

NOTICE OF MEETING

BOARD OF COUNTY COMMISSIONERS FOR ROGERS COUNTY, OKLAHOMA

PLACE: Rogers County Courthouse, 219 South Missouri Avenue, Claremore, OK 74017

DATE & TIME: Monday, February 4th, 2013 @ 9:00a.m.

MINUTES

ITEM 1: CALL TO ORDER:

Chairman Thacker called the meeting to order at 9:02 a.m.

ITEM 2: ROLL CALL TO ESTABLISH QUORUM:

Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Chairman Thacker, Commissioner Dan DeLozier, and Commissioner Mike Helm were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.

ITEM 3: PLEDGE OF ALLEGIANCE: Commissioner DeLozier led the salute and Pledge of Allegiance to the American flag.

ITEM 4: INVOCATION: Commissioner Helm said a prayer.

ITEM 5: APPROVE/DISAPPROVE MINUTES:

Amended Minutes for January 22, 2013 and minutes for January 28, 2013 - Commissioner DeLozier made a motion to approve minutes as presented with Commissioner Helm seconding the motion. Roll call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

ITEM 6: ANNOUNCEMENTS: County Clerk Robin Anderson made the announcement that we have a new Excise Board Member, Karen Ogle. Gerry Payne resigned and Karen was appointed to the Board by the judges. Mrs. Anderson stated that we appreciate Mr. Payne's many years of service.

ITEM 7: UNFINISHED BUSINESS: None Presented.

ITEM 8: ZONING: None presented.

ITEM 9: PLATS: None presented

ITEM 10: ROADS & BRIDGES: None presented.

ITEM 11: CASH FUND ESTIMATE OF NEEDS & REQUEST FOR APPROPRIATIONS:
None presented.

ITEM 12: TRANSFER OF FUNDS:

1. T-Highway Fund – From 81T-200 to 82T-200 \$1,392.01 (Clerk)

Commissioner Helm made a motion to approve as presented with Commissioner DeLozier seconding the motion. Roll call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

2. One Cent Sales Tax Fund – From 83ST-200 to 83ST-400 \$6,000.00 (D#3)
3. One Cent Sales Tax Fund – From 83ST-200 to 83ST-348 \$115,000.00 (D#3)
4. One Cent Sales Tax Fund – From 83ST-200 to 83ST-110 \$100,000.00 (D#3)

Chairman Thacker made a motion to approve transfer of funds 2 – 4 as presented with Commissioner Helm seconding the motion. Roll call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

ITEM 13: UTILITY PERMITS:

1. Rural Water District #3, 13277 South Ash, Claremore, OK 74017 – bore – NE/4 SE/4 of Section 16, Township 23 East, Range 16 North (7675 Heldermon) (D#1)

Commissioner DeLozier made a motion to approve and Chairman Thacker seconded the motion. Roll call: Thacker-aye, Helm-aye. Motion carried.

ITEM 14: CLAIMS: None presented.

1. Salaries
2. Attendant Care

ITEM 15: BLANKET PURCHASE ORDERS:

1. Material, Supplies, Parts, Groceries & Prescriptions –
 - District 3 to Wal-mart for office supplies - \$100.00
 - District 3 to American Waste Control for dumpster - \$ 1000.00
 - District 3 to R&S Auto Parts -\$500.00
 - E911 to Froman for fuel - \$400.00
 - Emergency Management to Froman for fuel - \$500.00

Chairman Thacker made a motion to approve blanket purchase orders with Commissioner DeLozier seconding the motion. Roll call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

2. Orders Exceeding Amount of Issuance – None presented.

ITEM 16: GRANTS: None presented.

**ITEM 17: PAYMENT REQUISITION – CONSTRUCTION FUND – RCB BANK,
TRUSTEE:** None presented.

ITEM 18: AGENDA ITEMS:

1. Update by BKL, Inc., and Flintco regarding Courthouse and E911 Center Projects –

B.J. Fay stated they are completing the flooring and some of the millwork. For 911 Center, they are reviewing the bids. This item was revisited at 10:55 a.m. due to Kim Reeves' arrival. He stated the progress of the new courthouse is going wonderfully. He presented drawings of the front porch and ramp, which will be given to Flintco Wednesday. There will be in excess of 200 parking spaces. Discussion was held on bidding or getting quotes for the plaza and the steps, as well as moving the construction trailers.

