

NOTICE OF REGULAR MEETING

BOARD OF COUNTY COMMISSIONER'S FOR ROGERS COUNTY, OKLAHOMA

PLACE: Rogers County Courthouse, 219 South Missouri, Room 1-109, Claremore, Oklahoma

DATE & TIME: Tuesday, September 6, 2011, at 9:00 O'clock A.M.

MINUTES

ITEM 1: CALL TO ORDER:

Chairman Dan DeLozier called the meeting to order at 9:00 a.m.

ITEM 2: ROLL CALL TO ESTABLISH QUORUM:

Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.

Chairman Dan DeLozier, Commissioner Mike Helm and Commissioner Kirt Thacker were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.

ITEM 3: PLEDGE OF ALLEGIANCE:

Commissioner Thacker led the salute and Pledge of Allegiance to the American Flag.

ITEM 4: INVOCATION:

Commissioner Helm said a prayer.

ITEM 5: APPROVE/DISAPPROVE MINUTES: August 29, 2011

Commissioner Helm made a motion to approve the minutes from August 29, 2011, as presented with Commissioner Thacker seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 6: UNFINISHED BUSINESS: None presented.

ITEM 7: ZONING: None presented.

ITEM 8: PLATS: None presented.

ITEM 9: ROADS & BRIDGES:

1. Amended Resolution #2011-80 Approving County Commissioner District Boundaries - ***NOTE***this item was originally approved on August 22, 2011***

Chairman DeLozier reported the district boundaries need to be amended because there was a small area on the Mayes/Rogers County line north of Highway 20 that was discovered when being mapped that left out around seventeen (17) houses; District #1 will pick up these seventeen residences and the population will change for District #1 = 28,671 and District #3 = 29,092; District #2 = 29,142 will remain the same.

Chairman DeLozier made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 10: CASH FUND ESTIMATE OF NEEDS & REQUEST FOR APPROPRIATIONS:

1. Addendum – 101 Unrestricted Highway - \$-43.91
2. Addendum – 142 E911 Addressing - \$5,641.44

Commissioner Thacker made a motion to approve with Chairman DeLozier seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 11: TRANSFER OF FUNDS:

1. District #3 – One Cent Sales M&O to capital outlay - \$65,000.00

Commissioner Thacker made a motion to approve with Commissioner Helm seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 12: UTILITY PERMITS:

1. Craig County Water District #2 – boring county road 350 located between Sections 25 & 36 of Township 24 North, Range 18 East of the I.B.&M., Rogers County, in District #1
Chairman DeLozier reported the utility permit does not reflect the manner of installation; DeLozier has reviewed and installation is boring only. Chairman DeLozier made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

2. Oklahoma Natural Gas Company – boring crossing Old Highway 66 approximately 1680 feet West and 300 feet North of the SE/corner of Section 20, Township 20 North, Range 15 East of the I.B.&M., Rogers County, in District #2 – ***NOTE***see Item #3 for Board action***

3. A T & T – trenching & boring starting approximately 1000 feet South of State Highway 66 and State Highway 28A, East on Third Street approximately 335 feet; place a 48 fiber optic East on North side of Third Street to Maple (South 4210 Road); then North on West side of South 4210 Road approximately 275 feet; then East to cell tower located in Section 32, Township 23 North, Range 17 East of the I.B.&M., Rogers County, in District #1 –

Commissioner Helm made a motion to approve Items 2 & 3 under Utility Permits as presented with Commissioner Thacker seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

4. Rural Water District #3, Rogers County – boring – a tract of land in the NE/4 of the NW/4 of Section 23, Township 23 North, Range 16 East of the I.B.&M., Rogers County, in District #1 -

Chairman DeLozier reported this utility permit did not reflect which road they would be boring and a map was not attached either. Chairman DeLozier made a motion to table this item for one week (September 12, 2011) with Commissioner Helm seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

NOTEthis item was re-visited by the Board after Item 22: Payment of Purchase Orders From All Departments; Rural Water District #3 faxed a copy of the map for review and determined road bore only on county road E/380 in District #1.

Chairman DeLozier made a motion to rescind his previous motion to table this item for one week with Commissioner Helm rescinding his seconding of the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried and motion was rescinded.

