

**NOTICE OF REGULAR MEETING**

BOARD OF COUNTY COMMISSIONERS FOR ROGERS COUNTY, OKLAHOMA

**PLACE:** Rogers County Courthouse, Commissioner’s Meeting Room,  
200 South Lynn Riggs Boulevard, Claremore, OK

**DATE & TIME:** Monday, May 20, 2013, at 9:00 O’clock A.M.

**MINUTES**

**\*\*\*CONSIDERATION, DISCUSSION AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

**ITEM 1: CALL TO ORDER:** Chairman Thacker called the meeting to order at 9:00 a.m.

**ITEM 2: ROLL CALL TO ESTABLISH QUORUM:**  
Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Chairman Kirt Thacker, Commissioner Dan DeLozier, and Commissioner Mike Helm were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.

**ITEM 3: PLEDGE OF ALLEGIANCE:** Commissioner DeLozier led the salute and Pledge of Allegiance to the American flag.

**ITEM 4: INVOCATION:** Commissioner Helm said a prayer.

**ITEM 5: APPROVE/DISAPPROVE MINUTES:** May 13, 2013 ---Helm made a motion to approve and Delozier seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.  
**\*\*\*At this time, Chairman Thacker moved to New Business.\*\*\***

**ITEM 6: ANNOUNCEMENTS:** Delozier announced there would be a bridge dedication today on E450 Road. It is Bridge 79.

**ITEM 7: UNFINISHED BUSINESS:**  
1. Discussion and possible action regarding protocol for any request to add or change any interior structure/surface in the new Rogers County Courthouse (Commissioner Helm) **\*\*Note\*\*this item was tabled from April 29, 2013, May 6, 2013, and May 13, 2013.** – Christine Day presented the final documents. Various comments and questions were addressed. Helm made a motion to approve and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.  
2. Discussion and possible action regarding auctioning of courthouse furniture, items, and building (Commissioner Helm) – Allen Carter, District 2 Assistant Road Foreman, gave a report on Mike Graham Auctioneer’s estimates of the cost of an auction. Delozier suggested he would like to speak to some local auction companies. Mr. Carter stated he would contact some of them. Discussion only.

**ITEM 8: ZONING:** None presented.

**ITEM 9: PLATS:** None presented.

**ITEM 10: ROADS & BRIDGES:**  
1. Resolution regarding a contract renewal for the Emergency and Transportation Revolving Fund for Project number ETRCR1-66-3(01)10 (Kirt Thacker) - Thacker explained this is a project they call Gregory School Road. Thacker made a motion to approve and Helm seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

**ITEM 11: CASH FUND ESTIMATE OF NEEDS & REQUEST FOR APPROPRIATIONS:**  
None presented.

**ITEM 12: TRANSFER OF FUNDS:**

- Planning Commission Travel 23-130 to 23-400 Capital Outlay \$1000.00
- Planning Commission Travel 23-130 to 23-200 M&O \$500.00
- Planning Commission Salaries 23-110 to 23-113 Part-time Salaries \$1000.00  
Delozier made a motion to approve and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.
- District 2 M&O 82T-200 to 84T-200 M&O \$837.00 - Helm made a motion to approve and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

**ITEM 13: UTILITY PERMITS:** None presented.

**ITEM 14: CLAIMS:** None presented.

1. Salaries
2. Attendant Care

**ITEM 15: BLANKET PURCHASE ORDERS:**

1. Material, Supplies, Parts, Groceries & Prescriptions –

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**COMMISSIONER'S MINUTES**  
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- District 1 to O'Reilly Auto Parts \$350.00
- District 1 to R&S Auto Parts \$350.00
- District 1 to County Building Center \$100.00
- District 3 to American Waste Control \$500.00
- District 1 to Lowe's \$500.00

Helm made a motion to approve and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

2. Orders Exceeding Amount of Issuance - None presented.

**ITEM 16: GRANTS:** None presented.

**ITEM 17: PAYMENT REQUISITION – CONSTRUCTION FUND – RCB BANK, TRUSTEE:** None presented.

**ITEM 18: AGENDA ITEMS:**

1. Update by BKL, Inc., and Flintco regarding Courthouse and E911 Center Projects – B.J. Fay, Flintco, announced they are putting the roof on the 911 Center along with the exterior sheathing. Kim Reeve, BKL, added the building will be dried in fairly quickly and will present drawings by next Thursday for the plaza.

