

NOTICE OF REGULAR MEETING

BOARD OF COUNTY COMMISSIONER'S FOR ROGERS COUNTY, OKLAHOMA

PLACE: Rogers County Courthouse, 219 South Missouri, Room 1-109, Claremore, Oklahoma

DATE & TIME: Monday, November 14, 2011, at 9:00 O'clock A.M.

MINUTES

ITEM 1: CALL TO ORDER:

Chairman Dan DeLozier called the meeting to order at 9:00 a.m.

ITEM 2: ROLL CALL TO ESTABLISH QUORUM:

Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.

Chairman Dan DeLozier, Commissioner Mike Helm and Commissioner Kirt Thacker were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.

ITEM 3: PLEDGE OF ALLEGIANCE:

Commissioner Thacker led the salute and Pledge of Allegiance to the American Flag.

ITEM 4: INVOCATION:

Commissioner Helm said a prayer.

ITEM 5: APPROVE/DISAPPROVE MINUTES: November 7, 2011

Commissioner Helm made a motion to approve the minutes from November 7, 2011, as presented with Chairman DeLozier seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 6: UNFINISHED BUSINESS:

1. Award Bid #569 – Five New Dump Trucks w/snowplows, sand spreaders & dump beds and acceptance of purchase or lease-purchase option - ***NOTE***this bid was opened on November 7, 2011*** (D#3 Thacker)

Commissioner Thacker made a motion to table awarding of bid for one week (November 21, 2011) with Chairman DeLozier seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

2. Award Bid #570 – Haul Tractor-Truck and acceptance of purchase or lease-purchase option – ***NOTE**this bid was opened on November 7, 2011*** (D#3 Thacker)

Commissioner Thacker made a motion to table awarding of bid for one week (November 21, 2011) with Chairman DeLozier seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

3. 2010-2011 4th Quarter membership dues owed to INCOG in the amount of \$7,606.75 ***NOTE***agenda for November 7, 2011, the amount read \$7,309.00 in error*** ***NOTE***tabled from November 7, 2011, meeting*** (D#2 Helm)

Commissioner Helm reported the 4th quarter dues for 2010-2011 are still owed to INCOG; RCIDA paid the 2nd and 3rd quarter dues; discussions held regarding using use tax funds to pay for.

Commissioner Thacker made a motion to pay the 2010-2011 4th quarter dues owed to INCOG in the amount of \$7,606.75 out of use tax funds with Commissioner Helm seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 7: ZONING: None presented.

ITEM 8: PLATS: None presented.

ITEM 9: ROADS & BRIDGES:

1. Utility Relocation Agreements on Project No. BRF-166C(219)CO; State Job No. 25744(04); Bridge No. 79 over Dog Creek in Rogers County, Oklahoma, District #1, and authorization letter to Guy Engineering Services, Inc. (D#1 DeLozier)

Chairman DeLozier reported this item is to relocate a waterline in conjunction with the Dog Creek Bridge No. 79 project and the county's cost is \$83,119.25.

Chairman DeLozier made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 10: CASH FUND ESTIMATE OF NEEDS & REQUEST FOR APPROPRIATIONS: None presented.

ITEM 11: TRANSFER OF FUNDS: None presented.

ITEM 12: UTILITY PERMITS:

1. Cox Communications – overhead crossing to place new aerial cable on East 500 Road being located in the S/2 of the SW/4 of Section 13, Township 21 North, Range 15 East of the I.B.&M., Rogers County, in District #2 – (D#2 Helm) ***NOTE***this item was tabled from November 7, 2011, meeting***

Commissioner Helm reported after reviewing the utility permit, he determined it was located in District #3 instead of District #2.

Commissioner Thacker made a motion to approve with Commissioner Helm seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 13: CLAIMS:

1. Salaries – None presented.
2. Attendant Care – None presented.
3. State of Oklahoma Office of Juvenile Affairs Detention Transportation Claim for October 2011, in the amount of \$1,155.90 –

Commissioner Helm made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 14: BLANKET PURCHASE ORDERS:

1. Material, Supplies, Parts, Groceries & Prescriptions –
District #2: Kirby-Smith Machinery, Inc., \$7,500.00 – Chairman DeLozier made a motion to approve with Commissioner Helm seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

2. Orders Exceeding Amount of Issuance – None presented.

ITEM 15: GRANTS: None presented.