2. Resolution for Disposing of Equipment for District #1 to be sold:

- 2006 Sterling Dump Truck, SN# 2FZHAWDC26AV00183
- 2004 Sterling Dump Truck SN# 2FZHCHDC64AN50524
- 1999 Ford 6610 Diesel Tractor SN# 361405M
- John Deere Tractor, Model #6215-05 SN# L06215A438000
- Rotary Cutter JDCX15 10' SN# WOCX15E003212
- Rotary Cutter JDCX15 10' SN#WOCX15E003215

Commissioner DeLozier that these items are not used any longer and will be taken to the auction in Elk City March 8th and 9th. Commissioner DeLozier made a motion to approve and Chairman Thacker seconded the motion. Roll call: Thacker-aye, Helm-aye. Motion carried

3. Resolution for Disposing of Equipment for District #1 to be junked:

- Relm Mobile Radio SN# 729-A04914
- Relm Mobile Radio SN# 817-A03479
- Relm Mobile Radio SN# 729-A41085

Commissioner DeLozier stated these are not on inventory and are old radios we have kept for parts. Commissioner DeLozier made a motion to approve and Chairman Thacker seconded the motion. Roll call: Thacker-aye, Helm-aye. Motion carried.

4. Resolution for Adding Equipment for District #1 back to inventory

- Vermeer Chipper Shredder SN# 1VRY1119761006948 * Note Original Resolution was dated 1-23-2012 – Equipment did not sell.
- 16' Pull Type Trailer SN#1Z9KD3329X0058187 * Note Original Resolution was dated 1-23-2012 – Equipment did not sell.

These items were on the list to sell last year but we decided to hang onto them. The trailer is junk and we will use the axles on another trailer. Commissioner DeLozier made a motion to approve and Chairman Thacker seconded the motion. Roll call: Thacker-aye, Helm-aye. Motion carried.

5. Resolution for Disposing of Equipment for District #2 to be sold

- 2008 Grasshopper – 1445 Front Deck Mower SN# TC14450030926
- 2007 Ditch Witch SK5 Plate Compactor SN# CMWSK5PCK700019
- 6874 Chain Sets w/Installation Kits – SN# 68764
- 2005 ¾ Ton Dodge 5.7 Hemi SN# 3D6WR26D85G831362
- 2006 ¾ Ton Chevy 4 x 4 Ext. Cab SN# 1GCHK29U86E261127
- 6874 Chain Sets w/Installation Kits – SN# 68764

The serial numbers on the chainsets are model numbers possibly, Chairman Thacker stated. They will be transferred to District 1. Commissioner Helm made a motion to approve and Chairman Thacker seconded the motion. Roll call: Thacker-aye, Helm-aye. Motion carried

6. Monthly County Clerk's CASHBOOK and Summary Report for January, 2013

Chairman Thacker made a motion to approve with Commissioner DeLozier seconding the motion. Roll call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.

7. Discussion and possible action to enter Executive Session pursuant to Oklahoma State Statutes Annotated Title 25 § 307 (B) (4), for the purpose of confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest, to-wit: BOCC v Jennings, et al, Rogers County Case # CJ-2006-684

Chairman Thacker made a motion to enter Executive Session with Commissioner DeLozier seconding the motion. Roll call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried.*****Note*****This occurred at 9:11 a.m. as Chairman Thacker moved the agenda item up the list.

8. Motion and Vote to Adjourn Executive Session and enter Regular Session –

Chairman Thacker made a motion to adjourn Executive Session and enter Regular Session with Commissioner Helm seconding the motion. Roll call: Thacker-aye, DeLozier-aye, Helm-aye. Motion carried and entered regular session at 9:29 a.m.

9. Discussion with possible action pursuant to Oklahoma State Statutes Annotated Title 25 § 307 (B) (4) regarding BOCC v Jennings, et al, Rogers County Case #CJ-2006-684

Discussion only, no action taken.

