

NOTICE OF REGULAR MEETING

BOARD OF COUNTY COMMISSIONER'S FOR ROGERS COUNTY, OKLAHOMA

PLACE: Rogers County Courthouse, 219 South Missouri, Room 1-109, Claremore, Oklahoma

DATE & TIME: Monday, August 17, 2009, at 9:00 O'clock A.M.

MINUTES

ITEM 1: CALL TO ORDER:

Chairman Mike Helm called the meeting to order at 9:01 A.M.

ITEM 2: ROLL CALL TO ESTABLISH QUORUM:

Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.

Chairman Mike Helm, Commissioner Kirt Thacker and Commissioner Dan DeLozier were present and quorum established.

ITEM 3: FLAG SALUTE:

Commissioner DeLozier led the salute and Pledge of Allegiance to the American Flag.

ITEM 4: PRAYER:

Commissioner Thacker said a prayer.

ITEM 5: APPROVAL OF MINUTES: August 10, 2009

Commissioner Thacker made a motion to approve the minutes from August 10, 2009, as presented with Chairman Helm seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

ITEM 6: UNFINISHED BUSINESS: None presented.

ITEM 7: ZONING: None presented.

ITEM 8: PLATS: None presented.

ITEM 9: ROADS AND BRIDGES:

1. Discussion with possible action on Approval of Resolution #2009-62 whereas, HB1176 (CIRB) requires counties to set county priorities for projects, and these projects are currently funded by HB1176:

2011	JP 25479	BR #102 & 106 – Realign Keetonville Road
2012	JP 25480	BR#107 & 108 Corridor

Therefore, be it resolved that the Board of County Commissioners of Rogers County, Oklahoma, does declare the following priority project for the HB1176 2014 program year:

EW580 – Pine Street – 4 Lanes – 145<sup>th</sup> East Avenue East to River –

Commissioner DeLozier inquired, what about 2013? Chairman Helm replied we don't have anything on there. Chairman Helm presented the 5-year plan and discussion was held. BR#102 and 106 are in District #2 and BR#107 and 108 are in District #3. Commissioner DeLozier questioned as to why was Guy Engineering Services recommending EW/580 road? Chairman Helm replied, they are the ones who did the engineering on it through the selection process with ODOT. Chairman Helm continued, this is what we approved through the CED#1 and now ODOT is coming in and saying they are wanting to see the 5-year plan. Commissioner DeLozier commented he felt District #1 should be in line for some projects also.

Commissioner DeLozier made a motion to table for one week (August 24<sup>th</sup>) to allow him time to do some reviewing of the projects, with Commissioner Thacker seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

2. Discussion with possible action on Approval of Resolution #2009-63 authorizing Application for financial assistance from the Rural Economic Action Plan Fund through Grand Gateway for road overlay and box culverts for county road S/4130, north of State Highway 20 in Rogers County, Oklahoma –

Chairman Helm stated this grant is to make improvements to Club House Road at the traffic light north and south, whereas Grand Gateway has an economic action plan to improve the intersection with \$50,000 from Grand Gateway and \$100,000 from the county and the City of Claremore would be approached later. Chairman Helm made a motion to approve with Commissioner DeLozier seconded the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

3. Discussion with possible action on Approval of ODOT Claim Form 324a on claim of Wingfield Engineering, LLC, for engineers certification of completed survey of Winganon Crossing ERSTP-166C(243)ER; Job Piece 25524(06) to be paid out of CBRI 250C-105-Account in the amount of \$7,650.00 in District #1 –

Wingfield Engineering was present at the meeting. Commissioner DeLozier made a motion to approve with Chairman Helm seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

ITEM 10: CASH FUND ESTIMATE OF NEEDS AND REQUEST FOR APPROPRIATIONS:  
None presented.

ITEM 11: TRANSFER OF FUNDS: None presented.

ITEM 12: UTILITY PERMITS:

1. Rural Water District No. 2, Mayes County – boring under gravel roadway beginning at the SE/4 of Section 21, Township 19 North, Range 16 East of the I.B.&M., Rogers County, thence 2900 feet south of the intersection of county road NS/422 and EW/62 in District #3 -  
\*\*\*NOTE\*\*\*this item was tabled from August 10, 2009, meeting\*\*\*  
\*\*\*see Item #3 for Board action\*\*\*

2. Rural Water District #5, Mayes County – boring oil & chip road EW/320 crossing from the NE/4 of Section 21 to the SE/4 of Section 16 in Township 24 North, Range 18 East of the I.B.&M., Rogers County, in District #1 - \*\*\*see Item #3 for Board action\*\*\*

3. Rural Water District #5, Mayes County – boring oil & chip road EW/310 crossing from the NE/4 of Section 16 to the SE/4 of Section 9 in Township 24 North, Range 18 East of the I.B.&M., Rogers County, in District #1 –

Commissioner DeLozier made a motion to approve Items 1, 2 & 3 under utility permits as presented with Commissioner Thacker seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

