

NOTICE OF REGULAR MEETING

BOARD OF COUNTY COMMISSIONERS FOR ROGERS COUNTY, OKLAHOMA

PLACE: Rogers County Courthouse, Commissioners’ Meeting Room
200 S. Lynn Riggs Blvd., Claremore, OK

DATE & TIME: Monday, December 30, 2013, at 9:00 O’clock A.M.

MINUTES

*****CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

ITEM 1: CALL TO ORDER: Chairman Thacker called the meeting to order at 9:04 a.m.

ITEM 2: ROLL CALL TO ESTABLISH QUORUM:
Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Chairman Thacker and Commissioners Dan DeLozier and Mike Helm were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.

ITEM 3: PLEDGE OF ALLEGIANCE: DeLozier led the flag salute and Pledge of Allegiance.

ITEM 4: INVOCATION: Helm said a prayer.

ITEM 5: APPROVE/DISAPPROVE MINUTES: December 23, 2013 – DeLozier made a motion to approve and Helm seconded the motion. Roll call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

ITEM 6: NEW BUSINESS:
1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting the agenda – None presented.

ITEM 7: ANNOUNCEMENTS: None presented.

ITEM 8: UNFINISHED BUSINESS:

1. Discussion and possible action regarding approval of Trustee replacements, volunteers, John Baldrige and Paul Smith, for the Rogers County Public Facilities Authority Board (Thacker) - *****NOTE*****This item was tabled from December 16, 2013 ******* Helm moved to appoint, John Baldrige for the 3 year term and Paul Smith for the 1 year term, as recommended by the 3 person committee appointed by the Rogers County Public Facilities Authority and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.
2. Discussion with possible action to approve/disapprove appointment of Missy Richardson as Receiving Agent for the Planning Commission - *****NOTE*****This item was tabled from December 23, 2013******* At this time the Board went to Item 19 (2) to consider removing Dan Barrett as receiving agent. This item was returned to after that action. Thacker moved to approve, seconded by DeLozier. Roll call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.
3. Award Bid for Rogers County Plaza Project - *****NOTE*****This bid was opened on December 11, 2013 at the Reconvened Meeting of the December 9, 2013 meeting******* Thacker requested Steve Rumsey with Flintco to present the bid amounts. Thacker moved to approve the following bids, seconded by Helm. Roll call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

Reject all bids	2A Earthwork and Erosion Control	\$0.00
Duncan & Sons	2B Site Utilities.....	\$134,650.00
Reject all bids	2C Asphalt Paving & markings	\$0.00
Reject all bids	2D Sodding, Lawns, Grasses	\$0.00
D kerns Construction Inc.	3A Site Concrete.....	\$191,500.00
Reject all bids	4A Masonry	\$0.00
Allowance	10G Signage	\$2,500.00
DaVco	15A Mechanical.....	\$21,750.00
Alliance	16A Electrical	\$269,171.00
Flag & Flagpole Express	Flag Poles	\$19,600.00
Enterprise Precast Concrete	Monument Sign	\$12,086.00
Bennett Steel	Precast Sign Erection	\$3,500.00

Total..... \$829,733.00
(Total includes project requirements) Helm asked where the funds would be used from to cover the cost; Thacker responded the 105 fund could be used.

ITEM 9: ZONING: None presented

ITEM 10: PLATS: None presented

ITEM 11: ROADS & BRIDGES:

1. Discussion and possible action for a road access agreement between Rogers County and the Oklahoma Conservation Commission for an Abandoned Mine Land Reclamation project (District 2) – Planning Commission Director, Larry Curtis recommended the Planning Commission should keep records of these projects on file for future use. Helm moved to table this item for 1 week, motion seconded by Thacker. Roll call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.
2. Discussion and possible action regarding services agreement between Universal Field Services, Inc. and Rogers County Board of County Commissioners for County Bridge Number 107 & 108, JP 25480(04) (District 3) – Thacker moved to approve, motion seconded by Helm. Roll call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

ITEM 12: CASH FUND ESTIMATE OF NEEDS & REQUEST FOR APPROPRIATIONS: None presented

ITEM 13: TRANSFER OF FUNDS: None presented

ITEM 14: UTILITY PERMITS:

