

NOTICE OF REGULAR MEETING

BOARD OF COUNTY COMMISSIONER'S FOR ROGERS COUNTY, OKLAHOMA

PLACE: Rogers County Courthouse, 219 South Missouri, Room 1-109, Claremore, Oklahoma

DATE & TIME: Monday, July 2, 2012, at 9:00 O'clock A.M.

MINUTES

*****CONSIDERATION, DISCUSSION AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

ITEM 1: CALL TO ORDER:

Chairman Mike Helm called the meeting to order at 9:00 a.m.

ITEM 2: ROLL CALL TO ESTABLISH QUORUM:

Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.

Chairman Mike Helm, Commissioner Kirt Than and Commissioner Dan DeLozier were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.

ITEM 3: PLEDGE OF ALLEGIANCE:

Commissioner DeLozier led the salute and Pledge of Allegiance to the American Flag.

ITEM 4: INVOCATION:

Commissioner Thacker said a prayer.

ITEM 5: APPROVE/DISAPPROVE MINUTES: June 25, 2012

Commissioner Thacker made a motion to approve the minutes from June 25, 2012, as presented with Commissioner DeLozier seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

ITEM 6: UNFINISHED BUSINESS: None presented.

ITEM 7: ZONING: None presented.

ITEM 8: PLATS:

1. Preliminary Plat – Greystone at Stone Canyon Phase IV –

Planning Commission Director, Larry Curtis, presented the Preliminary Plat of Greystone at Stone Canyon Phase IV; Planning Commission approved on June 19, 2012, meeting with a vote of five to zero. Curtis recommends approval.

No opposition was present at the Commissioner's meeting. Chairman Helm made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

ITEM 9: ROADS & BRIDGES:

1. Keetonville Road Project – (D#3 Thacker)

Discussions held regarding Commissioner Thacker reporting the people in District #3 do not want a bridge coming over into their district; Chairman Helm explained FEMA never dedicated monies to Keetonville Road Project; project went through CED District; will then need to ask CED District to re-evaluate project; the bridge estimated cost is \$6 million dollars; Chairman Helm presented documents for the project with eight different plans; Helm further explained he worked in conjunction with Oklahoma Emergency Management Director, Albert Ashwood. Brian Kellogg, engineer on the project, reported to make the repairs to the old Keetonville Road would cost approximately \$14 million dollars and there were also environmental hurdles to deal with; the Keetonville bridge project will cost approximately \$6 million dollars and is scheduled for 2014. Commissioner Thacker stated he intends to stop the funding for the project through the CED District.

Discussions only, no action taken.

ITEM 10: CASH FUND ESTIMATE OF NEEDS & REQUEST FOR APPROPRIATIONS:

None presented.

ITEM 11: TRANSFER OF FUNDS: None presented.

ITEM 12: UTILITY PERMITS: None presented.

ITEM 13: CLAIMS:

1. Salaries –

Elizabeth Newton, E911 Telecommunicator resigned her position without two weeks' notice on June 27, 2012; she did not sign any resignation forms; she is not owed any wages or other monetary claims from Rogers County. Jenny Bentley, Human Resources Director, give the okay. Commissioner DeLozier made a motion to approve with Chairman Helm seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

2. Attendant Care – None presented.

3. Detention Transportation Claim – State of Oklahoma Office of Juvenile Affairs
May 2012 - \$1,507.92

Commissioner DeLozier made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

ITEM 14: BLANKET PURCHASE ORDERS:

1. Material, Supplies, Parts, Groceries & Prescriptions –

- District #3: R & S Auto Parts, Claremore - \$500.00; Lowe's, \$300.00; American Waste Control, Inc., \$750.00; and American Waste Control, Inc., \$1000.00 –
- Sheriff's Office: Speedy Lube, \$500.00; Comdata MasterCard, \$17,000.00; Rogers County District #2, \$1,000.00; Rogers County District #1, \$3,000.00 –
- Emergency Management: Froman Oil, \$250.00; Comdata MasterCard, \$300.00 –
- E911: Froman Oil, \$350.00 –
- Visual Inspection: Rogers County District #1, \$200.00; Rogers County District #2, \$400.00 and Rogers County District #3, \$400.00 –
- Sheriff's Jail: PHS Mobile X-Ray, \$600.00; Correctional Dental Services, \$2,000.00; Diamond Drugs, Inc., \$8,000.00; Diamond Medical Supply, \$500.00; Sysco Foods, \$7,000.00; Sysco Foods, \$3,300.00; Bimbo Bakeries, \$1,400.00; Warehouse Market, \$250.00; Farmers Bros. Coffee, \$300.00; St. Francis Lab, \$1,200.00; Medical Compliance Specialty, Inc., \$400.00; and Froman Oil, \$1,000.00 -

Commissioner Thacker made a motion to approve the blanket purchase orders as presented with Commissioner DeLozier seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

2. Orders Exceeding Amount of Issuance – None presented.

ITEM 15: GRANTS: None presented.

