

NOTICE OF REGULAR MEETING

BOARD OF COUNTY COMMISSIONERS FOR ROGERS COUNTY, OKLAHOMA

PLACE: Rogers County Courthouse, 219 South Missouri, Room 1-109, Claremore, Oklahoma

DATE & TIME: Monday, April 15, 2013, at 9:00 O'clock A.M.

MINUTES

*****CONSIDERATION, DISCUSSION AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

ITEM 1: CALL TO ORDER: The meeting was called to order at 9:00 a.m. by Chairman Thacker.

ITEM 2: ROLL CALL TO ESTABLISH QUORUM:
Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Chairman Kirt Thacker, Commissioner Dan DeLozier, and Commissioner Mike Helm were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.

ITEM 3: PLEDGE OF ALLEGIANCE: Commissioner DeLozier led the salute and Pledge of Allegiance to the American flag.

ITEM 4: INVOCATION: Commissioner Helm said a prayer.

ITEM 5: APPROVE/DISAPPROVE MINUTES: April 15, 2013 - Commissioner Helm made a motion to approve and Chairman Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

ITEM 6: ANNOUNCEMENTS: Thacker announced it is moving day for the courthouse and this will be our last meeting in the existing courthouse. Helm announced that Governor Fallin signed HB1080 for the counties to have 5% more funding. ***This item was revisited per request of Helm. He introduced Mike Graham, Mike Graham Auctioneers, but Mr. Iski said nothing could be discussed not listed on the agenda.

ITEM 7: UNFINISHED BUSINESS:
1. Independent Contractor Agreement between Board of County Commissioners and Peak Methods, Inc. regarding Election Board (Election Board) ***Note*****this item was tabled from last week***** Delozier made a motion, after Julie Dermody's suggestion, to table for 2 weeks and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

NoteThacker moved to Item #9 on the agenda at this time so Scottie Stokes could do a presentation for the Everbridge Early Warning system. This is a tornado warnings system. Cost wise it is the best one at \$28,973.75 yearly. It is a guaranteed price for 4 years if the contract is signed. It is unlimited and most others are not. After discussion regarding the City of Claremore paying \$18,000 to \$19,000 and being interested and the question of whether it could be pro-rated, Delozier made a motion to table one week and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried

ITEM 8: ZONING: None presented.

ITEM 9: PLATS: None presented.

ITEM 10: ROADS & BRIDGES:
1. Guy Engineering Services – Invoice #682-8- On-call Services for Districts 1, 2, and 3
Helm made a motion to approve and Chairman Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

ITEM 11: CASH FUND ESTIMATE OF NEEDS & REQUEST FOR APPROPRIATIONS:
None presented.

ITEM 12: TRANSFER OF FUNDS: None presented.

ITEM 13: UTILITY PERMITS: None presented.

ITEM 14: CLAIMS: None presented.
1. Salaries
2. Attendant Care

ITEM 15: BLANKET PURCHASE ORDERS:
1. Material, Supplies, Parts, Groceries & Prescriptions –
• District 3 to American Waste Control for \$1000.00
• District 3 to R&S Auto Parts for \$500.00

Thacker made a motion to approve and Delozier seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

2. Orders Exceeding Amount of Issuance – None presented.

ITEM 16: GRANTS: None presented.

ITEM 17: PAYMENT REQUISITION – CONSTRUCTION FUND – RCB BANK, TRUSTEE:

1. BKL, Inc. – Application # 1 for Rogers County E911 Facility -\$39,828.06 Delozier made a motion to approve and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

ITEM 18: AGENDA ITEMS:

1. Update by BKL, Inc., and Flintco regarding Courthouse and E911 Center Projects – B.J.Fay, Flintco, stated the state fire marshal passed the new courthouse and they are pouring the slab at the E911 Center. Kim Reeves, BKL, said he is thrilled with the progress.

