

**NOTICE OF REGULAR MEETING**

BOARD OF COUNTY COMMISSIONERS FOR ROGERS COUNTY, OKLAHOMA

**PLACE:** Rogers County Courthouse, Commissioners' Meeting Room,  
200 South Lynn Riggs Boulevard, Claremore, OK

**DATE & TIME:** Monday, July 8, 2013, at 9:00 O'clock A.M.

**MINUTES**

**\*\*\*CONSIDERATION, DISCUSSION AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

**ITEM 1: CALL TO ORDER:** Chairman Thacker called the meeting to order at 9:00 a.m.

**ITEM 2: ROLL CALL TO ESTABLISH QUORUM:**  
Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Chairman Kirt Thacker, Commissioner Dan DeLozier, and Commissioner Mike Helm were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.

**ITEM 3: PLEDGE OF ALLEGIANCE:** Commissioner DeLozier led the salute and Pledge of Allegiance to the American flag.

**ITEM 4: INVOCATION:** Commissioner Helm said a prayer.

**ITEM 5: APPROVE/DISAPPROVE MINUTES:** July 1, 2013- Commissioner Delozier made a motion to approve but he thought Agenda Item 10 where it states he would like to have these gentlemen on the agenda for the 911 committee, he thought he made a motion for them to come instead of just asking them to come. County Clerk Robin Anderson said she would review the tape. Delozier stated his motion would be to approve with that change and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried. \*\*\*NOTE\*\*\*After review of the tape after the meeting, there was no motion made, only a request for them to attend the meeting.

**ITEM 6: NEW BUSINESS:**  
1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting the agenda – None presented.

**ITEM 7: ANNOUNCEMENTS:** None presented.

**ITEM 8: UNFINISHED BUSINESS:**  
1. Bridge Management System (BMS) - aid in developing the fifth year of the Five-year Bridge Replacement Program – Local Government Selection List \*\*\*NOTE\*\*\* This Item was tabled from July 1, 2013 - No action taken. Acknowledgement only.

**ITEM 9: ZONING:**  
1. Public Hearing with discussion and possible action on the request for Zoning Change/Planned Unit Development from C-4 & RS-30 to PUD that the intended use of the property, after rezoning/PUD approval, is for: Single family Residential Development. APPLICANT: K&S Development, Inc. CURRENT ZONING: C-4 & RS-30. LEGAL DESCRIPTION: A tract of land located in the North Half (N/2) of the Northwest Quarter (NW/4) of the Section 11, Township 21 North, Range 14 East, of the Indian Base and Meridian, Rogers County, State of Oklahoma and described as follows: The North Half (N/2) of the Northwest Quarter (NW/4) of the Section 11, Township 21 North, Range 14 East less and except the North 75 feet of the North Half (N/2) of the Northwest Quarter (NW/4) of the said Section 11 containing 72.94 acres, more or less. Larry Curtis, Planning Commission Director, stated it was approved by the Planning Commission 6-0. There was a presentation, discussion, and comments of opposition from Candy Risinger, 15627 E. 112<sup>th</sup> St. North, Owasso; Gary Stephenson, 16351 E. 112<sup>th</sup> St. North; and Robert Marshall, 16561 E. 112<sup>th</sup> St. North, Owasso. Questions were asked of Brian Doyle, K&S, 20033 E. 75<sup>th</sup> Ct. North, Owasso; Brian Kellogg, Kellogg Engineering; and Larry Curtis, Rogers County Planning Commission Director. Commissioner Helm asked if all of them could set up a meeting with the citizens in their area and work with them. Upon agreement to do this, Helm made a motion to table for 2 weeks to allow Brian Doyle, Brian Kellogg, and Larry Curtis to meet with the citizens and Delozier seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

**ITEM 10: PLATS:** None presented.

**ITEM 11: ROADS & BRIDGES:**  
1. Pay Request No.2 – MAC Construction Inc., Pay Estimate No. 2, dated 06/01/13- S.H. 88 Water Line Project – Phase III - Andy Armstrong explained this was part of a pay request that is part of documents for later in the agenda, Item 17.

