

NOTICE OF REGULAR MEETING

BOARD OF COUNTY COMMISSIONERS FOR ROGERS COUNTY, OKLAHOMA

PLACE: Rogers County Courthouse, Commissioners' Meeting Room
200 S. Lynn Riggs Blvd., Claremore, OK

DATE & TIME: Monday, February 10, 2014, at 9:00 O'clock A.M.

MINUTES

*****CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

ITEM 1: CALL TO ORDER: Chairman DeLozier called the meeting to order at 9:03 A.M.

ITEM 2: ROLL CALL TO ESTABLISH QUORUM:
Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Chairman DeLozier and Commissioners Mike Helm and Kirt Thacker were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.

ITEM 3: PLEDGE OF ALLEGIANCE: Alger Flood led the flag salute and Pledge of Allegiance.

ITEM 4: INVOCATION: Commissioner Thacker said a prayer.

ITEM 5: APPROVE/DISAPPROVE MINUTES: February 3, 2014 Regular Meeting - Thacker made a motion to approve the minutes and Helm seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 6: NEW BUSINESS:
1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting the agenda – David Iski, A.D.A., has established that the weather affecting the upcoming election that Chairman DeLozier presented before the Board was an unforeseen matter. Chairman DeLozier stated that there was a risk of snowy weather forecasted for Tuesday, February 10, 2014 and there was an election to be held that day. There were concerns of clearing the sidewalks at the polling locations. Ryan Baze, Maintenance Director, stated that the snow will be removed from all sidewalks at the Election Board and if his staff needs to go to the other polling locations for snow removal to let him know and they would take care of it.

Note At this point DeLozier requested to move to Item 19-6 ***

ITEM 7: ANNOUNCEMENTS: Commissioner Helm wanted everyone to know that he has Bell's Palsy and that is what has affected his facial appearance and speaking and further stated he has not had a stroke.

ITEM 8: UNFINISHED BUSINESS: None presented.

ITEM 9: ZONING:
1. Public hearing with discussion and possible action on the request for zoning change from AI to RST-60 that the intended use of the property, after rezoning, is for Residential Manufactured Home, & waiving of the platting requirement. APPLICANT: Sara J. Barker and Billie Black. CURRENT ZONING: AI. LEGAL DESCRIPTION: The NW ¼ of NW ¼ of NW ¼ of Section 23, Township 20 North, Range 16 East of the I.B.&M., Rogers County, Oklahoma, according to the U.S. Government Survey. ADDRESS: 14104 E. 560Rd. Inola, Oklahoma, 74036. – Larry Curtis, Planning Commission Director, presented this item and stated that it was approved by the Planning Commission 6 – 0. During discovery it was found that a mobile home was located on the property therefore the entire parcel had to be re-zoned. Chairman DeLozier opened the public hearing at 9:17 a.m. There were no public comments. Chairman DeLozier closed the public hearing at 9:18 a.m. Thacker made a motion to approve. Helm seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 10: PLATS: None presented.

ITEM 11: ROADS & BRIDGES: None presented.

ITEM 12: CASH FUND ESTIMATE OF NEEDS & REQUEST FOR APPROPRIATIONS:
1. 003 Courthouse Bond Proceeds \$64,522.63
2. 008 Cobra \$5,481.26
3. 101 T-Highway \$427,712.11
4. 105 CBRIF \$28,252.34
5. 113 Property Resale \$39,168.02
6. 114 Emergency Management \$6,687.75
7. 115 Health Department \$382.35

8. 119 Sheriff Civil Fees \$19,115.10
9. 122 Treasurer Cert. Fees \$1,310.00
10. 127 Sheriff Commissary \$21,293.81
11. 129 Sheriff Courthouse Secure \$2,894.94
12. 131 Law Library \$3,580.83
13. 135 Criminal Justice Authority \$196,569.55
14. 137 Sheriff Jail \$8,767.62
15. 140 Wireless Prepay 911 Fee \$4,675.47
16. 141 Wireless Services \$26,349.33
17. 142 E-911 Addressing \$26,591.63
18. 147 Drug Court Contract \$17,708.34
19. 148 Drug Court Participant \$5,403.20
20. 175 Assessor Revolving \$260.00
21. 180 Court Clerk Revolving \$6,437.52

Helm made a motion to approve. DeLozier seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 13: TRANSFER OF FUNDS: None presented.

