

NOTICE OF REGULAR MEETING

BOARD OF COUNTY COMMISSIONER'S FOR ROGERS COUNTY, OKLAHOMA

PLACE: Rogers County Courthouse, 219 South Missouri, Room 1-109, Claremore, Oklahoma

DATE & TIME: Monday, July 9, 2012, at 9:00 O'clock A.M.

MINUTES

*****CONSIDERATION, DISCUSSION AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

ITEM 1: CALL TO ORDER:

Chairman Mike Helm called the meeting to order at 9:00 a.m.

ITEM 2: ROLL CALL TO ESTABLISH QUORUM:

Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.

Chairman Mike Helm, Commissioner Kirt Thacker and Commissioner Dan DeLozier were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.

ITEM 3: PLEDGE OF ALLEGIANCE:

Commissioner DeLozier led the salute and Pledge of Allegiance to the American Flag.

ITEM 4: INVOCATION:

Commissioner Thacker said a prayer.

ITEM 5: APPROVE/DISAPPROVE MINUTES: June 28, 2012; June 29, 2012 & July 2, 2012

Commissioner Thacker made a motion to approve the minutes from June 28th, June 29th and July 2nd as presented with Commissioner DeLozier seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

ITEM 6: UNFINISHED BUSINESS:

1. Award Bid #583 – Road Elevation & Slope Grading System – D#3Thacker

NOTEthis bid was opened on July 2, 2012***

Commissioner Thacker reported he and District #3 shop foreman and road foreman reviewed the 2 bids submitted and made a determination to accept the highest bid because it met all the bid specifications they asked for. Commissioner Thacker made a motion to accept the bid for \$24,495.00 from Ozark Laser & Shoring because bid meets all required specifications with Commissioner DeLozier seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

2. Lease Purchase Agreement for Equipment – District #3 as per Bid #578 – Around the Clock Freightliner Group LLC-Tulsa Freightliner and Rogers County, lessee has assigned the Equipment lease Purchase Agreement and all rights to the Oklahoma State Bank, P.O. Box 278, Vinita, OK 74301 – 2012 Freightliner M2 Dump Truck serial #M120706330898NI – vin# 1FVHCYBSSCHBT8525 – unit price \$59,014.00 – lease purchase price \$62,782.20 – monthly payment = \$1,046.37 – (D#3 Thacker)

Commissioner Thacker made a motion to approve with Chairman Helm seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

ITEM 7: ZONING: None presented.

ITEM 8: PLATS: None presented.

ITEM 9: ROADS & BRIDGES:

1. Independent Contractor Agreement – by and between Board of County Commissioners, Rogers County and Kellogg Engineering, Inc., for engineering services on Bridge #83 in District #1 – (D#1 DeLozier)

Commissioner DeLozier reported this agreement is programming bridge through BR funds scheduled for 2015; agreement has not been signed by Brian Kellogg. Commissioner DeLozier made a motion to table this item for one week (July 16th) with Commissioner Thacker seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

2. License Agreement to enter Private Property in order to control flooding and to improve the flow of ground water over and upon the county roads – land owner William Dane Fleming – located within Section 35, Township 20 North, Range 17 East of the I.B.&M., Rogers County – (D#3 Thacker)

Commissioner Thacker reported this agreement is for a flooding issue on 4230 Road; he has permission from the land owner to enter his property; Commissioner Thacker personally leases the property currently; has letter from flood plain manager, Brian Kellogg, for support located at District #3 warehouse. Commissioner Thacker made a motion to approve with Chairman Helm seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

ITEM 10: CASH FUND ESTIMATE OF NEEDS & REQUEST FOR APPROPRIATIONS:

None presented.

ITEM 11: TRANSFER OF FUNDS: None presented.

ITEM 12: UTILITY PERMITS:

1. Oklahoma Natural Gas – (D#3 Thacker)

- Proposed 3/4 “ natural gas pipeline crossing N. Fieldstone Drive in the NE/4 of Section 2, Township 21 North, Range 16 East –
- Proposed 3/4 “ natural gas pipeline crossing S. 4180 Road in the NE/4 of Section 14, Township 21 North, Range 16 East –
- Proposed 3/4” natural gas pipeline crossing Mulberry Meadows in the SE/4 of Section 2, Township 20 North, Range 16 East –
- Proposed 3/4” natural gas pipeline crossing 495th Road in the NW/4 of Section 14, Township 21 North, Range 16 East –
- Proposed 3/4” natural gas pipeline crossing E. 111th Street North in the NW/4 of Section 11, Township 21 North, Range 14 East –
- Proposed 3/4” natural gas pipeline crossing E. Northpark in the SE/4 of Section 36, Township 22 North, Range 15 East –
- Proposed 3/4” natural gas pipeline crossing 495th Road in the NW/4 of Section 13, Township 21 North, Range 16 East –
- Proposed 3/4” natural gas pipeline crossing Mulberry Meadows in the SE/4 of Section 2, Township 20 North, Range 16 East –
- Proposed 3/4” natural gas pipeline crossing Amber Drive in the SE/4 of Section 14, Township 21 North, Range 15 East –

Commissioner DeLozier reported he would be watching closely regarding the utility permits located within District #1, because has had issues in the past with Oklahoma Natural Gas scarring the roads.

