

NOTICE OF REGULAR MEETING

BOARD OF COUNTY COMMISSIONER'S FOR ROGERS COUNTY, OKLAHOMA

PLACE: Rogers County Courthouse, 219 South Missouri, Room 1-109, Claremore, Oklahoma

DATE & TIME: Monday, August 27, 2012, at 9:00 O'clock A.M.

MINUTES

*****CONSIDERATION, DISCUSSION AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

ITEM 1: CALL TO ORDER:

Chairman Mike Helm called the meeting to order at 9:01 a.m.

ITEM 2: ROLL CALL TO ESTABLISH QUORUM:

Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.

Chairman Mike Helm, Commissioner Kirt Thacker and Commissioner Dan DeLozier were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.

ITEM 3: PLEDGE OF ALLEGIANCE:

Commissioner DeLozier led the salute and Pledge of Allegiance to the American Flag.

ITEM 4: INVOCATION:

Commissioner Thacker said a prayer.

ITEM 5: APPROVE/DISAPPROVE MINUTES: August 20, 2012

Commissioner Thacker made a motion to approve the minutes from August 20, 2012 as presented with Commissioner DeLozier seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

ITEM 6: ANNOUNCEMENTS:

Commissioner DeLozier announced that Highway 266 Bridge would be closed for 2 weeks beginning on August 29th at 7:00 a.m.

Chairman Helm announced The Patriot Golf Course would be hosting a golf tournament over Labor Day weekend.

ITEM 7: UNFINISHED BUSINESS:

1. Rogers County Policy – No Solicitation/No Distribution Policy – (D#2 Helm)

NOTEthis item has been discussed at the August 13th and August 20th, 2012, meetings***

Human Resources Director, Jenny Bentley, reported to the Board that she received zero responses regarding the draft of the policies; these policies are to help screen and make sure the Commissioners are aware of solicitation being done by someone in the Courthouse; Bentley recommends Board approval.

Commissioner Thacker made a motion to approve with Chairman Helm seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

ITEM 8: ZONING: None presented.

ITEM 9: PLATS: None presented.

ITEM 10: ROADS & BRIDGES: None presented.

ITEM 11: CASH FUND ESTIMATE OF NEEDS & REQUEST FOR APPROPRIATIONS:

1. 101 – T-Highway Fund - \$457,384.85
2. 105 – County Bridge & Road Improvement Fund – (CBRIF) - \$25,211.58

Commissioner DeLozier made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

ITEM 12: TRANSFER OF FUNDS: None presented.

ITEM 13: UTILITY PERMITS: None presented.

ITEM 14: CLAIMS:

1. Salaries – August 2012

Termination – Pam Charles – Court Clerk's Office

Resignation – Barney Howard – District #1

Resignation – Shane Davis – District #1

Chairman Helm made a motion to approve the salary claims for August 2012 as presented with Commissioner Thacker seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

2. Attendant Care – None presented.

ITEM 15: BLANKET PURCHASE ORDERS:

1. Material, Supplies, Parts, Groceries & Prescriptions –
Rogers County Fair Board – Claremore Expo - \$2,500.00
District #3 – American Waste Control, Inc. - \$1,000.00
Sheriff:
 - Comdata MasterCard - \$17,000.00
 - Speedy Lube - \$500.00
 - Rogers County District #1 - \$3,000.00
 - Rogers County District #2 - \$1,000.00Jail:
 - Bimbo Bakeries - \$1,550.00
 - Farmers Bros. Coffee - \$300.00
 - Sysco Foods - \$7,000.00
 - Sysco Foods - \$3,100.00
 - Warehouse Market - \$300.00
 - Correctional Dental Services - \$2,000.00
 - Diamond Drugs, Inc. - \$8,000.00
 - Diamond Medical Supply - \$500.00
 - PHS Mobile X-Ray - \$600.00
 - St. Francis Lab - \$1,200.00
 - Medical Compliance Specialty, Inc. - \$400.00
 - Westwood Pharmacy - \$6,000.00
 - Froman Oil Company - \$1,000.00

Chairman Helm made a motion to approve the blanket purchase orders as presented with Commissioner DeLozier seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

2. Orders Exceeding Amount of Issuance – None presented.

ITEM 16: GRANTS: None presented.

ITEM 17: PAYMENT REQUISITION – CONSTRUCTION FUND – RCB BANK, TRUSTEE: None presented.

