

NOTICE OF REGULAR MEETING

BOARD OF COUNTY COMMISSIONER'S FOR ROGERS COUNTY, OKLAHOMA

PLACE: Rogers County Courthouse, 219 South Missouri, Room 1-109, Claremore, Oklahoma

DATE & TIME: Monday, November 28, 2011, at 9:00 O'clock A.M.

MINUTES

ITEM 1: CALL TO ORDER:

Chairman Dan DeLozier called the meeting to order @ 9:00a.m.

ITEM 2: ROLL CALL TO ESTABLISH QUORUM:

Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.

Chairman Dan DeLozier, Commissioner Mike Helm and Commissioner Kirt Thacker were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.

ITEM 3: PLEDGE OF ALLEGIANCE:

Commissioner Helm led the salute and Pledge of Allegiance to the American

ITEM 4: INVOCATION:

Commissioner Thacker said a prayer.

ITEM 5: APPROVE/DISAPPROVE MINUTES: November 21, 2011

Commissioner Thacker made a motion to approve the minutes from November 21, 2011, as presented with Commissioner Helm seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 6: UNFINISHED BUSINESS: None Presented

ITEM 7: ZONING: None Presented

ITEM 8: PLATS: None Presented

ITEM 9: ROADS & BRIDGES: None Presented

ITEM 10: CASH FUND ESTIMATE OF NEEDS & REQUEST FOR APPROPRIATIONS:

1. 005 – Use Tax – None Presented
2. 006 – Rogers County Courthouse & E911 Facility – None Presented
3. 101 – Unrestricted Highway - \$250,109.69
4. 105 – County Bridge & Road Improvement Fund (CBRIF) - \$22,338.26
5. 140 – Wireless Pre-Pay – (Jan. 2011) - \$1,928.47
6. 141 – Cellular Phone Usage - \$23,969.43
7. 142 – E911 - \$8,397.49
8. Attendant Care – None Presented

Chairman DeLozier made a motion to approve the Cash Fund Estimate of Needs and Request for Appropriations as presented with Commissioner Thacker seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 11: TRANSFER OF FUNDS: - None Presented

ITEM 12: UTILITY PERMITS:

1. Cox Communications – overhead crossing – place new aerial cable across East 500 Road and set cable box 6 foot from power pole in the S/2 of the SW/4 of Section 13, Township 21 North, Range 15 East of the I.B.&M., Rogers County, in District #3 – (D#3 Thacker)

Commissioner Thacker made a motion to approve with Commissioner Helm seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

2. Oklahoma Communications Systems, Inc., dba TDS Telecom – Trench-plowing-boring – beginning 194 feet North of “A” Street heading Southwest along the North right-of-way of 2nd Street to the Intersection of 2nd Street and NS4210 Road crossing 2nd Street to the South along the East right-of-way 2233 feet, crossing NS4210 Road, to the West right-of-way heading South 8342 feet crossing NS4210 Road to the East right-of-way heading South 10,687 feet to

the Northeast corner of EW640 Road and NS4210 Road, crossing NS4210 Road to the West heading West along the North right-of-way of EW640 Road 297 feet to an existing TDS site – (D#3 Thacker)

Commissioner Thacker made a motion to approve with Commissioner Helm seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

3. Oklahoma Communications Systems, Inc., dba TDS Telecom – boring-plowing – beginning 370 feet East of SR88 along the North right-of-way of EW590 Road to NS4210 Road, turning North along the West right-of-way 3501 feet; crossing NS4210 Road East continuing North along the East right-of-way 2375 feet; crossing NS4210 Road West continuing North along the West right-of-way 705 feet crossing NS4210 Road to set HH then continuing North along the West right-of-way 3979 feet crossing EW570 Road; then turning East along the North right-of-way 536 feet; then turning North along the East side of Local Rural Road 1040 feet to destination A T & T tower – (D#3 Thacker)

Commissioner Thacker made a motion to approve with Commissioner Helm seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 13: CLAIMS:

1. Salaries – November 2011

Two (2) resignations from the Sheriff's Department were reported: Mike Lofton and Ryan Melchior. Commissioner Thacker made a motion to approve the November Salaries as presented with Chairman DeLozier seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

2. Attendant Care – None Presented

ITEM 14: BLANKET PURCHASE ORDERS:

