

NOTICE OF SPECIAL MEETING

BOARD OF COUNTY COMMISSIONER’S FOR ROGERS COUNTY, OKLAHOMA

PLACE: Rogers County Courthouse, 219 South Missouri, Room 1-109, Claremore, Oklahoma

DATE & TIME: Thursday, October 15, 2009, at 9:00 O’clock A.M.

MINUTES

- ITEM 1: CALL TO ORDER:
Chairman Mike Helm called the meeting to order at 9:09 A.M.
- ITEM 2: ROLL CALL TO ESTABLISH QUORUM:
Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.
Chairman Mike Helm, Commissioner Kirt Thacker and Commissioner Dan DeLozier were present and quorum established.
- ITEM 3: DISCUSSION WITH POSSIBLE ACTION TO ENTER EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING THE EMPLOYMENT, HIRING AND APPOINTMENT OF ANY INDIVIDUAL SALARIED PUBLIC OFFICER OR EMPLOYEE, AS AUTHORIZED BY TITLE 25 O.S. § 307(1), TO WIT:
Interview and evaluate applicants for purpose of making conditional offer of Employment for the position of Administrative Assistant to the County Commissioner’s -
Commissioner Thacker made a motion to enter Executive Session with Commissioner DeLozier seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried and the Board entered Executive Session with Assistant District Attorney, Barry Farbro and County Clerk, Peggy Armstrong at 9:10 A.M.
- ITEM 4: MOTION AND VOTE TO ADJOURN EXECUTIVE SESSION AND ENTER REGULAR SESSION –
Chairman Helm made a motion to adjourn Executive Session and enter Regular Session with Commissioner Thacker seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried and the Board adjourned Executive Session and entered Regular Session at 9:28 A.M.
- ITEM 5: DISCUSSION AND POSSIBLE ACTION WITH RESPECT TO THE EMPLOYMENT, HIRING, APPOINTMENT, INTERVIEWS AND EVALUATION OF APPLICANTS FOR THE POSITION OF ADMINISTRATIVE ASSISTANT TO THE COUNTY COMMISSIONER’S AS DISCUSSED DURING EXECUTIVE SESSION –
Chairman Helm made a motion to offer Christine Willhoite Day the Administrative Assistant position in the County Commissioner’s office based upon passing pre-employment drug screening with starting pay of 3rd deputy pay of \$2842.00 per month and after 90-day probation period raise to 2nd deputy pay of \$2968.00 per month and also includes health, dental, vision & basic life insurance coverage of \$20,000 at no cost to the employee; 40 hour work week and comp time accrued at time and a half. Commissioner Thacker seconded the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.
- ITEM 6: RECESS OR ADJOURNMENT:
Chairman Helm made a motion to adjourn the meeting with Commissioner DeLozier seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried and the meeting adjourned at 9:42 A.M.

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

By: _____
Peggy Armstrong, Rogers County Clerk

(SEAL)

Notice of said meeting was filed in the Office of the County Clerk on Monday, October 12, 2009, at 8:30 A.M. and posted on the Courthouse Bulletin Board; Outside the Commissioner’s Meeting Room; on the Exterior Window at the Southeast Entrance and Front Door Entrances to the Courthouse; on the wheelchair ramp door; and on the county web site.