ITEM 16: PAYMENT REQUISITION – CONSTRUCTION FUND – RCB BANK, TRUSTEE: None presented.

ITEM 17: AGENDA ITEMS:

1. Update by BKL, Inc., and Flintco regarding Courthouse and E911 Center Projects –

Billy Knowles with BKL reported the Topping Out luncheon was held last Friday, great success; all is going well for new Courthouse; E911: had a radio & computer meeting last Thursday with Janet Hamilton, E911 Administrator; driveway agreement on E911 property went to ODOT last Wednesday, currently waiting on a response from them. Discussions held regarding a lagoon system at the 911 site and the liability on the County; Larry Curtis, Planning Commission Director, is very wary of a lagoon system; Curtis reviewed the soil report, not conducive to aerobic system; aerobic system is not approved by Health Department; need to further meet with City of Claremore on the possibility of hooking up to city sewer system.

B. J. Fay with Flintco, reported finish roofing material on four low roofs; roof top units to be set next week, then concrete can be poured; spoke of Topping Out luncheon; 261 days without injury accident.

Discussions and updates only, no action taken.

2. Bid #583 – Road Elevation & Slope Grading System –
9 bid packets were mailed with 0 being returned undeliverable and 3 responses received as follows: “No Bid” from Kirby-Smith Machinery, Inc., - Sitech-Texoma, \$23,925.40; and Ozark Laser & Shoring, \$24,495.00 –

Commissioner Thacker made a motion to table awarding of bid for one week (July 9, 2012) to allow time to review all bids submitted with Chairman Helm seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

3. Lease Purchase Agreement for Equipment – District #3 Rogers County and Around the Clock Freightliner Group LLC-Tulsa Freightliner – 2012 Freightliner M2 Dump Truck, sn#M120706330899N1 – unit price \$58,814.00 – lease purchase price \$62,569.80 – vin #1FVHCYBS7CHBT8526 – (D#3 Thacker) *****NOTE***there was actually 2 different Lease-Purchase Agreements for Equipment presented by Oklahoma State Bank, Vinita, for approval. But when agenda was prepared by Peggy Armstrong, Rogers County Clerk, she mistakenly took the lease-purchases as one. Other lease-purchase will be presented on next Monday, July 9th, agenda*****

Commissioner Thacker made a motion to approve with Commissioner DeLozier seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

4. Bid on County Property – Lot 18 Block 1 Bond's Addition, Chelsea – total \$1,600.00 – (Treas. Office)

Arlene Peper, 1st Deputy County Treasurer, reported this particular piece of property went through the June resale and no one bought it; then reverted to the County; John Ricketts bid on the property June 15th; total taxes owed is \$1,488.61; Ricketts owns the lot next door and has mowed this lot for several years; Ricketts' bid is \$1,500.00 and estimation of \$100.00 for advertisement.

Commissioner DeLozier made a motion to approve with Chairman Helm seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

5. KellPro Software and Service Agreement – between KellPro, Inc. and Rogers County Clerk from 7-1-2012 until 6-30-2013 for \$21,360.00 – (County Clerk)

Commissioner DeLozier made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

6. Grand Gateway Economic Development Association – Annual dues of \$4,000 fee for Grand Gateway Annual Membership for fiscal year 2012-2013 – (Comm. Office)

Commissioner Thacker made a motion to approve with Commissioner DeLozier seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

7. Detention Services Agreement for fiscal year 2012-2013 as follows:

- ROCMND Area Youth Services, Inc. - \$17.02 a day per child –
- Cleveland County Regional Juvenile Detention Center, operated by CommunityWorks - \$21.74 a day per child –
- Oklahoma Juvenile Justice Services, Inc., operating the Garfield County Regional Juvenile Detention Center - \$23.26 per day per child –

Commissioner DeLozier made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

8. Resolution #2012-71 – Full Warranty Lease Rental Agreement for Equipment Oklahoma State Bank of Vinita and Oklahoma Department of Transportation – for fiscal year 2012-2013 – (County Clerk)

Chairman Helm reported the John Deere 4WD Loader 724K and 2005 Gradall XI 3100 Excavator would be paid-off this month.