ITEM 18: AGENDA ITEMS:

1. Will Rogers Lodge #53 – Charles Schneider – Cornerstone Ceremony – (D#3 Thacker)
Charles Schneider of 311 East 12th Place, Claremore and Tom Keenze of 120702 East Hill Drive, Claremore, along with another representative from Will Rogers Lodge #53 requested a Cornerstone Ceremony on the new Courthouse; the Cornerstone ceremony has been a Masonic practice for generations; the design of this ceremony is to be at no expense to the County; Will Rogers Lodge will take care of notifying the media and State Dignitaries; the Lodge will also provide a meal for everyone involved following the ceremony.
Discussions held regarding presenting this before the Courthouse committee.
Commissioner Thacker stated he would present to the Courthouse committee.
Discussion only, no action taken.
2. Amended Resolution #2012-48 for the creation of the Rogers County Enhanced 911 Advisory Board – (D#1 DeLozier)
Commissioner DeLozier explained this Amended resolution is for removing all three Commissioners to serve on the Board and for only one Commissioner to serve. Discussions held.
Chairman Helm made a motion to appoint Commissioner Dan DeLozier as Commissioner representative to the 911 Advisory Board with Commissioner Thacker seconding the motion.
Discussions held regarding adding John Wylie as a member in the near future.
Discussions held regarding forming a Trust in the near future. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.
3. Update by BKL, Inc., and Flintco regarding Courthouse and E911 Center Projects –
B. J. Fay with Flintco updated the Board on sheet rock 90% complete on 2nd floor; rough-in continuing on other floors; bid opening for 911 Center/EOC is scheduled today at 1:30 p.m. at County Building located at 416 South Brady; State Fire Marshal was in last week; meeting is scheduled for this week with City of Claremore Fire Marshal. Update and discussions only, no action taken.
4. Resolution #2012-72 – Burn Ban – (Emergency Mgmt./Anderson)
Emergency Management Director, Bob Anderson, requested to extend the burn ban to run concurrent with the State-wide burn ban. Commissioner DeLozier made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.
5. Independent Contractor Agreement – Bennett Steel – (Comm. Office)
Commissioner Thacker made a motion to approve with Chairman Helm seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.
6. Removal of Vernon Scogin as Requisitioning Officer for OSU Extension Office and approval of Janice Cranor as Requisitioning Office for OSU Extension Office – (OSU/Clerk)
Commissioner DeLozier made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.
7. Monthly Report of Officers – Election Board – July 2012 –
Commissioner DeLozier made a motion to approve with Commissioner Thacker

seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

8. Reimbursement Form per Resolution #2012-58 – FEMA reimbursement District #2 - \$1,000,000.00 into One Cent Sales Tax M&O and \$50,000.00 into One Cent Sales Tax capital outlay – (Comm. Office)

Chairman Helm made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

9. Roberts Truck Center – Extended Warranties pricing for 2012 International 7400 4x2, vin#CJ051215 – (D#1 DeLozier)

Commissioner DeLozier reported he is applying for 5-year extended warranties and made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

10. Resolutions for Disposing of Equipment for District #2 as follows:

- 2007 Chevy pickup 2500, sn#115714 ***corrected to read **1GCHC23D47F115714*****
- 1996 Ford F800 with Oil Distributor, sn#1FDXf80C2TVA31341
- Rosco Flaherty Spreader (chip box), sn#34031

All to be sold at Statewide County Equipment Auction to be held on September 22, 2012

Chairman Helm made a motion to approve with Commissioner Thacker seconding the motion. Commissioner Thacker stated the vin# should be re-checked on the 2007 Chevy pickup before taking it to the sale. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

11. Resolution #2012-92 and reimbursement form – County of Ottawa - \$15,000.00 deposit into One Cent Sales Tax M&O for District #1 – (Comm. Office)

Commissioner DeLozier made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

12. Resolution #2012-93 and reimbursement form – Oologah-Talala EMS - \$1,235.53 – deposit into One Cent Sales Tax M&O for District #2 – (Comm. Office)

Chairman Helm made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

13. Reimbursement Forms as per Resolution #2012-56 for fuel reimbursement:

- Sheriff fuel reimbursement – District #1 - \$1,289.42
- Assessor fuel reimbursement – District #2 - \$25.02
- Assessor fuel reimbursement – District #3 - \$380.39

