

NOTICE OF REGULAR MEETING

BOARD OF COUNTY COMMISSIONERS FOR ROGERS COUNTY, OKLAHOMA

PLACE: Rogers County Courthouse, Commissioners' Meeting Room
200 S. Lynn Riggs Blvd., Claremore, OK

DATE & TIME: Monday, November 25, 2013, at 9:00 O'clock A.M.

MINUTES

*****CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

ITEM 1: CALL TO ORDER: Chairman Thacker called the meeting to order at 9:00 a.m.

ITEM 2: ROLL CALL TO ESTABLISH QUORUM:
Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Chairman Kirt Thacker, Commissioner Dan DeLozier, and Commissioner Mike Helm were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meetings Act.

ITEM 3: PLEDGE OF ALLEGIANCE: *NOTE*** The flag was upstairs so Thacker came back to this after Item 9. ***DeLozier led the salute and Pledge of Allegiance to the American flag.**

ITEM 4: INVOCATION: Helm said a prayer.

ITEM 5: APPROVE/DISAPPROVE MINUTES: November 18th, 2013 and November 14, 2013 Special Meeting – Thacker made a motion to approve and Helm seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

ITEM 6: NEW BUSINESS:
1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting the agenda – None presented.

ITEM 7: ANNOUNCEMENTS: None presented.

ITEM 8: UNFINISHED BUSINESS:
Discussion and possible action regarding appointing Leslie Broward to the Excise Board (Helm) – Commissioner Helm asked if we could come back to this later. Ms. Broward would be arriving soon.
NOTE After Item 15, Thacker came back to this and Helm introduced Leslie Broward to the Board and gave a brief description of her background. DeLozier made a motion to approve and Thacker seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

ITEM 9: ZONING: Public hearing with discussion and possible action on the request for zoning change from RS-20 to C-2 that the intended use of the property, after rezoning, is for: Office/Storage/Woodshop.
APPLICANT: Robert Ray Taylor CURRENT ZONING: RS-20. LEGAL DESCRIPTION: Lot 12 Block 5 of Looking Glass Estates Extended an Addition to Rogers County, State of Oklahoma, According to the Recorded Plat Thereof. ADDRESS: 4245 East HWY 20, Collinsville, OK 74021 – Larry Curtis explained this would go from C-4 to C-2 and was approved by the Planning Commission 6-0. The applicant was present with no opposition present. Helm made a motion to approve and Thacker seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

ITEM 10: PLATS: None presented.

ITEM 11: ROADS & BRIDGES: None presented.

ITEM 12: CASH FUND ESTIMATE OF NEEDS & REQUEST FOR APPROPRIATIONS: None presented.

ITEM 13: TRANSFER OF FUNDS:

1. Sheriff's Jail 04SJ-200 \$390,000.00 and 04SJ-204 \$20,000.00 to 04SJ-110 Sheriff's Jail Salaries for a total of \$410,000.00 – Thacker made a motion to approve and DeLozier seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.
2. 911 Addressing Salaries 42-110 \$10,188.17 to 42-200 M&O – Janet Hamilton explained this account is no longer active. - Helm made a motion to approve and DeLozier seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

ITEM 14: UTILITY PERMITS:

1. Grand River Dam Authority (GRDA) - Overhead - To Cross County Highway or Local Roads South Cherokee Street, East Pine Street, State Highway 167/North 193rd East Avenue, Tiger Switch Road, Cedar Lane, Redbud Drive, Stat highway 266/Port Road, East 76th Street North, West 162nd East Avenue, East 77th Place North, East 78th Street North, East 79th Street North, East 81st Court North, North 61st Street East, East 84th Street North, East 86th Street North, North 157th Avenue East, East 91st Street North, East 92ⁿ Street North, East 96th Street North, North 151st East Avenue, East 191st Street North, Chapman Court, East 196th Street North, & North 145th East Avenue in Section 31 Township 20N Range 15E, Section 30 Township 20N Range 15E, Section 25 Township 20N Range 14E, Section 24 Township 20N Range 14E, Section 13 Township 20N Range 14E, Section 12 Township 20N Range 14E, Section 11 Township 20N Range 14E, Section 2 Township 20N Range 14E, Section 35 Township 21N Range 14E, Section 35 Township 21N Range 14E, Section 26 Township 21N Range

