

NOTICE OF REGULAR MEETING

BOARD OF COUNTY COMMISSIONERS FOR ROGERS COUNTY, OKLAHOMA

PLACE: Rogers County Courthouse, Commissioners' Meeting Room
200 S. Lynn Riggs Blvd., Claremore, OK

DATE & TIME: Monday, November 18, 2013, at 9:00 O'clock A.M.

MINUTES

*****CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

- ITEM 1: CALL TO ORDER:** Thacker called the meeting to order at 9:00 a.m.
- ITEM 2: ROLL CALL TO ESTABLISH QUORUM:**
Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Chairman Kirt Thacker, Commissioner Dan DeLozier, and Commissioner Mike Helm were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meetings Act.
- ITEM 3: PLEDGE OF ALLEGIANCE:** Commissioner Delozier led the flag salute to the American flag.
- ITEM 4: INVOCATION:** Commissioner Helm said a prayer.
- ITEM 5: APPROVE/DISAPPROVE MINUTES:** November 12, 2013 – Helm made a motion to approve and Thacker seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.
- ITEM 6: NEW BUSINESS:**
1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting the agenda – None presented.
- ITEM 7: ANNOUNCEMENTS:** – None presented.
- ITEM 8: UNFINISHED BUSINESS:**
1. Award Bid #636 – Automated Workforce Management System - *****NOTE***** This was tabled from November 13, 2013. ****NOTE****There was a typographical error. This bid was opened and tabled from November 12, 2013. Jenny Bentley recommended we go with Kronos because Kronos will work with Kellpro and the other systems won't. Hel made a motion to approve and Thacker seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried. *****NOTE*****The bid was \$39,684 for software cost and implementation services. Optional: \$9,949 (four) 4 time clocks and annual clock maintenance.
- ITEM 9: ZONING:** None presented.
- ITEM 10: PLATS:** None presented.
- ITEM 11: ROADS & BRIDGES:**
1. Discussion and possible action regarding Corrected Resolution Closing Public Way in the platted town of Tiawah, Oklahoma – (Thacker) – Jim Tanner, P.O. Box 1246, Claremore, OK 74018 stated this was done a few months ago. It is not being used for anything but a home. Delozier made a motion to approve and Thacker seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.
- ITEM 12: CASH FUND ESTIMATE OF NEEDS & REQUEST FOR APPROPRIATIONS:** None presented.
- ITEM 13: TRANSFER OF FUNDS:** None presented.
- ITEM 14: UTILITY PERMITS:** None presented.
- ITEM 15: CLAIMS:**
1. Salaries -- Payroll for November was approved. Thacker made a motion to approve and Delozier seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.
2. Attendant Care – State of Oklahoma Office of Juvenile Affairs Invoice # 66-Oct-2013-\$2,652.90 -- Delozier made a motion to approve and Thacker seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.
- ITEM 16: BLANKET PURCHASE ORDERS:**
1. Material, Supplies, Parts, Groceries & Prescriptions –
 - District 1 to Lowe's \$500.00
 - Sheriff to Speedy Lube \$500.00
 - District 3 to R&S Auto Parts \$500.00
 - District 3 to Wal-mart \$100.00
 - District 3 to Lowe's \$500.00
 - Planning Commission to District 3 \$1000.00

Thacker made a motion to approve and DeLozier seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

2. Orders Exceeding Amount of Issuance - None presented.

ITEM 17: GRANTS: None presented.

ITEM 18: PAYMENT REQUISITION – CONSTRUCTION FUND – RCB BANK, TRUSTEE:

1. Invoice number thirty-nine (39) BKL, Inc. \$3000.00 for E911 facility – Thacker made a motion to approve and DeLozier seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

ITEM 19: AGENDA ITEMS:

1. Update by BKL, Inc., and Flintco regarding Courthouse and E911 Center Projects – No one was present to give an update. DeLozier stated they are finished at the 911 Center.

