

NOTICE OF REGULAR MEETING

BOARD OF COUNTY COMMISSIONER'S FOR ROGERS COUNTY, OKLAHOMA

PLACE: Rogers County Courthouse, 219 South Missouri, Room 1-109, Claremore, Oklahoma

DATE & TIME: Monday, June 15, 2009, at 9:00 O'clock A.M.

MINUTES

ITEM 1: CALL TO ORDER:

Chairman Helm called the meeting to order @9:00 a.m.

ITEM 2: ROLL CALL TO ESTABLISH QUORUM:

Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.

Chairman Helm, Commissioner Kirt Thacker and Commissioner Dan DeLozier were present and quorum was established.

ITEM 3: FLAG SALUTE:

Commissioner DeLozier led the salute and Pledge of Allegiance to the American Flag.

ITEM 4: PRAYER:

1<sup>st</sup> Deputy County Clerk Marilyn Gibson said a prayer.

ITEM 5: APPROVAL OF MINUTES: June 8, 2009

Commissioner Thacker made a motion to approve the minutes from June 8<sup>th</sup>, 2009 as presented with Chairman Helm seconding the motion. Roll Call: Helm – aye, Thacker – aye, DeLozier – Aye. Motion Carried.

ITEM 6: UNFINISHED BUSINESS:

1. Award Bid #350 – Janitorial Services for Health Department

The Rogers County Health Department sent a letter stating the approval of Citywide Janitorial Services @ \$1,200.00 per month for the fiscal year 2009-2010. They were the lowest and best bid presented. Commissioner Thacker made a motion to follow the recommendation of the Health Department with Commissioner DeLozier seconding the motion. Roll Call: Helm – aye, Thacker – aye, DeLozier –aye. Motion Carried.

2. Award Bid #514 – Custom Built Trailer

District #2 Assistant Road Foreman Benny King gave the recommendation to award the bid to G. W. Van Keppel Company. Mr. King stated that on the weighted scale Van Keppel Company had the highest score of an eight (8). Also they were the only bid that complied to all the bid specifications and present the lease purchase options. Chairman Helm made a motion to award the bid to G. W. Van Keppel Company as a lease purchase with Commissioner Thacker seconding the motion. Roll Call: Helm – aye, Thacker – aye, DeLozier –aye. Motion Carried.

ITEM 7: ZONING: None Presented.

ITEM 8: PLATS: None Presented.

ITEM 9: ROADS AND BRIDGES:

1. Discussion with possible action request of property owners in Ranch Acres II to have safety devices installed on 155<sup>th</sup> East Avenue between 106<sup>th</sup> Street North and 110<sup>th</sup> Street North to help control speeders which have become a major safety problem in District #2 –

Chairman Helm explained that safety devices are install on 154<sup>th</sup> East Avenue and now 155<sup>th</sup> East Avenue has become the major traveled road. Residents have requested safety devices be installed on 155<sup>th</sup> East Avenue to deter the speeders. Chairman Helm made a motion to install the safety devices on 155<sup>th</sup> East Avenue with Commissioner Thacker seconding the motion. Roll Call: Helm – aye, Thacker – aye, DeLozier –aye. Motion Carried.

2. Discussion with possible action on Approval of ODOT Claim Form 324A for request of payment #3 in the amount of \$10,240.00 through CBRI Funds from Guy Engineering Services, Inc. for submittal of Preliminary Plans on Bridge #98 over Elm Creek as Project #STP-166C(210)CO; State Job # 25427(04) –

Chairman Helm request that this item be tabled for one (1) week since John Blickensderfer from Guy Engineering Services, Inc. was not in attendance at the meeting with Commissioner Thacker seconding the motion. Roll Call: Helm – aye, Thacker – aye, DeLozier –aye. Motion Carried.

3. Discussion with possible action on STP Programming Resolution for county road improvement project in District #2 at 193<sup>rd</sup> East Avenue from Port Road to 76<sup>th</sup> Street North – Jimmie Sitz from Guy Engineering presented the Resolution to improve North 193<sup>rd</sup> East Avenue from the intersection of SH-266 (Port Road) North 2.2 miles to East 76<sup>th</sup> Street North. The proposed improvement includes constructing a new connection to SH-266 with three (3) possibly four (4) lanes all to be coordinated with the Stone Canyon development. Chairman Helm stated this was a grant thru the State as a large project which qualifies for \$1,000,000.00. Chairman Helm made a motion to approve the resolution with Commissioner Thacker seconding the motion. Roll Call: Helm – aye, Thacker – aye, DeLozier –aye. Motion Carried.

4. Discussion with possible action on John Blickensderfer with Guy Engineering Services, Inc., giving updates and information on Circuit Engineering District #1 –

Chairman Helm request that this item be tabled for one (1) week since John Blickensderfer from Guy Engineering Services, Inc. was not in attendance at the meeting with Commissioner DeLozier seconding the motion. Roll Call: Helm – aye, Thacker – aye, DeLozier – aye. Motion Carried.

