

AMENDED
NOTICE OF REGULAR MEETING

BOARD OF COUNTY COMMISSIONER'S FOR ROGERS COUNTY, OKLAHOMA

PLACE: Rogers County Courthouse, 219 South Missouri, Room 1-109, Claremore, Oklahoma 74017

DATE & TIME: Monday, May 21, 2012, at 9:00 O'clock A.M.

MINUTES

*****CONSIDERATION, DISCUSSION AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

ITEM 1: CALL TO ORDER:

Chairman Mike Helm called the meeting to order at 9:01 a.m.

ITEM 2: ROLL CALL TO ESTABLISH QUORUM:

Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.

Chairman Mike Helm, Commissioner Kirt Thacker and Commissioner Dan DeLozier were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.

ITEM 3: PLEDGE OF ALLEGIANCE:

Commissioner DeLozier led the salute and Pledge of Allegiance to the American Flag.

ITEM 4: INVOCATION:

Commissioner Thacker said a prayer.

ITEM 5: APPROVE/DISAPPROVE MINUTES: May 14, 2012

Commissioner Thacker made a motion to approve the minutes from May 14, 2012, as presented with Commissioner DeLozier seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

ITEM 6: UNFINISHED BUSINESS:

1. Proposal by representative of Rogers County Fire Chiefs to E911 Trust – (D#1 DeLozier/J Hamilton) ***NOTE***this item was tabled from April 23, 2012; April 30, 2012 and May 14, 2012, meetings***

Janet Hamilton, E911 Administrator, requested the Trust Indenture be cancelled; Resolution #2012-48 for the creation of The Rogers County Enhanced 911 Advisory Board will be discussed later in the agenda.

Chairman Helm made a motion to cancel the E911 Trust Indenture per the recommendation of E911 Administrator, Janet Hamilton, with Commissioner Thacker seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-nay. Motion carried.

2. Proposal by representative of Rogers County Chiefs of Police to E911 Trust – (D#1 DeLozier/J Hamilton) ***NOTE***this item was tabled from April 23, 2012; April 30, 2012 and May 14, 2012, meetings***

Janet Hamilton, E911 Administrator, requested the Trust Indenture be cancelled; Resolution #2012-48 for the creation of The Rogers County Enhanced 911 Advisory Board will be discussed later in the agenda.

Chairman Helm made a motion to cancel the E911 Trust Indenture per the recommendation of E911 Administration, Janet Hamilton, with Commissioner Thacker seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-nay. Motion carried.

ITEM 7: ZONING: None presented.

ITEM 8: PLATS: None presented.

ITEM 9: ROADS & BRIDGES:

1. State of Oklahoma – Department of Transportation – Driveway Agreement – access road for the new Rogers County Courthouse – (Comm. Office)

Discussions held. Commissioner DeLozier made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

ITEM 10: CASH FUND ESTIMATE OF NEEDS & REQUEST FOR APPROPRIATIONS:

None presented.

ITEM 11: TRANSFER OF FUNDS:

1. Sheriff's general fund travel = \$5,000.00 and M&O = \$20,000.00 to vehicle maintenance - \$25,000.00 –

Commissioner DeLozier made a motion to approve with Chairman Helm seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

2. Election Board M&O to capital outlay - \$3,550.00

Chairman Helm made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

3. District #3 One Cent Sales Tax capital outlay to M&O - \$125,000.00

Commissioner Thacker made a motion to approve with Chairman Helm seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

ITEM 12: UTILITY PERMITS:

1. A T & T – start at Southwest corner of Section 4, Township 21 North, Range 17 East and place buried fiber East on South side of East 480 Road approximately 700 feet; then North on the East side of South 4220 Road in District #1 – (D#1 DeLozier) ***NOTE***this item was tabled from May 14, 2012, meeting***
NOTEsee Item #4 for Board action***

2. Oklahoma Natural Gas – proposed 2” natural gas pipeline crossing Old Highway 169, located within the SW/4 of Section 33, Township 23 North, Range 15 East in District #2 – (D#2 Helm)
NOTEsee Item #4 for Board action***

3. Rural Water District #5, Rogers County – boring/crossing NS/4090 Road, approximately 1,000 feet North of Highway 266 located between Sections 32 & 33 of Township 21 North, Range 15 East of the I.B.&M., Rogers County – (D#3 Thacker) ***NOTE***see Item #4 for Board action***

4. Phillips 66 Pipeline, LLC – county roads crossed by proposed 10” Phillips 66 Products Pipeline: EW570; NS4190; EW580; NS4180; NS4170; EW390; East Yeagers Way; South Yeagers Street and NS4160 located in Township 20 North, Range 17 East – (D#3 Thacker)

Chairman Helm made a motion to approve Items 1, 2, 3 & 4 under Utility Permits as presented with Commissioner Thacker seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

ITEM 13: CLAIMS:

1. Salaries – May 2012

- Terry Barnes – District #2 – retirement effective July 1, 2012
- Bruce Donnie Hough – District #3 resignation, effective May 1, 2012 –

NOTEBruce Donnie Hough is not due any payroll for the month of May

- Gary Scarbrough – District #3 – see letter

Commissioner DeLozier made a motion to approve the May 2012 salaries as presented with Commissioner Thacker seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

2. Attendant Care – None presented.

3. Detention Transportation Claim – State of Oklahoma – Office of Juvenile Affairs – April, 2012 - \$476.82 –

Commissioner DeLozier made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

ITEM 14: BLANKET PURCHASE ORDERS:

1. Material, Supplies, Parts, Groceries & Prescriptions –

- District #3 – Lowe’s - \$1,040.00
- Sheriff’s vehicle maintenance - Comdata MasterCard - \$3,000.00

Commissioner DeLozier made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

2. Orders Exceeding Amount of Issuance – None presented.

ITEM 15: GRANTS: None presented.

