

**NOTICE OF REGULAR MEETING**

BOARD OF COUNTY COMMISSIONER'S FOR ROGERS COUNTY, OKLAHOMA

PLACE: Rogers County Courthouse, 219 South Missouri, Room 1-109, Claremore, Oklahoma

DATE & TIME: Monday, August 8, 2011, at 9:00 O'clock A.M.

**MINUTES**

**ITEM 1: CALL TO ORDER:**

Chairman Dan DeLozier called the meeting to order at 9:01 a.m.

**ITEM 2: ROLL CALL TO ESTABLISH QUORUM:**

Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.

Chairman Dan DeLozier, Commissioner Mike Helm and Commissioner Kirt Thacker were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.

**ITEM 3: PLEDGE OF ALLEGIANCE:**

Commissioner Thacker led the salute and Pledge of Allegiance to the American Flag.

**ITEM 4: INVOCATION:**

Commissioner Helm said a prayer.

**ITEM 5: APPROVE/DISAPPROVE MINUTES: August 1, 2011**

Commissioner Helm made a motion to approve the minutes from August 1, 2011, as presented with Commissioner Thacker seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

**ITEM 6; UNFINISHED BUSINESS:**

1. Equitable Sharing Agreement and Certification Program on behalf of Rogers County Sheriff's Office – (Sheriff) \*\*\*NOTE\*\*\*this item was tabled from August 1, 2011, meeting\*\*\*

Jerry Smittle, Sheriff's Office Administrative Assistant, reported this report was regarding an equitable sharing agreement with monies received from forfeited items to make drug buys; no general fund monies are being used; have not received any funds yet.

Chairman DeLozier made a motion to approve with Commissioner Helm seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

**ITEM 7: ZONING:** None presented.

**ITEM 8: PLATS:** None presented.

**ITEM 9: ROADS & BRIDGES:** None presented.

**ITEM 10: CASH FUND ESTIMATE OF NEEDS & REQUEST FOR APPROPRIATIONS:** None presented.

**ITEM 11: TRANSFER OF FUNDS:** None presented.

**ITEM 12: UTILITY PERMITS:**

1. Rural Water District #2, Rogers County – directional boring county road East 435 located in Section 15, Township 22 North, Range 16 East of the I.B.&M., Rogers County, in District #1 – (D#1 DeLozier)

Chairman DeLozier made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

**ITEM 13: CLAIMS:**

1. Salaries – None presented.
2. Attendant Care – None presented.

**ITEM 14: BLANKET PURCHASE ORDERS:**

1. Material, Supplies, Parts, Groceries & Prescriptions –  
District #3: Tri Star Roll-Offs, \$1,800.00; Lowe's, \$300.00 and R & S Auto Parts, \$500.00; Assessor: District #3 Warehouse, \$400.00; District #1: O'Reilly Auto Parts, \$350.00

and County Building Center, \$100.00 – Commissioner Thacker made a motion to approve the blanket purchase orders as presented with Commissioner Helm seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

2. Orders Exceeding Amount of Issuance – None presented.

**ITEM 15: GRANTS:** None presented.

**ITEM 16: PAYMENT REQUISITION – CONSTRUCTION FUND – RCB BANK, TRUSTEE:** None presented.

**ITEM 17: AGENDA ITEMS:**

1. Consider, Discuss and take Appropriate Action on the following:

A. Update on Management Services proposed by Program Management Group, LLC (PMg) for Courthouse and E911 Center Projects –

Vernon Hawkins with PMg reported gravel had been loaded in the basement; started excavation of under-flooring and site utilities; basement floor should be poured Friday morning around 2:00 a.m.; need to discuss some upcoming changes for next Monday's agenda; waterline is still leaking, City of Claremore cannot find block valves; feels is a safety concern. Discussion only, no action taken.

B. Open & Award Bids –

Bid #550 – New or Used 84" double drum vibratory asphalt roller  
18 bid packets were mailed with 1 being returned undeliverable and 9 responses received as follows: "No Bids" Total Truck & Trailer, LLC; C.L. Boyd Company, Inc., Frontier Equipment Sales, LLC, and Cummins Equipment. Bids were received from the following vendors: G. W. Van Keppel Co., \$106,126.00; Boxcer Equipment, \$144,700.00; Kirby-Smith Machinery Inc., \$137,119.00; Warren Cat, \$175,948.00; Yellowhouse Machinery Co., \$129,696.00  
\*\*\*see bid packet for complete information\*\*\*

