

NOTICE OF REGULAR MEETING

BOARD OF COUNTY COMMISSIONER'S FOR ROGERS COUNTY, OKLAHOMA

PLACE: Rogers County Courthouse, 219 South Missouri, Room 1-109, Claremore, Oklahoma

DATE & TIME: Monday, April 25, 2011, at 9:00 O'clock A.M.

MINUTES

ITEM 1: CALL TO ORDER:

Chairman Dan DeLozier called the meeting to order at 9:01 A.M.

ITEM 2: ROLL CALL TO ESTABLISH QUORUM:

Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.

Chairman Dan DeLozier, Commissioner Mike Helm and Commissioner Kirt Thacker were present and quorum was established and Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Meeting Act; posted on Wednesday, April 20, 2011, at 3:36 P.M.

ITEM 3: FLAG SALUTE:

Commissioner Helm led the salute and Pledge of Allegiance to the American Flag.

ITEM 4: PRAYER:

Commissioner Thacker said a prayer.

ITEM 5: APPROVAL OF MINUTES: April 18, 2011

Commissioner Helm made a motion to approve the minutes from April 18, 2011, as presented with Commissioner Thacker seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 6: UNFINISHED BUSINESS: None presented.

ITEM 7: ZONING: None presented.

ITEM 8: PLATS:

1. Discussion with possible action regarding Approval/Disapproval of Preliminary Plat, of the Church of Christ, located in the NW/4 NE/4 of Section 34, Township 21 North, Range 14 East containing 3.50 acres more or less. Developer – East Central Church of Christ. (D#2)

Magan Green, Planning Commissioner Director, explained the preliminary plat was approved by the Planning Commission Board on April 5, 2011, by a five to zero vote; all engineering for the preliminary plat was approved by Brian Kellogg Engineering; meets all the Planning Commission requirements and recommended approval of; no opposition was present.

Mack Greever, Attorney for applicant was present at the meeting and stated they were present to answer any questions the Board might have and requests Board approval today.

Commissioner Helm stated since no opposition is present and meets all the Planning Commission requirements, Commissioner Helm made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 9: ROADS AND BRIDGES: None presented.

ITEM 10: CASH FUND ESTIMATE OF NEEDS AND REQUEST FOR APPROPRIATIONS:

1. *005 – Use Tax - \$37,438.66
2. 006 – Rogers County Courthouse – E-911 Facility – None presented.
3. *101 – Unrestricted Highway - \$332,880.16
4. *105 – County Bridge & Road Improvement Fund (CRBI) - \$31,286.16
5. 140 – Wireless Pre-Pay – None presented.
6. *141 – Cellular Phone Usage - \$16,876.48
7. *142 – E-911 Addressing - \$23,677.43
8. 145 – Attendant Care – None presented.

Commissioner Helm made a motion to approve Items 1, 3, 4, 6 & 7 under cash fund estimate of Needs as presented with Chairman DeLozier seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 11: TRANSFER OF FUNDS:

1. District #3 – 1 Cent Sales Tax M & O to Capital Outlay - \$12,000.00

Commissioner Thacker explained this transfer was to purchase 20-foot

Bat Wing Bush Hog to mow right-of-ways. Commissioner Thacker made a motion to approve with Commissioner Helm seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 12: UTILITY PERMITS:

1. Rural Water District #3 – Directional Boring of EW 450 and install one-inch HDPE conduit – crossing located on EW 450 Road, 125 feet east of the NW Corner of Section 29, Township 22 North, Range 16 East, Rogers County. General location – 150 feet East of the intersection of State Highway #88 and EW 450 Road in the yard of the Northwest Fire Station. (D#1)

Chairman DeLozier made a motion to approve with Commissioner Helm seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

2. Rural Water District #2, Mayes County – Boring of SE/4 Section 31, and the SW/4 of Section 32, Township 19 North, Range 17 East - .6 miles south of the intersection of NS 420 and EW 64. (D#3)

Commissioner Thacker made a motion to approve with Commissioner Helm seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

3. A T & T – Trenching and Boring – Start SH 66 and Flint Rd – Trench East approximately 600' to ATT Site – NE/4 Section 30, Township 21 North, Range 16 East. (D#3)

Commissioner Thacker made a motion to approve with Commissioner Helm seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 13: CLAIMS:

1. Salaries – April 2011

Chairman DeLozier made a motion to approve the April 2011 salaries as presented with Commissioner Helm seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

2. Attendant Care – None presented.

ITEM 14: BLANKET PURCHASE ORDERS:

1. Materials, Supplies, Parts, Groceries & Prescriptions –

Assessor: Speedy Lube, \$150.00 and Sheriff's Office: Sysco Foods, \$7,000.00; Sysco Foods, \$3,200.00; Farmers Bros. Coffee, \$300.00; Warehouse Market, \$350.00; Bimbo Bakeries, \$1,400.00; Correctional Dental Services, \$2,000.00; Diamond Drugs, Inc., \$6,000.00; Diamond Medical Supply, \$500.00; PHS Mobile X-Ray, \$600.00; St. Francis Lab, \$1,200.00; Medical Compliance Specialty, Inc., \$400.00; District #1 Warehouse, \$3,000.00; District #2 Warehouse, \$1,000.00; Comdata MasterCard, \$14,000.00; Comdata MasterCard, \$3,000.00 – Chairman DeLozier made a motion to approve the blanket purchase orders as presented with Commissioner Helm seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

2. Orders Exceeding Amount of Issuance – None presented.

ITEM 15: GRANTS: None presented.

ITEM 16: AGENDA ITEMS:

1. Acknowledgement and receipt from Grand Gateway EDA E911 Services Fees for February, 2011, in the amount of \$16,876.48 – (Clerk)

Acknowledged for public record only, no action taken.

