

## NOTICE OF MEETING

### ROGERS COUNTY EXCISE BOARD

**PLACE:** Rogers County Courthouse, 200 South Lynn Riggs Blvd., Public Meeting Room, Claremore, Oklahoma

**DATE & TIME:** Monday, July 8, 2013 at 1:00 O'clock P.M.

### MINUTES

#### **\*\*\*CONSIDERATION, DISCUSSION AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

**ITEM 1: CALL TO ORDER:** Chairman Mullen called the meeting to order at 1:02 p.m.

**ITEM 2: ROLL CALL TO ESTABLISH QUORUM:**  
Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act . Chairman Buck Mullen and Member Karen Ogle were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Member Casey Reed was absent. Roll Call: Mullen-aye, Ogle-aye.

**ITEM 3: APPROVAL OF MINUTES:** June 27, 2013 - Mullen made a motion to approve the minutes from June 27, 2013 as presented with Ogle seconding the motion. Roll Call: Mullen-aye, Ogle-aye. Motion carried.

**ITEM 4: UNFINISHED BUSINESS:** None presented.

#### **ITEM 5: CASH FUND ESTIMATE OF NEEDS & REQUESTS FOR APPROPRIATIONS:**

1. 005 – Rogers County Use Tax
2. 006 – Rogers County Courthouse & E-911 Facility (12-8-09)
3. \*008 – Retirees & Cobra
4. 009 – Rogers County Officers & Employees Deferred Savings Plan
5. 010 – Reward for Littering
6. 011 – Emergency Transportation Revolving Fund (ETR)
7. 012 – Rogers County Educational Facilities Authority
8. 013 – Energy Grant Courthouse/E911 Project – (DE-SC0004068)
9. \*101 – T- Highway
10. \*105 – County Bridge & Road Improvement Fund (CBRIF)
11. 111 – Free Fair Board
12. 112 - Sheriff's Equipment Grant
13. \*113 – Treasurers' Property Resale
14. \*114 - Emergency Management
15. \*115 - County Health Department
16. 116 – Sheriff's Drug Enforcement
17. 118 – Sheriff's Revolving Fund
18. \*119 – Sheriff's Civil Fees
19. \*121 - County Clerk's Lien Fees
20. \*122 – Treasurer's Certification Fees
21. \*124 – County Clerk's Preservation Fund
22. 125 – Planning Commission's Engineering Funds
23. \*127 – Sheriff's Commissary Fund
24. \*128 – Sheriff's Service Fees
25. \*129 – Sheriff's Courthouse Security
26. \*131 – Law Library
27. 132 – Sheriff's Special Account
28. 133 – Oklahoma Highway Safety Grant (11-30-10)
29. \*135 – Rogers County Criminal Justice
30. \*137 – Sheriff's Jail Fund
31. \*140 – Wireless Prepay (1-2011)
32. \*141 – RCHFA – Cellular Phone Usage
33. \*142 – Emergency 911 System
34. 143 – Community Emergency Response Team
35. 144 – Safe Rooms Rebate Program
36. 145 – Commissioners' Attendant Care
37. 146 – Adult Drug Court
38. \*147 – Drug Court Contract
39. \*148 – Drug Court Participant
40. 170 – Assessor's Visual Inspection
41. 172 – CDBG Grants
42. \*175 – Assessor's Revolving Fund

43. 176 – Hazard Mitigation
44. \*180 – Court Clerk’s Revolving Fund
45. 181 – R.E.A.P. Grants
46. Town of Chelsea
47. \*Town of Oologah
48. Town of Foyil
49. City of Catoosa
50. Claremore Public Schools I-1
51. Oologah-Talala Public Schools
52. Inola Public Schools I-5
53. \*003- Courthouse Bond Proceeds

**\*Indicates Cash Fund Estimate of needs approved by Excise Board\***

– Mullen made a motion to approve as presented with Ogle seconding the motion.  
Roll Call: Mullen-aye, Ogle-aye. Motion carried.