ITEM 13: CLAIMS:

1. Salaries – None presented.
2. Attendant Care – None presented.

ITEM 14: BLANKET PURCHASE ORDERS:

1. Materials, Supplies, Parts, Groceries & Prescriptions –  
Rogers County Assessor: District #2 County Warehouse, \$150.00 and Sheriff's general fund vehicle maintenance: Speedy Lube, \$500.00 – Commissioner Thacker made a motion to approve with Commissioner DeLozier seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

2. Orders Exceeding Amount of Issuance – None presented.

ITEM 15: AGENDA ITEMS:

1. Discussion with possible action by Bill Turner with Turner & Associates, PLC, on 2009-2010 county budget - \*\*\*NOTE\*\*\*this item was tabled from August 10, 2009, meeting\*\*\*

County Clerk, Peggy Armstrong, explained there was a special meeting on Friday, August 14, 2009, with the elected officials and department heads to go over the budget figures with Mr. Turner. Mr. Turner stated he would not be present at the meeting today because he would not have final figures ready and he would notify us when he was ready. No action taken.

2. Presentation introducing University of Phoenix Adult Education Programs by J. R. Clonts - \*\*\*NOTE\*\*\*this item was tabled from July 27, 2009, meeting\*\*\*

This was a presentation only by Mr. Clonts to introduce degree programs offered through the University of Phoenix, presentation only, no action taken.

3. Discussion with possible action with Lisa Martin-Anderson on potential partnership with Rogers County for 2010 census through Department of Commerce –

Commissioner Thacker stated he was contacted by Martin-Anderson to be placed on the agenda, but was not present at the meeting. No action taken.

4. Discussion with possible action on payroll for Rogers County employees –  
\*\*\*NOTE\*\*\*this item was continued from August 3, 2009, meeting and August 10, 2009, meeting\*\*\*

County Clerk, Peggy Armstrong, reported from the offices on how many of their employees have direct deposit and of those who do not, what is their reason. Most wanted cash in their hand, some have no bank accounts and others like the convenience of having a payroll check versus direct deposit. Discussion continued about the pros and cons of direct deposit. Chairman Helm and Commissioner DeLozier strongly suggested encouraging employees to go direct deposit. Chairman Helm made a motion for the County Clerk's Office to have payroll checks ready the day before payday at 3:00 P.M. for the Commissioner's to pick up and Commissioner DeLozier seconded

the motion. Armstrong agreed, unless we run into a problem and can't get them ready before 3:00 P.M. and if that happens we will give you a courtesy call. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

5. Discussion with possible action on Approval of Memorandum of Understanding between 2-1-1 Helpline and the Rogers County Office of Emergency Management to provide and understanding between these two parties regarding their roles and expectations in planning for and responding to emergency/disaster situations in Rogers County - \*\*\*NOTE\*\*\*this item was tabled from August 10, 2009, meeting\*\*\*

Keith Anderson, Information Service Manager with 2-1-1 at 2216 South Darlington in Tulsa, Oklahoma, gave a quick background on how 2-1-1 came into existence and what they do. In 2000, the federal government set aside the number 2-1-1 that people can call to get information on services provided by non-profit organizations. We get calls on utility assistance needs, food, medical care, etc. In Oklahoma the state is divided into six (6) regions, each that has their own call center. The call center Anderson works for was established in 2005 and now service eighteen (18) counties in northeastern Oklahoma. This memorandum of understanding is to help coordinate these services between 2-1-1 Helpline and Emergency Management and made sure we have the right connections in place with Emergency Management to make sure we give out accurate information and 2-1-1 is for non-emergency calls. 2-1-1 is funded by United Way in Tulsa, State of Oklahoma through DHS and private trusts. Chairman Helm inquired if Indian Nations Council of Governments (INCOG) gives 2-1-1 any money and Anderson replied they have for 2-1-1 data. Chairman Helm inquired of Claremore Police Chief Mickey Perry, if 2-1-1 Helpline needed to do the same thing with the City of Claremore since Claremore now does their own Emergency Management? Perry questioned as to how does the 2-1-1 Helpline work, do calls get referred back to Claremore? Anderson replied, when calls come in, one of the first thing we ask them is their zip code, which brings up agencies and services provided by zip code, so we try to get the proper referral for their area. Bob Anderson, Emergency Management Director, stated that Mark Dowler from the City of Claremore was present at the previous meeting and that is how it came to be brought to the county. Chairman Helm inquired if the tracking information from these phone calls would be provided back to Rogers County and the information of what the people are asking for? Anderson replied, we do keep call counts and we can group by type of calls and the subject area of the call. Commissioner DeLozier inquired if the M.O.U. form had been approved by the District Attorney's office? Bob Anderson replied that he had visited with him about it, but didn't think he had signed it. Commissioner DeLozier made a motion to approve the Memorandum of Understanding upon approval by the District Attorney's Office with Commissioner Thacker seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

6. Approve/disapprove Resolution #2009-61 Authorizing Applications for Financial Assistance from the Rural Economic Action Plan Fund through Grand Gateway for expansion of sidewalks/awnings for Chelsea Public School District - \*\*\*NOTE\*\*\*this item was tabled from August 10, 2009, meeting\*\*\*

Commissioner DeLozier stated that Chelsea Schools had not brought in a new resolution and this item would be passed until further notice. No action taken.

