

NOTICE OF REGULAR MEETING

BOARD OF COUNTY COMMISSIONER’S FOR ROGERS COUNTY, OKLAHOMA

PLACE: Rogers County Courthouse, 219 South Missouri, Room 1-109, Claremore, Oklahoma

DATE & TIME: Monday, August 22, 2011, at 9:00 O’clock A.M.

MINUTES

ITEM 1: CALL TO ORDER:

Chairman Dan DeLozier called the meeting to order at 9:00 a.m.

ITEM 2: ROLL CALL TO ESTABLISH QUORUM:

Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.

Chairman Dan DeLozier, Commissioner Mike Helm and Commissioner Kirt Thacker were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.

ITEM 3: PLEDGE OF ALLEGIANCE:

Commissioner Helm led the salute and Pledge of Allegiance to the American Flag.

ITEM 4: INVOCATION:

Commissioner Thacker said a prayer.

ITEM 5: APPROVE/DISAPPROVE MINUTES: August 15, 2011

Chairman DeLozier made a motion to approve the Amended Minutes from August 15, 2011, with corrections reflecting there are only five pages to the minutes not six as shown; Agenda Item C was corrected; and Items 22 and 23 reflected Chairman DeLozier voting, which was in error. Commissioner Helm seconded the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 6; UNFINISHED BUSINESS: None presented.

ITEM 7: ZONING: None presented.

ITEM 8: PLATS: None presented.

ITEM 9: ROADS & BRIDGES: None presented.

ITEM 10: CASH FUND ESTIMATE OF NEEDS & REQUEST FOR APPROPRIATIONS: None presented.

ITEM 11: TRANSFER OF FUNDS: None presented.

ITEM 12: UTILITY PERMITS:

1. Oklahoma Natural Gas Company – boring/crossing North 153rd East Avenue approximately 2,460 feet North of the SW/corner of the SW/4 of Section 34, Township 20 North, Range 14 East of the I.B.&M., Rogers County, in District #2 – (D#2 Helm)

2. Oklahoma Natural Gas Company – boring/crossing East 94th Street North 318 feet South and 1660 feet East of the NW/corner of Section 22, Township 21 North, Range 14 East of the I.B.&M., Rogers County, in District #2 – (D#2 Helm)

3. Oklahoma Natural Gas Company – boring/crossing East 108th Street North 3127 feet East and 1318 feet North of the SW/4 corner of Section 12, Township 21 North, Range 14 East of the I.B.&M., Rogers County, in District #2 – (D#2 Helm)

4. Oklahoma Natural Gas Company – boring/crossing East 580 Road 1560 feet West of the SE/corner of Section 26, Township 20 North, Range 16 East of the I.B.&M., Rogers County, in District #2 – (D#2 Helm)

Commissioner Helm made a motion to approve Items 1, 2, 3 & 4 under Utility Permits as presented with Chairman DeLozier seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 13: CLAIMS:

1. Salaries – None presented.
2. Attendant Care – None presented.
3. State of Oklahoma Office of Juvenile Affairs Detention/Transportation Claim for July 2011, in the amount of \$669.47 -

Chairman DeLozier made a motion to approve the claim as presented with Commissioner Helm seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 14: BLANKET PURCHASE ORDERS:

1. Material, Supplies, Parts, Groceries & Prescriptions –
Rogers County Fair Board: Stillwater Milling Company, \$300.00; Pixley Lumber Company, \$300.00; Locke Supply, \$300.00; and Claremore Expo, \$2,500.00 – District #3: R & S Auto Parts, \$500.00 – Commissioner Thacker made a motion to approve the blanket purchase orders as presented with Chairman DeLozier seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

2. Orders Exceeding Amount of Issuance – None presented.

ITEM 15: GRANTS: None presented.

ITEM 16: PAYMENT REQUISITION – CONSTRUCTION FUND – RCB BANK, TRUSTEE:

1. BKL, Inc., - Invoice No. Fourteen (14) – 4% complete construction phase - \$8,460.00 –

PMg recommended Invoice #14 for consideration and approval by the Board. Chairman DeLozier made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 17: AGENDA ITEMS:

1. Consider, Discuss and take Appropriate Action on the following:
A. Update by Program Management Group, LLC (PMg) for Courthouse and E911 Center Projects –

Kirby Crowe with PMg updated Board on construction ending August 20th; construction look ahead for week of August 20th; pending changes; Owner's to-do list and concerns. Discussion only, no action taken.

B. Proposed Change Orders No. 00002 – RFI#29 Alt Basement WP and No. 00003RFI #9 Basement Slab WP – (PMg)

Vernon Hawkins with PMg reported the architect and PMg recommend approval of the change orders; discussion held. Chairman DeLozier made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

C. Operational duties of E911 Center to Rogers County Sheriff – (D#3 Thacker) corrected to D#2 Helm –

Discussions held regarding Sheriff's Office already doing dispatching and possibly using the existing E911 funds; would help with budget shortfalls; Sheriff could oversee E911 Project and work with architect and move project along. Discussions over concerns of all users being satisfied, police, fire and ambulance; is there adequate funding for everything and any additional funding sources; Discussions regarding implementing an advisory board; costs of dispatching with agencies; E911 funds being restricted as to what can be purchased with those funds; Discussions on how do we buy equipment for the new E911 Center if E911 funds are already being used. Discussion only, no action taken.

