helm-aye. Motion carried.

ITEM 6: ANNOUNCEMENTS: None presented.

ITEM 7: UNFINISHED BUSINESS: None presented.

ITEM 8: ZONING: None presented.

ITEM 19: PLATS: None presented. ***NOTE This should be Item 9.***
NOTEAt this time, DeLozier skipped to Item 11.

ITEM 10: ROADS & BRIDGES:
1. Resolution #2014- Resolution for agreement between Board of Association of County Commissioners of Oklahoma and Board of County Commissioners of Rogers County for a Surface Transportation Program (STP) project, STP-166C(244)CO, J/P 26988(04), scheduled for Federal Fiscal Year 20115 using \$1,000,000 of STP funds. (District 2)- Helm explained the project and County Clerk Robin Anderson stated the resolution number would be 2014-125. Helm made a motion to approve and DeLozier seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
***DeLozier skipped to Item 15.

ITEM 11: CASH FUND ESTIMATE OF NEEDS & REQUEST FOR APPROPRIATIONS: None presented.

ITEM 12: TRANSFER OF FUNDS:
1. 23-110 Planning Commission Salaries to 23-200 Planning Commission M&O \$12,000.00 – (Curtis) – Larry Curtis explained that since the Attorney General threw the projects askew, he is transferring the money for training and hiring another person. Since there has been an increase in permits, it allows him to have his part-time person for an additional day.
2. 23-130 Planning Commission Travel to 23-113 Planning Commission Part Time Salaries \$2,000.00 – (Curtis) –
3. 81ST-200 District #1 1-Cent Sales Tax M&O to 81ST-400 District #1 1-Cent Sales Tax Capital Outlay \$110,000.00 – (DeLozier) - Helm made a motion to approve Items 1-3 and DeLozier seconded the motion. Roll call: DeLozier-aye, Helm-aye. Motion carried.
***DeLozier skipped to Item 14.

ITEM 13: UTILITY PERMITS:
1. Rural Water District #5 Rogers County - To - Bore - Cross County Highway or Local Road EW 520 Rd approximately .1 miles east of NS 4100 Rd. and further described as: 500' feet East of the Southwest Corner of Section 27, Township 21N, Range 15E, Rogers County – District 3
2. Rural Water District #5 Rogers County – To – Bore – Cross County Highway or Local Road Courtney Lane approximately .1 miles east of NS 4100 Rd. and further described as: 500' feet East of the Southwest Corner of Section 27 , Township 21N, Range 15E, Rogers County – District 3 ***NOTE***DeLozier skipped to Item 16.

ITEM 14: CLAIMS:

1. Salaries – None presented.
2. Attendant Care – None presented.

ITEM 15: BLANKET PURCHASE ORDERS:

1. Material, Supplies, Parts, Groceries & Prescriptions –
 - Sheriff to Speedy Lube \$500.00
 - District 2 to O'Reilly's \$1000.00
 - District 3 to Pixley Lumber \$300.00
 - District 3 to Wal-mart \$100.00
 - District 3 to National Waste & Disposal \$2950.00
 - District 3 to R&S Auto Parts \$500.00
 - Emergency Management to Comdata \$200.00
 - Emergency Management to Froman \$300.00
 - Rogers County Addressing to Froman \$175.00

Helm made a motion to approve and DeLozier seconded the motion. Roll call: DeLozier-aye, Helm-aye... Motion carried. ***DeLozier skipped down to Agenda Item 18:1.

NOTEThis item was revisited later in the meeting after Item 10. A blanket from the Planning Commission to District 3 for \$1000.00 needed to be added to the list. Thacker made a motion to approve and Helm seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried. **DeLozier went back to Item 13.