ITEM 14: UTILITY PERMITS:

1. Oklahoma Natural Gas: To - Bore - Cross County Highway or Local Road East 86th Street North Approximately 2.70 Miles east & 1.0 miles north of S.H. 135 & U.S. Hwy 169 Jct. and further described as: 1,600' feet West of the Southeast Corner of Section 22 Township 21N Range 14E, Rogers County. – District 2 –
2. Rural Water District #3 Rogers County: To - Bore - Cross County Highway or Local Road N 191st E. Ave Approximately 0.188 miles north of N 191st E. Ave. & SH 20 Junction and further described as: 838' feet West & 992' feet North of the Southeast Corner of Section 1, Township 21 North, Range 14 East, Rogers County. – District 2 –
3. Rural Water District #3 Rogers County: To - Bore - Cross County Highway or Local Road NS 4150 approximately 0.055 miles north of NS 4150 & EW 420 Junction and further described as: 290' feet North of the Southeast Corner of Section 5, Township 22 North, Range 16 East, Rogers County. – District 1 –

Helm made a motion to approve Items 14:1-3. DeLozier seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 15: CLAIMS:

1. Salaries – None presented.
2. Attendant Care – None presented.

ITEM 16: BLANKET PURCHASE ORDERS:

1. Material, Supplies, Parts, Groceries & Prescriptions –
 - Sheriff to District #1 \$500.00
 - District #3 to Wal-Mart \$100.00
 - District #3 to Ameriflex Hose & Accessories \$500.00
 - District #3 to Lowe's \$500.00

Helm made a motion to approve. Thacker seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

2. Orders Exceeding Amount of Issuance - None presented.

ITEM 17: GRANTS: None presented.

ITEM 18: PAYMENT REQUISITION – CONSTRUCTION FUND – RCB BANK, TRUSTEE: None presented.

ITEM 19: AGENDA ITEMS:

1. Update by BKL, Inc., and Flintco regarding Courthouse Plaza Project – No one was present.
2. Update regarding E-911 Trust Authority (Thacker) - Vice-Chairman Dave Puckett gave the update. Puckett stated that the E-911 Center has been up and running for 3 -3 ½ weeks and there has been items brought to their attention that is being addressed: Verdigris Police and Fire Department repeater system frequency not installed at 911 center; Courthouse security not able to communicate with 911 center but can internally at Courthouse; Courthouse announcement system is not getting to 911 center. Town of Verdigris wants to opt into the Beneficiary of the Trust. Staffing is getting an exceeding amount of comp hours due to short staff and working over 8 hours. The Trust is aware of the exceeding comp accrual and is reviewing options to address this. Helm asked if they were within the budget and Puckett stated they were way over and no funds to make it up. Janet Hamilton stated they are going to need more dispatchers when they take over all entities. DeLozier stated that they still need to get all the bugs out.
3. Discussion and possible action regarding Resolution 2014 - Rogers County Burn Ban – (DeLozier) – DeLozier made a motion for no burn ban and to have it back on agenda next week to review. Helm seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
4. County Clerk's Cashbook and Summary Report for January 2014 – (Clerk) - DeLozier made a motion to approve. Helm seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

5. Monthly Report of Officers (Clerk) – Robin Anderson, County Clerk, asked that per the Treasurer's Office request, to have this tabled 1 week. DeLozier made a motion to table 1 week. Helm seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
6. Discussion and possible action – allowing the Rogers County Bar Association to receive key cards for access to certain areas in the courthouse– (DeLozier) – Judge Condren requested that the members of the Rogers County Bar Association be given access cards to allow them access to the 3rd and 4th floor Judicial areas. The reason being that it is causing several interruptions throughout the day with the staff of the judicial offices, to stop and allow access through the secured entry doors. Any violation will be reported to the Chief Justice and they will not be allowed or granted permission to bypass the security clearance at the main entrance of the courthouse. Coy Jenkins with the Sheriff office stated that it would only allow them entrance to the 3rd and 4th floors and they will have to clear security at the main entrance. Jon Sappington, Undersheriff, further stated that they would not be waived access for the main entrance and would have to go through the security scanner. Thacker questioned how much the cards would cost and Judge Condren replied that the printer would cost \$800 - \$1000 and the cost would be assessed by the Bar Association. Jenny Bentley, HR Director, stated that the cards are \$10 to employees for lost or replaced cards. Thacker asked if all judges are on board with this card access. Judge Post stated she was the Chief Justice and all judges are on board and showed an example of an access card she has through another county that has their photo on the card. Thacker ask Jon Sappington if he has the ability to print cards with photos on them and he stated yes. DeLozier made a motion to approve the access cards for the Bar Association to allow them access to only 3rd and 4th floor judicial areas. Thacker seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried. DeLozier further stated that he would like to have Jenny look into the employees' cards having photos on them as well.
Note At this pointed, returned to Item 7 ***
7. Discussion and possible action regarding Agreement for a Canon C2550 printer for the Commissioner's office - (DeLozier) –Christine Day presented this item. Helm made a motion to approve. Thacker seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
8. Discussion and possible action regarding retiree statement for Oklahoma Public Employees Retirement System – (Clerk) – Helm asked where did the funds come from in the past. Teresa Jackson, First Deputy County Clerk's Office, stated that it has been coming from the general fund. DeLozier stated that it should be if someone retires and has accumulated unused time, then the officer shouldn't hire a new employee until the expense has been offset and the officers should be watching their employees' time cards for unused time. Helm stated if it's not in the officer's current budget then the County is liable to pay and therefore it is having to come from the general fund. He further stated that it needs to continue to be placed on the agenda until the new budget comes out so they are aware of the funds be used from the general fund, but each officer needs to review their employees time and adjust their budget accordingly to account for the expense of a retiree's unused time and the Chairman send another letter out to the officers stating this. Helm made a motion to pay from the general fund for retirees, to continue placing each one on the agenda for approval, and to have the Chairman send a letter out to the officers to review their employees' times and budget accordingly. DeLozier seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
9. Discussion and possible action regarding Resolution for Disposing of Equipment - District #2 to be sold at auction – (Helm)-
 - a. 1989 Ford Van VIN# 1FDKF37MXKNB47798
 - b. 1997 Chevy Truck VIN# CCE677V109377Helm made a motion to approve. DeLozier seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.
10. Reimbursement and Resolution #2014-115 to deposit funds of \$2,000.00 from Town of Oologah into District #2 Cemetery Salaries 92-110 – Helm made a motion to approve. Thacker seconded the motion. Roll call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