Commissioner Helm made a motion to table awarding of this bid for three (3) weeks (August 29, 2011) to allow mechanic, road foreman and assistant road foreman time to review and submit a weight scale with Chairman DeLozier seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

Bid #551 – New or Used Pneumatic Roller

18 bid packets were mailed with 1 being returned undeliverable and 9 responses received as follows: "No Bids" Total Truck & Trailer, LLC; C. L. Boyd Company, Inc.; Frontier Equipment Sales, LLC; and Cummins Equipment. Bids were received from the following vendors: G. W. Van Keppel Co., \$39,762.00; Warren Cat, \$75,643.00; Kirby-Smith Machinery, Inc., \$100,695.00; Boxcer Equipment, \$70,675.00; and Yellowhouse Machinery Co. of Oklahoma, \$59,626.00 – \*\*\*NOTE\*\*\* see bid packet for complete information\*\*\* Commissioner Helm made a motion to table awarding of this bid for three (3) weeks (August 29, 2011) to allow mechanic, road foreman and assistant road foreman time to review all bids and submit a weight scale with Chairman DeLozier seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

Bid #552 – New or Used Paving Machine

18 bid packets were mailed with 1 being returned undeliverable and 11 responses received as follows: "No Bids" Total Truck & Trailer, LLC; C. L. Boyd Company, Inc.; Yellowhouse Machinery, Inc.; and Frontier Equipment Sales, LLC. Bids were received from the following vendors: G. W. Van Keppel Co., \$286,000.00; Cummins Equipment, \$382,906.00 w/o options and \$412,925.00 with options; G. W. Van Keppel Co., \$338,256.00; Boxcer Equipment, \$361,898.00 for paver, \$966,925.00 for all options & warranties; Warren Cat, \$466,253.00; Kirby-Smith Machinery, Inc., \$318,248.00; Kirby-Smith Machinery, Inc., \$331,607.00 - \*\*\*NOTE\*\*\*see bid packet for complete information\*\*\*

Commissioner Helm made a motion to table awarding of this bid for three (3) weeks (August 29, 2011) to allow mechanic, road foreman and assistant foreman time to review all the bids submitted and submit a weight scale with Chairman DeLozier seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

Bid #553 - New or Used Chip Spreader

18 bid packets were mailed with 0 being returned undeliverable and 9 responses received as follows: "No Bids" Total Truck & Trailer, LLC; C. L. Boyd Company, Inc.; Yellowhouse Machinery Co.; Boxcer Equipment; Frontier Equipment Sales, LLC; and Cummins Equipment. Bids were received from the following vendors: G. W. Van Keppel Co., \$224,194.00; Kirby-Smith Machinery, Inc., \$156,900.00; G. W. Van Keppel Co., \$190,920.00 - \*\*\*NOTE\*\*\*see bid packets for complete information\*\*\*

Commissioner Helm made a motion to table awarding of this bid for three (3) weeks (August 29, 2011) to allow mechanic, foreman and assistant foreman time to review all bids submitted and submit a weight scale with Chairman DeLozier seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

Bid #554 – New or Used Track-Mounted Drilling Rig

18 bid packets were mailed with 1 being returned undeliverable and 7 responses received as follows: "No Bids" Frontier Equipment Sales, LLC; Cummins Equipment; Yellowhouse Machinery Co.; Total Truck & Trailer, LLC; C. L. Boyd Company, Inc.; G. W. Van

Keppel Company. Bids were received from the following vendors as follows: Boxcer Equipment, \$583,698.00 - \*\*\*NOTE\*\*\*see bid packets for complete information\*\*\*

Commissioner Helm made a motion to table awarding of this bid for three (3) weeks (August 29, 2011) to allow mechanic, foreman and assistant foreman time to review all bids submitted and submit a weight scale with Chairman DeLozier seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

Bid #555 – New or Used 3500 gallon or greater Truck-Mounted Oil Distributor –

18 bid packets were mailed with 1 being returned undeliverable and 7 responses received as follows: “No Bids” C. L. Boyd Company, Inc.; Yellowhouse Machinery Co.; Cummins Equipment; and Frontier Equipment. Bids were received from the following vendors: G. W. Van Keppel Co., \$161,621.00; Boxcer Equipment, Inc., \$174,165.00; Kirby-Smith Machinery, Inc., \$183,140.00.