ITEM 19: MOVING PROCEDURES INTO NEW COURTHOUSE:

Ryan Baze, Maintenance Director, is collecting information on items to be moved from each department.

ITEM 20: ANNOUNCEMENTS REGARDING COUNTY EVENTS AND STATUS

UPDATES FOR COMMENTS AND DISCUSSION FROM COUNTY DEPARTMENTS AND ELECTED OFFICIALS, AS FOLLOWS:

a.) 911 Administrator: Janet Hamilton, Administrator, stated the E911 Trust Board meeting is Thursday and interviews are tomorrow for tele-communicator. b.) Assessor: Assessor Scott Marsh stated they had finished up visual inspections and working on revaluations. He needs to let the public know about the move to the courthouse, due to protests, etc. c.) Building Operations/Maintenance: Ryan Baze stated they had completed training on waxing floors. d.) County Clerk: County Clerk Robin Anderson announced that per the State Auditor's office, everyone needs to encumber their purchases for utility bills, cell phones, uniform rentals, maintenance agreements, service contracts, and travel ahead of time. Marilynn Gibson, First Deputy, stated that we may have to purchase a few new items for our office but they are included in the budget. e.) Court Clerk f.) District Attorney – g.) Election Board: Julie Dermody, Secretary, presented a list of new Fair Board members and the election is in 2014. She explained the election process for this. Election filings has opened for municipal elections. h.) Emergency Management: Kelly Deal, Interim Emergency Management Director, completed the state and local assistance grant to get it in by deadline and worked on the logistics of the relocation of the EOC. i.) Human Resources – j.) Information Technology: ***Note***This item was visited after 'Announcements'. Brett Williston, Director, explained about his meeting with Cox Communications last week regarding phone service for the new courthouse. AT&T stated they would not transfer our phone numbers but David Iski, ADA, said that was illegal. Discussion was held regarding the dates of moving and transferring the numbers. The steps and entrance to the courthouse was discussed. Later in the meeting, Brett reported he spoke to Cox Communications regarding the date of transferring the old phone numbers and they will transfer the end of June. Inspections/Planning Commission: Director Larry Curtis stated we had a record January for building permits with 22 new homes and 3 commercial. We are 5th or 6th in county new construction. l.) Judicial – m.) OSU Extension: Director Donna Patterson reported she is working with Janet on training dispatchers for the E911 Center n.) Sheriff o.) Treasurer

Commissioner Helm asked all department heads and elected officials if they were buying any new furniture for the new courthouse outside of their approved budget. All are within budget.

ITEM 21: ACKNOWLEDGEMENT RECEIPT OF THE FOLLOWING ITEMS: None presented.

ITEM 22: PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS:

Limited to specific items on the Agenda that are listed and discussed at this meeting and limited in duration at the discretion of the Chairman – Saleesha Wilken, Claremore Progress, stated the paper would help with the transition to the new Courthouse with announcements in the paper. Chairman Thacker mentioned that it will be a huge ordeal, interesting, and a lot of fun.

ITEM 23: NEW BUSINESS:

1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting the agenda – None presented.

ITEM 24: PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:
(Materials, Supplies, Parts, Groceries & Prescriptions)

Commissioner Helm made a motion to approve all purchase orders as presented and Chairman Thacker seconded the motion. Roll call: Thacker-aye, Helm-aye. Motion carried

ITEM 25: RECESS OR ADJOURNMENT: Commissioner DeLozier made a motion to adjourn and Commissioner Helm seconded the motion. Roll call: Thacker-aye, Helm-aye. Motion carried. Meeting adjourned at 11:03 a.m.

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

By: _____
Robin Anderson, Rogers County Clerk

(SEAL)

Notice of said meeting was filed in the Office of the County Clerk on Thursday, January 31st, 2013, at 4:25 p.m. and posted on the Courthouse Bulletin Board; Outside the Commissioner's Meeting Room; on the Exterior Window at the Southeast Entrance and Front Door Entrances to the Courthouse; on the wheelchair ramp door; and on the county web site.