

## NOTICE OF REGULAR MEETING

### ROGERS COUNTY CRIMINAL JUSTICE AUTHORITY

**PLACE:** Public Meeting Room, 2<sup>nd</sup> Floor, Rogers County Courthouse  
200 South Lynn Riggs Blvd., Claremore, Oklahoma

**DATE & TIME:** Thursday, July 11, 2013 at 9:00 O'clock A.M.

### MINUTES

#### CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA

**ITEM 1: CALL TO ORDER:**

Chairman Thacker called the meeting to order at 9:03 A.M.

**ITEM 2: ROLL CALL TO ESTABLISH QUORUM:**

Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.

Chairman Thacker, Commissioner Helm, Mayor Holland, Mayor Statum, and Mayor Perry were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Commissioner Delozier, Mayor Charles, and Mayor Price were absent. Guests were Amanda McLemore, Ronnie Batt, and James Orbison.

**ITEM 3: APPROVAL/DISAPPROVAL OF THE MINUTES: June 20, 2013.**

Holland made a Motion to approve the Minutes of June 20, 2012 and Helm seconded the motion. Roll Call: Thacker-aye, Helm-aye, Holland-aye, Statum-aye, Perry-aye. Motion carried.

**ITEM 4: UNFINISHED BUSINESS:**

Nothing was presented.

**ITEM 5: FINANCIAL STATUS UPDATE:**

County Clerk, Robin Anderson reported the balance was \$269,979.38.

**ITEM 6: DISCUSSION/POSSIBLE ACTION ON CASH FUND NEEDS AND REQUESTS FOR APPROPRIATIONS:**

1. Total amount being requested on the June 2013 Cash Fund Estimate of Needs and Request for Appropriations - \$261,753.65
  - Sales Tax - \$194,675.59
  - Interest on General Bank Account - \$1,174.15
  - Jail Bond Fees - \$3,884.91
  - DOC Reimbursement - \$62,019.00

Helm asked McLemore if the problem with Tulsa County Jail not getting inmates transferred to D.O.C. was affecting the Rogers County Jail also. McLemore reported their prisoners were being taken to D.O.C. on time. There was a discussion about the fees being charged for inmates per day according to the Oklahoma State Statute. McLemore stated the D.O.C. Reimbursement amount was not correct. Her figures showed \$66,019.00 instead of \$62,019.00. County Clerk, Robin Anderson said she would get with the Treasurer's Office to check the figures.

Helm made a motion to approve the amounts being requested for the Cash Fund Estimate of Needs and Appropriations and Holland seconded the motion. Roll Call: Thacker-aye, Helm-aye, Holland-aye, Statum-aye, Perry-aye. Motion carried.

**ITEM 7: DISCUSSION/POSSIBLE ACTION ON SHERIFF'S REPORT ON THE JAIL AND UPDATE:**

McLemore reported that heavy equipment had damaged the grease trap at the jail and grease was backing up in the jail and running out into the street. Thacker stated he would make contact with Flintco and get back with her on the matter.

**ITEM 8: DISCUSSION WITH POSSIBLE ACTION ON TRANSER OF APPROPRIATIONS:**

Holland asked about the new 911 Center. Helm reported the new 911 Center would be up and running by October 1, 2013 and operating by October 31, 2013.

**ITEM 9: DISCUSSION ON POSSIBLE ACTION ON JUDGES REPORTS:**

Nothing was presented.

**ITEM 10: DISCUSSION WITH POSSIBLE ACTION ON RATIFICATION OF PURCHASE ORDERS:**

Holland made the motion to approve the Ratification of Purchase Orders and Helm seconded the motion. Roll Call: Thacker-aye, Helm-aye, Holland-aye, Statum-aye, Perry-aye. Motion carried.

**ITEM 11: AGENDA ITEMS:**

- A. Consider, discuss, and take appropriate action on the following items:
1. Update from Legal Counsel James Orbison with Law Firm of Riggs, Abney, Neal, Turpen, Orbison, & Lewis – There was no update
  2. Update from Certified Public Accountant Bill Turner, CPA – Turner was not present
  3. Invoice from Riggs, Abney, Neal, Turpen, Orbison, & Lewis #521064 for \$1,884.30 – Motion by Perry to pay the invoice in the amount of \$1,884.30 and seconded by Thacker. Roll Call: Thacker-aye, Helm-aye, Holland-aye, Statum-aye, Perry-aye. Motion carried.
  4. Discussion and possible action regarding the appointment of Requisitioning Officer and Receiving Agent for the authority - County Clerk Robin Anderson explained that she could not be the Requisition Officer and the Receiving Agent for Rogers County. Anderson suggested her 1<sup>st</sup> Deputy Teresa Jackson be appointed as the Receiving Agent. Perry made a motion to appoint County Clerk Robin Anderson as the Requisition Officer and 1<sup>st</sup> Deputy Teresa Jackson as the Receiving Agent and Holland seconded the motion. Roll Call: Thacker-aye, Helm-aye, Holland-aye, Statum-aye, Perry-aye. Motion carried.

**ITEM 12: NEW BUSINESS:**

1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to the posting the Agenda –

There was nothing to present.

**ITEM 13: RECESS OR ADJOURNMENT:**

Holland made a motion to adjourn the meeting at 9:15 A.M. and Perry seconded the motion. Roll Call: Thacker-aye, Helm-aye, Holland-aye, Statum-aye, Perry-aye. Motion carried.

ROGERS COUNTY CRIMINAL JUSTICE AUTHORITY

BY \_\_\_\_\_  
Robin Anderson, Secretary

(SEAL)

*Notice of said meeting was filed in the Office of the County Clerk on Tuesday, July 9, 2013, at 1:53p.m. and posted on the front entrance to the Courthouse and on the county website.*