Chairman Helm made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

14. Reimbursement Form as per Resolution #2012-61 for fuel reimbursement:

- Rural Water District No. 4 – District #2 - \$932.38

Chairman Helm made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

**ITEM 19: ANNOUNCEMENTS REGARDING COUNTY EVENTS AND STATUS
UPDATES FOR COMMENTS AND DISCUSSION FROM COUNTY
DEPARTMENTS AND ELECTED OFFICIALS, AS FOLLOWS:**

- a.) 911 Administrator – b.) Assessor – c.) Building Operations/Maintenance
- d.) County Clerk – e.) Court Clerk – f.) District Attorney – g.) Election Board
- h.) Emergency Management – i.) Human Resources – j.) Information Technology
- k.) Inspections/Planning Commission – l.) Judicial – m.) OSU Extension – n.) Sheriff
- o.) Treasurer

a.) E911 Director, Janet Hamilton read aloud a letter to the members of the 911 Advisory Board and Rogers County Commissioners from the Rogers County Fire Chief's Association.

c.) Ryan Baze, Building Operations/Maintenance Director, reported set new units on the roof last week; 3rd floor sheet rock repair completed; repaired parking lot lights; over-flow parking lots have concrete bumpers installed now; dumpster fire last week, because someone through a cigarette into it and papers inside ignited.

g.) Election Board Secretary, Julie Dermody, reminded of In-person voting going on at the Election Board office today regarding the 2nd Congressional District run-off; Tuesday would have to vote at precinct; discussions held regarding parking being available for the November election.

h.) Emergency Management Director, Bob Anderson, reported he attended an OEM training last week in Norman; doing safety training this week at the County warehouses.

k.) Planning Commission Director, Larry Curtis, reported a Planning Commission meeting is scheduled for September 5th; Board of Adjustment meeting is scheduled for September 18th.

n.) Under-Sheriff Jon Sappington, thanked everyone for their help with the hostage situation in Inola yesterday.

ITEM 20: ACKNOWLEDGEMENT RECEIPT OF THE FOLLOWING ITEMS:

None presented.

ITEM 21: PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS:

Limited to specific items on the Agenda that are listed and discussed at this meeting and limited in duration at the discretion of the Chairman – None presented.

ITEM 22: NEW BUSINESS:

1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting the agenda – None presented.

ITEM 23: PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:

(Materials, Supplies, Parts, Groceries & Prescriptions)***NOTE***see attached list of all

claims submitted for payment from all departments and approved for payment by the Board on Monday, August 27, 2012***Commissioner Thacker made a motion to approve payment of all purchase orders submitted from all departments with Commissioner DeLozier seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

Commissioner DeLozier made a motion to recess the meeting for the Board to attend the bid opening and read aloud the bids for the Rogers County 911/EOC at the County Building located on 416 South Brady, Claremore, Ok 74017 at 1:30 p.m. CST with Commissioner Thacker seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried and meeting recessed at 10:34 a.m.

Chairman Helm called the recessed meeting back to order at 1:30 p.m. with Commissioner Dan DeLozier present and quorum established. Commissioner Thacker was absent.

ITEM 24: Board of County Commissioner's to attend Bid Opening and Reading Aloud of Bids for Rogers County 911/EOC at the County Building located at 416 South Brady, Claremore, Oklahoma 74017 at 1:30 p.m. CST, on Monday, August 27, 2012 -

Steve Rumsey, B. J. Fay and Lora Lockhart with Flintco were present along with Kim Reeve with BKL, Inc. – Bids were opened and read aloud. No action taken.

ITEM 25: RECESS OR ADJOURNMENT:

Commissioner DeLozier made a motion to adjourn the meeting with Chairman Helm seconding the motion. Roll Call: Helm-aye, DeLozier-aye. Motion carried and meeting adjourned at 2:12 p.m.

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

By: _____
Peggy Armstrong, Rogers County Clerk

(SEAL)

*Notice of said meeting was filed in the Office of the County Clerk on **Thursday, August 23, 2012, at 1:16 p.m.** and posted on the Courthouse Bulletin Board; Outside the Commissioner's Meeting Room; on the Exterior Window at the Southeast Entrance and Front Door Entrances to the Courthouse; on the wheelchair ramp door; and on the county web site.*