ITEM 10: CASH FUND ESTIMATE OF NEEDS AND REQUEST FOR APPROPRIATIONS:

ITEM 11: TRANSFER OF FUNDS:

1. Unrestricted Highway District 1-2-3 M&O to capital outlay - \$616.00

Commissioner DeLozier asked what the money was needed for as the transfer form only said for a capital outlay purchase. Chairman Helm said the purchase was for a time clock for the Board of County Commissioners for stamping receipt of items received. Chairman Helm made the motion to approve the transfer with Commissioner Thacker seconding the motion. Roll Call: Helm – aye, Thacker – aye, DeLozier –aye. Motion Carried.

2. Election Board Personal Services \$9000.00; part-time salaries \$500.00; \$5000 Registrars and \$10,500 M&O to General Government Building Improvement = \$25,000 total –

Chairman Helm made the motion to approve the transfer with Commissioner DeLozier seconding the motion. Roll Call: Helm – aye, Thacker – aye, DeLozier –aye. Motion Carried.

ITEM 12: UTILITY PERMITS:

ITEM 13: CLAIMS:

1. Salaries – Sonja Redding - \$1080.39 comp time

Discussion was made that we are not losing an employee, she is just transferring to another office. If the money was transferred the employee would lose the time and not be compensated. Commissioner Thacker made the motion to approve payment of comp time with Commissioner DeLozier seconding the motion. Roll Call: Helm – aye, Thacker – aye, DeLozier – aye. Motion Carried.

2. Attendant Care – None Presented

3. Claim to State of Oklahoma, Office of Juvenile Affairs for Alternatives to Detention/Transportation Claim for May 2009 in the amount of \$6030.50 –

Chairman Helm made a motion to approve the claim with Commissioner DeLozier seconding the motion. Roll Call: Helm – aye, Thacker – aye, DeLozier –aye. Motion Carried.

ITEM 14: BLANKET PURCHASE ORDERS:

1. Materials, Supplies, Parts, Groceries & Prescriptions –

- Sheriff's General Fund Vehicle Maintenance - \$2000.00 District #1
- Sheriff Civil Fees - \$2000.00 District #2
- Sheriff Civil Fees - \$2000.00 District #3
- Sheriff Civil Fees - \$2000.00 Froman Oil Company

- Sheriff's Jail Fund Vehicle Maintenance - \$300.00 Froman Oil Co  
Commissioner DeLozier made a motion to approve the blanket purchase orders as presented with Commissioner Thacker seconding the motion. Roll Call: Helm – aye, Thacker – aye, DeLozier –aye. Motion Carried.

2. Orders Exceeding Amount of Issuance – None Presented

ITEM 15: AGENDA ITEMS:

1. Approve/disapprove Contract for Rural Economic Action Plan (REAP), Contract No. 004-EF-09 with contracting agency Grand Gateway Economic Development Association (GGEDA) for Rogers County-Sequoyah Public School/Rogers County in the amount of \$40,000.00 from May 15, 2008 through May 15, 2010 and signing of Certificate of Authorized Signatures –

Commissioner DeLozier made a motion to approve the signature pages with Chairman Helm seconding the motion. Roll Call: Helm – aye, Thacker – aye, DeLozier –aye. Motion Carried.

2. Discussion with possible action on renewal of property; equipment breakdown; inland marine; general liability; employee benefit plans administration liability; law enforcement liability; public entity management liability; public entity employment practices liability; auto liability; and auto physical damage insurance to become effective July 1, 2009 through June 30, 2010 with Burrows Agency, Inc. – Itemed skipped. Put back on agenda for June 22, 2009.

3. Presentation by Mike Tedford, Tedford Insurance – Presentation only on Property Insurance only for the County. No action taken

4. Presentation by Crafton, Tulls and Sparks Engineering firm – Presentation Only. Chairman Helm asked Mr. Chuck Mitchell if he would prepare the specifications for a feasibility study concerning the needs of the courthouse/judges and sheriff. Mr. Mitchell stated he would. No action taken

5. Discussion with possible action on requesting Rogers County Industrial Development Authority to develop financing for a new Rogers County Courthouse – Discussion only. Don Cochran, RCIDA Director was present. Agreed that there is a need for a new courthouse. Said it is premature to be discussing the financing. Need to know what is being built first. No action taken

6. Discussion with possible action on Oklahoma Public Employees Retirement System (OPERS) contribution rates for employees and employer for fiscal year 2009-2010 – (\*\*NOTE\*\*this item was tabled from June 8, 2009, meeting\*\*\*)

Chairman Helm stated that there were eleven codes for employee/employer contributions in OPERS. Said the board needed to decide which rate Rogers County would choose for FY 2010. Commissioner DeLozier said he felt that the County should absorb the one (1) per cent increase and let the employees know that possibly, for FY 2011, the employees would have to absorb the one (1) per cent increase. Commissioner DeLozier made a motion to stay with OPERS Code P, 3.5% for Employees and 15.5% for employer with Chairman Helm seconding the motion. Roll Call: Helm – aye, Thacker – aye, DeLozier –aye. Motion Carried.