**ITEM 20: ANNOUNCEMENTS REGARDING COUNTY EVENTS AND STATUS
UPDATES FOR COMMENTS AND DISCUSSION FROM COUNTY
DEPARTMENTS AND ELECTED OFFICIALS, AS FOLLOWS:**

- a.) 911 Administrator – b.) Assessor – c.) Building Operations/Maintenance d.) County Clerk
 - e.) Court Clerk – f.) District Attorney – g.) Election Board h.) Emergency Management
 - i.) Human Resources – j.) Information Technology k.) Planning Commission
 - l.) Judicial – m.) OSU Extension – n.) Sheriff - o.) Treasurer
- a) Janet Hamilton reported they are doing training on Tuesday. She has conference calls set later in the week with Prochart and Motorola. The card reader vendor didn't show up as scheduled and working on getting a door release button installed. c) Ryan Baze reported his staff will have the sidewalks at the election board and other polling locations cleared off. The lines and pump on the roof froze but didn't burst. They are also working at the County Building and keeping community service busy. d) Robin Anderson reminded everyone that the next meeting will be Tuesday, February 18th and the Courthouse will be closed Monday, February 17th. m) Passed out a copy of a write-up that was done in the Oklahoma Alliance on the Engineer EMCO. n) Gave Helm paperwork on their insurance policy with Travelers. k) Larry Curtis gave more information on construction growth in Rogers County stating that the most growth in home construction was

in Owasso and Claremore; Commercial construction was in Claremore and Catoosa.

ITEM 21: ACKNOWLEDGE RECEIPT OF THE FOLLOWING ITEMS: None presented.

ITEM 22: PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS:

Limited to specific items on the Agenda that are listed and discussed at this meeting and limited in duration at the discretion of the Chairman- Ted King, Inola Independent, questioned about last August the trees in the parking lot were taken out and it was stated that they would lose 8 parking spots due to the trees. He further questioned that the trees were removed due to loss of parking spaces but they are going to put a reflecting pool in the parking lot. Thacker replied that it was correct as to the trees being removed due to loss of parking space. But as for the reflecting pool, it will not be located in the parking lot; it will be located in front of the steps in the plaza area with the eternal flame all in honor of our Veterans. Mark with the Claremore Progress asked Janet where she is currently dispatching and the fee charged. Janet replied they were dispatching for Verdigris Police and Fire Department, which is the pilot program, Tri-District, and the Sheriff's Department in which their fees have been provided for.

*** At this point Commissioner Thacker left the meeting. ***

*** At this point, DeLozier made a motion to recess for 5 minutes at 11:08 a.m. Helm seconded the motion. Roll call: DeLozier-aye, Helm-aye. Motion carried. ***

***DeLozier called the meeting back to order at 11:13 a.m. Chairman DeLozier and Commissioner Helm were present and quorum was set. ***

ITEM 23: PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:

(Materials, Supplies, Parts, Groceries & Prescriptions) - Helm made a motion to approve all purchase orders. DeLozier seconded the motion. Roll call: DeLozier-aye, Helm-aye. Motion carried.

ITEM 24: RECESS OR ADJOURNMENT: DeLozier made a motion to adjourn at 11:13 a.m. Helm

seconded the motion. Roll call: DeLozier-aye, Helm-aye. Motion carried.

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

(SEAL) By: _____
Robin Anderson, Rogers County Clerk

Notice of said meeting was filed in the Office of the County Clerk on Thursday, February 6, 2014, at 5:06 p.m. and posted on the Front Door Entrance to the Courthouse and on the county website.