1. Chelsea Gas Authority – Bore – To Cross County Highway or Local Road E. 400 Rd Approximately 0.23 miles, west of South 4180 Rd. and further described as: 1210 feet west of the NE Corner of Section 35 Township 23N Range 16E Rogers County (District 1) – DeLozier moved to approve, motion seconded by Thacker. Roll call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

ITEM 15: CLAIMS:

1. Salaries – Special payroll, December 2013 – DeLozier moved to approve, motion seconded by Thacker. Roll call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.
2. Attendant Care – None presented

ITEM 16: BLANKET PURCHASE ORDERS:

1. Material, Supplies, Parts, Groceries & Prescriptions –
 - Planning Commission to Dist.#3 \$1,000.00
 - Sheriff to Farmers Brothers Coffee \$245.00
 - Sheriff to Warehouse Market \$240.00
 - Sheriff to Bimbo Bakeries \$1365.00
 - Sheriff to U.S. Foods \$1400.00
 - Sheriff to Performance Food Group \$5200.00
 - Sheriff to Sysco Foods \$3800.00
 - Sheriff to Correctional Dental Services \$2000.00
 - Sheriff to Froman Oil Company \$1000.00
 - Sheriff to Westwood Pharmacy \$6000.00
 - Sheriff to Medical Compliance Specialty, Inc. \$400.00
 - Sheriff to St. Francis Outreach Services, LLC \$1200.00
 - Sheriff to PHS Mobile X-Ray \$600.00
 - Sheriff to Comdata MasterCard \$18,000.00
 - Sheriff to Speedy Lube \$500.00
 - Sheriff to O'Reilly Automotive \$500.00
 - Sheriff to Dist. #1 \$2,000.00
 - District 3 to Pixley Lumber \$300.00
 - District 3 to American Waste Control \$3450.00
 - District 3 to Lowe's \$500.00
 - District 3 to Ameriflex Hose & Accessories \$500.00
 - District 3 to R & S Auto Parts \$500.00

Thacker made a motion to approve and Helm seconded the motion. Roll call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

2. Orders Exceeding Amount of Issuance - None presented

ITEM 17: GRANTS:

1. Discussion and possible action regarding holding a closeout hearing for 15308 CDBG 07 (Rogers Co RWD #3 HY 88 Waterline). 9:33 a.m., Thacker announced public hearing was in session. No comments were made. Public hearing closed at 9:36 a.m.
2. Discussion and possible action regarding authorization for Chairman to submit a monthly expenditure report in the amount of \$132,475.00 for 15221 CDBG ED 12 (Port of Catoosa/IPSCO Rail Spur) DeLozier moved to approve, motion seconded by Thacker. Roll call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

ITEM 18: PAYMENT REQUISITION – CONSTRUCTION FUND – RCB BANK, TRUSTEE: None presented

ITEM 19: AGENDA ITEMS:

1. Update by BKL, Inc., and Flintco regarding Courthouse Plaza Project – Steve Rumsey, Flintco, reported the heating equipment had been installed at the 911 facility. Kim Reeve,