2. Discussion and possible action on a resolution relating to the incurring of indebtedness by the Trustees of the Rogers County Educational Facilities Authority; Authorizing the sale of revenue obligations; waiving competitive bidding with respect thereto and related matters (Attorney James Orbison/County Clerk) – Mr. Orbison announced this was approved March 25th for Justus-Tiawah and he is requesting approval by the Board. Thacker made a motion to approve and Helm seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

3. Contract between Western Plains Youth & Family Services, Inc. (Beckham County) and the Board of County Commissioners (ADA Iski) - Delozier made a motion to approve and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

4. Discussion and possible action to adopt a fee for lost cards of Rogers County Courthouse employees with card reader access cards (Chairman Thacker) These cards are to secure areas – front door, etc. A suggested fee was \$5.00 to replace a lost card. Mr. Iski emphasized if a card was lost, it should be reported immediately and deactivated. Each card would be like a fingerprint. Delozier made a motion to charge a \$10.00 fee for a lost card and this would go through Human Resources and Helm seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

5. Discussion and possible action for a procedure for Rogers County Courthouse additional key request (Commissioner's office) – It was explained there is an excel spreadsheet with Christine having the Master list. Ryan Baze is in charge of making keys. Delozier made a motion to approve and Helm seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

6. Discussion and possible action for an OBA grant application for 3rd floor room Courtroom projectors in the new Rogers County Courthouse (Comm.office/Judge Steidley) – Judge Condren spoke for Judge Steidley and she explained there are projectors on the 2nd floor but this would be for the 3rd floor. Delozier made a motion to approve and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

7. Discussion and possible action for funding for RCIDA- Rogers County Industrial Development Authority (Chairman Thacker) Discussion was held after Helm questioned if there would be enough money to pay the \$250,000 that was short for the E911 Center. Thacker stated that was a different fund. Helm answered that in a public meeting the board voted to fund the E911 Center. Thacker again stated it was coming out of a different fund. Delozier made a motion to give \$300,000.00 to RCIDA and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-no. Motion carried

8. Discussion and possible action to re-visit Rogers County Utility Fee due to begin May 1, 2013(Chairman Thacker)

9. Discussion and possible action to enter into agreement with Everbridge Early Warning Systems for Rogers County (Scotty Stokes, E.M. Director) Note-This item was discussed earlier in the meeting.

10. Discussion and possible action for change of responsibility request form from District 3 to E911 for cellular phone through Bobby Girten U.S. Cellular (Janet Hamilton) Thacker made a motion to approve and Helm seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

11. Discussion and possible action to enter into agreement between OK9-1-IGIS and Board of County Commissioners (Comm.Delozier and Janet Hamilton) Janet explained they are presently in a contract and this is so they can share data. This is not replacing I.T., just when he's not available. Delozier made a motion to approve and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

12. Discussion and possible action regarding Digital Keepsafe for E-911 (Delozier/Hamilton) Helm asked if this was a budgeted item and Janet answered that it would come out of 911 M&O. Helm made a motion to approve and Chairman Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

13. Discussion and possible action to appoint David Anderson as Trustee for the Rogers County Public Facilities Authority dba Heritage Hills Golf Course to fill a vacancy (Comm.office) Helm made a motion to approve and Chairman Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

14. Monthly Report of Officers for March 2013- Delozier made a motion to approve and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

15. County Clerk's Cashbook and Summary Report for March 2013- Delozier made a motion to approve and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

16. Discussion and possible action regarding lease- purchase agreements for nineteen Sheriff's vehicles with Welch State Bank (Jon Sappington/Sheriff) – The commissioners asked various questions and requested to see the bids. Nelson McSwain, Purchasing Agent, presented the bids which were awarded in November, 2012. There were separate bids for the 8 Ford Tauruses and the 11 Explorers. Sappington stated the total doesn't exceed \$220,000 per year and the financing is for 36 months. Iski stated the contracts were good and that the undersheriff had looked at state contract before making a decision. Helm mentioned we could only approve for this fiscal year and then approve again for the next fiscal year at that time. Helm made a motion to approve and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye,

Helm-aye. Motion carried.

