

NOTICE OF REGULAR MEETING

BOARD OF COUNTY COMMISSIONERS FOR ROGERS COUNTY, OKLAHOMA

PLACE: Rogers County Courthouse, Commissioners' Meeting Room, 200 South Lynn Riggs Boulevard, Claremore, OK

DATE & TIME: Monday, July 15, 2013 at 9:00 O'clock A.M.

MINUTES

*****CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

ITEM 1: CALL TO ORDER:

Chairman Thacker called the meeting to order at 9:01 a.m.

ITEM 2: ROLL CALL TO ESTABLISH QUORUM:

Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.

Chairman Kirt Thacker, Commissioner Dan DeLozier and Commissioner Mike Helm were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.

ITEM 3: PLEDGE OF ALLEGIANCE:

DeLozier led the salute and Pledge of Allegiance to the American Flag.

ITEM 4: INVOCATION:

Helm said a prayer.

ITEM 5: APPROVE/DISAPPROVE MINUTES: July 8, 2013

Helm made a motion to approve minutes as presented with DeLozier seconding the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

ITEM 6: NEW BUSINESS:

1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting the Agenda - None presented.

ITEM 7: ANNOUNCEMENTS:

DeLozier reported that the bridge on 4180 Rd. on the backside of Claremore Lake would be closed for the week.

ITEM 8: UNFINISHED BUSINESS:

1. Discussion and possible action regarding Maintenance Agreement between Genesis of Oklahoma, LLC. and Rogers County Board of County Commissioners for the Treasurer - ** NOTE ** This Item was tabled from July 8, 2013

Thacker asked that this be tabled again. DeLozier asked that somebody go get the Treasurer to discuss the agreement. Arlene Peper with the Treasurer's office explained there needed to be some changes made to the Maintenance Agreement before it was presented. DeLozier made a motion to table for one week and Thacker seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

ITEM 9: ZONING: None presented.

ITEM 10: PLATS: None presented.

ITEM 11: ROADS & BRIDGES:

Resolution for Project Agreement for Winganon Causeway on CO RD 6604C appx 5.8 miles West of SH 28. Project Number ERSTP-166C (214) ER State Job Piece Number 25524 (05) by and between Rogers County and the Oklahoma Department of Transportation.

DeLozier made a motion to approve the Resolution and Thacker seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

ITEM 12: CASH FUND ESTIMATE OF NEEDS & REQUEST FOR APPROPRIATIONS:

None presented.

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ITEM 13: TRANSFER OF FUNDS:

None presented.

ITEM 14: UTILITY PERMITS:

1. Town of Inola – Boring – To cross County Highway or Local Road E. 590 Road (Old SH 33 approximately 0.24 miles West of E. 590 Road (Old SH 33) & SH 88 Junction and further described as 2617 feet West of the Southeast Corner of Section 32, Township 20 North, Range 17 East, Rogers County, (District 3) -
2. Town of Inola – Boring – to cross County Highway or Local Road E. 590 South on Ramp to SH 88 approximately 0.01 miles West of E. 590 Road (Old SH 33) & SH 88 Junction and further described as 1144 feet West & 712 feet South of the Northeast Corner of Section 5, Township 19 North, Range 17 East, Rogers County (District 3)
3. Town of Inola – Boring – to cross County Highway or Local Road E. 590 North on Ramp to SH 88 approximately 0.01 miles West of E. 590 Road (Old SH 33) & SH 88 Junction and further described as 1400 feet West & 265 feet North of the Southeast corner of Section 32, Township 20 North, Range 17 East, Rogers County, (District 3)-
4. Town of Inola – Boring – to cross County Highway or Local Road E. 590 Road (Old SH 33) approximately 0.01 miles West of E. 590 Road (Old SH 33) & SH 88 Junction and further described as 1400 feet West of the Southeast Corner of Section 32, Township 20 North, Range 17 East, Rogers County (District 3) –
5. AT&T Oklahoma – Boring, Pushing, Overhead Crossing, and Other Description – to parallel County Highway or Local Road N 170 E. Ave approximately ½ miles of E. Pine St. & N 170 E. Ave and further described as the SW Corner of Section 26, Township 20 N, Range 14 East, Rogers County, (District 3) –

