

NOTICE OF REGULAR MEETING

BOARD OF COUNTY COMMISSIONERS FOR ROGERS COUNTY, OKLAHOMA

PLACE: Rogers County Courthouse, Commissioner's Meeting Room
200 S. Lynn Riggs Blvd., Claremore, OK

DATE & TIME: Monday, August 26, 2013 at 9:00 O'clock A.M.

MINUTES

*****CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

- ITEM 1: CALL TO ORDER:** Chairman Thacker called the meeting to order at 9:00 a.m.
- ITEM 2: ROLL CALL TO ESTABLISH QUORUM:**
Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.
Chairman Kirt Thacker, Commissioner Dan DeLozier, and Commissioner Mike Helm were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.
- ITEM 3: PLEDGE OF ALLEGIANCE:** DeLozier led the salute and Pledge of Allegiance to the American flag.
- ITEM 4: INVOCATION:** Helm said a prayer.
- ITEM 5: APPROVE/DISAPPROVE MINUTES:** August 19, 2013 & Special Meeting August 19, 2013
NOTE DeLozier stated there needed to be some corrections on Item 16 and 17. He said Item 16 had an S added after the dollar sign that needed to be removed for the Blanket purchase to Walmart, and Item 17 needed to reflect the Resolution #2014-27 and have Sequoyah Public Schools added. Also he made the motion and Thacker seconded the motion. DeLozier said with those corrections he would make a motion to approve and Thacker seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.
- ITEM 6: NEW BUSINESS:**
1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting the agenda – None presented.
- ITEM 7: ANNOUNCEMENTS:**
Thacker stated he would like the D.A. to conclude their investigation so everyone could move forward. He said he would like the newspaper to keep the editorials in the editorial section and commit to being professional.
NOTE Thacker moved to Agenda Item #3.
Bob Portiss, with the Port of Catoosa, reported on the growth of the port and stated it was a major contribution for the area. Portiss stated the port was open 24/7 now and said they have built a strong relationship with the county. He gave updates on the expansion plans for the area and said he would keep the county informed on the changes. ***NOTE***Thacker moved to Item #18.
Karen Keigley, with RCB Bank, gave a report on the county funds and the balances in them. Keigley stated the county was doing great with making their payments. She gave spread sheets to the commissioners to look over.
- ITEM 8: UNFINISHED BUSINESS:**
1. Discussion and possible action regarding the follow up of E911 addressing establishment of accounts - Helm - ***NOTE*** This item was tabled from August 12, 2013 and August 19, 2013 – There was a lengthy discussion and Helm explained how much money was needed to operate the E-911 Addressing and where the money should come from to make a separate account for that department. DeLozier made a motion to table this for one week so they could look over all the information and Thacker seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.
2. Open and Award Bid #623 – Adjustable console furniture for the Rogers County Dispatch Center – Janet Hamilton - ***NOTE*** This item was tabled from August 12, 2013 and August 19, 2013 –
Hamilton advised this needed to be approved to keep the E-911 center on schedule. There was a discussion on where the funds would come from to pay for the furniture. Hamilton reported the low bid was \$39,147.44 for all five consoles needed. Helm made a motion to pay \$39,147.44 out of bond money and have Hamilton make out a purchase order to pay it back. DeLozier seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.
3. Open and Award Bid #624 – Dispatch Protocol – Emergency medical dispatch, emergency fire dispatch, and emergency police dispatch for the Rogers County consolidated dispatch center (5) workstations – Janet Hamilton - ***NOTE*** This item was tabled from August 12, 2013 and August 19, 2013 –
Hamilton reported on the bids and recommended the one for \$54,917.50 from Power Phone. DeLozier made a motion to table for one week to look for the funding and Thacker seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

ITEM 9: ZONING:
1. Public hearing with discussion and possible action on the request for zoning change from AG to RS-60 for residential lot split approval and construction of two homes.
APPLICANT: Dake Properties, Inc. CURRENT ZONING: AG. LEGAL DESCRIPTION: The E2 NE SE SE of Section 14 Township 21N Range 15E; Rogers County Oklahoma. ADDRESS: 21706 S. 4120 RD., Claremore, OK 74019.
Larry Curtis stated this was approved by the Planning Commission Board. There was no opposition present. Thacker made a motion to approve and DeLozier seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

