



## Rogers County Job Opportunity

If interested please complete an application and return it to Rogers County HR located in the County Clerk's Office of the Rogers County Court House

<b>Title:</b> Heavy Equipment Mechanic	<b>Department:</b> District #1 Warehouse
<b>Reports to:</b> County Commissioner	<b>FLSA Status:</b> Non-Exempt
<b>Pay:</b> Based Upon Experience	<b>Full Time/Part Time/Temp:</b> Full Time
<b>Position Posted:</b> 01/20/2021	<b>Posting Closes:</b> Open Until Filled

### Position Profile

Currently seeking a heavy equipment mechanic who is experienced in diagnostics, maintenance, and repair of engines, hydraulics, transmissions, and electrical systems powering heavy duty equipment including trucks, road construction equipment and machinery. Ensures operation of machinery and mechanical equipment by completing preventive maintenance requirements on engines, motors, pneumatic tools, conveyor systems, and production machines; following diagrams, sketches, operations manuals, manufacturer's instructions, and engineering specifications; troubleshooting malfunctions.

### Duties and Responsibilities

Includes the following, but not limited to, other assigned duties:

- Diagnoses mechanical problems, repairs and rebuilds equipment, transmissions, brakes, clutches, hydraulic systems, valves, pumps, self-propelled rollers, and compactors.
- Diagnoses problems and repairs rolling stock such as tractors, end loaders, commercial mowers, snow removal equipment, salt spreaders, saws, etc.
- Performs routine vehicle and equipment maintenance.
- Works with field personnel to keep equipment working properly.
- Welds equipment as needed.
- Sand blasts, paints and repairs body of equipment as needed.
- Checks and schedules vehicle and equipment maintenance with other County departments.
- Order and pickup parts as needed to maintain stock.
- Prepares shop work orders on equipment repair.
- Maintains file cards on County fleet.
- Makes service calls as needed.
- Cleans shop, storage area and parts room.
- Drives snow plow in emergency situations, as needed.
- Performs other related duties as assigned.

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### **Qualifications**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Must be 21 years of age. A valid Class A or B CDL Driver's License preferred. Required to pass an ODOT physical and drug screening.

### **Education and/or Experience**

High school diploma/GED required. Three (3) years previous work experience as a mechanic required. Should have the ability to diagnose mechanical problems and make repairs and well as the knowledge of standard materials, tools and equipment and skill in the use and care of tools.

### **Knowledge, Skills, and Abilities**

Ability to:

- Knowledge of truck and equipment safety.
- Knowledge of operation of front-end loaders, dozers, graders, compactors, snowblowers, and other pieces of heavy equipment.
- Knowledge of equipment maintenance and storage.
- Ability to operate required equipment in a safe and responsible manner.
- Public interaction skills.
- Effective verbal and listening communications skills.
- Read, write, speak and understand the English language.
- Perform assigned tasks under frequent supervision.
- Follow written and verbal instructions.
- Establish and maintain positive relationships with managerial staff, co-workers, guests, and the general public. Work well alone or within a team.
- See problems and avoid situations that could be deemed illegal or represent a safety hazard to fellow employees or guests.
- Maintain physical condition and stamina appropriate to performance of assigned duties.
- Performs other duties as instructed.

### **Physical Demands**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. This position requires the employee be present on the job site to successfully complete tasks.

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While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel; reach with hands and arms; and talk or hear. The employee frequently is required to stand, walk, stoop, kneel, crouch, or crawl. The employee is occasionally required to sit and climb or balance. The employee must regularly push, pull, drag, lift and/or move up to sixty (60) pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and ability to adjust focus. Employee will also be required to use various machinery and equipment for cutting grass, weed eating, chipping wood, patching potholes, etc.

### **Work Environment**

The work environment characteristics described here are representative of those an Employee encounters while performing the essential functions of this job. The employee is regularly exposed to fumes or airborne particles, including second-hand environmental smoke. The employee is regularly exposed to outside weather conditions. The noise level in the work environment is moderate to high. The employee is occasionally exposed to risks associated with travel between properties and back and forth to other areas as may be required due to business demands.

The above job description is not intended as, nor should it be construed as, exhaustive of all responsibilities, skills, efforts, and/or working conditions associated with this job. The duties and responsibilities listed within this job description are subject to change or reassignment by management at any time.