Thacker asked if all the permits could be voted on at the same time. DeLozier stated that would be fine with him since all of the permits were in District 3. Thacker made the motion to approve all of the permits presented and DeLozier seconded. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

ITEM 15: CLAIMS:

1. Salaries – None presented.
2. Attendant Care – None presented.

ITEM 16: BLANKET PURCHASE ORDERS:

1. Emergency Management to Comdata for \$150.00
2. District 3 to R&S Auto Parts for \$500.00
3. District 3 to Walmart for \$100.00
4. District 3 to American Waste Control, Inc. for \$2070.00
5. District 3 to Lowe's for \$500.00
6. District 3 to American Waste Control, Inc. for \$690.00

Thacker made a motion to approve the Blankets and DeLozier seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

ITEM 17: GRANTS: None presented.

NOTE At this point Thacker went back to Unfinished Business.

ITEM 18: PAYMENT REQUISITION – CONSTRUCTION FUND – RCB BANK, TRUSTEE: None presented.

ITEM 19: AGENDA ITEMS:

1. Update by BKL, Inc., and Flintco regarding Courthouse and E911 Center Projects –

B.J. Fay gave an update on the progress of the E911 Center. He stated they had installed HVAC in the 911 Center and were painting and starting the mechanical work on the EOC.

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2. Discuss with possible action regarding Approval/Disapproval of a Resolution accepting beneficial interest in the Rogers County Enhanced 911 Trust Authority for and on behalf of Rogers County, Oklahoma -

James Orbison discussed the Public Trust Board and stated Rogers County needed to be the beneficiary of the trust. Orbison said there were 6 trustees already and another one needed to be appointed. There was a lengthy discussion about fees for the towns using the new 911 Center. Helm advised it had been voted on not to charge citizens when the 911 Center came to Rogers County. Orbison stated there would not be any charges unless the vote of the people would allow it. Orbison reported there were no obligations for a town to sign a contract and there were not any mandatory fees set. DeLozier stated that the object of the new 911 center was to provide the best service to the people of Rogers County and if a town was not interested, they should not participate. Thacker made a motion to approve and DeLozier seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

3. Appointment of Trustees of Rogers County Enhanced 911 Trust Authority –

James Orbison stated the names of Trustees were: Chris Bohl, Dan DeLozier, Jerry Holland, Kelly Deal, David Puckett, and Randy Atchley. Orbison reported the Trust Authority would like to have Jerry Smittle appointed to the board. Mayor Jerry Holland asked if a Trustee did not attend a meeting if somebody else could vote for him. Orbison stated nobody could vote for another Trustee if they were absent because signatures would be needed. Thacker made a motion to appoint Jerry Smittle and DeLozier seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

4. Resolution for a Lease Purchase Agreement for County Road Machinery and Equipment by the Oklahoma Department of Transportation and the Board of County Commissioners (District 1) -

DeLozier made a motion to approve and Thacker seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

5. Resolution Number 2014-15 for Lease Purchase Agreements for 19 Sheriff's Vehicles between The Board of Rogers County Commissioners and Welch State Bank –

DeLozier made a motion to approve the Lease Purchase Agreements and Thacker seconded the motion. District Attorney David Iski stated he was confused with the Resolution number and wanted to know if it was for the year 2014-2015. County Clerk Robin Anderson advised it was the Resolution Number. Purchasing Agent Nelson McSwain explained the resolutions were for the fiscal year and the number 15 was the Resolution number. Iski said things needed to be consistent and the Resolution should be tabled. Commissioner DeLozier rescinded his motion to approve and Thacker rescinded his motion to second. Commissioner Thacker made the motion to table the Resolution for one week and DeLozier seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

