

NOTICE OF SPECIAL MEETING

BOARD OF COUNTY COMMISSIONERS FOR ROGERS COUNTY, OKLAHOMA

PLACE: Rogers County Courthouse, Commissioners' Meeting Room
200 South Lynn Riggs Blvd., Claremore, OK 74017

DATE & TIME: Thursday, November 14, 2013, at 1:30 P.M.

MINUTES

*****CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA*****

ITEM 1: CALL TO ORDER: Thacker called the meeting to order at 1:32 p.m.

ITEM 2: ROLL CALL TO ESTABLISH QUORUM:
Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.
Chairman Kirt Thacker and Commissioner Mike Helm were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meetings Act. Commissioner Dan DeLozier was absent.

ITEM 3: AGENDA ITEMS:

1. Discussion and possible action authorizing Flintco to go out for bids on Courthouse plaza and parking lot – Thacker
Chairman Thacker requested Steve Rumsey with Flintco to address the Board regarding the bid for construction on the Courthouse plaza and parking lot. Mr. Rumsey stated the bids will be let and bidders must submit completed bids by December 9, 2013 and they will be opened in the County Commissioners' meeting room at 1:30 p.m. the same date. Thacker moved to approve and Helm seconded the motion. Roll Call: Thacker-aye, Helm-aye. Motion carried.
2. Discussion and possible action on outlining policy handbook on hiring and failure of not doing so - Helm
Chairman Thacker called on Commissioner Helm to address this item. Helm stated the County's insurance has required us to have a process to follow and this is why we have approved the Employee Personnel Policy Handbook. Helm asked HR Director, Jenny Bentley, if everyone is receiving the handbook. Bentley responded, yes. Thacker then requested Assessor Scott Marsh to explain to the Board why he had not followed the rules in the handbook. Marsh explained that he had indeed NOT followed the procedures outlined in the handbook and that he now has all the paperwork to HR regarding his latest employee hiring. Marsh stated he realizes the importance of following the handbook and will be following the procedures in the future. Marsh stated he agrees with the procedures and apologized to HR Director Bentley. Marsh stated that he was trying to get the employee in the door and then "back" into the paperwork, I made a mistake in this and I will follow procedures in the future. ADA David Iski asked Marsh if he had discussed with his employee that this is provisional and Marsh stated that he had. Marsh stated that the policy says it will be approved by a majority of the elected officials. Iski informed him that the changes are always on the Board of County Commissioners' agenda and sent out with the date to all Elected Officials. Helm asked Marsh when this hiring had been worked in; since he had told the BOCC he was not hiring anyone. Helm asked if this was in the works then to hire? Marsh stated that he had never said he was not going to hire and Helm stated that this information was in a letter and on tapes from previous meetings and Assessor First Deputy Lisa DeLozier had stated they were going to hire in October, but it was put off. Marsh explained that it was vital to have the Commercial Appraiser position filled. Helm requested Chairman Thacker to write a letter and have it distributed to the Elected Officials stating that if policy is not followed, they fall outside the recommended policy; they would be subject to their own outside counsel.

ITEM 4: RECESS OR ADJOURNMENT:
Helm moved to adjourn at 1:45p.m. and Thacker seconded the motion. Roll Call: Thacker-aye, Helm-aye. Motion carried.

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

By: _____
Robin Anderson, Rogers County Clerk

(SEAL)

Notice of said meeting was filed in the Office of the County Clerk on Tuesday, November 12, 2013 at _____ and posted on the Front Door Entrance to the Courthouse and on the county website.