2. Orders Exceeding Amount of Issuance - None presented.

ITEM 16: GRANTS:

1. Discussion and possible action regarding authorization for Chairman to submit a letter to Oklahoma Archaeological Survey regarding Old Highway 88 CDBG water main project – (Armstrong) - Helm made a motion to approve and Thacker seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 17: PAYMENT REQUISITION – CONSTRUCTION FUND – RCB BANK, TRUSTEE:

1. FlintCo . – Rogers County E-911 Facility App #10 \$72,736.73
2. FlintCo . – Rogers County E-911 Facility App #11 \$87,410.66
2. FlintCo . – Rogers County E-911 Facility Change Order of Original Contract Sum \$1,852,356.00, Contract Sum Will be Decreased (\$104,142.81) with a New Contract Sum Including This Change Order being \$1,748,213.19 – Thacker made a motion to approve and Helm seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried. ***DeLozier skipped to Item 18: Item 3.

ITEM 18: AGENDA ITEMS:

1. Update by BKL, Inc., and Flintco regarding Courthouse Plaza Project – No one was present.
2. Update regarding E-911 Trust Authority (Thacker) – DeLozier stated they were in a meeting at the present time. ***DeLozier skipped to Agenda Item 18:4.
3. Discussion and possible action regarding Resolution 2014 - Rogers County Burn Ban – (DeLozier) - Emergency Management Director Scotty Stokes recommended the burn ban be lifted. Thacker made a motion to approve and DeLozier seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried. *NOTE*Resolution 2014-117. ***DeLozier skipped to Agenda Item 18: 7.
4. Open and award Bid #641 – A Pre-Engineered metal building to be used as an equipment parking shed – 7 bids mailed, 4 received, and 1 returned undeliverable. DeLozier made a motion to table until Monday, March 10, 2014 and Helm seconded the motion. Roll call: DeLozier-aye, Helm-aye. Motion carried.
5. Open and award Bid #642 – Hydraulic Excavator – 5 bids sent, 5 received. DeLozier made a motion to table until Monday, March 10, 2014 and Helm seconded the motion. Roll call: DeLozier-aye, Helm-aye. Motion carried.
6. Open and award Bid #643 – One (1) New Front Wheel Assist Tractor – 6 bids sent, 4 received. DeLozier made a motion to table until Monday, March 10, 2014 and Helm seconded the motion. Roll call: DeLozier-aye, Helm-aye. Motion carried. ***DeLozier skipped to Agenda Item 18:12.
7. Discussion and possible action to enter into an agreement between the Board of County Commissioners of Rogers County and the Rogers County Industrial Development Authority, RCIDA, for a leased or shared employee – (Thacker) – Thacker asked Mr. Iski for his opinion. Mr. Iski stated two agencies can share an employee. Helm asked if there is a job that is open or are we creating a job? Discussion was held regarding a job description. Thacker made a motion to table this until March 17, 2014 and DeLozier seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
8. Discussion and possible action regarding Meshek & Associates, PLC – Amendment to the GIS Mapping, Phase II, District 2 in Rogers County to increase the area of the mapping and included additional services for consideration – (Helm) – Helm made a motion to table this until March 17, 2014 and DeLozier seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
9. Discussion and possible action regarding Interlocal Cooperation Agreement and Contract between Board of County Commissioners of Rogers County and City of Claremore for a solar powered crosswalk warning system – (Thacker) – David Iski stated he had an email from Matt Ballard, City of Claremore, stating the city will pay for the labor, installation, and maintenance if the county will pay for the equipment. DeLozier made a motion to approve and Thacker seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion

- carried. Mr. Iski asked if Commissioner Thacker would coordinate with the city and Thacker agreed.
10. Discussion and possible action regarding Resolution for Disposing of Equipment - to be junked from District #3 (Thacker) –
 - a. Noblis 1128M Mid Tower Computer # D236-0307 Ser. # 1092063
 - b. Vostro Desktop Computer # D236-0311 Ser. # 8S8C5V1 – Thacker explained that these items crashed and were unrepairable. Thacker made a motion to approve and Helm seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
 11. Reimbursement and Resolution #2014-123 to deposit funds of \$829.27 from Rogers County Health Department into 20-200 General Government M&O – DeLozier made a motion to approve and Thacker seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried. ***DeLozier moved to Item 21.
 12. Reimbursement and Resolution #2014-124 to deposit funds of \$444.49 from Planning Commission Fuel Reimbursement into 83ST-200 District #3 1-Cent Sales Tax M&O – Helm made a motion to approve and DeLozier seconded the motion. Roll call: DeLozier-aye, Helm-aye. Motion carried.
 13. Reimbursement and Resolution #2014-3 to deposit funds of \$451.44 from Assessors Fuel Reimbursement into 83ST-200 District #3 1-Cent Sales Tax M&O – Helm made a motion to approve and DeLozier seconded the motion. Roll call: DeLozier-aye, Helm-aye. Motion carried.

ITEM 19: ANNOUNCEMENTS REGARDING COUNTY EVENTS AND STATUS UPDATES FOR COMMENTS AND DISCUSSION FROM COUNTY DEPARTMENTS AND ELECTED OFFICIALS, AS FOLLOWS:

- a.) 911 Administrator – b.) Assessor – c.) Building Operations/Maintenance d.) County Clerk e.) Court Clerk – f.) District Attorney – g.) Election Board h.) Emergency Management i.) Human Resources – j.) Information Technology k.) Planning Commission l.) Judicial – m.) OSU Extension – n.) Sheriff - o.) Treasurer
- c. Ryan Baze reported the snow removal went well and he will be borrowing a broom to clean off the parking lot. They have been working on the men's restroom on the first floor.
- d. Robin Anderson thanked the Commissioners and their road crews for all their hard work and a job well done on working non-stop keeping the roads clear.
- f. David Iski thanked the Commissioners for their hard work and also Chief Book and Undersheriff Jon Sappington for working on updating their policies.
- h. Scotty Stokes said the closing of the courthouse Monday, March 3, went well and LEPC had a booth at the hunting show at the Expo Center over the weekend. He also stated our county's hazard mitigation is up to date. OTEMS has requested to use our radio frequency and David Iski is checking on an agreement if needed. The EOC is going well. Thomas and he have been working with Total Radio and it should be installed by the end of the month, then he would like to have an open house. DeLozier asked if there was a disaster could they handle it and Stokes replied yes.
- k. Larry Curtis announced he and his First Deputy are attending CLEET classes until the end of June. There have been 28 new residential permits issued.
- n. Coy Jenkins expressed his appreciation to the Planning Commission for taking these classes and Larry expressed his appreciation to the sheriff's department for helping them with this.

ITEM 20: ACKNOWLEDGE RECEIPT OF THE FOLLOWING ITEMS:

1. Letter from Betsey Kulakowski, Assistant Director of Public Employee Occupational Safety & Health regarding Case # 14107 – (Helm) – DeLozier read the letter and commended Helm for a job well done.
***At this point, DeLozier made a motion at 9:53 a.m. to recess for 30 minutes or until Thacker could join the meeting. Helm seconded the motion. Roll call: DeLozier-aye, Helm-aye. Motion carried.
***DeLozier called the meeting back to order at 10:53 a.m. Chairman DeLozier, Commissioners Mike Helm and Kirt Thacker were present and quorum established.
**DeLozier moved to Item 10: Roads and Bridges at this point.

ITEM 21: PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS:

Limited to specific items on the Agenda that are listed and discussed at this meeting and limited in duration at the discretion of the Chairman- Allen Farley, Inola Independent, asked which district the bids were for. DeLozier answered they were all District One's.

ITEM 22: PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:

(Materials, Supplies, Parts, Groceries & Prescriptions) - Helm made a motion to approve and Thacker seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 23: RECESS OR ADJOURNMENT: Helm made a motion to adjourn at 12:07 p.m. and Thacker seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

By:

(SEAL)

Robin Anderson, Rogers County Clerk

Notice of said meeting was filed in the Office of the County Clerk on Tuesday, March 4, 2014, at 9:08 a.m. and posted on the Front Door Entrance to the Courthouse and on the county website.

