

NOTICE OF REGULAR MEETING

ROGERS COUNTY CRIMINAL JUSTICE AUTHORITY

PLACE: Public Meeting Room, 2nd Floor, Rogers County Courthouse, 200 South Lynn Riggs Blvd., Claremore, Oklahoma

DATE & TIME: Thursday, September 5, 2013 at 9:00 O'clock a.m.

MINUTES

CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:

ITEM 1: **CALL TO ORDER:** Chairman Thacker called the meeting to order at 9:06 a.m.

ITEM 2: **ROLL CALL TO ESTABLISH QUORUM:**

Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.

Chairman Thacker, Mayor Price, Mayor Perry, Mayor Statum, and Mayor Holland were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Commissioner DeLozier, Commissioner Helm, and Mayor Charles were absent. Guests were James Orbison, David Iski, Ronnie Batt, Amanda McLemore, Nate Sappington, and Dave Burrows.

ITEM 3: **APPROVAL/DISAPPROVAL OF THE MINUTES:** August 1, 2013

Statum made a motion to approve and Price seconded the motion. Roll Call: Price-aye, Perry-aye, Statum-aye, Holland-aye, Thacker-aye. Motion carried.

ITEM 4: **UNFINISHED BUSINESS:**

1. Invoice from The Burrows Agency, #14316 for \$62,044.00 - ***NOTE*** This Item was tabled from August 1, 2013.

Dave Burrows gave everyone a copy of the proposal and explained that when the jail was built, the Jail Authority was formed. There was a lengthy discussion about the cost and coverage of insurance and the Jail's responsibilities versus the Sheriff's Department responsibilities. Price asked if the budget needed to be amended. Orbison wanted to make sure the Authority was not causing the cost to increase. ***NOTE*** The BOCC paid this on agreement they would be reimbursed by the Criminal Justice Authority. Price made a motion to pay the claim and Perry seconded the motion. Roll Call: Price – aye, Perry-aye, Statum-aye, Holland-aye, Thacker-aye. Motion carried.

ITEM 5: **FINANCIAL STATUS UPDATE:** Robin Anderson, County Clerk, reported the amount is \$464,897.24.

ITEM 6: **DISCUSSION/POSSIBLE ACTION ON CASH FUND ESTIMATE OF NEEDS AND REQUESTS FOR APPROPRIATIONS:**

1. Total amount being requested on the June 2013 Cash Fund Estimate of Needs and Request for Appropriations - \$197,069.91
 - Sales Tax - \$192,498.43
 - Interest on General Bank Account - \$1,049.24
 - Interest on Deposit Bank Account - \$7.77
 - Jail Bond Fees - \$3,514.47

Perry made a motion to approve and Holland seconded the motion. Roll Call: Price-aye, Perry-aye, Statum-aye, Holland-aye, Thacker-aye. Motion carried.

ITEM 7: **DISCUSSION/POSSIBLE ACTION ON SHERIFF'S REPORT ON THE JAIL AND UPDATE:**

Batt reported he had concerns about a couple of inmates that had been hospitalized. He said it was not the Jail's responsibility to cure them, but not to let their condition decline. McLemore asked that the plumbing item be put back on the next agenda next month because she had bids to present. Holland stated they could call a special meeting if needed to get something done in case of an emergency.

ITEM 8: **DISCUSSION WITH POSSIBLE ACTION ON TRANSFER OF APPROPRIATIONS:** None presented.

ITEM 9: **DISCUSSION ON POSSIBLE ACTION ON JUDGES' REPORTS:** None presented.

ITEM 10: DISCUSSION WITH POSSIBLE ACTION ON RATIFICATION OF PURCHASE ORDERS: Holland made a motion to approve and Statum seconded the motion. Roll Call: Price-aye, Perry-aye, Statum-aye, Holland-aye, Thacker-aye. Motion carried.

ITEM 11: AGENDA ITEMS:

- A.** Consider, discuss, and take appropriate action on the following items:
1. Update from Legal Counsel James Orbison with law firm of Riggs, Abney, Neal, Turpen, Orbison, & Lewis – Mr. Orbison stated there was no update to be given.
 2. Update from Certified Public Accountant Bill Turner, CPA - Mr. Turner was not present.
 3. Presentation of Insurance Policy by Dave Burrows, The Burrows Agency- Mr. Burrows made a presentation earlier in the meeting during unfinished business.
 4. Invoice from Riggs, Abney, Neal, Turpen, Orbison & Lewis #524422 for \$223.13

Perry made a motion to approve and Holland seconded the motion. Roll Call: Price-aye, Perry-aye, Statum-aye, Holland-aye. Thacker-aye. Motion carried.

ITEM 12: NEW BUSINESS:

1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting the agenda – None presented.

ITEM 13: RECESS OR ADJOURNMENT:

Perry made a motion to adjourn at 9:39 a.m. and Statum seconded the motion. Roll Call: Price-aye, Perry-aye, Statum-aye, Holland-aye, Thacker-aye. Motion carried.

ROGERS COUNTY CRIMINAL JUSTICE AUTHORITY

BY: _____

(SEAL)

Robin Anderson, Secretary

Notice of said meeting was filed in the Office of the County Clerk on September 3, 2013 at 4:38 p.m. and posted on the front entrance to the Courthouse and on the county website.