

**NOTICE OF REGULAR MEETING**

BOARD OF COUNTY COMMISSIONERS FOR ROGERS COUNTY, OKLAHOMA

**PLACE:** Rogers County Courthouse, 200 S. Lynn Riggs Blvd., Claremore, OK

**DATE & TIME:** Monday, April 29, 2013, at 9:00 O'clock A.M.

**MINUTES**

**\*\*\*CONSIDERATION, DISCUSSION AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

**ITEM 1: CALL TO ORDER:** Meeting was called to order by Chairman Thacker at 9:00 a.m.

**ITEM 2: ROLL CALL TO ESTABLISH QUORUM:**  
Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Chairman Kirt Thacker, Commissioner Dan DeLozier, and Commissioner Mike Helm were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.

**ITEM 3: PLEDGE OF ALLEGIANCE:** Commissioner DeLozier led the salute and Pledge of Allegiance to the American flag.

**ITEM 4: INVOCATION:** Commissioner Helm said a prayer.

**ITEM 5: APPROVE/DISAPPROVE MINUTES:** April 22, 2013 - Helm made a motion to approve and Delozier seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

**ITEM 6: ANNOUNCEMENTS:** Thacker thanked Ron Burrows for loaning the electric forklift during the courthouse move. He also thanked Andrew Brown, Lowe's, for donating boxes and loaning their carts.

**ITEM 7: UNFINISHED BUSINESS:**  
1. Independent Contractor Agreement between Board of County Commissioners and Peak Methods, Inc. regarding Election Board (Election Board) **\*\*Note\*\*this item was tabled from April 15, 2013 -** Julie Dermody recommended to approve the contract. Brett Willston, IT Director, recommended the election board be on the Presidio courthouse system. Delozier made a motion to go with Peak Methods, Inc. but it died for lack of a second. Thacker stated we would have to do something different. No action taken.  
2. Award Bid#611 – Next Generation 911 System Integration & Cloud-based call handling solution: **\*\*Note\*\*this item was tabled from April 22, 2013 –** Delozier made a motion to table for one week until after the 911 Meeting Thursday and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.  
**\*\*Note\*\*At this time, Thacker moved to Item 20: Judicial at this time but Judicial had nothing to say at this time.**

**ITEM 8: ZONING:** None presented.

**ITEM 9: PLATS:** None presented.

**ITEM 10: ROADS & BRIDGES:** None presented.

**ITEM 11: CASH FUND ESTIMATE OF NEEDS & REQUEST FOR APPROPRIATIONS:**  
1. 101-T Highway  
2. 105- County Bridge and Road Improvement Fund –CBRIF -  
County Clerk Robin Anderson explained that historically these two items were listed on the last meeting agenda for each month, but since the excise board now meets on the second Monday of each month, they will be closed out at the end of the month and be listed on the first meeting of each month. No action taken.

**ITEM 12: TRANSFER OF FUNDS:**  
1. 04SC-200 M&O \$10,000.00 and 04SC-400 Capital Outlay \$2000.00 to 04SC-110 Salaries – total \$12,000.00 - Delozier made a motion to approve and Helm seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

**ITEM 13: UTILITY PERMITS:**  
1. Mike Spradling and Lotsee Spradling – Irrigation water line – boring or pushing –That portion of road NS4100 approximately 300 feet Northwest of U.S. I-44 bridge crossing the Verdigris River – (Chairman Thacker, District 3) – Thacker made a motion to table for one week so he could review and Delozier seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