Commissioner Helm made a motion to table awarding of this bid for three (3) weeks (August 29, 2011) to allow mechanic, foreman and assistant foreman time to review all bids submitted and submit a weight scale with Chairman DeLozier seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

Bid #556- New or Used Truck Mounted Pothole Patcher

18 bid packets were mailed with 1 being returned undeliverable and 7 responses received as follows: “No Bids” Cummins Equipment; Yellowhouse Machinery Co.; C. L. Boyd Company, Inc. and Total Truck & Trailer, LLC. Bids were received from the following vendors: Kirby-Smith Machinery, Inc., \$181,685.00; Jo-Co Equipment, \$184,245.00; and Frontier Equipment Sales, LLC, \$188,600.00 - \*\*\*NOTE\*\*\*see bid packets for complete information\*\*\*

Commissioner Helm made a motion to table awarding of this bid for three (3) weeks (August 29, 2011) to allow mechanic, foreman and assistant foreman time to review all bids submitted and submit a weight scale with Chairman DeLozier seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

Bid #21 – 30-yard roll-off Dumpsters

15 bids packets were mailed with 1 being returned undeliverable and 4 responses received as follows: American Waste Control, Inc., \$345.00 all inclusive per container; Harley Hellan Companies, \$274.99; Tri-Star Refuse, Inc., \$345.00 per pull from Chelsea; \$300.00 per pull from Oologah; \$300.00 per pull from Inola; and \$260.00 per pull from Claremore; Waste Management, \$350.00 per haul per container - \*\*\*NOTE\*\*\*see bid packets for complete information\*\*\*

Chairman DeLozier made a motion to table awarding of this bid for one week (August 15, 2011) to allow time to review all bids submitted with Commissioner Helm seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

C. Resolution #2011-41 Full Warranty Lease Rental Agreements for equipment by and between the Board of County Commissioners, and The Empire Companies, Bank of Nichols Hills, Welch State Bank and Oklahoma Department of Transportation, to renew, extend and revitalize said lease(s) and all its terms and provisions for the period expiring June 30, 2012 – \*\*\*NOTE\*\*\*this item was tabled from June 13, 2011, meeting\*\*\*

Commissioner Thacker made a motion to approve with Commissioner Helm seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

D. Resolution for Disposing of Equipment for Emergency Management, as follows: ViewSonic computer flat screen monitor, sn#QA5070555438 – to be junked – (E.M.)

Discussions held regarding if monitor was repairable and if I.T. Department had looked at it. Commissioner Helm made a motion to approve with Chairman DeLozier seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

E. County Clerk’s Cash Book & Summary Report for July, 2011 – (Clerk)

Commissioner Thacker made a motion to approve with Commissioner Helm seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

F. Resolution 2011-73 and Reimbursement from Roy Hancock in the amount of \$10.19 to be deposited into the Election Board M & O, General Fund.

Chairman DeLozier made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

**ITEM 18: ACKNOWLEDGE RECEIPT OF THE FOLLOWING:** None presented.

**ITEM 19: PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS:** Limited to specific items on the Agenda that are listed and discussed at this meeting and limited in duration at the discretion of the Chairman -

Pat Box with Boxcer Equipment appreciated the opportunity to bid on bid items.

**ITEM 20: ANNOUNCEMENTS:** None presented.

**ITEM 21: NEW BUSINESS:**

1. Consideration and possible action with respect to any other matters not know

about or which could not have been reasonably foreseen prior to posting the agenda – None presented.

**ITEM 22: PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:**  
(Materials, Supplies, Parts, Groceries & Prescriptions)\*\*\*NOTE\*\*\*see attached list of all claims submitted for payment from all departments on Monday, August 8, 2011\*\*\*

Commissioner Thacker made a motion to approve payment of all purchase orders presented from all departments with the exception of purchase order #200077 issued to A 1 Medical Imaging for \$600.00; purchase order #108638 issued to Norstar Emergency Physicians for \$225.00 and purchase order #108632 issued to Norstar Emergency Physicians for \$375.00 with Commissioner Helm seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

**ITEM 23: RECESS OR ADJOURNMENT:**

Chairman DeLozier made a motion to adjourn the meeting with Commissioner Helm seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried and meeting adjourned at 11:18 a.m.

BOARD OF COUNTY COMMISSIONERS  
ROGERS COUNTY, OKLAHOMA

By: \_\_\_\_\_  
Peggy Armstrong, Rogers County Clerk

(SEAL)

*Notice of said meeting was filed in the Office of the County Clerk on Thursday, August 4, 2011, at 3:18 p.m. and posted on the Courthouse Bulletin Board; Outside the Commissioner's Meeting Room; on the Exterior Window at the Southeast Entrance and Front Door Entrances to the Courthouse; on the wheelchair ramp door; and on the county web site.*