

**NOTICE OF REGULAR MEETING**

BOARD OF COUNTY COMMISSIONERS FOR ROGERS COUNTY, OKLAHOMA

**PLACE:** Rogers County Courthouse, 200 S. Lynn Riggs Blvd., Claremore, OK

**DATE & TIME:** Monday, April 22, 2013, at 9:00 O'clock A.M.

**MINUTES**

**\*\*\*CONSIDERATION, DISCUSSION AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

- ITEM 1: CALL TO ORDER:** Meeting was called to order by Chairman Thacker at 9:01 a.m.
- ITEM 2: ROLL CALL TO ESTABLISH QUORUM:**  
Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Chairman Kirt Thacker, Commissioner Dan DeLozier, and Commissioner Mike Helm were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.
- ITEM 3: PLEDGE OF ALLEGIANCE:** Commissioner DeLozier led the salute and Pledge of Allegiance to the American flag.
- ITEM 4: INVOCATION:** Commissioner Helm said a prayer.
- ITEM 5: APPROVE/DISAPPROVE MINUTES:** April 15, 2013 - DeLozier made a motion to approve and Helm seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.
- ITEM 6: ANNOUNCEMENTS:** DeLozier announced the trash-off for the districts went well.
- ITEM 7: UNFINISHED BUSINESS:**
1. Discussion and possible action to enter into agreement with Everbridge Early Warning Systems for Rogers County ( Scotty Stokes, E.M. Director) **\*\*NOTE\*\*This item was tabled from April 15<sup>th</sup>.** – Stokes was not in attendance. DeLozier discussed the fact of the cost being pro-rated for this fiscal year. Thacker made a motion to approve and Helm seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.
  2. Discussion and possible action to re-visit Rogers County Utility Fee due to begin May 1, 2013 (Chairman Thacker)**\*\*NOTE\*\*This item was tabled from April 15<sup>th</sup>.** – Larry Curtis stated there were concerns from the Board of County Commissioners about the local utility companies paying the fees. It is not applicable to political subdivisions and agencies, including rural water districts. They are required to submit a utility permit request, however. The resolution has been changed and does reflect that. Thacker said, “To summarize, only for-profit entities will pay the fees.” Thacker made a motion to approve and Helm seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.
- ITEM 8: ZONING:** None presented.
- ITEM 9: PLATS:**
1. Public hearing with discussion and possible action on the request of Preliminary Plat Approval for Twin Creeks at Stone Canyon Phase IV. APPLICANT: Kellogg Engineering. Current Zoning: PUD (RS-20 Underlining). LEGAL DESCRIPTION: A tract of land located in the Northeast Quarter (NE/4) of Section One (1) of Township Twenty (20) North and Range Fourteen (14) East and the Northwest Quarter (NW/4) of Section Six (6) of Township Twenty (20) North and Range Fifteen (15) East of the Indian Base and Meridian (I.B.&M.), According to the Use Government Survey, Thereof, Rogers County, State of Oklahoma. – Curtis announced that it was approved by the planning commission 6-0. Helm made a motion to approve and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.
  2. Public hearing with discussion and possible action on the request of Preliminary Plat Approval for Patio Homes at Stone Canyon. APPLICANT: Kellogg Engineering. Current Zoning: PUD (RS-6 Underlining). LEGAL DESCRIPTION: : A tract of land located in Section One (1) of Township Twenty (20) North and Range Fourteen (14) East of the Indian Base and Meridian (I.B.&M.), According to the Use Government Survey, Thereof, Rogers County, State of Oklahoma. Curtis announced that it was approved by the planning commission 6-0. These are patio homes. Helm asked Kellogg about the sewer district being from City of Owasso and the water district from Rogers County. Kellogg agreed. Helm made a motion to approve and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.
- ITEM 10: ROADS & BRIDGES:** None presented.
- ITEM 11: CASH FUND ESTIMATE OF NEEDS & REQUEST FOR APPROPRIATIONS:**  
None presented.
- ITEM 12: TRANSFER OF FUNDS:**
1. Sheriff’s Jail - 04SJ-204 - to 04SJ-200 for \$10,000.00
  2. Sheriff’s Jail – 04SJ-400 to 04SJ-200 for \$283.88 - Helm made a motion to approve and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.
- ITEM 13: UTILITY PERMITS:**
1. ONG, a division of ONEOK, INC.- Crossing Garden Stone Lane approximately 1, 590’ west and 400’ north of the SE/Corner of Section 36-T21N-R14E – boring (District 2) – Helm asked Curtis if this was prior to May 1<sup>st</sup> before the fees were imposed. Curtis agreed. Thacker made a motion to approve and Helm seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.
  2. Rural Water District #5 –Crossing EW550 Road approximately 2500’ West of NS 4120 Road – pushing (District 3) Thacker made a motion to approve and DeLozier seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

**ITEM 14: CLAIMS:**

1. Salaries – Delozier made a motion to approve salaries for the month of April and Helm seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.
2. Attendant Care – none presented.

