

NOTICE OF REGULAR MEETING

BOARD OF COUNTY COMMISSIONERS FOR ROGERS COUNTY, OKLAHOMA

PLACE: Rogers County Courthouse, 200 S. Lynn Riggs Blvd., Claremore, OK

DATE & TIME: Monday, May 6, 2013, at 9:00 O'clock A.M.

MINUTES

*****CONSIDERATION, DISCUSSION AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

ITEM 1: CALL TO ORDER: Meeting was called to order by Chairman Thacker at 9:00 a.m.

ITEM 2: ROLL CALL TO ESTABLISH QUORUM:
Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Chairman Kirt Thacker, Commissioner Dan DeLozier, and Commissioner Mike Helm were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.

ITEM 3: PLEDGE OF ALLEGIANCE: Commissioner DeLozier led the salute and Pledge of Allegiance to the American flag.

ITEM 4: INVOCATION: Commissioner Helm said a prayer.

ITEM 5: APPROVE/DISAPPROVE MINUTES: April 29, 2013 - DeLozier made a motion to approve and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

ITEM 6: ANNOUNCEMENTS: None presented.

ITEM 7: UNFINISHED BUSINESS:
1. Award Bid#611 – Next Generation 911 System Integration & Cloud-based call handling solution: ****Note**this item was tabled from April 22, 2013 and April 29, 2013-** No action taken. DeLozier requested this item be left off agenda until further notice.
2. Mike Spradling and Lotsee Spradling – Irrigation water line – boring or pushing – That portion of road NS4100 approximately 300 feet Northwest of U.S. I-44 bridge crossing the Verdigris River – (Chairman Thacker, District 3) ****Note**this item was tabled from April 29, 2013 -** Thacker made a motion to approve and Helm seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.
3. Discussion and possible action regarding protocol for any request to add or change any interior structure/surface in the new Rogers County Courthouse (Commissioner Helm) ****Note**this item was tabled from April 29, 2013 –** Christine presented a draft and it has been reviewed by legal. The commissioners all asked to review it for one week. - Helm made a motion to table for one week and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

ITEM 8: ZONING: None presented.

ITEM 9: PLATS: None presented.

ITEM 10: ROADS & BRIDGES: None presented.

ITEM 11: CASH FUND ESTIMATE OF NEEDS & REQUEST FOR APPROPRIATIONS:
1. 101-T Highway
2. 105- County Bridge and Road Improvement Fund –CBRIF
3. 003- Courthouse Bond Proceeds
DeLozier made a motion to approve and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

ITEM 12: TRANSFER OF FUNDS: None presented.

ITEM 13: UTILITY PERMITS:
1. Rural Water District No. 3 Rogers County – boring – to cross E. 96th St. N. approximately 68 feet west of the Northeast corner of Section 23, T-21-N, R-14-E (District 2) - Helm made a motion to approve and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.
2. Rural Water District No. 5 Rogers County – pushing or boring – crossing NS4110 Road approximately 1400 feet north of Highway 20 (District 2) – Helm stated since this is a government entity, there will be no fee on this one, as well. Helm made a motion to approve and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.
3. Rural Water District No. 2 Mayes County – boring a hard surface road way – the SE/4 of Section 24, T20N, R17, 1100 feet North of the intersection of NS 424 and EW57 (District 3) - Thacker made a motion to approve and DeLozier seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

4. Chelsea Gas Authority – bore – R17E, T23N, Sec.32, NW/4 (NE,SE,NW) (District 1) - Delozier made a motion to approve and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

ITEM 14: CLAIMS: None presented.

1. Salaries
2. Attendant Care

ITEM 15: BLANKET PURCHASE ORDERS:

1. Material, Supplies, Parts, Groceries & Prescriptions –
 - District 3 to Diamond P Lawn & Garden \$150.00
 - District 3 to American Waste Control \$1000.00
 - Assessor to District 3 \$500.00

Delozier made a motion to approve and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

2. Orders Exceeding Amount of Issuance – None presented.

ITEM 16: GRANTS: None presented.

ITEM 17: PAYMENT REQUISITION – CONSTRUCTION FUND – RCB BANK, TRUSTEE:

1. Flintco, LLC application #22 - \$182,071.08 - Courthouse
2. Flintco, LLC application #23 - \$913,931.14 - Courthouse
3. Flintco, LLC application #02 - \$201,700.92 – E911 Facility
4. BKL, Inc. invoice #34 - \$30,000.00 – Courthouse and E911 Facility

Delozier made a motion to approve and Helm seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

ITEM 18: AGENDA ITEMS:

1. Update by BKL, Inc., and Flintco regarding Courthouse and E911 Center Projects – Steve Rumsey, Flintco, updated the board by reporting they are finishing up the punch list for the courthouse and there will be one more invoice that will take care of the courthouse. At the 911 Center, they are roughing it in. For the EOC, pricing came in last Friday and they forwarded it to the Commissioners. The duration of the project will be 7 to 8 weeks. Kim Reeve, BKL, stated the 911 Center is well ahead of schedule and they will beat the completion date. He is very pleased with the courthouse.

2. Discussion and possible action regarding renewal of cooperative agreement between U.S. Department of Agriculture and Rogers County Board of County Commissioners (Commissioner's office) – Dale Miller gave a report on the damage from wildlife in Rogers County. Delozier expressed his appreciation to Mr. Miller. Helm made a motion to table for one week and Delozier seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried

3. Discussion and possible action regarding Sheriff's Commissary contract (Sheriff) – Amanda McLemore stated the rate went from 25% to 32%. Mr. Iski has reviewed it. Delozier made a motion to approve and Helm seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

4. Discussion and possible action regarding updates on auctioning of courthouse furniture, items, and building (Commissioner Helm) – Allen Carter, District 2, reported that Mike Graham Auctioneers will be here next week. They may hold the auction at the Expo Center. Available dates are June 8th or any Saturday in July, as well as 3 weeks in August. After discussion, it was decided they may need to wait until the middle of July. Discussion only.