Commissioner Thacker made a motion to approve the utility permits as presented with Commissioner DeLozier seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

2. A T & T – boring & trenching of fiber optic cable on the North side of East Admiral Place starting at South 273rd East Avenue and going East past South 289th East Avenue to a U.S. Cellular tower on the North side of East Admiral Place – (D#3 Thacker)

Commissioner Thacker made a motion to approve with Commissioner DeLozier seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

ITEM 13: CLAIMS:

1. Salaries – None presented.
2. Attendant Care – None presented.

ITEM 14: BLANKET PURCHASE ORDERS:

1. Material, Supplies, Parts, Groceries & Prescriptions –
District #1: R & S Auto Parts, Chelsea - \$350.00; County Building Center, \$100.00 and O'Reilly Auto Parts, \$350.00 – Commissioner DeLozier made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.
2. Orders Exceeding Amount of Issuance – None presented.

ITEM 15: GRANTS: None presented.

ITEM 16: PAYMENT REQUISITION – CONSTRUCTION FUND – RCB BANK, TRUSTEE:

1. Flintco, Inc. – Application No. 12 - \$845,591.20

Commissioner Thacker made a motion to approve with Commissioner DeLozier seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

ITEM 17: AGENDA ITEMS:

1. Update by BKL, Inc., and Flintco regarding Courthouse and E911 Center

Projects –

Billy Knowles with BKL reported they reviewed Application No. 12 from Flintco and approved it; Owner's construction meeting scheduled today at 1:30 p.m.; discussions held regarding when the ground-breaking would take place for the 911 Center; still waiting to hear back from ODOT regarding driveway agreement; the 911 Center will not have a lagoon, have worked out a solutions with DEQ; discussions held regarding Judge's furniture needs.

B. J. Fay with Flintco reported roof-top units are coming in Tuesday; framing trusses on high roof; installing column covers and roof flashings; 4th floor framing on-going; high roof concrete being poured.

Discussions and updates only, no action taken.

2. Independent Contractor Agreement – by and between Board of County Commissioners and Freedom Electrical Services – (D#2 Helm)

Chairman Helm made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

3. Official Certificate of Votes on Special Election: Resolution No. 2012-28 – Rogers County Sales Tax Election on Tuesday, June 26, 2012 – (County Clerk)

Acknowledged for public record only, no action taken.

4. County Clerk's Cash Book & Summary Report for June 2012 – (County Clerk)

Commissioner DeLozier made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

ITEM 18: ANNOUNCEMENTS REGARDING COUNTY EVENTS AND STATUS UPDATES FOR COMMENTS AND DISCUSSION FROM COUNTY DEPARTMENTS AND ELECTED OFFICIALS, AS FOLLOWS:

- a.) 911 Administrator – b.) Assessor – c.) Building Operations/Maintenance
- d.) County Clerk – e.) Court Clerk – f.) District Attorney – g.) Election Board
- h.) Emergency Management – i.) Human Resources – j.) Information Technology
- k.) Inspections/Planning Commission – l.) Judicial – m.) OSU Extension – n.) Sheriff
- o.) Treasurer p.) Public Information Officer -

a.) E911 Administrator, Janet Hamilton, reported last Friday applied for an AFG grant, for fire departments only for \$1.4 million dollars; is an 80-20% matching grant for P25 radios; interviewing today for part-time position; will be viewing 911 sights in Denver and Reno this week; currently working on Motorola solution; Fire Apco training this week.

g.) Julie Dermody, Election Board Secretary, reported Run-Off election for 2nd Congressional District is scheduled for August 28th; also Justus-Tiawah school bond election..

i.) Human Resources Director, Jenny Bentley, reported Rogers County employees gym discount at Claremore REC Center; next employee orientation is scheduled for July 17th, currently 14 employees signed up for.

k.) Planning Commission Director, Larry Curtis, reported no Planning Commission meeting was held last Tuesday, due to lack of quorum; inspectors Dan & Randy are working 4 day 10 hours each during extreme heat; is manning office daily by himself.

k.) Kristen Bergman, Public Information Officer, reported the county newsletter went out last Friday.

ITEM 19: ACKNOWLEDGEMENT RECEIPT OF THE FOLLOWING ITEMS:

None presented.

ITEM 20: PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS:

Limited to specific items on the Agenda that are listed and discussed at this meeting and limited in duration at the discretion of the Chairman – None presented.

ITEM 21: ANNOUNCEMENTS: None presented.

ITEM 22: NEW BUSINESS:

1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting the agenda – None presented.

ITEM 23: PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:

(Materials, Supplies, Parts, Groceries & Prescriptions)***NOTE***see attached list of all claims submitted for payment from all departments and approved for payment by the Board on Monday, July 9, 2012***Commissioner Thacker made a motion to approve payment of all purchase orders submitted from all departments as presented with Commissioner DeLozier seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

ITEM 24: RECESS OR ADJOURNMENT:

Commissioner DeLozier made a motion to adjourn the meeting with Chairman Helm seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried and meeting adjourned at 10:35 a.m.

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

By: _____
Peggy Armstrong, Rogers County Clerk

(SEAL)

Notice of said meeting was filed in the Office of the County Clerk on Thursday, July 5, 2012, at 12:03 p.m. and posted on the Courthouse Bulletin Board; Outside the Commissioner's Meeting Room; on the Exterior Window at the Southeast Entrance and Front Door Entrances to the Courthouse; on the wheelchair ramp door; and on the county web site.