**ITEM 12: CASH FUND ESTIMATE OF NEEDS & REQUEST FOR APPROPRIATIONS:**

1. 003 Courthouse Bond Proceeds
2. 008 Cobra
3. 101 T-Highway
4. 105 CBRIF
5. 113 Property Resale
6. 114 Emergency Management
7. 115 Health Department
8. 119 Sheriff Civil Fees
9. 121 County Clerk Lien Fees
10. 122 Treasurer Cert. Fees
11. 124 County Clerk Preservation
12. 127 Sheriff Commissary
13. 128 Courthouse SEC/SHRF Fees
14. 129 Sheriff Courthouse Secure
15. 131 Law Library
16. 135 Criminal Justice Authority
17. 137 Sheriff Jail
18. 137 Sheriff Jail
19. 140 Wireless Prepay 911 Fee
20. 141 Wireless Services
21. 142 E-911 Addressing
22. 147 Drug Court Contract
23. 148 Drug Court Participant
24. 175 Assessor Revolving
25. 180 Court Clerk Revolving

Robin Anderson explained it would be better for the the Board to sign off on these before the Excise Board. DeLozier asked if these would be on here every month and Ms. Anderson answered she would like for them to be. Helm asked Teresa Jackson, First Deputy, if these were regular monthly amounts. She explained that 137 is Restitution for the Criminal Justice. DeLozier made a motion to approve and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

**ITEM 13: TRANSFER OF FUNDS:** None presented.

**\*\*\*At this point, Thacker made a motion to recess for 5 minutes and Helm seconded the motion. Time was 10:00 a.m.** Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

**\*\*\*Meeting was reconvened at 10:07 a.m.** Chairman Kirt Thacker, Commissioner Dan DeLozier, and Commissioner Mike Helm were present and quorum established.

**ITEM 14: UTILITY PERMITS:**

Oklahoma Natural Gas Company – Boring – To cross County Highway or Local Road South 4110 3.27 miles west, & 0.48 miles, South of S.H. #88 & S.H. #20 Jct. - Thacker asked whose district it is and Larry Curtis stated it is between Districts 2 and 3. Thacker made a motion to approve and Helm seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

**ITEM 15: CLAIMS:** None presented.

1. Salaries
2. Attendant Care

**ITEM 16: BLANKET PURCHASE ORDERS:**

1. Material, Supplies, Parts, Groceries & Prescriptions –
  - Sheriff to Warehouse Market \$200.00
  - Sheriff to Froman Oil Company \$1,000.00
  - Sheriff to Westwood Pharmacy \$6,000.00
  - Sheriff to Medical Compliance Specialty, Inc. \$400.00
  - Sheriff to St. Francis Outreach Services, LLC \$1,200.00
  - Sheriff to PHS Mobile X-Ray \$600.00
  - Sheriff to Correctional Dental Services \$2,000.00
  - Sheriff to Farmers Bros Coffee \$275.00
  - Sheriff to Bimbo Bakeries \$1,575.00
  - Sheriff to U.S. Foods \$700.00
  - Sheriff to Performance Food Group \$5,800.00
  - Sheriff to Sysco Foods \$3,700.00
  - RCHD to Urgent Care of Green Country \$320.00
  - Rogers County District #3 to Lowes \$500.00
  - Rogers County District #2 to O'Reilly's Auto Parts \$1,000.00
  - Rogers County District #3 to American Waste Control \$1,380.00

DeLozier made a motion to approve all blankets and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

2. Orders Exceeding Amount of Issuance – None presented.

**ITEM 17: GRANTS:**

1. Discussion and possible action for Chairman to submit Payment Request #1 in the amount of \$150,000 for 15308 CDBG 07 through OKGrants - Andy Armstrong stated to the board they have an agreement with them and he will request another road as they finish the project. DeLozier made a motion to approve and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

**ITEM 18: PAYMENT REQUISITION – CONSTRUCTION FUND – RCB BANK, TRUSTEE:**

1. BKL, Inc., Invoice #36 - \$12,460.00
2. Flintco Payment #4 for the 911 Center - \$266,128.49 - DeLozier made a motion to approve both invoices and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

