

NOTICE OF REGULAR MEETING

BOARD OF COUNTY COMMISSIONER'S FOR ROGERS COUNTY, OKLAHOMA

PLACE: Rogers County Courthouse, 219 South Missouri, Room 1-109, Claremore, Oklahoma

DATE & TIME: Monday, December 28, 2009, at 9:00 O'clock A.M.

MINUTES

ITEM 1: CALL TO ORDER:

Chairman Mike Helm called the meeting to order at 9:04 A.M.

ITEM 2: ROLL CALL TO ESTABLISH QUORUM:

Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.

Chairman Mike Helm, Commissioner Kirt Thacker and Commissioner Dan DeLozier were present and quorum established.

ITEM 3: FLAG SALUTE:

Commissioner DeLozier led the salute and Pledge of Allegiance to the American Flag.

ITEM 4: PRAYER:

Commissioner Thacker said a prayer.

ITEM 5: APPROVAL OF MINUTES: December 21, 2009

Chairman Helm made a motion to approve the minutes from December 21, 2009, as presented with Commissioner DeLozier seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

ITEM 6: UNFINISHED BUSINESS: None presented.

ITEM 7: ZONING: None presented.

ITEM 8: PLATS: None presented.

ITEM 9: ROADS AND BRIDGES:

1. Discussion with possible action on Circuit Engineering District #1 information and updates and update of 5-year plan for Rogers County by John Blickensderfer with Guy Engineering Services, Inc. - \*\*\*NOTE\*\*\*this item was tabled from December 21, 2009, meeting\*\*\*

John Blickensderfer with Guy Engineering Services, Inc., was not present at the meeting, but had earlier e-mailed an updated plan and each Commissioner reviewed it to make sure each district's changes were done on the plan. Chairman Helm made a motion to approve the plan as presented with Commissioner Thacker seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

2. Discussion with possible action on Approval/Disapproval of Resolution #2009-93, whereas, the Board of County Commissioners of Rogers County has the authority to provide traffic control restrictions on county bridges for public safety and traffic control includes the designation of weight limits on particular bridges, therefore, be it resolved that weight limits are in place and signs to that effect have been posted at designated locations on the following bridges: Rogers County District #1: NB#26535 Local #150 weight limit 21; NB#01524 Local #78 weight limit 20; NB#07397 Local #72 weight limit 15 and Rogers County District #2: NB#01238 Local #48 weight limit 14; NB#09715 Local #31 weight limit 22; NB#09641 Local #33 weight limit 22; NB#07136 Local #120 weight limit 22; NB#016640 Local #14 weight limit 20 – as required by Oklahoma Department of Transportation – (D#1)

Commissioner Thacker stated he already has his bridge postings done. Commissioner DeLozier and Chairman Helm stated that Lee Francis had completed their bridge postings and the documents were to be mailed to Bruce Martin with ODOT. Commissioner DeLozier made a motion to approve the resolution as presented with Commissioner Thacker seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

3. Discussion with possible action on Approval/Disapproval of Annual Bridge Inspection of County Road System Bridges in Rogers County, Oklahoma, for District #1; District #2 and District #3 – (D#2)

Chairman Helm explained that the required repairs in District #2 have been done and signed off on; Commissioner DeLozier stated the required repairs in District #1 have been done and signed off on and Commissioner Thacker stated the required repairs in District #3 have been done and signed off on. Chairman Helm made a motion to approve the annual bridge inspection report as presented with Commissioner Thacker seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

ITEM 10: CASH FUND ESTIMATE OF NEEDS AND REQUEST FOR APPROPRIATIONS:

1. 005 Use Tax – \$43,396.54
2. 007 Health Supplemental Fund - \$9,939.30
3. 101 Unrestricted Highway – \$682,553.18
4. 141 Cellular Phone Usage –None presented.
5. 142 E-911 – \$2630.78
6. 145 Attendant Care – \$315.00

Commissioner Thacker made a motion to approve Items 1, 2, 3, 5 & 6 as presented with Commissioner DeLozier seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

ITEM 11: TRANSFER OF FUNDS: None presented.