**ITEM 14: CLAIMS:** None presented.  
1. Salaries  
2. Attendant Care

**ITEM 15: BLANKET PURCHASE ORDERS:**

1. Material, Supplies, Parts, Groceries & Prescriptions –
  - o District 3 to Pixley Lumber - \$300.00
  - o District 3 to R&S Auto Parts - \$500.00
  - o Sheriff to St.Francis Outreach Services - \$1200.00
  - o Sheriff to PHS Mobile X-Ray - \$600.00
  - o Sheriff to Correctional Dental Services - \$2000.00
  - o Sheriff to Westwood Pharmacy - \$6000.00
  - o Sheriff to Westwood Pharmacy - \$3000.00
  - o Sheriff to St. Francis Outreach Services - \$2000.00
  - o Sheriff to Froman Oil Company - \$1000.00
  - o Sheriff to Medical Compliance Specialty - \$400.00
  - o Sheriff to Warehouse Market - \$210.00
  - o Sheriff to Sysco Foods - \$3800.00
  - o Sheriff to Performance Food Group - \$5900.00
  - o Sheriff to U.S. Foods - \$800.00
  - o Sheriff to Bimbo Bakeries - \$1340.00
  - o Sheriff to Farmers Brothers Coffee - \$200.00
  - o Sheriff to ComData Mastercard - \$15,000.00
  - o Sheriff to District #1 - \$2500.00
  - o Sheriff to District #2 - \$500.00
  - o Planning Commission to District 3 - \$1000.00

Helm made a motion to approve all blanket purchase orders and DeLozier seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

\*\*\*Note\*\*\* After Item # 24, Thacker came back to this Item because the Planning Commission to District 3 blanket P.O. was inadvertently left off. Thacker made a motion to approve it and DeLozier seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

2. Orders Exceeding Amount of Issuance – None presented.

**ITEM 16: GRANTS:** None presented.

**ITEM 17: PAYMENT REQUISITION – CONSTRUCTION FUND – RCB BANK, TRUSTEE:** None presented.

**ITEM 18: AGENDA ITEMS:**

1. Update by BKL, Inc., and Flintco regarding Courthouse and E911 Center Projects – Kim Reeve, BKL, stated the courthouse is looking great and the 911 Center is, too, even with the rain. B.J. Fay, Flintco, said the steel is being delivered to the 911 Center and they are looking at pricing for the EOC at the jail.

2. Discussion and possible action regarding the Rogers County Courthouse Recommendation Committee proposal to establish an Art and Historical Artifact Oversight Committee that reports directly to the Board of County Commissioners (Judge Condren/Chairman Thacker) – Brooke Easton and Tyler Moody with Northeastern Technology Center, provided a presentation on ideas for having contests for artwork or donations of artwork to be displayed in the new courthouse. The art could be rotated. Recommendation was made by Judge Condren to form a committee of 5 citizens of Rogers County to make proposals and recommendations to the Board of County Commissioners. The county would only be responsible for paying for the frames and hardware. The cases are on the 4<sup>th</sup> floor. Connie with BKL has agreed to volunteer to be a consultant with this. Mr. Iski, ADA, asked if the committee would establish written procedures for the board to adopt. Judge Condren answered yes. Helm suggested they incorporate the county seal since the state seal is on the 2<sup>nd</sup> floor and asked about funding. Discussion ensued where the funding would come from. Thacker made a motion to approve and DeLozier seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-no. Motion carried.

3. Discussion and possible action regarding the Rogers County Courthouse Recommendation Committee proposal to ensure the “Eternal Flame” and other memorial markers are moved and incorporated into the new Courthouse landscape design (Judge Condren/Chairman Thacker) – The marble and granite markers and eternal flame being moved were discussed. The VFW has agreed to move the eternal flame to their site while the old building is torn down. Thacker made a motion for Vice-Chairman DeLozier to head this up and Helm seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried

4. Discussion and possible action regarding the Rogers County Courthouse Recommendation Committee proposal to place a bronze plaque in the entry of the new building thanking the citizens for voting to approve construction of the new Courthouse, and listing the names of the members who served on the Committee (Judge Condren/Chairman Thacker)- Judge Condren is requesting for the committee to be allowed to place a bronze plaque, sized 16”x24”, funded by them, in the vestibule between the two doors of the new courthouse for the committee to thank the citizens of Rogers County for this beautiful building with all the members of the committee to be listed. Thacker made a motion to approve with DeLozier seconding the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

5. Discussion and possible action regarding OTC 916, Claim for Reimbursement for Additional Homestead Exemption, State of Oklahoma claim form (Assessor) - DeLozier made a motion to approve and Helm seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