Chairman DeLozier made a motion to approve with Commissioner Helm seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 13: CLAIMS:

1. Salaries – Kevin Lickteig – District #3 - \$305.00

Commissioner Thacker made a motion to approve with Chairman DeLozier seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

2. Attendant Care – None presented.

ITEM 14: BLANKET PURCHASE ORDERS:

1. Material, Supplies, Parts, Groceries & Prescriptions –

District #3: Lowe's, \$300.00 Emergency Management: Comdata MasterCard, \$300.00 and Froman Oil, \$200.00; E911 Addressing: Froman Oil, \$200.00 – Commissioner Thacker made a motion to approve the blanket purchase orders as presented with Commissioner Helm seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

2. Orders Exceeding Amount of Issuance – None presented.

ITEM 15: GRANTS: None presented.

ITEM 16: PAYMENT REQUISITION – CONSTRUCTION FUND – RCB BANK, TRUSTEE: None presented.

ITEM 17: AGENDA ITEMS:

1. Consider, Discuss and take Appropriate Action on the following:

A. Update by Program Management Group, LLC (PMg) for Courthouse and E911 Center Projects –

Vernon Hawkins with PMg reported poured 2nd pour of the basement walls on Wednesday, August 31, 2011, (45% complete); no major material receipts during the week, other than concrete; French drain completed; this will plans are to pour 3rd pour of the basement walls; form and pour 4th segment; start waterproofing of basement walls; start backfill; complete form and pour of basement walls, waterproofing & backfill; pending changes are PCO #4 Sump pit for basement pending Architect's review and approval; PCO #5 delete door #1X119B in development by CM and PCO #6 Geothermal wall sleeves and piping sleeves in basement walls; no delays this week, project is on schedule. Update only, no action taken.

B. Update from Oklahoma Emergency Management, Dee McGee, regarding FEMA – (D#2 Helm)

Dee McGee and Kathleen Shingledecker with Oklahoma Emergency Management Office (OEMO) in Oklahoma City were present at the meeting; Commissioner Helm stated he asked them to be present to help explain the alternate project that gives District #2 \$13.5 million dollars from FEMA; we are currently in the middle of the county budget and have gone out for bids that were awarded last week; Commissioner Helm continued that none of these bids and roads that is being done in District #2 will impact the county whatsoever; now we have heard from OEMO that funds the county was to receive from FEMA are now on hold.

Shingledecker, Public Assistance Officer, reported at this time there is no county money whatsoever being used for these projects; because it is an alternate project that deals with Keetonville Road; Keetonville Road cannot be repaired, which is why an alternate project was conceived; it has come to the point where this alternate project was put down in final in our project worksheets; on August 27, 2011, FEMA came in with immediate needs funding and have shut down all funding, except for Category A (debris) and Category B (emergency protective measures); Keetonville Road is considered a permanent project, and at this point FEMA will not fund it; that does not mean it will not be funded in the future.

Commissioner Helm stated District #2 asked for bids on this project per Dave Woodam's recommendation and stated FEMA guidelines were followed; vendors are present today so they understand Rogers County funds will not be used; funds will come from FEMA, but right now there is a delay.

Assistant District Attorney, David Iski, asked for a written report from OEMO to help gauge for budgeting purposes. Discussions only, no action taken.

C. South Missouri Street Courthouse employee over-flow parking lot area to be fenced off for staging area for Rogers County Courthouse Building Project during duration of Project – (D#3 Thacker) - ***NOTE***this item was tabled from August 22, 2011, meeting***

Chairman DeLozier reported county now has obtained another staging area and will proceed with fencing them off now. Discussion only, no action taken.

D. County 2011-2012 Estimate of Needs (budget) and Financial Statement of the Fiscal Year 2010-2011 – (D#1 DeLozier)

Chairman DeLozier reported the budget was been ready for about three (3) weeks, but it needs to be determined if the county needs to come up with extra money for the courthouse project; does the county need to hold some money back or can it be given to the offices requesting extra this year. Item stricken from agenda until further notice.