ITEM 12: UTILITY PERMITS: None presented.

ITEM 13: CLAIMS:

1. Salaries – December 2009

Cathy Cooney, payroll clerk, reported to the Board by note that there were no new changes to report or any terminations that she had been made aware of. Commissioner Thacker made a motion to approve the December 2009 salary claims as presented with Chairman Helm seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

2. Attendant Care – None presented.

ITEM 14: BLANKET PURCHASE ORDERS:

1. Materials, Supplies, Parts, Groceries & Prescriptions –

District #3: R & S Auto Parts, \$500.00 and Keystone Equipment Company, \$5817.92; Emergency Management: Froman Oil Company, \$400.00; E911 Addressing: Froman Oil Company, \$300.00; Sheriff's jail medical account: Diamond Medical Supply, \$1000.00; Correctional Dental Services, \$2000.00; Diamond Drugs, Inc., \$6000.00; St. Francis Lab, \$1200.00; PHS Mobile X-Ray, \$600.00; Medical Compliance Specialty, Inc., \$400.00; Sheriff's jail vehicle maintenance account: Speedy Lube, \$500.00; District #1 Warehouse, \$5000.00; District #2 Warehouse, \$3000.00; District #3 Warehouse, \$6500.00; Sheriff's jail Board of Prisoners account: Bimbo Bakeries, \$1350.00; Farmers Bros. Coffee, \$300.00; Sysco Foods, \$3200.00; Sysco Foods, \$7100.00; and Warehouse Market, \$300.00 –

Assistant District Attorney, Barry Farbro, questioned the blanket purchase order being issued to Speedy Lube and stated he had sent an e-mail to Sheriff Walton last month inquiring about the vehicle maintenance agreement entered into earlier this year with First Vehicle Services, Inc., through the City of Claremore, and asked if the agreement had been terminated. Farbro continued that as of today he had not heard from Sheriff Walton and would send it again before next month.

Chairman Helm inquired about Emergency Management and E911 Addressing using Froman Oil Company and if they were also using the fuel pumps at District #3. Bob Anderson, Emergency Management Director, is on vacation this week and was not available to comment on.

Chairman Helm made a motion to approve the blanket purchase orders as presented with Commissioner DeLozier seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

2. Orders Exceeding Amount of Issuance – None presented.

ITEM 15: AGENDA ITEMS:

1. Discussion with possible action on Approval/Disapproval of Contract by and between BKL, Inc., and Rogers County Board of County Commissioners for providing architectural services on the proposed Rogers County Courthouse and E911 Center as per Resolution #2009-78 - (D#3) \*\*\*NOTE\*\*\*this item was tabled from December 21, 2009, meeting\*\*\*

Assistant District Attorney, Barry Farbro, reported previously he had sent an e-mail to the Commissioner's and County Clerk, and Commissioner DeLozier and Commissioner Thacker had asked for additional time to review the contract and exhibits and I approved those late Wednesday, (December 23<sup>rd</sup>). The changes have been sent back to BKL for their review and approval and informed them this item would be tabled today and placed back on the agenda when the Commissioner's are ready. The changes are minor and some clarification needs to be done on prices and recommends a meeting be held between the financial adviser and the architects and get everyone on the same page. Commissioner Thacker made a motion to table this item until further notice with Commissioner DeLozier seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

2. Discussion with possible action on request from The Standard Life Insurance Company on rescinding/continuation of earlier decision made by the Board of County Commissioners on July 6, 2009, to remove the Standard Secure Access Checking Account (SSA) provision from our policy and the SSA provision will be removed effective December 31, 2009 – (Clerk)

\*\*\*NOTE\*\*\*this item was tabled from December 21, 2009, meeting\*\*\*

Peggy Armstrong, Rogers County Clerk, informed the Board that Assistant District Attorney, Barry Farbro, had reviewed this item and signed off on it.