ITEM 16: PAYMENT REQUISITION – CONSTRUCTION FUND – RCB BANK, TRUSTEE: None presented.

ITEM 17: AGENDA ITEMS:

1. Update by BKL, Inc., and Flintco regarding Courthouse and E911 Center

Projects –

Billy Knowles with BKL reported the new Courthouse building is taking shape; caps will be added to columns later in the week; will need to have further discussions with the Board regarding the new Courthouse “plaza” and the demolition of the existing courthouse; continuing with E911 drawings and construction is expected to start July 1st.

Steve Rumsey with Flintco reported pre-cast was finished last week; working on caulking colors; steel erectors are here and should be complete by next week; concrete will be going out for bid and bids are to be opened June 18th; continue framing walls and duct work; roofing expected to be complete by end of June or 1st of July; currently 2 weeks behind schedule.

Update and discussions only, no action taken.

2. Flintco – proposed change order No. 33 – 1st & 2nd floor projectors and proposed change order No. 34 – 3rd & 4th floor projectors – (Comm. Office)

Steve Rumsey with Flintco was asked to get pricing for floor projectors on the 1st and 2nd floor along with the 3rd and 4th floors; originally the furnishing and installing of projects was to be paid for by others; Flintco has been asked to furnish and install the floor projectors to be paid for out of Owner’s Contingency Fund; Flintco feels the pricing for change order No. 34 came in too high and plan to continue to work with BKL and look for better pricing; pricing for change order No. 33 is good; Flintco recommends approve change order No. 33 and denying change order No. 34, for now.

Discussions held with Judge Steidley and Judge Condren regarding budget requests they have made and communications with the Chief Justice.

Commissioner Thacker made a motion to approve change order No. 33 and deny change order No. 34 with Commissioner DeLozier seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

3. Resolution #2012-48 for the creation of The Rogers County Enhanced 911 Advisory Board – (Iski/J Hamilton)

Janet Hamilton, E911 Administrator, reported her recommendation is for the County

to create The Rogers County Enhanced 911 Advisory Board; Hamilton reviewed and discussed the resolution in detail; discussions held regarding whom would be on the advisory board; entities involved want to participate and to be heard.

Commissioner Thacker made a motion to approve with Chairman Helm seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

4. Creation of an Agreement for E911 and Dispatch Services – (Iski/J Hamilton)

Janet Hamilton, E911 Administrator, reported this would be an agreement between the Rogers County Consolidated Dispatch Center and the individual agencies; each agency would have its own agreement to review, approve & sign; in conducting interviews with the agencies they kept wanting to know how much was it going to cost the agency to participate in the Consolidated Dispatch Center; no one is willing to sign any contractual agreement unless they know how much it is going to cost them to participate; have discussed this matter with each Commissioner individually and asked if each agency could pay what they are paying today for services and each Commissioner individually agreed, they could; it will specify in the agreement how much the agency is going to be paying and the level of services they will be getting for their money; the agency representative will have to sign the agreement, if there is any addendums, the agency will have to write them up and will have to be reviewed for consideration; the agreement is for one year and renewal for each year thereafter.

Discussions held regarding level of services; the level of services being offered to the agencies is basic services, it will not be above and beyond; if an agency is wanting additional services than what is listed in the agreement, it will have to be negotiated.

Hamilton recommended she retrieve copies of the agencies budgets to see what they are currently paying for dispatch services; Hamilton recommends approval by the Board.

Chairman Helm made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

5. Renewal of Projects Agreements between the Rogers County Industrial Development Authority and Rogers County Board of County Commissioners for fiscal year 2011-2012 and 2012-2013 – (D#2 Helm/Iski)

Discussions held; Assistant District Attorney, David Iski, informed the Board this was required to do each fiscal year and recommended approval by the Board. Commissioner Thacker made a motion to approve with Chairman Helm seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

6. Agreement for access to vehicle maintenance facility between Rogers County and Oologah-Talala Emergency Medical Services – (D#2 Helm)

Chairman Helm reported District #2 will make available a mechanical service bay of sufficient size for use by OTEMS to perform regular service repairs and mechanical service on its ambulance fleet; District #2 will make available additional area should the need arise by OTEMS upon prior written consent granted by Commissioner District #2; OTEMS will have access to the fuel filling station located at District #2; OTEMS will be responsible for payment of any fuel or other supplies granted it by District #2 within 21 days of receipt of an invoice prepared by District #2; OTEMS will provide training on subjects relating to emergency medical services to those County employees working in the capacity of road crews equal to a yearly sum of \$25,000.00 the annual value of the mechanical service bay; this agreement is good through June 30, 2012.