2. Discussion and possible action regarding presentation of draft application for payment by the Board of County Commissioners for Rogers County, State of Oklahoma for indigent cremation (Commissioner Helm/Assistant District Attorney Iski) – After discussion, DeLozier made a motion to table for one week and Helm seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

3. Discussion and possible action regarding agreement between the Board of County Commissioners of Rogers County and Meshek & Associates, PLC for GIS Services (Helm/Iski) – Helm made a motion to table one week and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

4. Discussion and possible action regarding Master Services Agreement between Board of County Commissioners of Rogers County and Securus Technologies (ADA Iski/Sheriff) – Undersheriff Sappington reported this is strictly a service agreement. Helm made a motion to approve and DeLozier seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

5. Discussion and possible action regarding Maintenance-Service Agreement for Lakeland Office Systems and Rogers County 911. (Janet Hamilton) – Helm made a motion to approve and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

6. Discussion and possible action regarding Master Services Agreement between Rogers County and Southwestern Bell Telephone Company dba AT&T (Janet Hamilton) – Ms. Hamilton explained this is a short term contract until the long term contract is renewed. DeLozier made a motion to approve and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

7. Discussion and possible action regarding contract for Emergency Operations Center by Flintco – Guaranteed Maximum Price Amendment (Chairman Thacker) DeLozier made a motion to place on the agenda for Wednesday's special meeting and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

8. Reimbursement and resolution #2013-1 to deposit funds of \$2,121.42 into 82ST-200 for Oologah Talala Emergency Services for fuel reimbursement (District 2) –

9. Reimbursement and resolution #2013-35 to deposit funds of \$141.88 into 82ST-200 for Greenhill Materials Company for refunds and reimbursement (District 2) –

10. Reimbursement and resolution #2012-59 to deposit funds of \$1,158.21 into 82ST-200 for Town of Oologah for fuel reimbursement and \$108.09 into 82ST-200 for Oologah Municipal Authority for fuel reimbursement (District 2) – Helm made a motion to approve items 8, 9, and 10 and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

**ITEM 19: ANNOUNCEMENTS REGARDING COUNTY EVENTS AND STATUS UPDATES FOR COMMENTS AND DISCUSSION FROM COUNTY DEPARTMENTS AND ELECTED OFFICIALS, AS FOLLOWS:**

- a.)** 911 Administrator – **b.)** Assessor – **c.)** Building Operations/Maintenance **d.)** County Clerk **e.)** Court Clerk – **f.)** District Attorney – **g.)** Election Board **h.)** Emergency Management **i.)** Human Resources – **j.)** Information Technology **k.)** Inspections/Planning Commission **l.)** Judicial – **m.)** OSU Extension – **n.)** Sheriff **o.)** Treasurer

a. Ms. Hamilton announced there will be a 911 meeting Thursday to approve the AT&T.

c. Ryan Baze announced they are doing the dirt work for the retaining wall and should finish in a couple of weeks.

d. Robin Anderson reminded everyone that Monday, the 27<sup>th</sup> is Memorial Day and all county offices will be closed. The BOCC meeting will be held on Tuesday, the 28<sup>th</sup>.

g. Julie Dermody announced they were having a board meeting Tuesday at 4:00 to certify the election and Mr. Iski advised he would like to speak with her due to the voting irregularities.

h. Scottie Stokes spoke of the Everbridge training online. Wednesday, the 29<sup>th</sup>, should go live. With the storms coming, he reminded everyone the old courthouse is not FEMA approved as a shelter. There will be a participation drive for the Everbridge system.

k. Larry Curtis spoke of the fact there will be no planning commission tomorrow but there will be a Board of Adjustment Meeting tomorrow night.

m. Donna Patterson offered to help with the Everbridge notice by placing it in their newsletter. DeLozier thanked Donna and OSU for planting 300 trees.

n. Mr. Sappington requested 3 items be placed on next week's agenda: Sheriff's lease agreement for the copiers, turning the armory into an office, and the bid for the mobiles.

**ITEM 20: ACKNOWLEDGEMENT RECEIPT OF THE FOLLOWING ITEMS:** None presented.

**ITEM 21: PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS:**

Limited to specific items on the Agenda that are listed and discussed at this meeting and limited in duration at the discretion of the Chairman – The media asked various questions regarding the election.

**ITEM 22: NEW BUSINESS:**

1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting the agenda - Thacker asked Mr. Iski if the event that happened Friday would qualify as new business and Mr. Iski agreed it would. Mr. Iski then announced there would be a hearing on May 28<sup>th</sup> to ask Judge Steidley to make a decision on the judgment of the one cent election and he recommended the commissioners call a special meeting for Wednesday, May 22<sup>nd</sup>, at 1:00 p.m. Helm asked Mr. Iski if he would ask the D.A. if outside legal counsel is needed since this is an unfamiliar area. Helm made a motion to have Mr. Iski ask the D.A. regarding hiring outside legal counsel and to have a special meeting the 22<sup>nd</sup> at 1:00 p.m. and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

\*\*\*\*NOTE\*\*\*After this item, Thacker moved to Item 6.\*\*\*\*

**ITEM 23: PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:**

(Materials, Supplies, Parts, Groceries & Prescriptions) Delozier made a motion to approve all purchase orders and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

**ITEM 24: RECESS OR ADJOURNMENT:** Delozier made a motion to adjourn at 10:24 a.m. and Helm seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

BOARD OF COUNTY COMMISSIONERS  
ROGERS COUNTY, OKLAHOMA

By: \_\_\_\_\_

Robin Anderson, Rogers County Clerk

(SEAL)

*Notice of said meeting was filed in the Office of the County Clerk on **Thursday, May 16, 2013, at 5:22 p.m.** and posted on the front door entrance to the courthouse and on the county website.*