2. Discussion with possible action regarding Approval/Disapproval of County Officers Monthly Reports for March, 2011 – (Treas/Clerk)

Commissioner Thacker made a motion to approve with Chairman DeLozier seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

3. Discussion with possible action regarding Resolution for Disposing of Equipment to be declared surplus, and sold at Statewide County Equipment Auction in McAlester, Oklahoma, on Saturday, May 7, 2011, for:

- 2005 Grasshopper Mower, Serial Number 5514736 (D#1)
- Norton Clipper Concrete Saw, Serial Number 91BM745340600 (D#3)

Chairman DeLozier made a motion to approve with Commissioner Helm seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

4. Discussion with possible action regarding Resolution for Disposing of Equipment to be declared surplus and junked:

- Troy Built 5500 Watt Portable Generator, Serial Number 1013157255

Commissioner Thacker made a motion to approve with Commissioner Helm seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

5. Discussion with possible action regarding Approval/Disapproval of Notice of Public Auction for Sheriff's Department to be sold at Sapulpa Auto Pool, May 13th, 2011 @ 10:00a.m

- 1985 Chevrolet Diesel 4 x 4 pickup with military ambulance box, Serial Number 1GCHD34J1FF355793
- 2003 Ford Crown Victoria, Serial Number 2FAFP71W03X152115
- 2001 Dodge Durango, Serial Number 1B4HS2BN51F6350

Chairman DeLozier made a motion to approve with Commissioner Helm seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

6. Discussion with possible action regarding Approval/Disapproval of Reimbursement Form, and Resolution #2011-20 directing County Treasurer to deposit funds from Sheriff's Office for sale of vehicle thru sealed bid in the amount of \$200.00 into General Fund for distribution into Sheriff's Account, Capital Outlay – (Clerk's Office)

Chairman DeLozier made a motion to approve with Commissioner Helm seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

7. Discussion with possible action regarding Approval/Disapproval of Reimbursement Form, and Resolution #2011-21 directing County Treasurer to deposit funds from Emergency Management purchase order correction in the amount of \$253.40 into General Fund for distribution into Emergency Management M & O – (Clerk's Office)

Chairman DeLozier made a motion to approve with Commissioner Helm seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

8. Discussion with possible action regarding Approval/Disapproval of Reimbursement Form, and Resolution #2011-22 directing County Treasurer to deposit funds from Mike Graham Auctioneers, in the amount of \$33,120.00 into 1 Cent Sales Tax for distribution into District #2, M & O. (Commissioners) - ***See Item #10***

9. Discussion with possible action regarding Approval/Disapproval of Reimbursement Form, and Resolution #2011-23 directing County Treasurer to deposit funds from Rural Water District #4 for fuel reimbursement in the amount of \$941.92 into 1 Cent Sales Tax for distribution into District #2, M & O. (Commissioners) - ***See Item #10***

10. Discussion with possible action regarding Approval/Disapproval of Reimbursement Form, as per Resolution #2010-37 directing County Treasurer to deposit funds from Town of Talala for fuel reimbursement in the amount of \$599.31 into 1 Cent Sales Tax for distribution into District #2, M & O. (Commissioners)

Commissioner Helm made a motion to approve Items 8, 9 & 10 under Agenda Items as presented with Commissioner Thacker seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

11. Discussion with possible action regarding Approval/Disapproval of Authorization and Certificate of Authorized Representative Authority and Form of Requisition to be sent to RCB Bank for payment request Invoice No. Twelve (12) from BKL, Inc., for professional services in connection with the Rogers County Courthouse and E911 Facility, Claremore, Oklahoma, in accordance with Agreement dated January 19, 2010, BKL Project No. 533, in the amount of \$44,945.63 – (Comm. Office)

Chairman DeLozier made a motion to approve with Commissioner Helm seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 17: PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS: Limited to specific items on the Agenda that are listed and discussed at this meeting and limited in duration at the discretion of the Chairman -

Commissioner Helm inquired to Assistant District Attorney, David Iski, Item 14 Blanket Purchase Orders: regarding blanket purchase orders submitted by the Sheriff's Office for prescriptions, is this a place where we can ask if only one card can be used on the prisoners at once, instead of doing a blanket purchase order for several prescriptions?

Iski replied he forwarded the information to Lt. Sappington the other day and had not heard back from him yet.

Commissioner Helm inquired about Item 10 Cash Fund Estimate of Needs #6 and #7; difference was explained by County Clerk, Peggy Armstrong.

ITEM 18: ANNOUNCEMENTS: None presented.

ITEM 19: NEW BUSINESS:

1. Consideration and possible action with respect to any other matters not know about or which could not have been reasonably foreseen prior to posting the agenda – None presented.

ITEM 20: PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS: (Materials, Supplies, Parts, Groceries & Prescriptions) ***NOTE***see attached list of claims that were approved for payment on Monday, April 25, 2011***Commissioner Helm made a motion to approve payment of all purchase orders submitted from all departments with Chairman DeLozier seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried.

ITEM 21: RECESS OR ADJOURNMENT:

Chairman DeLozier made a motion to adjourn the meeting with Commissioner Thacker seconding the motion. Roll Call: DeLozier-aye, Helm-aye, Thacker-aye. Motion carried and meeting adjourned at 10:33 A.M.

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

By: _____
Peggy Armstrong, Rogers County Clerk

(SEAL)

Notice of said meeting was filed in the Office of the County Clerk on Wednesday, April 20, 2011, at 3:36 p.m. and posted on the Courthouse Bulletin Board; Outside the Commissioner's Meeting Room; on the Exterior Window at the Southeast Entrance and Front Door Entrances to the Courthouse; on the wheelchair ramp door; and on the county web site.