

NOTICE OF SPECIAL MEETING

BOARD OF COUNTY COMMISSIONER'S FOR ROGERS COUNTY, OKLAHOMA

PLACE: Rogers County Courthouse, 219 South Missouri, Room 1-109, Claremore, Oklahoma

DATE & TIME: Friday, August 14, 2009, at 10:00 O'clock A.M.

MINUTES

ITEM 1: CALL TO ORDER:

Chairman Mike Helm called the meeting to order at 10:02 A.M.

ITEM 2: ROLL CALL TO ESTABLISH QUORUM:

Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.

Chairman Mike Helm and Commissioner Kirt Thacker were present at the meeting and quorum established. Commissioner Dan DeLozier arrived at 10:14 A.M.

ITEM 3: DISCUSSION WITH POSSIBLE ACTION ON 2009-2010 BUDGET REQUESTS FROM ALL DEPARTMENTS CONCERNING REQUESTS, CARRY-OVER FUNDS AND AVAILABILITY OF FUNDS:

The following were present at the meeting: Bill Turner, CPA; Melissa Anderson, Rogers County Assessor; Candi Czapansky, Court Clerk; Pam Rue, Sheriff's deputy; Arlene Peper, 1st Deputy Treasurer; Vernon Scogin, OSU Extension Director; Bob Anderson, Emergency Management Director; Terry Hughes, District #3 road foreman; Marilynn Gibson, 1st Deputy County Clerk; and Peggy Armstrong, Rogers County Clerk.

Mr. Turner presented a spreadsheet showing the accounts; fiscal year 2008-2009 estimated collections; fiscal year 2008-2009 actual collections and fiscal year 2009-2010 estimated with a figure of \$17,718,289.75. The next two (2) pages consisted of break-downs by departments with \$731,696.09 in excess on the estimate of needs and \$408,246.74 short if carry-over figures are used.

Mr. Turner stated his biggest question was the Revaluation budget of \$464,192.80, is that going to be the budget amount and if it changes it will change all the other figures.

Melissa Anderson, Rogers County Assessor, stated the officers and department heads met Tuesday, August 11, 2009, to discuss their budget needs and all were in agreement to go back to last year's budget level, leaving all salaries the same as of June 30, 2009, and include the carry-over and any employees receiving additional longevity will be funded as per county policy. In going back to last year's budget with the addition of this year's carry-over, we have approximately \$411,000 over last year's budget.

Anderson continued due to current times in our economy we are asking the Commissioner's to look at some suggestions the offices came up with as follows:

- Increase the Sheriff's capital outlay account to \$201,013.78 from the \$141,013.78 requested to help defray the high maintenance costs of some of his vehicles and Sheriff needs \$50,000 to \$60,000 for new cars if money is available -
- Commissioner's "D" account would increase M&O from \$5,689.02 to \$7000.00; travel from \$175.00 to \$2000.00 (for Rebecca's travel) and part-time salary to \$35,873.28 -
- Court Clerk is asking for 4 additional employees to be added to county general (due to state budget cuts) and the cost would be approximately \$200,000.00 with \$154,477.68 going into salary account and the remaining in general government M&O account to pay their benefits -
- Assessor is asking for an additional \$20,000 to \$50,000 in her account for a mapping project, and if the Board allows her \$20,000 she can buy 2 cars from property surplus for appraisers. Anderson will be going out for bid on the mapping project shortly.
- Any additional surplus dollars have been put into general government M&O with the exception of increasing Building Improvements account by \$100,000.00 -
- Commissioner DeLozier is asking for an additional \$10,000 in District #1 Cemetery salaries and Commissioner Thacker is asking for an additional \$2235.00 in District #3 Cemetery M&O -
- If the Commissioner's agree to all or any of the above, the monies will be out of general government M&O account -
- Requests for 2009-2010 budget that the officers turned in had requests for Sheriff 1 new dispatcher and 2 new deputies; County Clerk an extra \$40,00 to move an employee from being paid from a cash account to general fund; Court Clerk, no additional employees; Assessor no additional employees; Revaluation no additional employees, but \$40,000 for mapping; Election Board no additional employees; Emergency Management no new employees; Commissioner's "D" account includes step up raises for Rebecca Muratet \$350.00 and Arthur Mathews \$250.00 per month and part-time help \$35,873.28 -

- Anderson continued that in 2007-2008 she was given \$70,000 in revaluation to hire an outside appraisal firm for Terra Nitrogen and as of today has spent \$37,500 and recommends to the Board she be given back the other \$32,500, which was unencumbered and should not have been; which is included in the \$464,192.80 total figures for reval. The \$32,500 has already been paid by the schools and we will need an outside appraisal done again this year. The lapsed balance for fiscal year 2008-2009 of \$75,506.80 is for the mapping project to be bid later.
- Discussion continued on the budget figures –
- Mr. Turner discussed the 2007-2008 we reserves \$70,000, and reserves are suppose to end after twelve (12) months.
- Anderson replied she needs the money back because a contract was already entered into and the only amount the schools will be billed is \$464,192.80 that has not been paid for –
- Turner responded that is not how it is going to be presented, because the figure has to be included into the budget, and it's not here now –
- Anderson agreed, that's why I'm asking the Board for a decision, the Board has to decided if I can have that money back, because I didn't request it in the budget originally, because it was discovered later
- Chairman Helm recommended going back to base from last year's budget; do not allow increase in carry-over money; but fund Sheriff 1 dispatcher, plus 2 deputies; and not fund new Court Clerk employees from general fund –
- Commissioner DeLozier recommended keep increase in carry-over money; give \$50,000 to Sheriff for new cars; fund 2 Court Fund employees; no increase in salary for County Clerk's Office cash fund employee; and no raises for this year –
- Commissioner Thacker recommended for this year keeping the increase in carry-over money, but it should be looked at on a year-by-year basis; \$50,000 to Sheriff for new cars; no increase in salary for County Clerk's Office cash fund employee; fund 0 employees from the Court Fund; Commissioner's part-time salary request cut in ½ to \$17,936.64; and no raises for this year –
- Chairman Helm reminded that general government has given up \$210,000 this year so the county could go forward so make sure we can have things for the county –
- Chairman Helm made a motion to go back to base salary with no step increase raises as of last year June 30, 2009; plus carry-over money; \$50,000 to Sheriff for new cars; Commissioner's part-time salary of \$17,936.64; no new employees for Court Clerk; no increase for salary of County Clerk's Office cash fund employee; \$32,500 to revaluation budget as per agreed upon contract; \$10,000 in personal services for District #1 cemetery account and \$2235.00 in District #3 cemetery M&O with Commissioner Thacker seconding the motion.
- Commissioner DeLozier stated again that he would like to fund 2 employees for the Court Clerk's Office from the Court Fund –
- Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

ITEM 4: RECESS OR ADJOURNMENT:

Chairman Helm made a motion to adjourn the meeting with Commissioner Thacker seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried and meeting was adjourned at 12:04 P.M.

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

By: _____
Peggy Armstrong, Rogers County Clerk

(SEAL)

*Notice of said meting was filed in the Office of the County Clerk on **Monday, August 10, 2009**, at 9:58 A.M. and posted on the Courthouse Bulletin Board; Outside the Commissioner's Meeting Room; on the Exterior Window at the Southeast Entrance and Front Door Entrances to the Courthouse; on the wheelchair ramp door; and on the county web site.*