

NOTICE OF REGULAR MEETING

BOARD OF COUNTY COMMISSIONERS FOR ROGERS COUNTY, OKLAHOMA

PLACE: Rogers County Courthouse, Commissioners' Meeting Room
200 S. Lynn Riggs Blvd., Claremore, OK

DATE & TIME: Monday, December 16, 2013, at 9:00 O'clock A.M.

MINUTES

*****CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

ITEM 1: CALL TO ORDER: Chairman Thacker called the meeting to order at 9:00 a.m.

ITEM 2: ROLL CALL TO ESTABLISH QUORUM:
Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Chairman Thacker and Commissioner Mike Helm were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.

ITEM 3: PLEDGE OF ALLEGIANCE: Thacker led the flag salute and Pledge of Allegiance.

ITEM 4: INVOCATION: Helm said a prayer.

ITEM 5: APPROVE/DISAPPROVE MINUTES: December 9, 2013 Regular Meeting and December 11, 2013 Reconvened Meetings– Helm made a motion to approve and Thacker seconded the motion. Roll call: Thacker-aye, Helm-aye. Motion carried.

ITEM 6: NEW BUSINESS:
1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting the agenda – None presented.

ITEM 7: ANNOUNCEMENTS: None presented.
NOTEDeLozier arrived at 9:03 a.m.

ITEM 8: UNFINISHED BUSINESS:
1. Award bid #635 – 2013 N. 86th Street Fence Relocation Project (District 2)***NOTE***This item was tabled from November 25, 2013 and December 9, 2013***
Helm made a motion to reject all bids and rebid and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier-aye, Helm-aye.

ITEM 9: ZONING: None presented.

ITEM 10: PLATS:
1. Public hearing with discussion and possible action on the Final Plat of Claremore Village Phase I. APPLICANT: Brian Kellogg of Kellogg Engineering for Claremore Village, LP. LEGAL DESCRIPTION: A tract of land containing of part of the NE/4 of Section 30, Township 21 North, Range 16 East of the I.B.&M, according to the U.S. Government Survey, thereof, Rogers County, State of Oklahoma. Addition has 1 lot in 1 block all contained in 12.02 acres more or less. Zoning: PUD (RM-1.5 underlying). ADDRESS: 23455 S. Twin Oaks Dr. Claremore, OK 74019. – Larry Curtis, Planning Commission Director, stated this went before the planning commission and was approved. The applicant was present. Brian Kellogg stated that everything was private. Thacker made a motion to approve and Helm seconded the motion. Roll call: Thacker-aye, DeLozier-aye, Helm-aye.

ITEM 11: ROADS & BRIDGES: None presented.

ITEM 12: CASH FUND ESTIMATE OF NEEDS & REQUEST FOR APPROPRIATIONS: None presented.

ITEM 13: TRANSFER OF FUNDS:
1.82ST-110 Salaries to 82ST-400 Capital Outlay \$100,000.00 (District 2) – Helm stated this was for the bids that were opened the other day. Helm made a motion to approve and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier-aye, Helm-aye.
2. 04-250 Sheriff's Vehicle Maintenance to 04-110 Sheriff's Salaries \$10,000.00 – Thacker made a motion to approve and DeLozier seconded the motion. Roll call: Thacker-aye, DeLozier-aye, Helm-aye.

ITEM 14: UTILITY PERMITS: None presented.

ITEM 15: CLAIMS:
1. Salaries - None presented.

2. Attendant Care – None presented.

ITEM 16: BLANKET PURCHASE ORDERS:

1. Material, Supplies, Parts, Groceries & Prescriptions –
 - a. District 1 to O'Reilly Auto Parts for \$350.00
 - b. Sheriff to Speedy Lube for \$500.00

Thacker made a motion to approve and Helm seconded the motion. Roll call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

2. Orders Exceeding Amount of Issuance – Blanket purchase order #3029 from the Sheriff to Westwood Pharmacy was exceeded by \$160.96. The original amount was \$6000.00. Thacker made a motion to approve and Helm seconded the motion. Roll call: Thacker-aye, DeLozier-aye, Helm-aye.

ITEM 17: GRANTS: None presented.

ITEM 18: PAYMENT REQUISITION – CONSTRUCTION FUND – RCB BANK, TRUSTEE: None presented.