**ITEM 15: BLANKET PURCHASE ORDERS:**

1. Material, Supplies, Parts, Groceries & Prescriptions –
  - Health Department to Urgent Care of Green Country \$240.00
  - District 2 to O'Reilly's \$2000.00
  - District 3 to American Waste Control \$1000.00
  - District 3 to American Waste Control \$500.00
  - District 3 to Wal-mart \$100.00
  - District 3 to Ameriflex Hose \$500.00Thacker made a motion to approve and Delozier seconded the motion.  
Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.
2. Orders Exceeding Amount of Issuance - none presented.

**ITEM 16: GRANTS:**

1. Discussion and possible action for approval of an FY 2013 CDBG Citizen Participation Plan. (Andy Armstrong) – Mr. Armstrong discussed the public hearing from a month ago and asked the commissioners to approve. According to the ODOC, there will be another hearing at the end of the project. Thacker made a motion to approve and Delozier seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.
2. Discussion and possible action for approval of a Resolution requesting assistance from ODOC in behalf of RWD #3 under the Water/Wastewater Construction Set Aside and authorizing the Chairman to sign and electronically submit related CDBG Application Documents to ODOC. Armstrong stated there was an opportunity to submit two applications and these are separate categories. The rural water goes along old Highway 88 with 500 linear feet of 12 inch line. He recommends approval. Delozier made a motion to approve and Helm seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.
3. Discussion and possible action for approval of a Resolution requesting assistance from ODOC in behalf of RWD #16 under the Water/Wastewater Engineering Set Aside and authorizing the Chairman to sign and electronically submit related CDBG Application Documents to ODOC. Armstrong discussed this application is for construction funds for this project that you authorized 3 years ago. Valerie Rogers is the engineer and Grand Gateway authorized another \$25,000 to help with the engineering costs. This is to get through the engineering and design phase. The resolution is for \$82,000 so they will go to the Water Resources Board to borrow half the money for the project which will be 9 months away. This is in the Coyote Hills area. Delozier made a motion to approve and Helm seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

**ITEM 17: PAYMENT REQUISITION – CONSTRUCTION FUND – RCB BANK, TRUSTEE: None presented.**

**ITEM 18: AGENDA ITEMS:**

1. Update by BKL, Inc., and Flintco regarding Courthouse and E911 Center Projects – B.J. Fay stated there were still a few items at the courthouse. The slab was poured at the 911 Center last Wednesday. Kim Reeves complimented the commissioners for a beautiful building. The move was terrific especially for a 104,000 square foot building. The 911 Center drawings will be ready in 2 weeks.
2. Discussion and possible action regarding auctioning of courthouse furniture, items, and building (Commissioner Helm) – Helm asked Allen Carter to speak regarding his conversation with Mike Graham Auctioneers. Issues need to be addressed on liability and Allen will get with Mr. Iski next week. Should have a proposal next Monday and asked to be put on the agenda next week.
3. Commissioner's Proclamation of "Oklahoma Home and Community Education Week" May 6<sup>th</sup> to May 10<sup>th</sup> (OSU Extension Director Donna Patterson) –Ms. Patterson discussed the fact that the OHCE is 78 years old. They award scholarships, donate quilts for fundraisers, and have a drive-by fruiting program in Rogers County. There are 95 members in the county. Delozier made a motion to approve and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.
4. Discussion and possible action regarding dedication of new courthouse (Chairman Thacker/County Clerk Robin Anderson) – Delozier believes the parking lot should be finished first. Helm stated he believes we should wait until the old building comes down, the auction has occurred, and the plaza is in place. August or September would be a good time to have the new dedication. Discussion only.
5. Discussion and possible action regarding moving the meeting location for all regular Board of County Commissioner meetings from old courthouse building at 219 S. Missouri, Room 1-109, Claremore, Oklahoma to new courthouse building at 200 South Lynn Riggs Boulevard, Commissioner's Meeting Room, Claremore, Oklahoma for the remainder of 2013 as authorized by Title 25 § 311.8 (County Clerk) Ms. Anderson stated this is a state statute. Delozier made a motion to approve and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.
6. Open and award Bid#611 – Next Generation 911 System Integration & Cloud-based call handling solution (Janet Hamilton)- Ms. Hamilton mentioned there were 3 bids mailed and only one bid received. Delozier made a motion to table one week and Helm seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.
7. Resolution for disposing of equipment – Serial#SNRW7230H011930 – Tractor- traded to P&K Equipment (Commissioner Helm)
8. Resolution for disposing of equipment – Serial#RW723H006103 – Tractor- traded to P&K Equipment (Commissioner Helm)
9. Resolution for disposing of equipment – Serial# RW7230H021796 – Tractor- traded to

P&K Equipment (Commissioner Helm)

10. Resolution for disposing of equipment – Serial# WOCX15E007582 – Tractor- traded to

P&K Equipment (Commissioner Helm)

