

NOTICE OF SPECIAL MEETING

BOARD OF COUNTY COMMISSIONERS FOR ROGERS COUNTY, OKLAHOMA

PLACE: Rogers County Courthouse, 219 South Missouri, Room 1-109
Claremore, Oklahoma

DATE & TIME: Tuesday, April 21, 2009, at 10:00 A.M. o'clock

MINUTES

1. Call to Order and roll call to establish quorum. Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.

Chairman Helm called the meeting to order at 10:05 A.M. and established a quorum was present. Roll Call: Helm-aye, Thacker-aye, DeLozier arrived at 10:13 A.M.

2. Discussion with possible action regarding development of personnel policies handbook for county employees with participation and approval of a majority of all county elected officers.

Cathy Baker, Rogers County Treasurer; Melissa Anderson, Rogers County Assessor; Candi Czapansky, District Court Clerk; Sheriff Scott Walton and Pam Rue from the sheriff's office; Marilyn Gibson, County Clerk 1st Deputy and Peggy Armstrong, Rogers County Clerk were present at the meeting. Vernon Scogin, OSU Director was present during the morning discussion. District Attorney, Gene Haynes, attended the meeting later in the morning.

Assistant District Attorney, Barry Farbro, recommended that we use the ACCO form rather than the Traveler's Insurance form for the discussion today. The ACCO form policy handbook is used in nearly all Oklahoma counties and is reviewed and updated annually by the Oklahoma law firm of Crowe & Dunleavy and several Oklahoma Courts including the courts of appeal have rendered a number of decisions regarding employment law issued involving the ACCO handbook.

The handbook was gone through page by page and pros and cons were discussed on each item along with the likes and dislikes by all.

Commissioner Thacker made a motion to recess the meeting until 12:30 P.M. for lunch with Chairman Helm seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried and the meeting was recessed at 11:30 A.M.

Chairman Helm called the recessed meeting back to order at 12:36 P.M. with Commissioner Thacker being present and quorum being established. Commissioner DeLozier arrived at 12:47 P.M.

Discussion continued on the handbook.

Chairman Helm made a motion to recess the meeting for 10 minutes with Commissioner Thacker seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried and the meeting was recessed at 2:20 P.M. for 10 minutes.

Chairman Helm called the recessed meeting back to order at 2:32 P.M. with Commissioner Thacker and Commissioner DeLozier present and quorum established.

Discussion continued on the handbook and Farbro will e-mail a rough draft copy for everyone's review. Discussion only, no action taken.

3. Discussion with possible action regarding designing and developing a county seal.

Chairman Helm wants the county to develop our seal for official use. The county is currently using the state seal emblem. Discussion about having a contest amongst the county employees and the drawings would be turned into Terri Thomas, Election Board Secretary. The five (5) elected officials consisting of Candi Czapanksy, Cathy Baker, Melissa Anderson, Scott Walton and Peggy Armstrong, would then select three (3) final drawings and present to the Board of final approval. Drawings to be turned in May 22, 2009, and the five elected officials meet later to decide on the final three (3) drawings. Discussion occurred on making sure copyrights are not violated.

Chairman Helm made a motion for the employees of Rogers County to have a contest developing a county seal and the drawings to be turned into Terri Thomas, Election Board Secretary, so no partiality occurs, on May 22, 2009, and the five (5) elected officials select three (3) final drawings and submit to the Board of County Commissioners and the Board have final approval. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried.

4. Adjournment.

Chairman Helm made a motion to adjourn the meeting with Commissioner DeLozier seconding the motion. Roll Call: Helm-aye, Thacker-aye, DeLozier-aye. Motion carried. Meeting was adjourned at 3:22 P.M.

This Notice of said special meeting was filed in the Office of the County Clerk on Thursday, April 16, 2009, at 1:28 P.M. in compliance with Title 25 O.S. § 301 et seq., the Oklahoma Open Meeting Act and posted on the Courthouse Bulletin Board; Outside the Commissioner's Meeting Room; on the Exterior Window at the Southeast Entrance and the Front Door Entrances to the Courthouse; on the wheelchair ramp door and the county web site.

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

By: _____
Peggy Armstrong, County Clerk