- BKL, stated the plaza should be complete by spring, 2014.
2. Discussion and possible action to remove Dan Barrett as Receiving Agent for the Planning Commission and appoint Missy Richardson as Receiving Agent in replacement of – Thacker moved to approve, motion seconded by Helm. Roll call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.
 3. Discussion and possible action to appoint or reappoint representatives to the Grand Gateway Board of Directors for 2014 (Helm) – Thacker moved to reappoint Commissioners DeLozier and Helm, motion seconded by DeLozier. Roll call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.
 4. Discussion and possible action regarding Invoice#530787 for Rogers County Enhanced 911 Trust Authority from Riggs, Abney, Neal, Turpen, Orbison, and Lewis in the amount of \$446.25 for billing through November 30, 2013 – 911 Director, Janet Hamilton stated the 911 Board is still using these services. Helm noted that the Board had approved to pay the cost through December, 2013 and asked if a new plan has been approved. Hamilton stated they would like to continue to use the services until the 911 Board is in place. No action taken on extending the services. Thacker moved to approve the invoice, motion seconded by DeLozier. Roll call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.
 5. Discussion and possible action regarding retirees and Oklahoma Public Employees Retirement System (Thacker) – How to determine amount of time employees might have in their PTO bank was discussed. The Board determined that this would need to be addressed before preparing the budget for f/y 2014-2015. Chairman will send out a letter to all departments requesting them to have numbers available regarding amount of accumulated PTO time for review by the Board. DeLozier moved to pay the current claims from the General Government account, 20-200, motion seconded by Thacker. Roll call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.
 6. Discussion and possible action regarding Sales Agreement between Warren Cat and Board of County Commissioners for a Road Widener Skid Steer Attachment (Helm) – Thacker moved to approve, motion seconded by Helm. Roll call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.
 7. Discussion and possible action regarding contract agreement between Preferred Business Systems and Board of County Commissioners for Emergency Management for color laser copier – Thacker moved to strike this item from the agenda and add it to the next agenda for the Addressing Department and not Emergency Management, motion seconded by Helm. Roll call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.
 8. Resolution for Disposing of Equipment – 2013 Ford Explorer Pursuit SUV - VIN 1FM5K8AR0DGC40962 – Sheriff – Thacker moved to approve, motion seconded by DeLozier. Roll call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

**ITEM 20: ANNOUNCEMENTS REGARDING COUNTY EVENTS AND STATUS
UPDATES FOR COMMENTS AND DISCUSSION FROM COUNTY
DEPARTMENTS AND ELECTED OFFICIALS, AS FOLLOWS:**

- a.) 911 Administrator – b.) Assessor – c.) Building Operations/Maintenance d.) County Clerk
e.) Court Clerk – f.) District Attorney – g.) Election Board h.) Emergency Management
i.) Human Resources – j.) Information Technology k.) Planning Commission
l.) Judicial – m.) OSU Extension – n.) Sheriff - o.) Treasurer

a.) Janet Hamilton stated the 911 Board would be meeting at 10:00 a.m., Thursday, at the new dispatch center.

c.) Ryan Baze gave an update on the sweeper and stated he thought this was a communication issue.

d.) County Clerk Deputy, Jackie Taylor was introduced by Deputy, Teresa Jackson.

f.) ADA, David Iski stated that this was the last Monday in 2013 and thanked the County Commissioners for working with legal and he looks forward to 2014.

k.) Larry Curtis stated that information should be gathered from the Mining Commission and record made for future use with housing projects, regarding the reclamation projects in Rogers County. He also stated his department is now using new software to track inspections.

ITEM 21: ACKNOWLEDGE RECEIPT OF THE FOLLOWING ITEMS: None presented

ITEM 22: PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS:

Limited to specific items on the Agenda that are listed and discussed at this meeting and limited in duration at the discretion of the Chairman- Jeff Losornio commented on the appointment process used for the Trustee replacements for the Rogers County Public Facilities Authority Board.

Salesha Wilken asked questions regarding Flintco and the cost for the bidding process for the Plaza project, Thacker responded the cost is covered under general service and Mr. Rumsey stated that there is a monthly fee for these services as part of the Professional Services in the contract. Wilken also questioned the item regarding the skid steer bid from 2 or 3 weeks ago, why were they selling, Helm stated they are not selling. Further Wilken asked if the County had performed a drug test on the driver of a wrecked car, Undersheriff, Jon Sappington stated, yes.

ITEM 23: PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:

(Materials, Supplies, Parts, Groceries & Prescriptions) - Thacker moved to approve, motion seconded by DeLozier. Roll call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

ITEM 24: RECESS OR ADJOURNMENT: Thacker moved to adjourn at 10:44 a.m., motion seconded by DeLozier. Roll call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

By: _____

(SEAL)

Robin Anderson, Rogers County Clerk

Notice of said meeting was filed in the Office of the County Clerk on Thursday, December 26, 2013, at 4:11 p.m. and posted on the Front Door Entrance to the Courthouse and on the county website.