11. Resolution for disposing of equipment – Serial# WOCX15E007583 – Tractor- traded to

P&K Equipment (Commissioner Helm)

12. Resolution for disposing of equipment – Serial# POCX15G008542 – Tractor- traded to

P&K Equipment (Commissioner Helm)

13. Resolution for disposing of equipment – Serial# POCX15G008533 – Tractor- traded to

P&K Equipment (Commissioner Helm) - Helm made a motion to approve Items 7 -13 and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

14. Reimbursement and Resolution # 2012-56 to deposit funds of \$1,946.24 into 81ST-200 one cent sales tax fund for Sheriff's fuel reimbursement – Thacker made a motion to approve and Helm seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

15. Reimbursement and Resolution # 2012-56 to deposit funds of \$368.38 into 83ST-200 one cent sales tax fund for Assessor fuel reimbursement – Thacker made a motion to approve and Helm seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

16. Reimbursement and Resolution # 2013-32 to deposit funds of \$222.00 into 81ST-200 one cent sales tax fund for Ottawa County reimbursement – Delozier made a motion to approve and Helm seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

**\*\*\*NOTE\*\*\*At this point in the meeting, Ms. Anderson asked Mr. Thacker to return to Item 14 Salaries. Due to the move, the payroll items were packed in a box by the payroll clerk, but are now here.**

**ITEM 19: MOVING PROCEDURES INTO NEW COURTHOUSE:**

Rogers County Courthouse Scheduled Move- in dates, Phase I and Phase II schedule of individual office dates – Christine Day spoke about the moving going extremely well and that the guys are extremely good so the schedule has been revised. Moving should be done by Thursday. Thacker commended the movers as well as Jenny Bentley and Christine.

**ITEM 20: ANNOUNCEMENTS REGARDING COUNTY EVENTS AND STATUS UPDATES FOR COMMENTS AND DISCUSSION FROM COUNTY DEPARTMENTS AND ELECTED OFFICIALS, AS FOLLOWS:**

**a.** 911 Administrator – **b.** Assessor – **c.** Building Operations/Maintenance **d.** County Clerk **e.** Court Clerk – **f.** District Attorney – **g.** Election Board **h.** Emergency Management **i.** Human Resources – **j.** Information Technology **k.** Inspections/Planning Commission **l.** Judicial – **m.** OSU Extension – **n.** Sheriff **o.** Treasurer

**d.** Robin Anderson thanked the movers for doing such a wonderful job with the over 1000 books and for being so polite. She also thanked the commissioners for such a beautiful office.

**f.** David Iski thanked BKL, Flintco, the citizens of Rogers County, the commissioners, and their staff for an absolutely stunning building.

**g.** Julie Dermody stated the absentee ballots went out for the May 14<sup>th</sup> election and are getting record returns.

**h.** David Puckett is sitting in for Scottie Stokes who is in training this week. There was storm damage in Inola and Stokes had to assess the damage.

**k.** Curtis thanked the commissioners and his staff for the move. They are in place.

**m.** Donna said they would be closed this week for moving.

**ITEM 21: ACKNOWLEDGEMENT RECEIPT OF THE FOLLOWING ITEMS:** None presented.

**ITEM 22: PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS:**

Limited to specific items on the Agenda that are listed and discussed at this meeting and limited in duration at the discretion of the Chairman – Ms. Wilken asked if there were any issues during the move last week. Thacker replied there were a few issues but they had been resolved. She then asked about a meeting between Brian Kellogg and District 2 and 3 employees in the courthouse regarding the one cent tax. Helm and Thacker stated they knew nothing about it. Helm asked if this was done as a public citizen. She didn't know. Helm reminded her the guys were moving. Delozier stated he didn't know anything about it, either. Peggy McGeehee with Congressman Mullin's office introduced Debbie Dooley as her replacement. Peggy will be retiring. Helm expressed his appreciation to Peggy for all her years of service and assistance.

**ITEM 23: NEW BUSINESS:**

**1.** Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting the agenda – None presented.

**ITEM 24: PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:**

(Materials, Supplies, Parts, Groceries & Prescriptions) - Thacker made a motion to approve all purchase orders and Helm seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

**ITEM 25: RECESS OR ADJOURNMENT:** – Delozier made a motion to adjourn at 10:27 a.m. and Helm seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

BOARD OF COUNTY COMMISSIONERS

ROGERS COUNTY, OKLAHOMA

By: \_\_\_\_\_

Robin Anderson, Rogers County Clerk

(SEAL)

*Notice of said meeting was filed in the Office of the County Clerk on Thursday, April 18, 2013, at 6:26 p.m. and posted on the Courthouse Bulletin Board; Outside the Commissioner's Meeting Room; on the Exterior Window at the Southeast Entrance and Front Door Entrances to the Courthouse; on the wheelchair ramp door; the front door of the new courthouse; and on the county website.*