1. Material, Supplies, Parts, Groceries & Prescriptions –

- Assessor – District #2 \$400.00
- Sheriff's Jail – Sysco Foods \$7000.00
- Sheriff's Jail – Bimbo Bakeries \$1400.00
- Sheriff's Jail – Farmers Bro Coffee \$600.00
- Sheriff's Jail – Sysco Foods \$3300.00
- Sheriff's Jail – Warehouse Market \$250.00
- Sheriff's Jail – Correctional Dental Services \$2000.00
- Sheriff's Jail – Diamond Drugs, Inc., \$6000.00
- Sheriff's Jail – Diamond Medical Supply \$500.00
- Sheriff's Jail – PHS Mobile X-Rays \$600.00
- Sheriff's Jail – St. Francis Lab \$1200.00
- Sheriff's Jail – Medical Compliance Specialty \$400.00
- Sheriff's Jail – Froman Oil Company \$1000.00
- Sheriff – Speedy Lube \$500.00
- Sheriff – Comdata Master Card \$14000.00
- Sheriff – District #2 \$1000.00
- Sheriff – District #1 \$3000.00
- District #1 – O'Reilly Auto Parts \$350.00

Chairman DeLozier made a motion to approve the Blanket Purchase Orders as presented with Commissioner Helm seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

2. Orders Exceeding Amount of Issuance – None Presented

ITEM 15: GRANTS: - None Presented

ITEM 16: PAYMENT REQUISITION – CONSTRUCTION FUND – RCB BANK, TRUSTEE:

1. Rogers County Abstract –Rogers County Board of Adjustment hearing scheduled for December 20, 2011, at 7:30 p.m. to discuss Conditional Use Permit to Construct an Emergency Operations Center & 911 Dispatching Center in a CG zoning district - \$290.00

Commissioner Helm made a motion to approve payment with Chairman DeLozier seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 17: AGENDA ITEMS:

A. Consider, Discuss and take Appropriate Action on the following:

1. Update by BKL, Inc., and Flintco regarding Courthouse and E911 Center Projects –

B. J. Fay with Flintco reported that 85% of the Courthouse slab is poured. Will be pouring temporary concrete foundations this week to brace the pre-cast wall panels. Kim Reeve with BKL, Inc., stated the building was moving along

well. Also moving forward with design of the E911 Dispatching Center.
Discussion only – no action taken

2. Memorandum of Understanding with Pledge of Participation by entities in the Regional 911 Dispatching Center – (D#2 Helm)

Commissioner Helm asked for this item to be on the agenda for entities come on board with the Regional E 911 Dispatching Center. New administrator will be here on December 1st, and there will be a meet and greet on December 2nd in the commissioner's meeting room. Sheriff, OTEMS, Tri-Star Fire Department and Emergency Management were the only entities to state they are on board with the Dispatching Center. Commissioner Helm stated "we are not waiting on who is in or who is out". Chairman DeLozier added "The building is being built – no matter what". Assistant District Attorney David Iski informed the board he is working on the final draft of Document of Donation of land for the Dispatching Center.

Discussion only – no action taken

3. Resolution #2011-93 and Reimbursement Form directing County Treasurer to deposit funds from Katie Staskal into General Fund for distribution into Election Board travel account for reimbursement of lodging paid by State of Oklahoma in the amount of \$162.00 –

Chairman DeLozier made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

4. Resolutions for Disposing of Equipment for Sheriff's Office as follows: 2007 Ford Crown Victoria, vin#2FAFP71W87X115125 and 2009 Ford Crown Victoria, vin #2FAHP71V39X116752; to be junked and transferred to Travelers Insurance – (Sheriff)

Chairman DeLozier made a motion to approve with Commissioner Helm seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 18: ACKNOWLEDGE RECEIPT OF THE FOLLOWING: - None Presented

ITEM 19: PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS:
Limited to specific items on the Agenda that are listed and discussed at this meeting and limited in duration at the discretion of the Chairman - None Presented

ITEM 20: ANNOUNCEMENTS:

Commissioner Helm notified the Board that A.C.C.O. Safety Coordinator Dale Frech's wife passed away suddenly on November 25th, 2011. The Board expressed their condolences to Mr. Frech and his family.

ITEM 21: NEW BUSINESS:

1. Consideration and possible action with respect to any other matters not know about or which could not have been reasonably foreseen prior to posting the agenda – None Presented

ITEM 22: PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:

(Materials, Supplies, Parts, Groceries & Prescriptions))***NOTE***see attached list of all claims submitted for payment from all departments and approved for payment by the Board on Monday, November 28, 2011***Commissioner Thacker made a motion to approve payment of all purchase orders submitted from all departments as presented with Commissioner Helm seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 23: RECESS OR ADJOURNMENT:

Chairman DeLozier made a motion to adjourn the meeting with Commissioner Thacker seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried and meeting adjourned at 10:26 a.m.

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

By: _____
Peggy Armstrong, Rogers County Clerk

(SEAL)

*Notice of said meeting was filed in the Office of the County Clerk on **Tuesday, November 22nd, 2011, at 2:09p.m.** and posted on the Courthouse Bulletin Board; Outside the Commissioner's Meeting Room; on the Exterior Window at the Southeast Entrance and Front Door Entrances to the Courthouse; on the wheelchair ramp door; and on the county web site.*