D. Declaration of Trust of Rogers County E911 Authority – (D#1 DeLozier)

Discussions held regarding how many trustees should be on authority; one possibility 7 cities/towns; 1 fire; 1 ambulance; 3 Commissioners; Sheriff; discussions on Owasso Ambulance district; City of Catoosa and Tulsa Fire Dept.; who takes Port of Catoosa E911 calls; discussion on an entity being on trust and not paying to be a part of; discussions held regarding additions and deletions to most recent version of trust.

Chairman DeLozier made a motion to form a trust with Commissioner Thacker seconding the motion. Roll Call: DeLozier-aye; Helm-nay; Thacker-aye. Motion carried.

E. Resolution #2011-79 Appointment of Commissioner to serve on the Board of Circuit Engineering District No. 1 – (D#1 DeLozier)

Chairman DeLozier requested this item be stricken from agenda.

F. Resolution #2011-80 Approve/Disapprove County Commissioner District Boundaries – (D#1 DeLozier)

Discussions held regarding recent meetings with legislators on redistricting for Rogers County; Chairman DeLozier presented his proposal to the Board (proposal #1); Commissioner Helm presented his proposal to the Board (proposal #2); discussions on Senate District boundaries and how it will affect the Commissioner District boundaries and precincts.

Commissioner Thacker made a motion to approve proposal #1 as presented and new boundaries would take affect September 1, 2011, for maintenance purposes only with Chairman DeLozier seconding the motion. Roll Call: DeLozier-aye, Helm-nay, Thacker-aye. Motion carried.

G. South Missouri Street Courthouse employee over-flow parking lot area to be fenced off for staging area for Rogers County Courthouse Building Project during duration of project- (D#3 Thacker)

Discussions held regarding Flintco needing staging areas and becoming a safety issue; needs South Missouri Street parking lot fenced off; discussions regarding looking for additional parking area for courthouse parking; continuing to look for options.

Chairman DeLozier made a motion to table this item for two weeks (September 6, 2011) with Commissioner Thacker seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

H. E911 Committee recommendation of E911 Administrator – (D#1 DeLozier)

E911 Committee interviewed several candidates and narrowed down to top three applicants, as follows: Vicki Atchley; Janet Hamilton and Neal Thelien and recommended the Board interview these three applicants for the E911 Administrator position; discussions held regarding E911 Trust Authority hiring Administrator instead Board of County Commissioners.

Chairman DeLozier made a motion for the Board of County Commissioners to interview the three applicants as recommended by the E911 Committee with Commissioner Thacker seconding the motion. Roll Call: DeLozier-aye, Helm-nay, Thacker-aye. Motion carried.

Chairman DeLozier made a motion to recess the meeting for a break with Commissioner Thacker seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried and meeting recessed at 10:24 p.m.

Chairman DeLozier called the recessed meeting back to order at 10:31 a.m. with Commissioner Helm and Commissioner Thacker present.

I. Open & Award the following bids:

1. Bid #557 – Truck Mounted Spray Injection Road Repair Machine – District #3

18 bid packets were mailed with 0 being returned undeliverable and 5 responses received as follows: “No Bids” Yellow House; Boxer Equipment and Kirby-Smith Machinery; Frontier Equipment, \$188,460.00 and Jo-Co Equipment, \$73,500.00. Commissioner Thacker made a motion to table awarding of bid for one week (August 29th) with Chairman DeLozier seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

2. Bid #558 – Service Truck – District #1

30 bid packets were mailed with 0 being returned undeliverable and 1 response received as follows: Bob Howard Auto Group, \$42,752.00. Chairman DeLozier made a motion to table awarding of bid for one week (August 29th) to see if state contract price would be cheaper with Commissioner Helm seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

3. Bid #559 – Service Truck Body – District #1

6 bid packets were mailed with 0 being returned undeliverable and 3 responses received as follows: Rush Truck Center of OK, dba Perfection Equipment, \$53,591.03; Total Truck & Trailer, LLC, \$52,312.53; Caseco, \$43,312.00. Chairman DeLozier made a motion to table awarding of the bid for one week (August 29th) with Commissioner Thacker seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

4. Bid #560 – Micro-Surfacing - Districts 1, 2 & 3

20 bid packets were mailed with 2 being returned undeliverable and 2 responses received as follows: Donelson Construction & Vance Brothers (**note**see attached bids for complete pricing**). Commissioner Helm made a motion to table awarding of bid for one week (August 29th) to allow Assistant District Attorney, David Iski, review bids and see if micro-surfacing is a single source item with Commissioner Thacker seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

5. Bid #561 – Chip Lock – Districts 1, 2 & 3

20 bid packets were mailed with 2 being returned undeliverable and 1 response received as follows: Donelson Construction (**note**see attached bid for complete pricing**). Commissioner Helm made a motion to table awarding of bid for one week (August 29th) to allow Assistant District Attorney, David Iski, review the bid as a single source with Commissioner Thacker seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

6. Bid #562 – New Snow Plows – District #1

9 bid packets were mailed with 2 being returned undeliverable and 5 responses received as follows: “No Bid” from Frontier Equipment. Caseco Truck Body, \$9,375.00 each; Total Truck & Trailer, \$10,150.75 each; Southwest Trailers & Equipment, \$12,523.00 each; Rush Truck Center, dba Perfection Equipment, \$10,587.95 each.