Chairman Helm made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

7. Independent Contractor Agreement – Arthur Mathews – for Election Board -
NOTEthis item was tabled from May 14, 2012, meeting***

Chairman Helm made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

8. Independent Contractor Agreement – Kathy Ward – Labor for mowing cemeteries for Rogers County District #3 as needed – (D#3 Thacker)

Commissioner Thacker made a motion to approve with Chairman Helm seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

9. Recognition by Board of County Commissioners for EMS Appreciation Week – (D#2 Helm)

Chairman Helm recognized members of the Oologah-Talala EMS and Pafford EMS that were present in the audience and read aloud "I am a Rogers County EMS Responder". Recognition only, no action taken.

10. District #1 Reimbursements: Sheriff fuel - \$1,502.58 into One Cent Sales Tax and Cemetery Restitutions - \$200.00; \$125.00; & \$75.00 into Cemetery Restitution Fund – (Comm. Office)

Commissioner DeLozier made a motion to approve with Chairman Helm seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

11. District #2 Reimbursements: Sheriff's fuel - \$135.14; Town of Oologah - \$1,251.01; Oologah Municipal Authority - \$61.01; Town of Talala - \$871.83 – into One Cent Sales Tax – (Comm. Office)

Chairman Helm made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

12. District #3 Reimbursements – Assessor fuel - \$388.99 and United Engines, LLC - \$6,400.00 – refund for core deposit – into One Cent Sales Tax – (Comm. Office)

Commissioner Thacker made a motion to approve with Commissioner DeLozier seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

ITEM 18: ANNOUNCEMENTS REGARDING COUNTY EVENTS AND STATUS UPDATES FOR COMMENTS AND DISCUSSION FROM COUNTY DEPARTMENTS AND ELECTED OFFICIALS, AS FOLLOWS:

- a.) 911 Administrator – b.) Assessor – c.) Building Operations/Maintenance
- d.) County Clerk – e.) Court Clerk – f.) District Attorney – g.) Election Board
- h.) Emergency Management – i.) Human Resources – j.) Information Technology

- k.) Inspections/Planning Commission – l.) Judicial – m.) OSU Extension – n.) Sheriff
- o.) Treasurer p.) Public Information Officer -

a.) Janet Hamilton, E911 Administrator, reported an adjoining county is interested in joining the Consolidated Dispatch Center; training is on-going with dispatchers; 2 new hires in dispatching; discussions on staffing levels within dispatching.

c.) Ryan Baze, Maintenance Director, set off fire alarm during meeting; flower beds have been planted; working with Election Board currently on ballot box.

g.) Julie Dermody, Election Board Secretary, reported the office is currently sending out voter registration cards to 2 particular areas in Owasso; have acquired a non-profit status with the Post Office for mailing purposes.

h.) Bob Anderson, Emergency Management Director, reported had a meeting last week with Homeland Security and once they have completed their findings of the evaluation, they will report back to us; tested fire alarm.

i.) New hire orientation is to being on Tuesday, May 22nd; H.R. Bamboo self-service has been installed with Maintenance Department and Janet Hamilton, E911 Administrator; will be installed with other offices later in the year; conducting a Water Wars with teams throughout the County and sponsored through the wellness program by insurance; information to be e-mailed to offices later.

p.) Kristen Bergman, Public Information Officer, reminded the deadline for June newsletter is Thursday, May 24th.

ITEM 19: ACKNOWLEDGEMENT RECEIPT OF THE FOLLOWING ITEMS:
None presented.

ITEM 20: PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS:
Limited to specific items on the Agenda that are listed and discussed at this meeting and limited in duration at the discretion of the Chairman – None presented.

ITEM 21: ANNOUNCEMENTS: None presented.

ITEM 22: NEW BUSINESS:
1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting the agenda – None presented.

NOTECommissioner DeLozier left the meeting at 11:05 a.m.***

ITEM 23: PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:
(Materials, Supplies, Parts, Groceries & Prescriptions)***NOTE***see attached list of all claims submitted for payment from all departments and approved for payment by the Board on Monday, May 21, 2012***Commissioner Thacker made a motion to approve the purchase orders submitted from all departments as presented for payment with Chairman Helm seconding the motion. Roll Call: Helm-aye, Thacker-aye. Motion carried.

ITEM 24: RECESS OR ADJOURNMENT:
Commissioner Thacker made a motion to adjourn the meeting with Chairman Helm seconding the motion. Roll Call: Helm-aye, Thacker-aye. Motion carried and meeting adjourned at 11:17 a.m.

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

By: _____
Peggy Armstrong, Rogers County Clerk

(SEAL)

Notice of said meeting was filed in the Office of the County Clerk on Thursday, May 17, 2012, at 2:19 p.m. and posted on the Courthouse Bulletin Board; Outside the Commissioner's Meeting Room; on the Exterior Window at the Southeast Entrance and Front Door Entrances to the Courthouse; on the wheelchair ramp door; and on the county web site.