ITEM 16: PAYMENT REQUISITION – CONSTRUCTION FUND – RCB BANK, TRUSTEE:

1. Flintco – Invoice #4481-02 – Construction Documents 100% complete = \$10,080.00 and Reimbursables 100% complete = \$5,000.00 for a grand total of \$15,080.00 – (Overall payment request #41)

Discussions held. Chairman DeLozier made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

2. Flintco – Payment #4 in the amount of \$919,495.33 – (overall payment Request #42) -

Discussions held. Commissioner Thacker made a motion to approve with Chairman DeLozier seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

3. BKL, Inc., Invoice #16 in the amount of \$8,460.00 – 12% completion of Construction Phase – (overall payment Request #43)

Discussions held. Commissioner Thacker made a motion to approve with Chairman DeLozier seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 17: AGENDA ITEMS:

A. Consider, Discuss and take Appropriate Action on the following:
1. Update by BKL, Inc., and Flintco regarding Courthouse and E911 Center Projects –

B. J. Fay with Flintco reported they completed the under slab rough-in of plumbing; installing electrical floor boxes and plans are to pour 85% of slab next week.

Billy Knowles with BKL, Inc., reported they reviewed Flintco's pay request and continue to have weekly owner's meetings; presented pictures of panels to be erected for the Board to review. Updates only, no action taken.

2. Approval Environmental Letters on Rogers County Rural Water District #3 – State Highway 88 Water Transmission Line – Natural Resources Conservation Service; Oklahoma Department of Environmental Quality; Principal Chief of Cherokee Nation; and State Historic Preservation Office – (Andy Armstrong)

Andy Armstrong reported the four (4) letters were left off last week's agenda inadvertently and recommended the Board approve.

Chairman DeLozier made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

3. Resolution #2011-92 and Reimbursement Form directing County Treasurer to deposit funds from Town of Oologah for seven (7) mowings into General Fund Cemetery salaries for District #2 in the amount of \$3,500.00 for distribution – (Comm. Office)

Commissioner Helm made a motion to approve with Commissioner Thacker

seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

4. New Precinct Lines by Rogers County Election Board –

Julie Dermody, Election Board Secretary, presented the Board with finalized precinct lines; added three (3) new precincts, 6, 21 & 33; done away with two (2) precincts and combined them within others; Dermody reported approximately 21,000 voters will receive new voter registration cards; approximately 50,000 registered voters in Rogers County and approximately 47,000 active voters; discussions held regarding congressional districts; Commissioner's districts; Senate districts. Discussion only, no action taken.

5. Independent Contractor's Agreement by and between Board of County Commissioners on behalf of Rogers County Sheriff's Office and Brooks Jeffrey Marketing – (Sheriff/Iski)

Captain Jerry Smittle with the Rogers County Sheriff's Office, reported the current web site vendor is no longer in existence; no changes can be made to the current web site; web site we are looking at does web sites for other law enforcement agencies; will give transparency to the office; will allow us to post the most wanted, top 10 and allow linkage with the jail; will be automatically integrated with the new system we just bought. Discussions held regarding this process being able to move over to new courthouse when completed; Kim Reeve with BKL, Inc., reported he feels everything in place as far as construction goes. Discussions held regarding if the service affected the server or is an open internet service; discussions held regarding what offices and agencies the Sheriff's Office has to supply reports to and the costs involved.

Chairman DeLozier made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 18: ACKNOWLEDGE RECEIPT OF THE FOLLOWING:

1. COX – Digital Migration of Educational and Government Channels – Tulsa Metro FAQ's -

Acknowledged only, no action taken.

ITEM 19: PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS:

Limited to specific items on the Agenda that are listed and discussed at this meeting and limited in duration at the discretion of the Chairman – None presented.

ITEM 20: ANNOUNCEMENTS: None presented.

ITEM 21: NEW BUSINESS:

1. Consideration and possible action with respect to any other matters not know about or which could not have been reasonably foreseen prior to posting the agenda – None presented.

ITEM 22: PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:

(Materials, Supplies, Parts, Groceries & Prescriptions)***NOTE***see attached list of all claims submitted for payment from all departments and approved for payment by the Board on Monday, November 14, 2011***Commissioner Thacker made a motion to approve payment of all purchase orders submitted from all departments as presented with Commissioner Helm seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 23: RECESS OR ADJOURNMENT:

Chairman DeLozier made a motion to adjourn the meeting with Commissioner Helm seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried and the meeting adjourned at 10:59 a.m.

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

By: _____
Peggy Armstrong, Rogers County Clerk

(SEAL)

*Notice of said meeting was filed in the Office of the County Clerk on **Wednesday, November 9, 2011, at 3:05 p.m.** and posted on the Courthouse Bulletin Board; Outside the Commissioner's Meeting Room; on the Exterior Window at the Southeast Entrance and Front Door Entrances to the Courthouse; on the wheelchair ramp door; and on the county web site.*