6. Lease Option C Agreement for Equipment Maintenance, Software Maintenance, and IntelliLink Subscription/Meter Rental by the Board of Rogers County Commissioners on behalf of Rogers County Sheriff and Pitney Bowes –

Amanda McLemore explained this was for an additional postage meter for the Sheriff's Department due to the new Sheriff's office in the courthouse needing a meter also. DeLozier made a motion to approve and Thacker seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

7. Independent Contractor Agreement by and between the Board of County Commissioners of Rogers County and Stimson Construction, Paul Stimson –

Maintenance Supervisor Ryan Baze explained this agreement pertained to the concrete work to be done around the courthouse. Thacker made a motion to approve and Helm seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

8. Independent Contractor Agreement by and between the Board of County Commissioners of Rogers County and Joshua Cantwell, LCSW for Rogers County Jail-

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Lieutenant Amanda McLemore told the Board this agreement would be for mental health services for the inmates that needed it. DeLozier made a motion to approve and Thacker seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

9. Juvenile Detention Services Agreement by and between Board of Rogers County Commissioners and Communityworks (Pottawatomie County) –

DeLozier made a motion to approve and Helm seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

10. Monthly Report of Officers for June 2013 –

Helm made a motion to approve and Thacker seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

ITEM 20:

ANNOUNCEMENTS REGARDING COUNTY EVENTS AND STATUS UPDATES FOR COMMENTS AND DISCUSSION FROM COUNTY DEPARTMENTS AND ELECTED OFFICIALS, AS FOLLOWS:

a.) 911 Administrator - b.) Assessor – c.) Building Operations/Maintenance – d.) County Clerk – e.) Court Clerk – f.) District Attorney – g.) Election Board – h.) Emergency Management.) Human Resources – j.) Information Technology – k.) Planning Commission – l.) Judicial – m.) OSU Extension – n.) Sheriff – o.) Treasurer

a.) 911 Administrator Janet Hamilton reported there would be a 911 Trust Authority meeting Thursday at 10:00 and there would be a meeting Thursday, July 18, 2013 in Verdigris.

c.) Maintenance Supervisor Ryan Baze reported the sprinklers had been installed around the courthouse and the barricades were going to be taken down soon. Baze said if anybody needed something after hours to call him or Butch Dawes.

d.) County Clerk Robin Anderson introduced new hire Pay Clerk Kelea Stout.

i.) Human Resource Director Jenny Bentley reported there would be an orientation meeting on July 17, 2013 at 9:00 a.m. on the second floor in the multi-purpose meeting room.

j.) Brett Williston announced he would be doing a backup domain and 2 more wireless access ports in the Sheriff's office.

k.) Planning Commission Director Larry Curtis reported there would be a meeting on July 15, 2013 at 11:00 a.m. at Bob Marshall's residence, 16561 E. 112th St. North, Owasso, OK with concerned citizens for the zoning change for Fossil Creek from C-4 to RS30 to plan unit development for residential construction. He said he represented Rogers County at the INCOG meeting last week and reported that no Mayors from Rogers County were there.

n.) Helm asked that the Sheriff's Department turn in their items needed for the next week's meeting.

ITEM 21:

ACKNOWLEDGEMENT RECEIPT OF THE FOLLOWING ITEMS: None presented.

ITEM 22:

PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS:

1. Limited to specific items on the Agenda that are listed and discussed at this meeting and limited in duration at the discretion of the Chairman – None presented.

ITEM 23:

PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS: (Materials, Supplies, Parts, Groceries & Prescriptions)

DeLozier made a motion to approve and Helm seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

ITEM 24:

RECESS OR ADJOURNMENT:

DeLozier made a motion to adjourn at 11:11 a.m. and Helm seconded the motion. Roll Call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

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BOARD OF COUNTY COMMISSIONERS

ROGERS COUNTY, OKLAHOMA

BY: _____

Robin Anderson, Rogers County Clerk

(SEAL)

Notice of said meeting was filed in the Office of the County Clerk on Thursday, July 11, 2013 at 5:41 P.M. and posted on the front door entrance to the Courthouse and on the County website.