14E, Section 27 Township 21N Range 14E, Section 22 Township 21N Range 14E, Section 15 Township 21N Range 14E, Section 35 Township 21N Range 14E, & Section 10 Township 21N Range 14E of Rogers County.(District 2 & District 3) – Helm made a motion to approve and Thacker seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

2.Rogers County Rural Water District #3 -Bore - To Cross County Highway or Local Road EW 420 Approximately 0.015 miles, of West of NS 4150 & EW 420 Junction and further described as: 80 feet West of the Southeast Corner of Section 5 Township 22 North Range 16 East Rogers County.(District 1)- Delozier made a motion to approve and Thacker seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

3.To Parallel County Highway or Local Road E Aspen Dr. Approximately 2.58 miles of North of 266/66 Junction and further described as 79 feet East of the Hwy 66 on south side of E Aspen Dr. Corner of Section NE of Sec 30 Township 21N Range 16E Rogers County (District 3) – Thacker made a motion to approve and Delozier seconded the motion. Commissioner Helm pointed out the county could have been collecting \$2800 to \$3000 on the first permit had it not been for the AG's opinion. Curtis stated on the 2nd permit, it would have been \$250 and \$245 on the third one.

ITEM 15: CLAIMS:

1. Salaries – None presented.
2. Attendant Care – None presented

ITEM 16: BLANKET PURCHASE ORDERS:

1. Material, Supplies, Parts, Groceries & Prescriptions –
 - District 2 to O'Reilly's \$1000.00
 - District 1 to County Building Center \$100.00
 - Assessor to District 3 \$500.00
 - Sheriff to Farmers Brothers Coffee \$250.00
 - Sheriff to Warehouse Market \$235.00
 - Sheriff to Bimbo Bakeries \$1365.00
 - Sheriff to U.S. Foods \$1400.00
 - Sheriff to Performance Food Group \$5200.00
 - Sheriff to Sysco Foods \$3800.00
 - Sheriff to Correctional Dental Services \$2000.00
 - Sheriff to Froman Oil Company \$1000.00
 - Sheriff to Westwood Pharmacy \$6000.00
 - Sheriff to Medical Compliance Specialty, Inc. \$400.00
 - Sheriff to St. Francis Outreach Services, LLC \$1200.00
 - Sheriff to PHS Mobile X-Ray \$600.00

Delozier made a motion to approve and Thacker seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

2. Orders Exceeding Amount of Issuance – None presented

ITEM 17: GRANTS:

1. REAP Contract #024-SW-2014 \$25,000.00 for Solid Waste Program in Inola (District 3) – Andy Armstrong explained this was the second step. Thacker made a motion to approve and Delozier seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.
2. Acceptance of Port REAP Grant and Execution of Grant Acceptance Agreement - Contract #014-ED-2014 \$50,000.00 for City of Tulsa Rogers County Port Authority – Bob Portiss – Armstrong explained this was for the lighting program and AEP will be helping out. Delozier made a motion to approve and Thacker seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.
3. Discussion and possible action regarding authorization for Chairman to submit a monthly drawdown request in the amount of \$91,475 for 15221 CDBG ED 12 (Port of Catoosa TMK-IPSCO Rail Spur) – Armstrong stated this was the fourth time for a drawdown and there would be one more. It is 2 or 3 weeks from finishing. Thacker made a motion to approve and Delozier seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

ITEM 18: PAYMENT REQUISITION – CONSTRUCTION FUND – RCB BANK, TRUSTEE: None presented.

ITEM 19: AGENDA ITEMS:

1. Update by BKL, Inc., and Flintco regarding Courthouse Plaza Project– No one present.
2. Endorsement of the 2014 OneVoice Legislative Agenda – sponsored by the Tulsa Metropolitan Chamber of Commerce – Bob Portiss – (Thacker) – Bob Portiss gave a brief overview. At the top of their list is an item to help the Port Waterway and he would recommend to the board to approve. Delozier made a motion to approve and Thacker seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.
3. Open and Award Bid #635 – 2013 N. 86th Street Fence Relocation Project (District 2) – There were 4 bids sent, 2 received, 0 returned. Helm made a motion to table 2 weeks so his employees could review and Thacker seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