ITEM 10: PLATS:
1. Public hearing with discussion and possible action on the request of Final Plat Approval for Twin Creeks at Stone Canyon Phase IV. APPLICANT: C.A.B.O. Development CO. L.L.C. Current Zoning: PUD (RS-20 Underlining). LEGAL DESCRIPTION: A tract of land located in the Northwest Quarter (NW/4) of Section Six (6) of Township Twenty (20) North and Range Fifteen (15) East and in the Northeast Quarter (NE/4) of Section One (1) of Township Twenty (20) North and Range Fourteen (14) East of the Indian Base and Meridian (I.B.&M.) According to the U.S. Government Survey, Thereof; Rogers County, State of Oklahoma.
Curtis stated this was approved by the Planning Commission Board and said Kellogg was here to represent the applicant. All the bonds and items are in place and District 2 presented a letter that all roads were up to standards.
Helm made a motion to approve and Thacker seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

ITEM 11: ROADS & BRIDGES: None presented.

ITEM 12: CASH FUND ESTIMATE OF NEEDS & REQUEST FOR APPROPRIATIONS: None presented.

ITEM 13: TRANSFER OF FUNDS: None presented.

ITEM 14: UTILITY PERMITS:
1. RWD #3 Rogers County - Bore – To Cross County Highway or Local Road N. 191st E. Avenue Approximately 0.09 miles, of North of SH 20 & N. 191st E. Ave. Junction and further described as 800 feet West & 500 feet North of the Southeast Corner of Section 1 Township 21 North Range 14 East Rogers County – District 2 –
Helm made a motion to approve and DeLozier seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.
2. Oklahoma Natural Gas Company - Bore – To Cross County Highway or Local Road East Hickory Meadow Drive Approximately 1.0 mile north & 4.60 miles east of SH 20 & U.S. Hwy. #169 Jct. and further described as 235 feet north & 510 feet east of the Southwest Corner of Section 32 Township 22N Range 15 E Rogers County – District 2 –
Helm made a motion to approve and DeLozier seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

ITEM 15: CLAIMS:
1. Salaries – August 2013
Thacker made a motion to approve and DeLozier seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.
2. Attendant Care – Presented on Agenda Item #7

ITEM 16: BLANKET PURCHASE ORDERS:
1. Material, Supplies, Parts, Groceries & Prescriptions –
• Sheriff to PHS Mobile X-Ray - \$600.00
• Sheriff to St. Francis Outreach Services, LLC - \$1,200.00
• Sheriff to Medical Compliance Specialty Inc. - \$400.00
• Sheriff to Westwood Pharmacy - \$6,000.00
• Sheriff to Correctional Dental Services - \$2,000.00
• Sheriff to Froman Oil Company - \$1,000.00
• Sheriff to Farmers Bros Coffee - \$300.00
• Sheriff to Warehouse Market - \$260.00
• Sheriff to Bimbo Bakeries - \$1,365.00
• Sheriff to U.S. Foods - \$825.00
• Sheriff to Performance Food Group - \$6,000.00
• Sheriff to Sysco Food - \$3,500.00
• Sheriff to Comdata MasterCard - \$18,000.00
• Sheriff to Speedy Lube - \$500.00
• Sheriff to O'Reilly Automotive Stores - \$500.00
• Sheriff to Rogers County District #1 - \$3,000.00
• District #3 to R & S Auto Parts - \$500.00
• District #3 to American Waste Control Inc. - \$690.00

- Emergency Management to Comdata - \$200.00
- Emergency Management to Froman - \$300.00
- Emergency Management to Northeast Technology Center - \$300.00

DeLozier made a motion to approve and Thacker seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

2. Orders Exceeding Amount of Issuance – None presented.

ITEM 17: GRANTS:

1. Discussion and possible action regarding the acceptance of contract award in the amount of \$199,950.00 (15603 CDBG 13) RWD #3 Waterline project and authorize the Chairman to electronically sign the contract on OKGrants – Andy Armstrong – DeLozier made a motion to approve and Helm seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

