

NOTICE OF SPECIAL MEETING

BOARD OF COUNTY COMMISSIONER'S FOR ROGERS COUNTY, OKLAHOMA

PLACE: Rogers County Courthouse, 219 South Missouri, Room 1-109, Claremore, Oklahoma

DATE & TIME: Thursday, November 3, 2011, at 3:00 O'clock P.M.

MINUTES

ITEM 1: CALL TO ORDER:

Vice-Chairman Mike Helm called the meeting to order at 3:00 p.m.

ITEM 2: ROLL CALL TO ESTABLISH QUORUM:

Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.

Vice-Chairman Mike Helm and Commissioner Kirt Thacker were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Chairman Dan DeLozier arrived at 3:06 p.m.

ITEM 3: 1. Consider, Discuss and take Appropriate Action on the following:

UPDATE & PRESENTATION BY BKL, INC., REGARDING PLANNING OF E911 CENTER PROJECT -

Kim Reeve and Billy Knowles with BKL, Inc., presented a working session to show status of where the project is; presented interview notes from previous meeting held on July 21, 2009, on feasibility study; discussions on preliminary space needs listing the functions that would go into the E911 Center along with approximate square footages in the initial design; need to discuss the different functions and to see if they are appropriate so we can move forward with the design.

Discussions held regarding 911 coordinators private office space; 3 shift coordinators office spaces; conference/training/ EOC emergency room; operations room; copy/printer/supplies room; communications room; equipment storage; break/kitchen; sleep area; restrooms; electrical room; mechanical room; breakout conference room; Emergency Operations Center directors private office and storage/equipment rooms.

Discussions held regarding whether the Emergency Operations Center (EOC) would be located in the E911 Center or the new Courthouse; EOC Administrative Office in Courthouse; discussions on costs per square footage; discussions held regarding 4000 square foot E911 Center vs. 6500 square foot; discussions held regarding equipping E911 Center, what kind of system do you want to have to work with the various entities in this community and figure out the best approach; Bob Anderson, Emergency Management Director, discussed the needs for the Emergency Operations Center whether within the new Courthouse or E911 Center.

Discussions held regarding what kind of equipment and the costs of equipment and the funds that are available.

Darita Huckabee with INCOG spoke of Rogers County being under contract to share the costs of the answering points with eleven other jurisdictions within the area; Rogers County pays a portional share of the entire systems costs based on your population; those equipment costs on the answering stations the County has now are the equipment costs if you move them, that will be the same monthly charge; there will be additional charges for moving the stations. Further discussions held regarding taking the E911 Center and place it out of A T & T territory, there is going to be additional charges also; both telephone vendors involved would need to be involved in discussion regarding trunks, connections and fee costs.

Becky Eubanks presented information regarding Rogers County Regional Communications Services rough draft 2011 Needs Assessment Survey in regards to the E911 Center building; Eubanks has many years of experience regarding E911; discussions held.

Commissioner Helm made a motion for BKL, Inc., to move forward with the scope of design as presented by BKL, Inc., with Commissioner Thacker seconding the motion. Roll Call: DeLozier-nay, Helm-aye, Thacker-aye. Motion carried.

ITEM 4: RECESS OR ADJOURNMENT:

Chairman DeLozier made a motion to adjourn the meeting with Commissioner Thacker seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried and meeting adjourned at 4:17 p.m.

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

By: _____
Peggy Armstrong, Rogers County Clerk

(SEAL)

*Notice of said meeting was filed in the Office of the County Clerk on **Tuesday, November 1, 2011, at** _____ and posted on the Courthouse Bulletin Board; Outside the Commissioner's Meeting Room; on the Exterior Window at the Southeast Entrance and Front Door Entrances to the Courthouse; on the wheelchair ramp door; and on the county web site.*