4. Discussion and possible action to wave building permit fee requirements for the 2014 St. Jude Dream Home.(Helm) – *****NOTE*****wave should be waive******* Curtis explained this was for a non-profit agency and they usually raise \$1,000,000.00. Thacker made a motion to approve and Delozier seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.
5. Discussion and possible action regarding commercial services agreement between Cox Business and the Board of County Commissioners on behalf of Rogers County Election Board (Thacker) – Delozier asked Julie Dermody what this was for and she explained it was for internet services. Delozier made a motion to approve and Helm seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.
6. Reimbursement and Resolution #2014-03 to deposit funds of \$997.63 into 81ST-200 for Sheriff's Fuel Reimbursement– Delozier made a motion to approve and Helm seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.
7. Reimbursement and Resolution #2014-70 to deposit funds of \$6985.42 into 24A-200 Health; \$66.30 into 24C-200 Life; \$7,962.55 into 24G-200 OPERS for a total of \$15,014.27 from General – 001 – Delozier made a motion to approve and Thacker seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.
8. Reimbursement and Resolution #2014-71 to deposit funds of \$96.92 into 81 ST-200 for E911 fuel reimbursement – Delozier made a motion to approve and Thacker seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.
9. Reimbursement and Resolution #2014-72 to deposit funds of \$839.52 into 81 ST-200 for E911 Addressing fuel reimbursement - Delozier stated this was for a generator. Delozier made a motion to approve and Helm seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.
*****NOTE*****At this point, Thacker moved to Item 20.
10. Discussion and possible action to enter Executive Session pursuant to Okla. Stat. Ann. tit. 25, § 307 (B) (1) for the purpose of: Discussing the employment, terms of employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee: to-wit Scotty Stokes, Emergency Management Director (Helm) – Helm made a motion to enter Executive Session at 9:39 a.m. and Thacker seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.
11. Motion and vote to Adjourn Executive Session and enter Regular Session – Helm made a motion to exit Executive Session and enter Regular Session at 10:26 a.m. and Delozier seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.
12. Discussion and possible action regarding Executive Session item: to-wit Scotty Stokes, Emergency Management Director (Helm) – No action taken, discussion only.

**ITEM 20: ANNOUNCEMENTS REGARDING COUNTY EVENTS AND STATUS
UPDATES FOR COMMENTS AND DISCUSSION FROM COUNTY
DEPARTMENTS AND ELECTED OFFICIALS, AS FOLLOWS:**

- a.) 911 Administrator – b.) Assessor – c.) Building Operations/Maintenance d.) County Clerk
e.) Court Clerk – f.) District Attorney – g.) Election Board h.) Emergency Management
i.) Human Resources – j.) Information Technology k.) Planning Commission
l.) Judicial – m.) OSU Extension – n.) Sheriff - o.) Treasurer

a. Janet Hamilton stated Motorola would be shipping the radios this week.

c. Ryan Baze announced they put salt out this morning and they have a boiler ordered.

d. Robin Anderson reminded everyone that agenda items need to be in by Wednesday due to the Thanksgiving holiday.

g. Julie Dermody announced that filing for the school boards starts on Monday.

h. Scotty Stokes announced he would be in Okla. City next Tuesday and Wednesday for training.

k. Larry Curtis reported there would be a Planning Commission Meeting next week.

m. Donna Patterson stated Annie's Project is wrapping up.

*****NOTE*****After this, Thacker moved back to Agenda Item 10.

ITEM 21: ACKNOWLEDGE RECEIPT OF THE FOLLOWING ITEMS: None presented.

ITEM 22: PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS:

Limited to specific items on the Agenda that are listed and discussed at this meeting and limited in duration at the discretion of the Chairman – Austin Farley, Inola Independent, asked how much the Cox Service Agreement was. Thacker stated it was \$94.50 per month. Mark Friedel asked about the executive session: what was discussed, if Stokes is employed somewhere else. Thacker explained that the commissioners could not meet except in executive session to discuss an employee and that Stokes is employed somewhere else and he doesn't have a problem with that.

ITEM 23: PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:

(Materials, Supplies, Parts, Groceries & Prescriptions) - Thacker made a motion to approve all purchase orders except #307552, 308532, and 307551 and Helm seconded the motion. Roll Call: Thacker-aye,

DeLozier-aye, Helm-aye. Motion carried.

ITEM 24: RECESS OR ADJOURNMENT: Thacker made a motion to adjourn at 11:45 a.m. and Helm seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

By: _____

(SEAL)

Robin Anderson, Rogers County Clerk

Notice of said meeting was filed in the Office of the County Clerk on Thursday, November 21, 2013, at 4:26 p.m. and posted on the Front Door Entrance to the Courthouse and on the county website.