7. Discussion with possible action payment of dues to INCOG for fiscal year 2010 in the amount of \$30,009.00 –

Chairman Helm stated he placed this item on the agenda for discussion by the Board. In past years the Board has asked Rogers County Industrial Development Authority (RCIDA) to pay  $\frac{3}{4}$  of the expense and the county pay the other  $\frac{1}{4}$ . No one has talked to RCIDA yet, because Helm wanted to make the Board aware and have discussion about it. Commissioner DeLozier felt they should be asked again this year to pay  $\frac{3}{4}$  of the costs. Commissioner Thacker asked if their services was worth the \$30,009 dues? Chairman Helm stated he felt it was worth it with Rogers County working on a 911 center and being able to use Darita Huckabee and her knowledge and experience with INCOG. Commissioner DeLozier agreed, and continued that Andy Armstrong with INCOG also helps us with the CDBG grants and paperwork involved. Commissioner Thacker stated he asked the question, because the taxpayers need to be informed of what we are spending our money on and why. Chairman Helm made a motion to table this item until further notice and ask the County Clerk, Peggy Armstrong, to contact RCIDA and see if they would be willing to continue paying  $\frac{3}{4}$  of the costs and the county pay the other  $\frac{1}{4}$  with Commissioner DeLozier seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

8. Discussion with possible action on Approval of First Amended Interlocal Agreement and this agreement is entered into by and between the following parties:

City of Bixby	City of Sand Springs
City of Claremore	City of Sapulpa
City of Collinsville	Town of Skiatook
City of Jenks	City of Tulsa
City of Owasso	Rogers County –

Commissioner DeLozier commented this amendment was to include the City of Bixby and the date of when budget was actually approved. District Attorney's office has reviewed and signed off on. Commissioner DeLozier made a motion to approve with Commissioner Thacker

seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

9. Discussion with possible action on Bid on County Property submitted by Bob Jackson, 442653 East 367 Road, Big Cabin, Ok 74332, on county property described as "a strip of land 100 feet wide across the E/2 of the NW/4 of Section 30, Township 23 North, Range 15 East of the I.B.&M., Rogers County, Oklahoma" –

Commissioner DeLozier made a motion to table for one week (August 24<sup>th</sup>) to allow time for the property to be looked at by a Commissioner with Chairman Helm seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

10. Discussion with possible action on consideration of request from Mary Beth Murray, Rogers County Health Department Administrator, to declare an emergency to allow negotiations for a new phone system without having to go out for bids –

Chairman Helm stated that Purchasing Agent, Marilynn Gibson, had been contacted by the Health Department stating they were having major trouble with their current telephone system and wanted to declare an emergency to replace the entire system without having to go out for bid. Gibson contacted the State Auditor's Office and they recommended asking the District Attorney's office because it was a legal question. Assistant District Attorney, Barry Farbro, responded with an e-mail that under 61 O.S. 130, is not applicable to the purchase and installation of a telephone system, therefore, the Health Department may not declare an emergency. Chairman Helm made a motion for the County Clerk's Office to notify the Health Department that they cannot declare an emergency and they will have to go out for bid on a new phone system with Commissioner DeLozier seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

11. Approve/disapprove County Officers Monthly Reports for July 2009 –

Commissioner Thacker made a motion to approve with Commissioner DeLozier seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

ITEM 16: PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS: Limited to specific items on the Agenda that are listed and discussed at this meeting and limited in duration at the discretion of the Chairman -

ITEM 17: PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:  
(Materials, Supplies, Parts, Groceries & Prescriptions)\*\*\*NOTE\*\*\*see attached list of all claims that were approved for payment on Monday, August 17, 2009\*\*\*Commissioner Thacker made a motion to approve payment of all purchase orders from all departments as presented with Commissioner DeLozier seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

ITEM 18: NEW BUSINESS:

1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting the agenda – None presented which required Board action on.

ITEM 19: RECESS OR ADJOURNMENT:

Commissioner DeLozier made a motion to adjourn the meeting with Chairman Helm seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried and the meeting was adjourned at 10:50 A.M.

BOARD OF COUNTY COMMISSIONERS  
ROGERS COUNTY, OKLAHOMA

By: \_\_\_\_\_  
Peggy Armstrong, Rogers County Clerk

(SEAL)

*Notice of said meeting was filed in the Office of the County Clerk on Thursday, August 13, 2009, at 3:04 P.M. and posted on the Courthouse Bulletin Board; Outside the Commissioner's Meeting Room; on the Exterior Window at the Southeast Entrance and Front Door Entrances to the Courthouse; on the wheelchair ramp door; and on the county web site.*