17. Amendment No. Two to Agreement for Architectural & Engineering Services for Rogers County Courthouse & 911 Facility, EOC Renovation (Commissioner DeLozier) Kim Reeves explained this was on the agenda last week but there was a scrivener's error. DeLozier made a motion to approve and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

18. Resolution for disposing of equipment – District 3 –Dell Laptop Computer Serial #BWNHHPV0079640157 – to be junked - Thacker made a motion to approve and Helm seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

19. Resolution #2013-1 and Reimbursement form – Oologah Talala Emergency Medical Services fuel reimbursement to District 2 82ST-200 for \$1,783.23 -

20. Resolution #2013-31 and Reimbursement form – Corporate Billing, LLC to District 2 82ST-200 for \$345.66 – Helm made a motion to approve items 19 and 20 and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

21. Resolution #2013-32 and Reimbursement form – Mike Graham Auctioneers to District 1 81 ST-400 for \$87,400.00 - DeLozier made a motion to approve and Helm seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

22. Resolution #2012-59 and Reimbursement form – Town of Oologah \$997.05 and Oologah Municipal Authority \$319.53 to District 2 82ST-200 for fuel reimbursement

23. Resolution #2012-60 and Reimbursement form – Town of Talala fuel reimbursement to District 2 82ST-200 for \$427.50 - Helm made a motion to approve items #22 and #23 and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

ITEM 19: MOVING PROCEDURES INTO NEW COURTHOUSE: Rogers County Courthouse Scheduled Move- in dates, Phase I and Phase II schedule of individual office dates – (Commissioner's office) No updates were reported.

ITEM 20: ANNOUNCEMENTS REGARDING COUNTY EVENTS AND STATUS UPDATES FOR COMMENTS AND DISCUSSION FROM COUNTY DEPARTMENTS AND ELECTED OFFICIALS, AS FOLLOWS:

- a. 911 Administrator – b. Assessor – c. Building Operations/Maintenance
- d. County Clerk – e. Court Clerk – f. District Attorney – g. Election Board
- h. Emergency Management – i. Human Resources – j. Information Technology
- k. Inspections/Planning Commission – l. Judicial – m. OSU Extension – n. Sheriff
- o. Treasurer

d. Robin Anderson announced that during her office's move on April 22nd and 23rd, the public would be able to record documents by calling her office and making arrangements. She wants to accommodate those that need to record, especially for the banks, mortgage companies, and abstract companies.

f. David Iski stated he wants to thank the commissioners for their staff coming in from the warehouses to help with the move.

h. Scottie Stokes announced he called Everbridge and they can do a pro-rated contract. Also, the elevators are down in the new courthouse.

k. Larry stated there would be a meeting tomorrow for the Planning Commission. His office will be closed April 23rd. On May 7th, there will be a public meeting for state mandated fees.

ITEM 21: ACKNOWLEDGEMENT RECEIPT OF THE FOLLOWING ITEMS:

Excess use tax of \$19,419.05 returned to the county from Courthouse Capital Improvement Revenue Bond – so acknowledged -

ITEM 22: PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS:

Limited to specific items on the Agenda that are listed and discussed at this meeting and limited in duration at the discretion of the Chairman – Algier Flood asked where the next meeting would be and Thacker answered it would be in the new courthouse. He also asked if Bob Hurley Ford was the cheapest option for the sheriff's cars. Salesha asked if there was any final cost for the courthouse and discussion was held regarding it was under budget, as stated every week by B.J. Fay. She also asked if there was a budget shortfall, what would happen to the sheriff's cars. Thacker stated the cars would go back. DeLozier reminded everyone this coming weekend is Trash-off Days for all 3 districts.

ITEM 23: NEW BUSINESS:

1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting the agenda – None presented but Helm requested to go back to announcements.

ITEM 24: PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:

(Materials, Supplies, Parts, Groceries & Prescriptions) DeLozier made a motion to approve and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

ITEM 25: RECESS OR ADJOURNMENT: Thacker made a motion to recess the meeting at 10:47 a.m. for a break and DeLozier seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried. Meeting reconvened at 11:05 a.m. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. At 12:24 p.m., DeLozier made a motion to adjourn and Thacker seconded the motion. Roll call: Thacker-aye, DeLozier – aye, Helm-aye. Motion carried.

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

By: _____
Robin Anderson, Rogers County Clerk

(SEAL)

Notice of said meeting was filed in the Office of the County Clerk on Thursday, April 11, 2013, at 5:27 p.m. and posted on the Courthouse Bulletin Board; Outside the Commissioner's Meeting Room; on the Exterior Window at the Southeast Entrance and Front Door Entrances to the Courthouse; on the wheelchair ramp door; and on the county website.