2. Discussion and possible action regarding Appointment of Dayna Charles, of Inola, as Trustee of the Rogers County Enhanced 911 Trust Authority – Helm made a motion to approve and Thacker seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.
3. Discussion and possible action regarding appointing Leslie Broward to the Excise Board (Helm) – Helm announced Leslie could not be here today and asked to table for one week. Thacker made a motion to table one week and DeLozier seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.
4. Reimbursement and Resolution #2014-03 to deposit funds of \$36.55 into 82ST-200 for Assessors Fuel Reimbursement–
5. Reimbursement and Resolution #2014-03 to deposit funds of \$469.55 into 83ST-200 for Assessors Fuel Reimbursement –
6. Reimbursement and Resolution #2014-62 to deposit funds of \$50.00 into District #1 Cemetery Restitution Fund –
7. Reimbursement and Resolution #2014-63 to deposit funds of \$63.70 into General Fund 001 for Lowes Reimbursement –
8. Reimbursement and Resolution #2014-64 to deposit funds of \$2,100.00 into Cemetery Salaries D#2 92-110 for Talala Cemetery Association –
9. Reimbursement and Resolution #2014-65 to deposit funds of \$1,282.54 into 82ST-200 for Town of Oologah –
10. Reimbursement and Resolution #2014-66 to deposit funds of \$2,766.37 into 82ST-200 One Cent Sales Tax for OTEMS –
11. Reimbursement and Resolution #2014-67 to deposit funds of \$777.86 into 82ST-200 for Rural Water District No. 4 –
12. Reimbursement and Resolution #2014-68 to deposit funds of \$449.92 into 83ST-200 for Planning Commission Fuel Reimbursement –
13. Reimbursement and Resolution #2014-68 to deposit funds of \$482.04 into 83ST-200 for Planning Commission Fuel Reimbursement –
14. Reimbursement and Resolution #2014-68 to deposit funds of \$818.36 into 83ST-200 for Planning Commission Fuel Reimbursement – Helm made a motion to approve Items 4-14 and Thacker seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.
15. Discussion and possible action to enter Executive Session pursuant to Okla. Stat. Ann. tit. 25, § 307 (B) (1) for the purpose of: Discussing the employment, terms of employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee: to-wit Jenny Bentley, HR Director. – Helm made a motion to enter Executive Session at 9:17 a.m. and Thacker seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.
16. Motion and vote to Adjourn Executive Session and enter Regular Session – DeLozier made a motion to adjourn executive session at 10:00 am. and enter regular session and Thacker seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.
17. Discussion and possible action regarding Executive Session item: to-wit Jenny Bentley, HR Director – No action taken.
18. Rogers County Victims' Impact Panel of Oklahoma, Inc. – Calendar of meeting dates for 2014 – (DeLozier) – DeLozier made a motion to approve and Thacker seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

ITEM 20: ANNOUNCEMENTS REGARDING COUNTY EVENTS AND STATUS UPDATES FOR COMMENTS AND DISCUSSION FROM COUNTY DEPARTMENTS AND ELECTED OFFICIALS, AS FOLLOWS:

- a.) 911 Administrator – b.) Assessor – c.) Building Operations/Maintenance d.) County Clerk e.) Court Clerk – f.) District Attorney – g.) Election Board h.) Emergency Management i.) Human Resources – j.) Information Technology k.) Planning Commission l.) Judicial – m.) OSU Extension – n.) Sheriff - o.) Treasurer

h. Scotty Stokes reported there was a tabletop drill exercise this week at the Port. He completed the SLA grant closeout this week and will be installing the map and work on the radio system in the EOC. He will also be moving the smartboard soon.

- k. Larry Curtis stated there would be a Planning Commission meeting tomorrow and they

would be setting the dates for next year. They will be moving their meetings to City Hall. Their meetings are held on the 1st and 3rd Tuesdays @ 4:00 p.m.

ITEM 21: ACKNOWLEDGE RECEIPT OF THE FOLLOWING ITEMS: None presented.

ITEM 22: PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS:

Limited to specific items on the Agenda that are listed and discussed at this meeting and limited in duration at the discretion of the Chairman – Ms. Wilken asked the following questions: if there was a decision made during executive session regarding Jenny Bentley being employed by Delaware County as well as Rogers County; if the county would allow an employee to take off a day and work somewhere else; and if it is permissible to use a cell phone paid for by the county and have the bill sent to your home address. Commissioner Thacker replied there was no action taken and he has no issues with an employee working somewhere else. She commented that the executive session item was not clear enough and Thacker replied it was approved by legal.

ITEM 23: PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:

(Materials, Supplies, Parts, Groceries & Prescriptions) - Helm made a motion to approve all purchase orders and Thacker seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

ITEM 24: RECESS OR ADJOURNMENT: Thacker made a motion to adjourn at 10:47 a.m. and Delozier seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

By: _____
Robin Anderson, Rogers County Clerk

(SEAL)

Notice of said meeting was filed in the Office of the County Clerk on Thursday, November 14, 2013, at ____ p.m. and posted on the Front Door Entrance to the Courthouse and on the county website.