

NOTICE OF REGULAR MEETING

BOARD OF COUNTY COMMISSIONERS FOR ROGERS COUNTY, OKLAHOMA

PLACE: Rogers County Courthouse, 200 S. Lynn Riggs Blvd., Claremore, OK

DATE & TIME: Monday, June 3, 2013, at 9:00 O'clock A.M.

MINUTES

*****CONSIDERATION, DISCUSSION AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

ITEM 1: CALL TO ORDER: Chairman Thacker called the meeting to order at 9:00 a.m.

ITEM 2: ROLL CALL TO ESTABLISH QUORUM:
Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Chairman Kirt Thacker, Commissioner Dan DeLozier, and Commissioner Mike Helm were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.

ITEM 3: PLEDGE OF ALLEGIANCE: Commissioner DeLozier led the salute and Pledge of Allegiance to the American flag.

ITEM 4: INVOCATION: Commissioner Helm said a prayer.

ITEM 5: APPROVE/DISAPPROVE MINUTES: May 28, 2013 - Helm made a motion to approve and Delozier seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

ITEM 6: NEW BUSINESS: 1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting the agenda – None presented.

ITEM 7: ANNOUNCEMENTS: Commissioner Delozier announced there would be a ceremony to move the Eternal Flame to the VFW Post on Friday, June 7th at 1:00 p.m.

ITEM 8: UNFINISHED BUSINESS:
1. Agreement between Board of County Commissioners and Meshek & Associates, PLC (Helm)***Note***This item was tabled from May 20th and May 28th, 2013 - Helm made a motion to approve and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

2. Discussion and possible action regarding turning the Sheriff's armory into an office (Sheriff)***Note***This item was tabled from May 28th, 2013. - Helm made a motion to table for 2 weeks so they could get some numbers together and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

3. Discussion and possible action regarding updates on auctioning of courthouse furniture, items, and building at 219 S. Missouri (Helm) – Helm stated that Mr. Ed's Auction was supposed to be here but could not attend so he made a motion to table for one week and Delozier seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

ITEM 9: ZONING: None presented.

ITEM 10: PLATS: None presented.

ITEM 11: ROADS & BRIDGES: None presented.

ITEM 12: CASH FUND ESTIMATE OF NEEDS & REQUEST FOR APPROPRIATIONS:
None presented.

ITEM 13: TRANSFER OF FUNDS:
1. 22-113 P/T Salaries \$2,823.00 and 22-130 Travel \$3,220.00 to 22-200 M&O for total of \$6,043.00 (Election Board) – Delozier made a motion to approve and Helm seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

2. 26-200 Health Department M&O to 26-130 Health Department Travel \$2000.00 – Thacker made a motion to approve and Delozier seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

3. Transfer to 20-200 General Government - \$60,000.00 – Discussion was made concerning which fund to transfer from. Thacker made a motion to transfer the funds from the Building Fund 20-402 and Helm seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

ITEM 14: UTILITY PERMITS:
1. ONG – boring- Cross Oqeché Street 0.26 miles south & 4.06 miles west of S.H. 88/20 and

S.H.66 Jct. and further described as 550 feet north & 640' west of the SE corner of Section 10, Township 21N, 15E, Rogers County (District 2) – Larry Curtis explained this is not a governmental entity so there would be a \$150 fee and \$100 administrative fee. Helm made a motion to approve and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

ITEM 15: CLAIMS:

1. Salaries
2. Attendant Care – Detention Transportation Claim- April 2013 - \$2,293.13 – DeLozier made a motion to approve and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

ITEM 16: BLANKET PURCHASE ORDERS:

1. Material, Supplies, Parts, Groceries & Prescriptions –
 - District 3 to American Waste Control \$1000.00
 - District 3 to Lowe's \$500.00
 - District 3 to Pixley's \$300.00
 - District 3 to R&S Auto Parts \$500.00
 - Assessor to District 3 \$500.00
 - Sheriff to Comdata \$3000.00
 - Sheriff to District 1 \$2500.00
 - Emergency Management to Froman \$500.00
 - Emergency Management to Comdata \$100.00
 - Planning Commission to District 3 \$1000.00
2. Orders Exceeding Amount of Issuance – None presented.

Thacker made a motion to approve all blanket purchase orders and DeLozier seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

ITEM 17: GRANTS: None presented.