Chairman DeLozier made a motion to table awarding of bid for one week (August 29th) with Commissioner Thacker seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

7. Bid #563 – New Sand Spreaders – District #1

9 bid packets were mailed with 2 being returned undeliverable and 5 responses received as follows: “No Bid” from Frontier Equipment. Caseco Truck Body, \$12,539.00 each; Total Truck & Trailer, \$9,134.06 each; Southwest Trailers & Equipment, \$10,620.00 each and

Rush Truck Center, dba Perfection Equipment, \$11,998.00 each.

Chairman DeLozier made a motion to table awarding of bid for one week (August 29th) with Commissioner Helm seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

J. Publication Sheet, Rogers County, Oklahoma, Financial Statement of the various funds for the fiscal year ending June 30, 2011, and Estimate of Needs for fiscal year ending June 30, 2012, of the Governing Board of Rogers County, Oklahoma – (D#1 DeLozier)
NOTE this item was tabled from August 15, 2011, meeting***

Chairman DeLozier made a motion to table this item until further notice with Commissioner Helm seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

K. Resolution #2011-76 reimbursed funds from County of Ottawa in the amount of \$485.00 – (D#1 DeLozier)

Chairman DeLozier made a motion to approve with Commissioner Helm seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

L. Resolution #2011-77 reimbursement from Rural Water District #4, in the amount of \$743.04 – (D#2 Helm)

Commissioner Helm made a motion to approve with Chairman DeLozier seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

M. Resolution #2011-78 reimbursement from Cole Durr in the amount of \$260.00 – (D#1 DeLozier)

Chairman DeLozier made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

N. Reimbursement Forms into One Cent Sales Tax Fund for distribution as follows:

1. Sheriff fuel reimbursement \$2,602.05 – District #1
2. Town of Talala fuel reimbursement \$560.55 – District #2
3. Sheriff fuel reimbursement \$323.24 – District #2
4. Town of Oologah fuel reimbursement - \$1,297.61 – District #2
5. Oologah Municipal Authority - \$68.24 – District #2
6. Town of Oologah - \$1,413.37 – District #2
7. Oologah Municipal Authority - \$93.07 – District #2

Commissioner Helm made a motion to approve Item N #1 thru #7 with Commissioner Thacker seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

O. Resolution for Disposing of Equipment for District #2 – 2008 Mack Dump Truck #29, vin#1M2AX07C88M003437 – to be junked and signing of Certificate of Title- (D#2 Helm)

Commissioner Helm made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 18: ACKNOWLEDGE RECEIPT OF THE FOLLOWING:

1. Grand Gateway E911 Services Fees for June 2011, in the amount of \$24,086.07 – (Clerk) – Acknowledged for public record only, no action taken.

ITEM 19: PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS:

Limited to specific items on the Agenda that are listed and discussed at this meeting and limited in duration at the discretion of the Chairman -

Zack Stoycoff with the Claremore Daily Progress inquired about the E911 Trust and E911 Center Project.

ITEM 20: ANNOUNCEMENTS:

Chairman DeLozier announced that retired Judge James (Jim) Goodpastser passed away over the weekend and his funeral would be Thursday, August 25th.

ITEM 21: NEW BUSINESS:

1. Consideration and possible action with respect to any other matters not know about or which could not have been reasonably foreseen prior to posting the agenda - None presented.

ITEM 22: PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:

(Materials, Supplies, Parts, Groceries & Prescriptions) ***NOTE***see attached list of all claims submitted for payment from all departments and approved by Board on Monday, August 22nd*** Commissioner Thacker made a motion to approve payment of all purchase orders presented with the exception of purchase order #201300 issued to Dollar General Store by Election Board for \$56.75 with Commissioner Helm seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 23: RECESS OR ADJOURNMENT:

Chairman DeLozier made a motion to adjourn the meeting with Commissioner Thacker seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried and meeting adjourned at 11:56 a.m.

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

By: _____
Peggy Armstrong, Rogers County Clerk

(SEAL)

Notice of said meeting was filed in the Office of the County Clerk on Thursday, August 18, 2011, at 5:25 p.m. and posted on the Courthouse Bulletin Board; Outside the Commissioner's Meeting Room; on the Exterior Window at the Southeast Entrance and Front Door Entrances to the Courthouse; on the wheelchair ramp door; and on the county web site.