Commissioner Thacker made a motion to approve with Commissioner DeLozier seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

9. Resolution #2012-70 and Reimbursement form – Rural Water District No. 4 fuel reimbursement - \$1,189.36 – into District #2 One Cent Sales Tax – (Comm. Office)

Chairman Helm made a motion to approve with Commissioner DeLozier seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

ITEM 18: ANNOUNCEMENTS REGARDING COUNTY EVENTS AND STATUS UPDATES FOR COMMENTS AND DISCUSSION FROM COUNTY DEPARTMENTS AND ELECTED OFFICIALS, AS FOLLOWS:

- a.) 911 Administrator – b.) Assessor – c.) Building Operations/Maintenance
- d.) County Clerk – e.) Court Clerk – f.) District Attorney – g.) Election Board
- h.) Emergency Management – i.) Human Resources – j.) Information Technology
- k.) Inspections/Planning Commission – l.) Judicial – m.) OSU Extension – n.) Sheriff
- o.) Treasurer p.) Public Information Officer -

a.) Janet Hamilton, E911 Director, reported reviewed a demo chair; job description out for a part-time dispatcher; legal counsel is reviewing a couple of contracts.

b.) Scott Marsh, Rogers County Assessor, reported last Friday was final formal protest period for 2012; 12,000 notices were mailed and 1 formal protest was filed; Visual Inspection is currently inspection the northwest portion of the County.

c.) Ryan Baze, Building Operations/Maintenance, reported electrical issues experienced last week that cause the Courthouse to be evacuated has been repaired; uniforms are in; ongoing carpet-cleaning.

g.) Currently Election Board is conducting a re-count of the Sheriff's race.

i.) Human Resources Director, Jenny Bentley, commended everyone on the emergency evacuation of the Courthouse last week, everyone cooperated and was handled very well.

j.) Brett Williston, I.T., reported we are reaching the limit on e-mail addresses, fees may go up.

k.) Larry Curtis, Planning Commission Director, presented the Board with a list of permits issued for the month of June = \$4,266,000; regular Planning Commission meeting is scheduled for Tuesday, July 3rd.

m.) Vernon Scogin, OSU Extension Director, reported an outage of air conditioner at the County building site on election day, Tuesday, June 26th; Ryan Baze had problem fixed within an hour; announced his retirement effective July 31st and introduced interim Director, Donna Patterson.

n.) Pam Rue, Sheriff's Office, announced Sheriff Walton was attending re-count of the Sheriff's race today.

p.) Public Information Officer, Kristen Bergman, reported this is newsletter week, anyone having something to report needs to get the information in.

*****NOTE***District #1; District #2; District #3; Information Technology; County Clerk, Court Clerk and Treasurer reviewed Drafts of 2008, 2009 and 2010 audits. Responses being sent*****

*****NOTE***Chairman Helm left the meeting at 10:14 a.m.*****

ITEM 19: ACKNOWLEDGEMENT RECEIPT OF THE FOLLOWING ITEMS:
None presented.

ITEM 20: PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS:
Limited to specific items on the Agenda that are listed and discussed at this meeting and limited in duration at the discretion of the Chairman – None presented.

ITEM 21: ANNOUNCEMENTS:
Bob Anderson, Emergency Management Director, reported effective July 3, 2012, thru July 23, 2012, he would be on vacation.

ITEM 22: NEW BUSINESS:
1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting the agenda – None presented.

ITEM 23: PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:
(Materials, Supplies, Parts, Groceries & Prescriptions)***NOTE***see attached list of all claims submitted for payment from all departments and approved for payment by the Board on Monday, July 2, 2012***Commissioner DeLozier made a motion to approve payment of all purchase orders submitted from all

departments as presented with Commissioner Thacker seconding the motion. Roll Call: Thacker-aye, DeLozier-aye. Motion carried.

ITEM 24: RECESS OR ADJOURNMENT:

Commissioner Thacker made a motion to adjourn the meeting with Commissioner DeLozier seconding the motion. Roll Call: Thacker-aye, DeLozier-aye. Motion carried and meeting adjourned at 11:02 a.m.

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

By: _____
Peggy Armstrong, Rogers County Clerk

(SEAL)

*Notice of said meeting was filed in the Office of the County Clerk on **Thursday, June 28, 2012, at 4:11 p.m.** and posted on the Courthouse Bulletin Board; Outside the Commissioner's Meeting Room; on the Exterior Window at the Southeast Entrance and Front Door Entrances to the Courthouse; on the wheelchair ramp door; and on the county web site.*