7. Discussion with possible action on Approval of insurance program offered through Association of County Commissioners of Oklahoma Self Insurance Fund (Worker's Compensation) and signing of Resolution #2009-34 and Intent to Participate in ACCO-SIF form for policy term July 1, 2009 through June 30, 2010 –

Commissioner DeLozier stated that ACCO is the only quote received to date for Workman's Compensation Insurance. Does not want to wait until the end of the year to approve. Commissioner Thacker made the motion to renew the Workman's Compensation Insurance with ACCO and payment option #1 of \$211,789.00, with Chairman Helm seconding the motion. Roll Call: Helm – aye, Thacker – aye, DeLozier –aye. Motion Carried.

8. Approve/disapprove Application for Temporary Appropriations for the fiscal year ending June 30, 2010 –

Chairman Helm said this is from Mr. Bill Turner, CPA, and since he was not at the meeting to table this item and request that he be at the June 22, 2009 meeting. Chairman Helm made a motion to table for one (1) week with Commissioner DeLozier seconding the motion. Roll Call: Helm – aye, Thacker – aye, DeLozier –aye. Motion Carried.

9. Discussion with possible action on Rogers County Free Fair Association request of continuance of last year's .00023 millage for 2009-2010 fiscal year budget –

Vernon Scogin, OSU Extension Director was present to represent the Fair Board. Chairman Helm asked about the attendance and participation in the past year. Mr. Scogin said that the livestock shows were largely dependent on the economy. Commissioner DeLozier made

a motion to approve the .00023 millage request with Commissioner Thacker seconding. Roll Call: Helm – aye, Thacker – aye, DeLozier –aye. Motion Carried.

10. Discussion with possible action on Approval of Agreement for Enhanced Emergency Number Services (E911) (Features and Associated Equipment) between Oklahoma Communications Systems, Inc., an Oklahoma Corporation and the Board of County Commissioners of Rogers County, Oklahoma, for fiscal year 2009-2010 –

Commissioner DeLozier said this agreement is a continuation that is renewed every year. The area involved is Inola. Commissioners DeLozier made a motion to approve the agreement for 2009-2010 with Commissioner Thacker seconding the motion. Roll Call: Helm – aye, Thacker – aye, DeLozier –aye. Motion Carried.

11. Approve/disapprove County Officer's Monthly Reports for May 2009 –

Commissioner Thacker made a motion to approve the reports as presented with Chairman Helm seconding the motion. Roll Call: Helm – aye, Thacker – aye, DeLozier –aye. Motion Carried.

12. Acknowledgement for public record receipt of check #27486 from Association of County Commissioners of Oklahoma in the amount of \$2850.00 for illegal dumps/trash roll offs at District #1 –

Commissioner DeLozier stated this was the second check he had received for the "Trash Off Days" since he had applied for a grant thru ACCO for reimbursement. The total grant thru ACCO was \$5000.00. Acknowledgement only – No action taken

13. Approve/disapprove Resolution #2009-35 entering into Full Warranty Lease Rental Agreements for equipment made and entered into by and between the Board of County Commissioners and The Empire Companies; Welch State Bank; Bank of Nichols Hill; and Oklahoma Department of Transportation for fiscal year 2009-2010 –

Commissioner Thacker made a motion to approve the agreement as presented with Chairman Helm seconding the motion. Roll Call: Helm – aye, Thacker – aye, DeLozier –aye. Motion Carried.

ITEM 16: PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS: Limited to specific items on the Agenda that are listed and discussed at this meeting and limited in duration at the discretion of the Chairman - NONE

ITEM 17: PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS: (Materials, Supplies, Parts, Groceries & Prescriptions) \*\*\*NOTE\*\*\* see attached list of all claims that were approved for payment on Monday, June 15<sup>th</sup>, 2009\*\*\* Commissioners Thacker made a motion to approve payment of all purchase orders as presented with Commissioner DeLozier seconding the motion. Roll Call: Helm – aye, Thacker – aye, DeLozier –aye. Motion Carried.

ITEM 18: NEW BUSINESS:

1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting the agenda –

Casey Reed the new Excise/Equalization Board member was sworn in by Marilyn Gibson, 1<sup>st</sup> Deputy County Clerk. He made a few comments about his personal life and stated he was looking forward to serving the citizens of Rogers County.

ITEM 19: RECESS OR ADJOURNMENT:

Commissioner DeLozier made a motion to adjourn the meeting with Chairman Helm seconding the motion. Roll Call: Helm – aye, Thacker – aye, DeLozier –aye. Motion Carried and meeting was adjourned @ 11:15a.m.

BOARD OF COUNTY COMMISSIONERS  
ROGERS COUNTY, OKLAHOMA

By: \_\_\_\_\_  
Peggy Armstrong, Rogers County Clerk

(SEAL)

\*\*\*Notice of said meeting was filed in the Office of the County Clerk on Thursday,          JUNE 11         , 2009, at          2:51p.m.          and posted on the Courthouse Bulletin Board; Outside the Commissioner's Meeting Room; on the Exterior Window at the Southeast Entrance and Front Door Entrances to the Courthouse; on the Wheelchair Ramp Door and on the county web site\*\*\*