ITEM 18: PAYMENT REQUISITION – CONSTRUCTION FUND – RCB BANK, TRUSTEE:

1. Invoice No. 35 BKL, Inc. -\$12,460.00 – 911 Facility Redesign and Construction Phase - DeLozier made a motion to approve and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

ITEM 19: AGENDA ITEMS:

1. Update by BKL, Inc., and Flintco regarding Courthouse and E911 Center Projects – Kim Reeve, BKL, stated he is pleased with the progress of the 911 Center. B.J. Fay, Flintco, announced they will have the brick on the 911 Center this week and the ductwork will be delivered this week.
2. Discussion and possible action regarding contract between Rogers County Board of County Commissioners and Canadian County Juvenile Detention Center for FY 2013-2014 – DeLozier made a motion to approve and Helm seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.
3. Discussion and possible action to add Shari Copenhaver as Requisitioning Agent for E911 (Hamilton) – County Clerk Robin Anderson added that it should read Requisitioning Officer not Agent. DeLozier made a motion to approve and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.
4. Discussion and possible action to remove Christine Day and add Peggy King as Receiving Agent for E911 (Hamilton) DeLozier made a motion to approve and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.
5. Open and award Bid #615 Drilled Shaft Borings on Project BR#87 Claremore Lake Causeway (DeLozier) – There were 4 sent, 0 returned, and 1 received. DeLozier made a motion to table for one week and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.
6. Discussion and possible action regarding application for temporary appropriations for fiscal year 2013-14 and budget update from Bill Turner, CPA (County Clerk) – After a brief discussion, Helm made a motion to table for 2 weeks until after the Excise Board approves it and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.
7. Discussion and possible action regarding contractor agreement by and between the Board of County Commissioners of Rogers County and Armstrong Landscaping – Thacker made a motion to approve and Helm seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.
8. Reimbursement and Resolution # 2012-57 to deposit funds of \$340.55 into M&O 200 for Election Board fees – DeLozier made a motion to approve and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

ITEM 20: ANNOUNCEMENTS REGARDING COUNTY EVENTS AND STATUS UPDATES FOR COMMENTS AND DISCUSSION FROM COUNTY DEPARTMENTS AND ELECTED OFFICIALS, AS FOLLOWS:

a. 911 Administrator – **b.** Assessor – **c.** Building Operations/Maintenance **d.** County Clerk **e.** Court Clerk – **f.** District Attorney – **g.** Election Board **h.** Emergency Management **i.** Human Resources – **j.** Information Technology **k.** Inspections/Planning Commission **l.** Judicial – **m.** OSU Extension – **n.** Sheriff **o.** Treasurer

- a. Janet Hamilton stated they would be attending training this week.
- g. Julie Dermody announced they would be open for early voting Friday for the City of Tulsa elections because there are 3 precincts in Rogers County but there are no houses. We have no voters in the county that can vote.

h.Scottie Stokes announced there had been some tornado damage in District 2 at the Nowata County line. District 1 had some trees down.

i. Jenny Bentley announced there would be new hire orientation on Wednesday and there is now a box in the lobby for applications.

k. Larry Curtis stated that the Caney River crested and there was flooding in Rogers County. It affected one home in Talala. He took pictures and reported to FEMA.

ITEM 21: ACKNOWLEDGEMENT RECEIPT OF THE FOLLOWING ITEMS: None presented.

ITEM 22: PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS:

Limited to specific items on the Agenda that are listed and discussed at this meeting and limited in duration at the discretion of the Chairman – Mark Friedel, Progress Reporter, had questions about the budget. David Puckett, Northwest Fire Chief, wanted to thank Mr. Stokes for a job well done with the storm damage. Algier Flood asked if the county had a piece of equipment that could do the drilling on District 1's bridge. DeLozier answered no. Robin LePage requested to review the blankets.

ITEM 23: PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:

(Materials, Supplies, Parts, Groceries & Prescriptions) - Thacker made a motion to approve all purchase orders except for #308717 and Helm seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

ITEM 24: RECESS OR ADJOURNMENT: DeLozier made a motion to adjourn at 11:14 p.m. and Helm seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

By: _____

Robin Anderson, Rogers County Clerk

(SEAL)

*Notice of said meeting was filed in the Office of the County Clerk on **Friday, May 31, 2013, at 8:36 a.m.** and posted on the front door entrance of the Courthouse and on the county website.*