ITEM 18: PAYMENT REQUISITION – CONSTRUCTION FUND – RCB BANK, TRUSTEE: *NOTE*** See previous entry after Announcements.**

ITEM 19: AGENDA ITEMS:

1. Update by BKL, Inc., and Flintco regarding Courthouse and E911 Center Projects – B.J. Fay reported the drop ceiling tiles were in at the E-911 center and the generator was up and running. He said they are on schedule with approximately 72% completion.
2. Discussion and possible action regarding Cox Commercial Services Agreement between E911 on behalf of the Board of Rogers County Commissioners – Janet Hamilton – Hamilton explained this would need to start immediately and would be a backup phone service for the courthouse if anything were to happen. Helm made a motion to pay this for six months, if needed, out of the bond money and to have it paid back. DeLozier seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.
3. Bob Portiss to give presentation on updates at Port of Catoosa – ***NOTE*** See previous entry after Announcements.
4. Open and Award Bid #625 for Water Storage Tanks – Sheriff – Nelson McSwain, purchasing agent, reported Jon Sappington, Undersheriff requested that all bids be rejected and this go out for new bids. None of the bids were to be opened. Thacker made a motion to reject all the bids and go out for new bids and DeLozier seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.
5. Voice Products Service, LLC – General Maintenance Agreement – Janet Hamilton – Hamilton reported the total balance due for the remainder of the year was \$1,310.39. DeLozier made a motion to pay the balance in full out of Cash Fund #142 and Thacker seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.
6. Voice Products Service, LLC – Mirra IV Recording System Additions – Janet Hamilton – DeLozier made a motion to table this for one week until they get the money in order and Helm seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.
7. State of Oklahoma Office of Juvenile Affairs – Detention transportation claim – Rogers County Commissioners – Acknowledgment only – Thacker asked if this was a contract that needed to be voted on. Christine Willhoite-Day explained this was to let them know about the money they get back from the state.
8. Discussion and possible action regarding Rogers County FY 2013-2014 Budget – Bill Turner – Bill Turner gave an update on the budget numbers. DeLozier made a motion to set a special meeting for Elected Officials and Department Heads on September 4, 2013 at 9:00 a.m. to discuss their budget and Thacker seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.
9. Discussion and possible action regarding contract with DT Specialized Services Inc.-Bid No. 00110 for the Rogers County Existing Courthouse Demolition – Commissioners – Helm wanted the demolition start right away and McSwain advised that by law, they had 10 days to get permits. DeLozier stated the fence could go up around the old courthouse now because a permit was not needed to do that. Helm made a motion to approve and DeLozier seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.
10. Discussion on Presidio Voice and Network Systems Jail PO# 3001171 FY 2012-2013 Warrant #1327 – Mike Helm – Brett Williston reported there were several phones not being used that were purchased. There was a discussion about the cost, why the phones were not used, and where they could be used. It was decided to let the E-911 Center have them to use. Discussion only. No action taken.
11. Resolution for disposing of equipment, District 3, Portable 30 gal Campbell Air Compressor (Koler Engine) mounted on 1994 Ford one ton (D302-0328) Serial #SKH398U1G2R – To be sold at McAlester auction September 21, 2013 –
12. Resolution for disposing of equipment, District 3, 1994 Ford one ton flatbed (D-302-0328) has Campbell Air Compressor mounted on bed (D-406-0302) Serial #2FDKF37H9RCA57853 – To be sold at McAlester auction September 21, 2013 – Thacker made a motion to approve item #11 & #12 together and DeLozier seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.
13. Discussion and possible action regarding Lease Purchase Agreement and related paperwork - BID #613 - In-Car MDT & Cameras for Sheriff's Department, awarded May 28, 2013, to Coban Technologies Inc. – Sheriff – Helm made a motion to table this for one week and Thacker seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