6. Resolution for disposing of equipment – OK1 Microline 320 Turbo Printer, Serial #401E5063311 to be junked, no longer operational – (District 3) – Thacker made a motion to approve and Helm seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

7. Open and award Bid number 613 – Sheriff's radios – Undersheriff Sappington stated this is actually for cameras and he would like to review and come back to this later in the meeting. \*\*\*NOTE\*\*\*Thacker came back to this item after agenda item #20. Mr. Sappington recommended to award bid to Coban. After much discussion, DeLozier made a motion to table awarding the bid until after the May 14<sup>th</sup> one-cent election and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-no. Motion carried. Thacker stated that for the record, if the one-cent election doesn't pass, there will be lots of cuts.

8. Discussion and possible action regarding protocol for any request to add or change any interior structure/surface in the new Rogers County Courthouse (Commissioner Helm) – There have been various requests by some to make aesthetic changes to their offices so Helm made a motion to table for one week for Christine, Jenny, and Ryan to type up a protocol procedure and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

9. Discussion and possible action regarding moving 911 addressing to be under Emergency Management and the supervision of Director Scotty Stokes (Commissioner DeLozier) – Helm asked Scotty if Shelly would be second in command if he were not present and he agreed she would be, especially after attending training. DeLozier made a motion to approve and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

10. Resolution and Reimbursement form as per Resolution No. 2012-57, Election Board to General Fund Account M&O for March 5, 2013 election - \$1,313,43 - DeLozier made a motion to approve and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

**ITEM 19: MOVING PROCEDURES INTO NEW COURTHOUSE:** Jenny Bentley announced the move went smoothly. She thanked Terry Hughes, District 3, for his assistance. The move was anticipated to take 10 days and it took 4 ½ days. Lowe's saved the county \$1000.00 by donating boxes and \$600.00 for use of their carts and the Expo Center saved us about \$200.00. The estimated cost savings to the county by using county employees was around \$5200.00 per day. Judge Steidley thanked the commissioners and their employees for assisting them in the move. He stated they were "ladies and gentlemen" through it all and he would like to honor them with a potluck dinner.

**ITEM 20: ANNOUNCEMENTS REGARDING COUNTY EVENTS AND STATUS  
UPDATES FOR COMMENTS AND DISCUSSION FROM COUNTY  
DEPARTMENTS AND ELECTED OFFICIALS, AS FOLLOWS:**

a.) 911 Administrator – b.) Assessor – c.) Building Operations/Maintenance d.) County Clerk  
e.) Court Clerk – f.) District Attorney – g.) Election Board h.) Emergency Management  
i.) Human Resources – j.) Information Technology k.) Inspections/Planning Commission  
l.) Judicial – m.) OSU Extension – n.) Sheriff o.) Treasurer

a. Janet announced a meeting with 911 Trust Board Meeting on Thursday.

d. Robin Anderson thanked the District 2 employees for coming every day to move items for her office.

e. Kim Henry thanked Jenny and the county road crews for the move and her move will be completed hopefully by May 15<sup>th</sup>.

g. Julie announced that absentee ballots are still coming in and she has been re-appointed as Election Board Secretary.

h. Scotty thanked the board for approving the Everbridge contract and his training in Indianapolis was very helpful.

m. Donna Patterson also wanted to thank the road crews for her move and she sent cookies to them.

**ITEM 21: ACKNOWLEDGEMENT RECEIPT OF THE FOLLOWING ITEMS:** None presented.

**ITEM 22: PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS:**

Limited to specific items on the Agenda that are listed and discussed at this meeting and limited in duration at the discretion of the Chairman – None presented.

**ITEM 23: NEW BUSINESS:**

1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting the agenda - None presented.

**ITEM 24: PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:**

(Materials, Supplies, Parts, Groceries & Prescriptions) - Helm made a motion to approve and DeLozier seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

**ITEM 25: RECESS OR ADJOURNMENT:** DeLozier made a motion to adjourn at 10:57 a.m. and Helm seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

BOARD OF COUNTY COMMISSIONERS  
ROGERS COUNTY, OKLAHOMA

By: \_\_\_\_\_  
Robin Anderson, Rogers County Clerk

(SEAL)