

NOTICE OF MEETING

ROGERS COUNTY EXCISE BOARD

PLACE: Rogers County Courthouse, 200 South Lynn Riggs Blvd., 2nd Floor Public Meeting Room, Claremore, Oklahoma

DATE & TIME: Tuesday, November 12, 2013 at 1:00 O'clock P.M.

MINUTES

*****CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

ITEM 1: CALL TO ORDER: Chairman Mullen called the meeting to order at 1:08 p.m.

ITEM 2: ROLL CALL TO ESTABLISH QUORUM:

Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act - Chairman Buck Mullen and Member Karen Ogle were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.

ITEM 3: APPROVAL OF MINUTES: October 15, 2013 Regular Meeting, October 21, 2013 Reconvened Meeting, October 24, 2013 Special Meeting and November 5, 2013 Special Meeting – Mullen made a motion to approve the minutes and Ogle seconded the motion. Roll Call: Mullen-aye, Ogle-aye. Motion carried.

ITEM 4: UNFINISHED BUSINESS: None presented.

ITEM 5: CASH FUND ESTIMATE OF NEEDS & REQUESTS FOR APPROPRIATIONS:

1. 005 – Rogers County Use Tax
2. 006 – Rogers County Courthouse & E-911 Facility (12-8-09)
3. *008 – Retirees & Cobra \$6,544.92
4. 009 – Rogers County Officers & Employees Deferred Savings Plan
5. 010 – Reward for Littering
6. 011 – Emergency Transportation Revolving Fund (ETR)
7. 012 – Rogers County Educational Facilities Authority
8. 013 – Energy Grant Courthouse/E911 Project – (DE-SC0004068)
9. *101 – T- Highway \$40,000.00
10. *105 – County Bridge & Road Improvement Fund (CBRIF) \$301,071.41
11. 111 – Free Fair Board
12. 112 - Sheriff's Equipment Grant
13. *113 – Treasurers' Property Resale \$27,455.22
14. *114 - Emergency Management \$9,587.70
15. *115 - County Health Department \$7,836.00
16. 116 – Sheriff's Drug Enforcement
17. 118 – Sheriff's Revolving Fund
18. *119 – Sheriff's Civil Fees \$5,000.00
19. *121 - County Clerk's Lien Fees \$4,992.72
20. *122 – Treasurer's Certification Fees \$1,674.01
21. *124 – County Clerk's Preservation Fund \$7,487.59
22. *125 – Planning Commission's Engineering Funds \$500.00
23. *127 – Sheriff's Commissary Fund \$21,016.11
24. *128 – Sheriff's Service Fees \$6,391.39
25. *129 – Sheriff's Courthouse Security \$2,905.74
26. 131 – Law Library \$3,532.19
27. 132 – Sheriff's Special Account
28. *133 – Oklahoma Highway Safety Grant (11-30-10) \$2,906.55
29. *135 – Rogers County Criminal Justice \$201,923.78
30. *137 – Sheriff's Jail Fund \$7,318.75
31. *140 – Wireless Prepay (1-2011) \$3,393.36
32. *141 – RCHFA – Cellular Phone Usage \$47,805.24
33. *142 – Emergency 911 System \$17,945.37
34. 143 – Community Emergency Response Team
35. 144 – Safe Rooms Rebate Program
36. 145 – Commissioners' Attendant Care
37. 146 – Adult Drug Court
38. *147 – Drug Court Contract \$18,687.49
39. *148 – Drug Court Participant \$5,117.50
40. 170 – Assessor's Visual Inspection
41. 172 – CDBG Grants

42. *175 – Assessor’s Revolving Fund \$7.02
43. 176 – Hazard Mitigation
44. *180 – Court Clerk’s Revolving Fund \$7,409.72
45. 181 – R.E.A.P. Grants
46. Town of Chelsea
47. Town of Oologah
48. Town of Foyil
49. City of Catoosa
50. Claremore Public Schools I-1
51. Oologah-Talala Public Schools
52. Inola Public Schools I-5
53. *003- Courthouse Bond Proceeds \$41,314.14
54. *150 – Planning Commission Escrow \$250.00

Mullen made a motion to approve and Ogle seconded the motion. Roll Call: Mullen-aye, Ogle-aye.
Motion carried.

ITEM 6: ACKNOWLEDGE TRANSFER OF FUNDS:

1. 10-200 M&O to 10-400 Capital Outlay \$1,437.77
2. 23-130 Travel to 23-200 M&O \$8,000.00
23-110 Personal Services to 23-113 Part-time Personal Services \$7900
23-200 M&O to 23-113 Part-time Personal Services \$3000.00
23-130 Travel to 23-113 Part-time Personal Services \$1100.00

Mullen made a motion to approve and Ogle seconded the motion. Roll Call: Mullen-aye, Ogle-aye.
Motion carried.

ITEM 7: APPOINTMENTS/NEW HIRES:

1. Danielle Hamilton –Sheriff’s Jail - Part-time with no benefits - \$10.00 hourly
2. Brandon Roberts– District 2 – Seasonal/no benefits - \$10.00 hourly
3. Wendy Velez –Sheriff’s Jail - Full-time with benefits - \$2534.00 with step raises

Mullen made a motion to approve and Ogle seconded the motion. Roll Call: Mullen-aye, Ogle-aye.
Motion carried.

ITEM 8: AGENDA ITEMS:

1. Approve/disapprove 2014 Holiday Schedule -
2. Set 2014 Meeting Dates for calendar year 2014 -
3. Robert Bullard – resigned on October 22, 2013 - Sheriff
4. Lance Prout – resigned on October 3, 2013 - Sheriff
5. Marc Tripp – resigned on October 15, 2013 - Sheriff
6. Vernetta Bowman – Assessor – increase in salary of \$150 to \$3493
7. Kirby Bickel – Assessor – increase in salary of \$200 to \$3668
8. Kimber Whorton – Assessor – increase in salary of \$100 to \$3268
9. Lisa Delozier – Assessor – increase in salary of \$150 to \$3748

NOTEThese raises are in addition to the across the board raises and are retro back to July 1, 2013.

NOTE**Ms. Ogle had requested at the last Excise Board meeting for each department head or elected official to provide an explanation why they were giving raises. The County Clerk’s office sent the letter out last week to department heads and elected officials.*****

County Clerk Robin Anderson reported to the board about sending out the letters and that Marsh had not provided one for these raises. Ms. Ogle asked if Scott Marsh had the money in his budget to give these raises and First Deputy County Clerk Teresa Jackson said she wasn’t sure if he did or not. Ms. Anderson reported the amounts given to the payroll department by Marsh were incorrect and they presented corrected documents after the agenda was printed. The corrections are as follows: Item 6 should be \$3418.00; Item 7 should be \$3668; Item 8 should be \$3268; Item 9 should be \$3698. Mullen made a motion to approve and Ogle seconded the motion. Roll Call: Mullen-aye, Ogle-aye. Motion carried.

ITEM 9: NEW BUSINESS:

1. Consideration and possible action with respect to any other matters unforeseen prior to posting the agenda - None presented.

ITEM 10: RECESS OR ADJOURNMENT: Mullen made a motion to adjourn at 2:15 p.m. and Ogle seconded the motion. Roll Call: Mullen-aye, Ogle-aye.
Motion carried.

ROGERS COUNTY EXCISE BOARD

(SEAL)

BY: _____
Robin Anderson, County Clerk

Notice of said meeting was filed in the Office of the County Clerk on November 7, 2013, at 4:56 p.m. and posted on the Front Door Entrance to the Courthouse and on the county website.