14. Collection of Utility Permit Fees for the months of July/August 2013 – Curtis - Acknowledgement only –
15. Reimbursement and Resolution #2014-29 to deposit funds of \$5,427.00 into General Fund M&O #20-200 for Rogers County District #3 – Kirt Thacker – Thacker made a motion to approve and Helm seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.
16. Reimbursement and Resolution #2014-30 to deposit funds of \$2,826.72 into One Cent Sales Tax M&O #82ST-200 for Rogers County District #2 – Mike Helm – Helm made a motion to approve and Thacker seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.
17. Reimbursement and Resolution #2014-31 to deposit funds of \$1,531.96 into One Cent Sales Tax M&O #82ST-200 for Rogers County District #2 – Mike Helm – Helm made a motion to approve and Thacker seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.
18. Reimbursement and Resolution #2014-03 to deposit funds of \$1,158.56 into One Cent Sales Tax M&O #81ST-200 for Rogers County District #1 – Dan DeLozier - DeLozier made a motion to approve and Thacker seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.
19. Set Hearing for Notice of Appeal – Applicant: Johnie L. Neely – The present zoning is Residential/RT and the zoning requested is C-4. The present use of the property is mobile homes/RV and the use after zoning is recreational vehicles – long term – no longer than 180 days. The property involved is located at:
The W ½ of SE ¼ of NE ¼ and SW ¼ of NE ¼ and E ½ of SE ¼ of NW ¼ of Section 28, Township 20, North Range 15, East containing 60 acres more or less, according to the US Government survey thereof – County Clerk –
DeLozier made a motion to set the appeal for Monday, September 9, 2013 at 9:00 a.m. and Thacker seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

ITEM 20: ANNOUNCEMENTS REGARDING COUNTY EVENTS AND STATUS UPDATES FOR COMMENTS AND DISCUSSION FROM COUNTY DEPARTMENTS AND ELECTED OFFICIALS, AS FOLLOWS:
a.) 911 Administrator – b.) Assessor – c.) Building Operations/Maintenance d.) County Clerk e.) Court Clerk – f.) District Attorney – g.) Election Board h.) Emergency Management i.) Human Resources – j.) Information Technology k.) Planning Commission l.) Judicial – m.) OSU Extension – n.) Sheriff - o.) Treasurer

- a.) Janet Hamilton reported she would be meeting with Motorola this week.
- d.) Robin Anderson advised that due to the Labor Day Holiday Monday, September 2, 2013, the next BOCC meeting would be held Tuesday, September 3, 2013 at 9:00 a.m.
- e.) Jennifer Book reported there would be a jury term starting Monday, September 9, 2013 and reminded everyone parking around the courthouse would be a problem with the old courthouse parking lot being closed soon.
- g.) Julie Dermody stated that 7.4% of Rogers County turned out to vote for the special election held on August 13, 2013 for the extension of the 1 Cent Sales Tax.
- i.) Jenny Bentley said there would be a yoga class held today for employees in the multi-purpose room after working hours.
- k.) Larry Curtis said the Board of Adjustment had a meeting on August 20, 2013 at 6:30 p.m. and granted a variance for a setback to be moved from 30 feet to 15 feet for a lot in the subdivision of Rockford Place. He said they also granted a special acceptance for the Justus-Tiawah School District and a special acceptance/variance for Stokeley billboard signs.

ITEM 21: ACKNOWLEDGEMENT RECEIPT OF THE FOLLOWING ITEMS: None presented.

ITEM 22: PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS:
Limited to specific items on the Agenda that are listed and discussed at this meeting and limited in duration at the discretion of the Chairman –
Salesha Wilken, Maxine Chamberlin, Kristen Moore, and Jim Smith asked questions concerning E-911, the D.A.'s investigation, and bond money.
Thacker made a motion to recess for 10 minutes at 11:23 a.m. and DeLozier seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.
NOTE The Rogers County Board of Commissioners reconvened at 11:34 a.m.

ITEM 23: PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:
(Materials, Supplies, Parts, Groceries & Prescriptions)
Thacker made a motion to approve and Helm seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

ITEM 24: RECESS OR ADJOURNMENT:
DeLozier made a motion to adjourn at 12:13 p.m. and Helm seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

By: _____

(SEAL)

Robin Anderson, Rogers County Clerk

Notice of said meeting was filed in the Office of the County Clerk on August 22, 2013, at _____ and posted on the Front Door Entrances to the Courthouse and on the county website.