Chairman Helm made a motion to approve with Commissioner Thacker seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

3. Discussion with possible action on Approval/Disapproval of appointment of a committee to consider the needs of the E911 Center and report findings to the Board of County Commissioner's regarding the same – (D#1)

\*\*\*NOTE\*\*\*this item was tabled from December 21, 2009, meeting\*\*\*

Commissioner DeLozier explained he discussed this item with Emergency Management Director, Bob Anderson, and had him contact all the fire chiefs and get a consensus on which fire chief they would like to represent them on the committee and the consensus was to have Bob Anderson, Emergency Management Director, as their representative and Kelly Deal with Oologah-Talala EMS District as representative of the ambulance district.

The committee will consist of Commissioner Dan DeLozier, Police Chief Mickey Perry; Assistant Police Chief Stan Brown; Sheriff Scott Walton; Kelly Deal with OTEMS and Bob Anderson, Emergency Management Director, and with this committee we will come up with recommendations and look at hiring an administrator fore the E911 Center and review as to what needs to be done and report back to the Board of County Commissioners and keep everyone updated.

Commissioner DeLozier made a motion to approve the appointees as listed above with Commissioner Thacker seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

4. Discussion with possible action on Approval/Disapproval of Resolution for Disposing of Equipment as follows: paint truck 330 gallon airless paint striper, sn#J8DE5B16067900143, to be sold at Elk City auction – (D#2)

Chairman Helm explained that this paint truck was a truck all three districts purchased in previous years together and there is problems with the truck always being broke down, especially when the crews are ready to use it. Chairman Helm continued that the plan is to remove it from inventory to sell at Elk City Auction March 12<sup>th</sup> & 13<sup>th</sup> at the Elk City Convention Center located on I-40 Business in Elk City across from the airport. Commissioner DeLozier stated the truck is currently located at District #1 warehouse in Chelsea and if the truck is not used year-round it deteriorates and is not worth having. Chairman Helm made a motion to approve the resolution as presented with Commissioner Thacker seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

5. Acknowledge Dale Miller as USDA Wildlife Specialist as new Trapper for Rogers County – (D#2)

Dale Miller introduced himself to the Board as the new trapper for Rogers County and his new contact number is 918-443-2035 and any problems with county has with wildlife in reference to road projects just give me a call. You will probably be able to contact me at this number after January 18<sup>th</sup>, because I will be getting married next week and will be on vacation. Discussion only, no action taken.

ITEM 16: PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS: Limited to specific items on the Agenda that are listed and discussed at this meeting and limited in duration at the discretion of the Chairman -

ITEM 17: PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:  
(Materials, Supplies, Parts, Groceries & Prescriptions)\*\*\*NOTE\*\*\*see attached list of all claims that were approved for payment on Monday, December 28, 2009\*\*\*Commissioner Thacker made a motion to approve payment of all purchase orders from all departments as presented with Commissioner DeLozier seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

ITEM 18: NEW BUSINESS:

1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting the agenda –

Larry Dealy with Dealy & Associates Construction, LLC, of 13500 East 463 Road, Claremore, Ok 74017, inquired as to why his claim for \$9125.27 was not placed back on the agenda for this week, because it was his understanding it was suppose to be.

Chairman Helm read the minutes from last week (December 21<sup>st</sup>) to Mr. Dealy, explaining that the claim was pending an opinion from the D.A.'s office.

Discussion only, no action taken.

ITEM 19: RECESS OR ADJOURNMENT:

Commissioner DeLozier made a motion to adjourn the meeting with Chairman Helm seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried and the meeting was adjourned at 10:05 A.M.

BOARD OF COUNTY COMMISSIONERS  
ROGERS COUNTY, OKLAHOMA

By: \_\_\_\_\_  
Peggy Armstrong, Rogers County Clerk

(SEAL)

*Notice of said meeting was filed in the Office of the County Clerk on Tuesday, December 22, 2009, at 4:15 P.M. and posted on the Courthouse Bulletin Board; Outside the Commissioner's Meeting Room; on the Exterior Window at the Southeast Entrance and Front Door Entrances to the Courthouse; on the wheelchair ramp door; and on the county web site.*