**ITEM 19: AGENDA ITEMS:**

1. Update by BKL, Inc., and Flintco regarding Courthouse and E911 Center Projects - B.J. Fay, Flintco gave an update on the project at the EOC and announced there will be power at the E911 Center next week. They will be turning on the HAC system.
2. Discussion and possible action regarding Detention Services Agreement by and between Communityworks for Cleveland County and the Rogers County Board of County Commissioners of Rogers County for Fiscal year 2013-13 - \*\*\*NOTE\*\*\*This should read 2013-14.
3. Discussion and possible action regarding Detention Services Agreement by and between Oklahoma Juvenile Justice Services, Inc. operating the Garfield County Regional Juvenile Detention Center and the Rogers County Board of County Commissioners of Rogers County for Fiscal year 2013-14 -
4. Discussion and possible action regarding Detention Services Agreement by and between Osage County Juvenile Detention Center and the Rogers County Board of Commissioners of Rogers County for the Fiscal year 2013-14 -
5. Discussion and possible action regarding Detention Services Agreement by and between Tulsa County and the Rogers County Board of County Commissioners of Rogers County for Fiscal year 2013-14-  
Helm made a motion to approve Items 2 through 5 and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.
6. Discussion and possible action regarding Maintenance Agreement between Genesis of Oklahoma, LLC. and Rogers County Board of County Commissioners for the Treasurer – Helm asked if someone would go get an employee from the Treasurer's office and it was stated Arlene is not here today so Thacker made a motion to table for one week and DeLozier seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.
7. Discussion and possible action regarding a Service Contract between the Rogers County Health Department and Urgent Care of Green Country for Fiscal year 2013-14 -
8. Discussion and possible action regarding Service Contract between the Rogers County Health Department and Claremore Physicians Immediate Care for Fiscal year 2013-14 –  
Helm made a motion to approve Items 7 and 8 and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.
9. County Clerk's Cash Book and Summary Report for June 2013- Thacker made a motion to approve and Helm seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

**ITEM 20: ANNOUNCEMENTS REGARDING COUNTY EVENTS AND STATUS UPDATES FOR COMMENTS AND DISCUSSION FROM COUNTY DEPARTMENTS AND ELECTED OFFICIALS, AS FOLLOWS:**

- a.) 911 Administrator – b.) Assessor – c.) Building Operations/Maintenance d.) County Clerk e.) Court Clerk – f.) District Attorney – g.) Election Board h.) Emergency Management i.) Human Resources – j.) Information Technology k.) Inspections/Planning Commission l.) Judicial – m.) OSU Extension – n.) Sheriff o.) Treasurer

a. Director Janet Hamilton announced she is down 2 people and the 911 Development Authority will present a T.A. document.

h. Director Scotty Stokes reported the old antennas are now down off the old courthouse with the help of the Ham operators so a special thanks goes to them. The wire was pulled up and can be used on the EOC and he will be attending a conference near Fort Gibson Lake.

k. Larry Curtis announced the meeting for the citizens regarding the public hearing discussed earlier in the meeting will be Monday, July 15, at 11:00 a.m.

m. Thacker spoke for Donna Patterson who had left the meeting earlier. He said she was checking the honey locusts.

**ITEM 21: ACKNOWLEDGEMENT RECEIPT OF THE FOLLOWING ITEMS:** None presented.

**ITEM 22: PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS:**

1. Limited to specific items on the Agenda that are listed and discussed at this meeting and limited in duration at the discretion of the Chairman – Salesha Wilken asked about the cash fund estimate of needs if it would be monthly on the agenda and Thacker replied it would.

**ITEM 23: PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:**

(Materials, Supplies, Parts, Groceries & Prescriptions) \*\*\*NOTE\*\*\* There were no purchase orders to sign due to the end of the fiscal year.

**ITEM 24: RECESS OR ADJOURNMENT:** DeLozier made a motion to adjourn at 10:35 a.m. and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

BOARD OF COUNTY COMMISSIONERS  
ROGERS COUNTY, OKLAHOMA

By: \_\_\_\_\_

Robin Anderson, Rogers County Clerk

(SEAL)

*Notice of said meeting was filed in the Office of the County Clerk on **July 3, 2013, at 4:24 P.M.** and posted on the front door entrance to the courthouse and on the county website.*