ITEM 19: AGENDA ITEMS:

1. Update by BKL, Inc., and Flintco regarding Courthouse Plaza Project – There was no one present to discuss. ***NOTE***Thacker moved back to Item 16, #2 at this point.
2. Discussion and possible action regarding approval of Trustee replacements, volunteers, John Baldrige and Paul Smith, for the Rogers County Public Facilities Authority Board (Thacker)- Dave Wilber stated that their board recommended Baldrige and Smith be appointed. Jeff Lasornio, 500 Castle Pine Circle, Claremore, spoke against appointing them and asked the commissioners to table these appointments. He gave a brief history of his experience with the Public Facilities Authority Board and asked the Commissioners to get more involved. Thacker asked David Iski, ADA, if he would look over anything that concerns the board. Thacker made a motion to table for 2 weeks and DeLozier seconded the motion.
3. Discussion and possible action regarding the OSU Extension Contract/Services Agreement for 2013-14 program years (Thacker) – DeLozier made a motion to approve and Helm seconded the motion. Roll call: Thacker-aye, DeLozier-aye, Helm-aye.
4. Discussion and possible action regarding adding the 911 Dispatch Center to the Traveler's County Insurance Property, insurance effective 12-3-13 (Helm) – Thacker made a motion to approve and Helm seconded the motion. Roll call: Thacker-aye, DeLozier-aye, Helm-aye.
5. Notice from the Association of County Commissioners regarding the new IRS 2014 mileage rate of 56 cents per mile (Helm) – Helm stated this is just a notice.
6. Discussion and possible action regarding the Rogers County Schedule of Federal Expenditures for FY 10-11 and FY 11-12 – Helm made a motion to approve and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier-aye, Helm-aye.
7. Presentation by Andy Fiegener, Contract Mechanical Engineer, an Independent Contract Engineer, regarding services for equipment bid specifications (Thacker) – Presentation only.
8. Discussion and possible action regarding Private Counsel Engagement Contract for BOCC v. Jennings, Rogers County Case No.CJ-2006-684 – This is a new contract. Thacker made a motion to approve and Helm seconded the motion. Roll call: Thacker-aye, DeLozier-aye, Helm-aye.
9. Discussion and possible action to enter Executive Session pursuant to Okla. Stat. Ann. tit. 25, § 307 (B) (1) for the purpose of: Discussing the employment, terms of employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee: to-wit Scotty Stokes, Emergency Management Director (Helm) - Helm made a motion to enter Executive Session at 9:36 a.m. and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier-aye, Helm-aye.
10. Motion and vote to Adjourn Executive Session and enter Regular Session – Thacker made a motion to adjourn executive session and enter regular session at 10:28 a.m. and Helm seconded the motion. Roll call: Thacker-aye, DeLozier-aye, Helm-aye.
11. Discussion and possible action regarding Executive Session item: to-wit Scotty Stokes, Emergency Management Director – No action taken.

ITEM 20: ANNOUNCEMENTS REGARDING COUNTY EVENTS AND STATUS UPDATES FOR COMMENTS AND DISCUSSION FROM COUNTY DEPARTMENTS AND ELECTED OFFICIALS, AS FOLLOWS:

- a.) 911 Administrator – b.) Assessor – c.) Building Operations/Maintenance d.) County Clerk e.) Court Clerk – f.) District Attorney – g.) Election Board h.) Emergency Management i.) Human Resources – j.) Information Technology k.) Planning Commission l.) Judicial – m.) OSU Extension – n.) Sheriff - o.) Treasurer

a. Janet Hamilton announced that Motorola and Total Radio would be at the E911 Center this week and they would be training next week, as well as the following week. Helm asked her about the trust taking over and she answered it would be at the end of the fiscal year.

h. Scotty Stokes spoke regarding the hazardous materials program and the mapping program provided by the state. The Local Emergency Planning Committee had a donation of \$1500.00 and the switch should for the EOC should be ready in a week or two.

ITEM 21: ACKNOWLEDGE RECEIPT OF THE FOLLOWING ITEMS: None presented.

ITEM 22: PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS:

Limited to specific items on the Agenda that are listed and discussed at this meeting and limited in duration at the discretion of the Chairman- S. Wilken, Claremore Progress, asked when the courthouse would be closed next week. Delozier answered the 24th and 25th.

ITEM 23: PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:

(Materials, Supplies, Parts, Groceries & Prescriptions) - Delozier made a motion to pay purchase orders and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried. P.O. 30693 from FY 2012-13 was discussed and Jon Sappington explained it was a miscommunication in his department. Thacker made a motion to approve and Delozier seconded the motion. Roll call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

ITEM 24: RECESS OR ADJOURNMENT: Delozier made a motion to adjourn at 11:21 a.m. and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

By: _____

(SEAL)

Robin Anderson, Rogers County Clerk

Notice of said meeting was filed in the Office of the County Clerk on Thursday, December 12, 2013 at 3:50 p.m. and posted on the Front Door Entrance to the Courthouse and on the county website.