5. Monthly report of Officers for April 2013 (County Clerk Robin Anderson)- Delozier made a motion to approve and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

6. County Clerk's Cashbook and Summary Report for April 2013- (County Clerk) - Thacker made a motion to approve and Delozier seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

7. Discussion and possible action regarding purchase order #307755 to RCIDA: Determination of account to pay from (Chairman Thacker) – County Clerk Robin Anderson asked First Deputy Teresa Jackson to explain this since she had been working on it with the Treasurer's office. Teresa explained that the Clerk's office had never set up a fund for the excess use tax because there had never been any excess funds to use. She is asking the board to authorize funds of the courthouse bond proceeds to give RCIDA the \$300,000.00 they had approved on April 15, 2013. She is also proposing to set up a resolution to be able to use the funds. Thacker made a motion to cancel the purchase order and have a resolution prepared for next week's meeting and Helm seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

8. Resolution for disposing of equipment – Election Board Accessible Voting Booth transferred to Nowata County Election Board (Election Board) – Delozier made a motion to approve and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

9. Resolution No.2012-60 and Reimbursement form - Town of Talala into 82ST-200 \$432.65 for fuel reimbursement (District 2) – Helm made a motion to approve and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

10. Resolution No.2012-61 and Reimbursement form - Rural Water District #4 \$1079.10 into 82ST-200 for fuel reimbursement (District 2) – Helm made a motion to approve and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

11. Resolution No.2013-33 and Reimbursement form - County of Ottawa - \$537.50 into 81ST-200 and \$537.50 into 81ST-200 (District 1) – Delozier made a motion to approve and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

12. Discussion and possible action to enter Executive Session for the purpose of discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, as authorized by Title 25 O.S. § 307 (B) (1), to-wit: Larry Curtis (Chairman Thacker) Thacker stated this is for an employee review and made a motion to adjourn regular session and enter executive session at 9:32 a.m. and Helm seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

13. Motion and Vote to Adjourn Executive Session and enter Regular Session – Thacker made a motion to adjourn executive session and enter regular session at 10:16 a.m. and Helm seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

14. Discussion and possible action with respect to the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee: Larry Curtis – Thacker announced that Larry Curtis was doing a great job and that in the future he may want to change the wording to employee reviews in the future.

ITEM 19: ANNOUNCEMENTS REGARDING COUNTY EVENTS AND STATUS UPDATES FOR COMMENTS AND DISCUSSION FROM COUNTY DEPARTMENTS AND ELECTED OFFICIALS, AS FOLLOWS:

a. 911 Administrator – **b.** Assessor – **c.** Building Operations/Maintenance **d.** County Clerk **e.** Court Clerk – **f.** District Attorney – **g.** Election Board **h.** Emergency Management **i.** Human Resources – **j.** Information Technology **k.** Inspections/Planning Commission **l.** Judicial – **m.** OSU Extension – **n.** Sheriff **o.** Treasurer

a. Janet Hamilton announced her employees are attending training this week.

g. Julie Dermody reminded everyone that early voting is Friday and Monday for the special election.

h. Scottie Stokes received the signed contract from Everbridge. He is meeting with Terra Nitrogen this week concerning safety issues and he and the local fire departments will be holding a mock bombing incident at the Port of Catoosa in June.

i. Jenny Bentley announced she would be out Thursday and Friday for a Human Resources conference.

j. Brett Williston is closing out the old phone numbers at the old courthouse.

k. Larry Curtis stated he had 4 items on the planning commission agenda for the meeting this week.

ITEM 20: ACKNOWLEDGEMENT RECEIPT OF THE FOLLOWING ITEMS:

Excess use tax of \$65,011.41 deposited into Capital Improvement Revenue Bond – so acknowledged - *****NOTE***This item was approved on Item#11 Courthouse Bond Proceeds*****

ITEM 21: PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS:

Limited to specific items on the Agenda that are listed and discussed at this meeting and limited in duration at the discretion of the Chairman – Saleesa Wilken, Progress reporter, asked if the policy regarding changing any interior/surface would be in the handbook. She also asked about a fish fry held at one of the districts. Thacker told her that it was not on the agenda and could not be addressed. Questions were asked by various audience members regarding the auction and demolition of the old courthouse. Helm stated he would like to answer the reporter's slanderous questions and accusations so Thacker made a motion to recess at 10:34 a.m. for 20 minutes and DeLozier seconded the motion. Thacker and DeLozier then left the room. Thacker made a motion to reconvene at 10:38 a.m. and Helm seconded the motion. Roll call: Thacker-aye, Helm-aye. Chairman Kirt Thacker and Commissioner Mike Helm were present and quorum established. DeLozier joined the meeting at 10:52 a.m.

ITEM 22: NEW BUSINESS:

1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting the agenda – None presented.

ITEM 23: PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:

(Materials, Supplies, Parts, Groceries & Prescriptions) DeLozier made a motion to pay all purchase orders except #308149 and Helm seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

ITEM 24: RECESS OR ADJOURNMENT: DeLozier made a motion to adjourn at 11:21 a.m. and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

By: _____
Robin Anderson, Rogers County Clerk

(SEAL)

Notice of said meeting was filed in the Office of the County Clerk on Thursday, May 2, 2013, at 5:05 p.m. and posted on the Front Door Entrances to the Courthouse and on the county website.