**ITEM 6: ACKNOWLEDGE TRANSFER OF FUNDS:**

1. 91-110 to 91-400 \$6000.00 and 91-200 to 91-400 \$4000.00 – District 1
2. General Fund 20-402 Courthouse Improvement to M&O 20-200 \$190,000.00 –
3. General Fund 19-200 Computer M&O to 19-110 Computer Salaries \$300.00
4. 22-110 Personal Services \$3,370 to 22-200 M&O and 22-110 Personal Services to 22-400 Capital Outlay \$2,630.00 (Election Board) -
5. Planning Commission Travel 23-130 to M&O 23-200 \$4,300.00
6. District 3 83T-200 to Highway Salaries 83T-110 \$6,000.00
7. District 1: total \$123,531.09
  - 81 ST-110 One Cent Salaries \$22,158.03 to 81 ST-200 M&O
  - 81 ST-348 One Cent Lease Payment \$5,318.22 to 81 ST-200 M&O
  - 81 ST-400 One Cent Capital Outlay \$96,054.84 to 81 ST-200 M&O
8. District 2:
  - 82 ST-348 Lease Equipment \$11,103.35 to 82 ST-400 One Cent Capital Outlay
  - 82 ST-200 One Cent M&O \$134,347.00 to 82 ST-400 One Cent Capital Outlay
9. 20-402 Building Improvements \$15,000.00 to 20-200 General Government
10. Emergency Management 40-130 Travel \$333.47 to 40-200 M&O
11. Election Board 22-200 M&O to 22-130 Travel \$230.00
12. Health Department Capital Outlay 26-400 to 26-110 Salaries \$100,000.00
13. Assessor 16-113 Part-time Salaries to 16-400 M&O \$9,999.
14. Assessor 17-130 Travel to 17-400 M&O \$10,000.00 23-20 \$1,537.86
15. All of the next 10 items to be transferred into 20-200 General Government for a total of \$34,195.48 for phone purchases for the new Courthouse :
  - 10-200 \$5,458.10
  - 04-200 \$6,293.66
  - 19-200 \$679.40
  - 08-200 \$1,470.08
  - 18-200 \$828.36
  - 20M-200 \$858.46
  - 06-200 \$5,562.00
  - 09-200 \$4,048.28
  - 16-200 \$7,459.
16. 08-130 Travel to 08-110 Commissioners’ Salaries \$1.00

Mullen made a motion to approve all transfers with Ogle seconding the motion.  
Roll Call: Mullen-aye, Ogle-aye. Motion carried.

**ITEM 7: APPOINTMENTS/NEW HIRES:**

1. Shawn Fleming– Sheriff - full-time with benefits -\$2534.00
2. Rachel Bushyhead – Sheriff –full-time with benefits -\$2534.00
3. Allison Patton -Seasonal-Court Clerk-\$12.00 per hour
4. Michael Miller - Seasonal – District 2 – \$10.00 per hour
5. Pamella Hill – County Clerk – full-time with benefits - \$2968.00
6. Dalena “Susie” Jones – full-time with benefits - \$2568.00
7. Coy Jenkins – Sheriff – full-time with benefits - \$3020.00
8. Gavin Cattrell

Mullen made a motion to approve Items 1 -7 with Ogle seconding the motion.  
\*\*Note\*\*Item 8 was approved in a previous meeting. Roll Call: Mullen-aye, Ogle-aye. Motion carried.

**ITEM 8: AGENDA ITEMS:**

1. Rogers County Fire Departments' Levy of Assessment for FY 2013-14 –
    - Northwest Rogers County Fire Protection District – estimated funds available \$1,803,000.00 and budgeted revenue \$1,802,902.67
    - Verdigris Fire Protection District – estimated funds available \$1,000, 960.67 and budgeted revenue \$105,904,665.00, after applying millage of .010 (ten) mils on the dollar of assessed value of Real and Personal Property in the District \$1,091,011.86
    - Tri-District – fix such levy at ten (.010) mils per dollar of assessed value of property in the District for calendar year 2013
  2. Resolution from Verdigris Fire Protection District to amend 2012-13 budget – Resolution '13 #001 Total Amended Budget to \$1,004,079.25 from \$55,685.75
  3. District 2 Scott Kookan pay moved up to \$13.75 per hour –
  4. District 2 Dustin Pendergraft pay moved up to \$11.50 per hour –
- Mullen made a motion to approve agenda items with Ogle seconding the motion.  
Roll Call: Mullen-aye, Ogle-aye. Motion carried.

**ITEM 9: NEW BUSINESS:**

1. Consideration and possible action with respect to any other matters unforeseen prior to posting the agenda - None presented.

**ITEM 10: RECESS OR ADJOURNMENT:** Mullen made a motion to adjourn at 2:16 p.m. with Ogle seconding the motion. Roll Call: Mullen-aye, Ogle-aye. Motion carried.

ROGERS COUNTY EXCISE BOARD

(SEAL)

BY: \_\_\_\_\_  
Robin Anderson, County Clerk

*Notice of said meeting was filed in the Office of the County Clerk on July 3, 2013, at 3:58 p.m. and posted on the Front Door Entrance to the Courthouse and on the county website.*