E. Publication Sheet, Rogers County, Oklahoma, Financial Statement of the various funds for the fiscal year ending June 30, 2011, and Estimate of Needs for fiscal year ending June 30, 2012, of the Governing Board of Rogers County, Oklahoma – (D#1 DeLozier)
NOTE this item was tabled from August 15, 2011, meeting and August 22, 2011, meeting***

Chairman DeLozier made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

F. Open & Award Bid #564 – Haul Tractor-Truck

“No Bid” from Frontier Equipment in Yukon; notary public not completed for affidavit on both bids received from Tulsa Freightliner; Mack Truck Sales, 2012 Mack CXU613 “Gold Bulldog” for \$114,303.43; Mack Truck Sales 2012 Mack CXU613 for \$113,492.90; Oklahoma Kenworth, Inc., dba MHC Kenworth, T800 Series Conventional, \$134,070.00; Rush Truck Centers of Oklahoma, Inc., dba Rush Truck Center Tulsa, Model 367 for \$130,000.00 – Commissioner Thacker made a motion to table awarding of bid for one week (September 12, 2011) to allow time for review of all bids submitted with Commissioner Helm seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

G. Equipment Lease Agreement by and between Dotcom Leasing, LLC, with Preferred Business Systems as equipment supplier and Board of County Commissioners on behalf of Rogers County Sheriff's Office on Sharp MX-5111N and Sharp MX-M503N copiers – (Sheriff)

Jerry Smittle with the Sheriff's Office explained they wanted to go with Preferred Business Systems because they are \$100 per month cheaper; also allows to fax, e-mail and scan, which in turns saves approximately 1100 pages; currently we are spending anywhere from \$400 to \$800 for overages every quarter; this will be approximately \$5,000.00 savings and recommends the Board approve.

Commissioner Thacker made a motion to approve with Chairman DeLozier seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

H. Reimbursement Form as per Resolution #2011-37 directing County Treasurer to deposit funds from FEMA in the amount of \$20,709.26 into the One-Cent Sales Tax Fund for distribution by District #1 – (D#1 DeLozier)

Chairman DeLozier made a motion to approve with Commissioner Helm seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

I. County Clerk's Cash Book and Summary Report to the Rogers County Commissioners for August, 2011 – (Clerk)

Chairman DeLozier made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

J. Purchase service truck for Lee Francis, Rogers County Road Sign Department – (D#3 Thacker)

Commissioner Thacker reported each Commissioner's district has been apportioning money for several months in order to buy a new truck for the sign department; current truck has approximately 130,000 miles on it; discussions regarding giving current truck drive by Francis to Maintenance Department for use and adding a lift to it.

Chairman DeLozier made a motion to approve the purchase with Commissioner Thacker seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 18: ACKNOWLEDGE RECEIPT OF THE FOLLOWING:

1. Department of Civil Emergency Management – FEMA warrant No. 101497866 for \$32,536.88 on PA-1985 PW140 B13 (12) #2075 –
Acknowledged for public record only, no action taken.

ITEM 19: PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS:

Limited to specific items on the Agenda that are listed and discussed at this meeting and limited in duration at the discretion of the Chairman – None presented.

ITEM 20: ANNOUNCEMENTS:

Commissioner Helm announced Patriot Golf Course in Owasso held a golf tournament to honor veterans and raised approximately \$6 million dollars.
Chairman DeLozier introduced a shadow student from Claremore Public Schools, Jessie Heidlage.

ITEM 21: NEW BUSINESS:

1. Consideration and possible action with respect to any other matters not know about or which could not have been reasonably foreseen prior to posting the agenda – None presented.

ITEM 22: PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:

(Materials, Supplies, Parts, Groceries & Prescriptions)***NOTE***see attached list of all claims submitted for payment from all departments and approved by payment by the Board on Monday, September 6, 2011***Commissioner Thacker made a motion to approve payment of all purchase orders submitted from all departments with the exception of purchase order #201582 issued to U.S. Cellular by Emergency Management to be sent back for further review with Commissioner Helm seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 23: RECESS OR ADJOURNMENT:

Chairman DeLozier made a motion to adjourn the meeting with Commissioner Thacker seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried and meeting adjourned at 10:25 a.m.

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

By: _____
Peggy Armstrong, Rogers County Clerk

(SEAL)

Notice of said meeting was filed in the Office of the County Clerk on Thursday, September 1, 2011, at 4:37 p.m. and posted on the Courthouse Bulletin Board; Outside the Commissioner's Meeting Room; on the Exterior Window at the Southeast Entrance and Front Door Entrances to the Courthouse; on the wheelchair ramp door; and on the county web site.